



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority
Finance Committee
Meeting Agenda - Final

Thursday, August 11, 2022

11:00 AM

RTA Boardroom, 2nd Floor

The New Orleans Regional Transit Authority's Board of Commissioners hereby certifies that it will convene a meeting on Thursday, August 11, 2022 in accordance with the provisions of La. R.S. 42:17.1(A)(2)(a)-(c).

1. Call To Order

2. Roll Call

3. Consideration of Meeting Minutes

[Finance Meeting Minutes - July 14, 2022]

[22-126](#)

4. Committee Chairman's Report

5. Chief Executive Officer's Report

6. Chief Financial Officer's Report

[June 2022 Financials]

22-128

7. DBE Report

8. Infrastructure & Planning Report

9. Procurements

A. Authorization to Award:

Security Vehicles

[22-116](#)

Canal Street Ferry Terminal Project: Amendment Request to
Infinity contract

[22-117](#)

Canal Street Ferry Terminal Project Amendment Request to Royal Engineering contract [22-118](#)

Extend August Building Maintenance (ABM) Janitorial Services Contract [22-121](#)

10. New Business

11. Audience Questions & Comments

12. Adjournment



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-126

Board of Commissioners

[Finance Meeting Minutes - July 14, 2022]



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, July 14, 2022

11:00 AM

Virtual

The New Orleans Regional Transit Authority's Board of Commissioners hereby certifies that it will convene a meeting on Thursday, July 14, 2022 electronically via Zoom in accordance with the provisions of La. R.S. 42:17.1(A)(2)(a)-(c).

1. Call To Order

2. Roll Call

Commissioners Present: Commissioner Raymond, Commissioner Coulon, Commissioner Ewell and Commissioner Walton

Additional Commissioners Present: Commissioner Neal and Commissioner DeFrancesch

3. Consideration of Meeting Minutes

[Finance Meeting Minutes - June 9, 2022]

[22-108](#)

Commissioner Coulon moved and Commissioner Ewell seconded to approve the minutes of the Finance Committee Meeting of June 9, 2022. The motion was approved unanimously.

4. Committee Chairman's Report

Commissioner Raymond stated that the Executive Committee held a meeting to discuss the New Links Project and how the agency will communicate the changes to the riding public and staff will be revamping the Strategic Mobility.

5. Chief Executive Officer's Report

Alex Wiggins reported that at the August Meeting staff will present to the Board a Five-Year Projection of RTA's Revenue Sources.

In response to Commissioner Walton, Alex Wiggins stated that normally the RTA would

present a 3-year projection but the Chairman asked for a 5 Year Projection.

Alex Wiggins reported that the RTA went through 2 Financial Audits and staff did an excellent job with both audits. There was only one finding from the Triennial Review and staff was working with the FTA on that finding.

In response to Commissioner Walton, Alex Wiggins reported that the average service on the street was 92% and the operators are calling out due to illness and other issues and compared to other peer properties the RTA was doing a good job.

6. Chief Financial Officer's Report

Gizelle Banks reported that - Ridership - As COVID wanes, ridership gradually recovers while service levels remain steady. However, the number of public transit trips taken by riders in May 2022 (853K) shows a slight decrease of (36K) from the previous month of April 2022. Compared to the prior-year May 2021 (731K) and May 2020 (542K), ridership continues to make a slow but steady recovery.

Gizelle Banks reported that - Farebox Recovery Rates 2022 vs. 2019 (Pre-COVID) - Fare revenue continues to offset a slightly lower percentage of operating expenses as ridership struggles to rebound. May's farebox recovery decreased slightly from 10.9% in the prior month to 10.1%; a total decline of .8%.

Gizelle Banks reported that - FERRY- Farebox Recovery Rates 2022 vs. 2019 (Pre-COVID) - The increase in farebox recovery to -17.46% in May from 13.91% in April is a result of an accounting adjustment.

Gizelle Banks reported that - Operating Revenues Budget, Actual & Prior Year - Overall, Operating Revenues display positive results \$11.7M for the month of May when compared to the prior year \$7.5M due to strong Sales Tax Revenues. Passenger Fares for May fared favorably by \$93K or 12.6% when compared to the budget.

Gizelle Banks reported that - Net Revenue (Before and After Government Assistance) - is \$3.4M for the month of May. After applying the month's \$4.3M in Government Operating Assistance, Net Revenue ended with a \$7.1M for the month of May.

Gizelle Banks reported that - Operating Expenses - Operating Expenses for the month of April is roughly \$8.3M. Labor and Fringe Benefits, the largest expenditure at \$5.2M, comprised 62.7% of this month's actual expenses in total, Operating Expenses for the month of May show a slight increase from 7.9M in April or 5%.

Gizelle Banks reported that - Operating Reserve - The strong positive variance that resulted from Net Revenue (After Government Assistance of approximately (\$4.3M) added \$6.5M to Restricted Operating/Capital Reserve after the offset of \$567K in Debt Service.

In response to Commissioner Raymond, Gizelle Banks reported that the Operating Reserve was actually a surplus.

Commissioner Coulon stated that due to the Zero-Based Budgeting the monies are accounted for in the Reserves.

Gizelle Banks reported that if you take the difference between the Summary of Sources and the Summary of Uses you get the Net if there is a surplus it goes into Operating Reserve.

Alex Wiggins reported that there was an extremely impressive revenue stream that's growing on the monthly pass sales.

Gizelle Banks reported that for Passenger Fare Revenue the RTA was exceeding the budget expectations.

In response to Commissioner Walton, Gizelle Banks reported that the RTA has exceeded the projections to the tune of 59% over what was budgeted.

Alex Wiggins reported that the demand for passes was larger than the RTA could meet.

[May 2022 Financial Statements]

[22-110](#)

7. DBE Report

Adonis Expose' reported that the RTA awarded a total of \$8,417,785 in contracts and \$6,719,611 was awarded to DBE Prime Contractors. The DBE participation was 80%.

Current DBE Projects:

CMAR - Canal Street Ferry Terminal (Construction) - 8%
Disaster Recovery Grants Management and Administration - 35%
Riverfront Track Work & Overhead Catenary - 10%
Transit Ferry Services - 11%
East New Orleans Maintenance Building - 19%
St. Charles Streetcar Line Downtown Loop Pavement Replacement - 67%
OCS Pole Replacement - 0%
Business Intelligence & Data Management Reporting System - 0%
On Call Technical Support - 0%
Napoleon Facility Renovation & Upgrade - 0%
Transit Security Services - 0%

Current SBE Projects:

DBE Consulting Services - 46%
Construction Cost Audits - 58%
Bus Rapid Transit Feasibility Study - 45%
On Call A&E Services for Design of Interim Downtown Transit Hub - 18%
Vegetation Control on Streetcar Lines - 100%
Facility Maintenance & Construction Support Services - 0%
Classification and Compensation Study - 25%
Leadership & Change Management Training - 0%
Temporary Janitorial Services 24%

Upcoming - DBE/SBE Projects:

Contractors for Rampart Streetcar Line: Emergency Repair Project - 13.8%

Adonis Expose' reported that there were going to be two DBE/SBE Outreach Events on June 16, 2022, with the City of New Orleans for the 2022 Reverse Trade Show and on June 29, 2022, the Port of NOLA Procurement Fair.

In response to Commissioner Coulon, Adonis Expose' reported that he could identify the contractors with each project and anything over \$25,000 goes out for public bid.

In response to Commissioner Walton, Adonis Expose' reported that the firm that did the Vegetation Control on the Streetcar Line invoiced the RTA once the whole project was completed and the work was done along certain portions of the Streetcar Line.

8. Infrastructure & Planning Report

Lona Hankins reported on the following:

Close-Out:

Riverfront Streetcar - Service was restored, working on contract close-out; added repair of Poydras St. Station now underway.

St. Charles Streetcar: Downtown Loop Pavement Replacement - Waiting on Contractor Clear Lien Certificate to pay final retainage.

ENO Maintenance Bldg. Exterior Envelope - Waiting on Contractor Clear Lien Certificate to pay final retainage

Construction:

Canal Ferry Terminal - Building: 65% complete, roof complete, glass store front, HVAC, electrical and interior lighting underway on terminal. Elevator Shaft: in both stair towers complete: waiting on elevator delivery. Wharf: Foundation 75% complete, topping slab to begin at the end of July.

Napoleon Facility Rehabilitation - Permit received from City, waiting on Army Corp of Engineers

Procurement:

Rampart Streetcar Restoration: Recovery from Hard Rock Hotel Collapse - July Finance Agenda

On-Call Transit Stop Support - No Bidders

Engineering:

2021 Non-Advertising Shelter - Anticipate advertisement in July

Interim Downtown Transfer Center - Met with external stake-holders, target in-Service is September 2022

Algiers Point Ferry Terminal Rehabilitation and Modernization - Finalizing internal project design/project charter.

Lower Algiers Car Ferry Terminal and Maintenance Barge Renovation - Waiting on clearance to begin.

Planning:

Bus Rapid Transit (BRT) Feasibility Study - Draft of BRT Standards completed Analysis Community responses of route alternatives underway

2021 Carryover Applications:

Areas of Persistent Poverty Program (Replaces HOPE) - Develop safe, fast and comfortable transit corridors along the high frequency bus and streetcar routes

5307 Passenger Ferry - New landing barge for Algiers Point, drydock Armiger and Levy Ferry Boats

5339 Bus and Bus Facilities - Design and construct Downtown Transit Center

State Capital Outlay - Replace Maintenance Barges at Lower Algiers

New Applications:

State DOTD 5339 - Purchase non-revenue vehicles to support maintenance crews and administrative staff

Katrina Rita D-CDBG - Purchase additional revenue vehicles right sizing the fleet for New Links Implementation

5339 Bus and bus Facilities - Procure 23 low-floor 40' diesel bus

In response to Commissioner Walton, Lona Hankins reported that she would contact the State to see if they would partake in the grant for the bridge investment and the railroad crossing.

In response to Commissioner Walton, Lona Hankins reported that she was not in contact with the Port regarding the Chrissy Grant, but she will reach out to the Port.

Alex Wiggins reported that the RTA was partnering with the airport.

Commissioner Walton stated that the RTA should be coordinating with municipality agencies on some of these projects where grants are involved.

In response to Commissioner Coulon, Alex Wiggins reported that he has been talking to the partners at the State, Federal and Local Level regarding Light Rail Connections between New Orleans CBD and the Airport and the Class One Commuter Rail between New Orleans and Baton Rouge and Shreveport. The RTA was aggressively exploring all options.

Commissioner Coulon stated that these Light Rail Projects would have more participation if more parking was provided for the commuters.

Alex Wiggins reported that the BRT connection to the airport with at multimodal transit hub was conceptual and early conversation.

9. Procurements

A. Authorization to Award:

Print Services for RTA printed materials

[22-046](#)

Commissioner Coulon moved and Commissioner Walton seconded to approve the Print Services for RTA Printed Materials. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 22-049

Rampart Streetcar Line Emergency Recovery Project : [22-103](#)
Award Construction Project

In response to Commissioner Walton, Yolanda Rodriguez stated that the estimate that was given for restoration work was \$1.1Million and a bid was received for \$1 Million so the bid came in under the estimate.

Commissioner Coulon moved and Commissioner Walton seconded to approve the Rampart Streetcar Line Emergency Recovery Project: Award Construction Project. The motion was approved unanimously.
referred to Consent Agenda

Enactment No: 22-055

B. Grants:

FY 2022 Bus and Bus Facilities Grant Application [22-091](#)

Commissioner Walton moved and Commissioner Coulon seconded to approve FY2022 Bus and Bus Facilities Grant Application. The motion was approved unanimously.
referred to Consent Agenda

Enactment No: 22-050

FY 2022 Section 5307 [22-097](#)

Commissioner Walton moved and Commissioner Coulon seconded to approve the FY2022 Section 5307. The motion was approved unanimously.
referred to Consent Agenda

Enactment No: 22-051

FY 2022 Section 5337 [22-100](#)

Commissioner Walton moved and Commissioner Coulon seconded to approve the FY2022 Section 5337. The motion was approved unanimously.
referred to Consent Agenda

Enactment No: 22-053

FY 2022 Section 5339 [22-101](#)

In response to Commissioner Coulon, Lona Hankins reported that all Local Matches are set aside during the budget process for the grants

Commissioner Walton moved and Commissioner Coulon seconded to approve the FY2022 Section 5339. The motion was approved unanimously

referred to Consent Agenda

Enactment No: 22-054

10. DBE Goals for 2023-2025

Disadvantaged Business Enterprise Goal for Fiscal Years
2023-2025

[22-098](#)

Adonis Expose' reported on the following:

Proposed Overall Disadvantaged Business Enterprise (DBE) Goal Fiscal Years 2023-2025

In keeping with the requirements of 49 CFR Part 26, an Overall DBE goal has been developed for DBE participation in DOT - assisted contracting by RTA during Fiscal Years 2023 - 2025.

The RTA received funding from the Federal Transit Administration (FTA) of the U.S. Department of Transportation (USDOT).

The RTAs recommended overall DBE goal for 2023-2025 is 32% of the federal financial assistance we will expend in FTA-assisted contracts, exclusive of FTA funds to be used for the purchase of transit vehicles.

Overall DBE Goal Methodology

To obtain an accurate count of *ready, willing and able* DBEs, each project was examined and its "scope of services" were detailed for the purpose of defining the type of work and skill-sets necessary to complete the scheduled work.

Each work type was assigned a six-digit NAICS Code. Contracting dollars were estimated for each work type on a project basis.

Louisiana Unified Certified Program Directory to identify the number of registered DBEs willing to perform work in Greater New Orleans area based on the relevant NAICS code.

2019 County Business Patterns (CBP) data from the U.S. Census to identify total number of businesses.

Goal Setting Calculations

Compute Base Figure - a base figure was developed to determine the relative availability of DBEs to perform work on anticipated contracts.

Step 1 Formula:

$$\begin{array}{c} \text{DBEs / All firms (including DBEs)} \\ = \\ \text{Relative Availability (Base Figure)} \end{array}$$

Determine the relative availability of ready, able, and willing DBEs compared to total number of ready, able, and willing companies

Goal Setting Calculations

Weighting Your Base Figure - to ensure the overall goal accurately reflects the scope of work. It takes into account the relative size of the anticipated contract.

"Weighted" Formula:

$$(\text{Project's percentage of total budget}) \times (\text{DBEs / All firms})$$

=
Base Figure

Goal Setting Calculations**Adjust Base Figure**

Per 49 CFR Part 26.45(d), following calculation of a base figure, all available evidence must be examined to determine what adjustment, if any, is needed to the base figure in order to arrive at the overall DBE goal.

The Base Figure of 21% is inconsistent with historical data and the realities of the market in the Metropolitan Area and as such, adjustments to the Base Figure are warranted.

Past DBE participation in RTAs contract goals and the City of New Orleans Disparity Study was considered in determining an adjustment.

Public Participation and Consultation

Pursuant to 49 CFR 26.45 (g) (1), the RTA shall provide the opportunity for public participation during the goal setting process

Public participation includes a public notice and a public meeting for stakeholders, minority and general contractors' groups, other officials or organizations which could be expected to have information concerning the availability of DBEs and/or the effects of discrimination on opportunities for DBEs

RTA will consider any written comments it receives from the public in adjusting its final goal

Public Meeting was Thursday, June 30th at 3pm.

In response to Commissioner Ewell, Adonis Expose' reported that the whole area was included in outreach and the DBE's don't have to be based in Orleans Parish.

In response to Commissioner Walton, Adonis Expose' reported that there was a DBE Fair Held in April.

Commissioner Ewell moved and Commissioner Walton seconded to approve the Disadvantaged Business Enterprise Goal for Fiscal Year 2023-2025. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 22-052

11. New Business

None.

12. Audience Questions & Comments**13. Adjournment**

Commissioner Ewell moved and Commissioner Walton seconded to adjourn the Finance Committee Meeting of July 14, 2022. The motion was approved unanimously.



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-128

Board of Commissioners

[June 2022 Financials]

**June 2022
Analysis of Financials**

Budget	Actuals	Variances		Explanation of Variance
		Amount	%age	
<u>Passenger Revenue</u>				
4,263,700	4,887,680	623,980	14.63%	Passenger Fares were 14.6% (\$624k) over projections through June while ridership was only 3% over budget (132k). Total YTD system wide 2022 actual ridership has exceeded YTD June 2021 by over 21.5%. Pass Sales were also over projections 63% (\$677k) which contributes to the variance discrepancy in ridership vs revenue.
<u>Sales Tax</u>				
39,670,171	53,656,842	13,986,671	35.26%	RTA sales tax collections continue to be very strong and keep the agency going in a positive financial direction. The state has caught up on its state motor vehicle collections to the agency which were over year behind.
<u>Labor</u>				
26,974,340	25,204,665	1,769,675	6.56%	Labor is under budget \$1.8m (6.6%). ATU contract negotiations have been agreed upon and we will soon see the financial impacts of the negotiations which will include over a year retroactive pay. Some of these agreements have been included in the budget but not all of them.
<u>Fringe Benefits</u>				
9,267,728	7,162,200	2,105,528	22.72%	Fringe Benefits are 22.7% below projections through June. Analysis continues with Fringe Benefits. Retirement alone is approximately \$2.0m under budget and ATU contract negotiations will have a past and future impact from the negotiations.
<u>Services</u>				
6,572,325	4,097,832	2,474,493	37.65%	Most Services line items are under budget. Professional/Technical Services (legal fees, consultants, other outside services, etc.) contributed over \$1.7m to this positive outcome while Contract Maintenance Services contributed another \$737k.
<u>Materials and Supplies</u>				
6,532,498	4,854,057	1,678,441	25.69%	Diesel fuel prices for the month of June were budgeted at \$2.75/gal. (excl. \$0.21/gal. tax). Actual diesel fuel prices for June averaged \$4.65/gal. (before taxes), which was \$1.90/gal. over budget and \$0.33/gal. more than the average price for May. Diesel fuel consumption for June was 23,294 gallons under budget.
<u>Miscellaneous Expenses</u>				
281,407	1,035,977	(754,570)	(268.14%)	Miscellaneous includes bad debt expense of \$879,139 related to uncollectible/overstated State Motor Vehicle transportation revenue from 2020.

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
June 30, 2022
Unaudited**

	<u>Budget</u>	<u>Current Month Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	<u>Budget</u>	<u>Year to Date Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	<u>CY2022 Annual Budget</u>
Operating Revenues									
Passenger Fares	790,467	897,219	106,752	13.50%	4,263,700	4,887,680	623,980	14.63%	9,581,381
General Use Sales Tax	6,100,005	6,999,261	899,256	14.74%	33,827,302	44,736,107	10,908,805	32.25%	73,939,458
State Motor Vehicle Sales Tax	479,030	570,696	91,666	19.14%	2,656,438	4,111,307	1,454,869	54.77%	5,806,420
Hotel/Motel Sales Tax	618,865	689,195	70,330	11.36%	3,186,431	4,809,428	1,622,997	50.93%	5,380,176
Other Revenue	137,220	318,186	180,966	131.88%	679,102	1,318,940	639,838	94.22%	1,806,070
Total Operating Revenues	8,125,587	9,474,558	1,348,971	16.60%	44,612,973	59,863,462	15,250,489	34.18%	96,313,505
Operating Expenses									
Labor	4,450,429	4,040,035	410,394	9.22%	26,974,340	25,204,865	1,769,675	6.56%	58,071,805
Fringe Benefits	1,526,864	1,122,442	404,422	26.49%	9,267,728	7,162,200	2,105,528	22.72%	19,843,771
Services	1,097,138	653,171	443,967	40.47%	6,572,325	4,097,832	2,474,493	37.65%	13,142,656
Materials and Supplies	1,116,390	649,781	466,609	41.80%	6,532,498	4,854,057	1,678,441	25.69%	13,309,650
Utilities	141,308	28,026	113,282	80.17%	952,439	698,672	253,767	26.64%	1,854,193
Casualty & Liability	709,160	635,810	73,350	10.34%	4,013,040	4,018,321	(5,281)	(0.13%)	8,268,000
Taxes	36,920	22,908	14,012	37.95%	213,807	180,183	33,624	15.73%	439,803
Miscellaneous	47,150	22,655	24,495	51.95%	281,407	1,035,977	(754,570)	(268.14%)	584,930
Leases and Rentals	20,666	14,087	6,579	31.84%	124,000	82,253	61,747	49.80%	248,000
Total Oper. Exp. (excl. Depr.)	9,146,025	7,188,914	1,957,111	21.40%	54,931,584	47,314,169	7,617,425	13.87%	115,761,808
Net Operating Revenue	(1,020,438)	2,285,644	3,306,082	(323.99%)	(10,318,611)	12,549,302	22,867,913	(221.62%)	(19,448,303)
TMSEL Legacy Costs									
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%	0
TMSEL Health Benefit Costs	114,125	140,831	(26,706)	(23.40%)	684,750	566,977	117,773	17.20%	1,369,500
TMSEL Workers' Comp. Costs	18,000	147,075	(129,075)	(717.08%)	108,000	617,574	(509,574)	(471.83%)	216,000
TMSEL All Other Costs	44,925	45,116	(191)	(0.43%)	269,550	219,883	49,667	18.43%	539,100
Total TMSEL Legacy Costs	177,050	333,022	(155,972)	(88.10%)	1,062,300	1,404,434	(342,134)	(32.21%)	2,124,600
Net Rev. (Before Gov't. Asst.)	(1,197,488)	1,952,621	3,150,109	(263.06%)	(11,380,911)	11,144,868	22,525,779	(197.93%)	(21,572,903)
Maritime Operations									
Passenger Fares	99,351	85,817	(13,534)	(13.62%)	558,850	536,938	(21,912)	(3.92%)	1,241,890
Labor and Fringe Benefits	(35,788)	(17,288)	(18,500)	51.69%	(214,918)	(115,226)	(99,692)	46.39%	(462,684)
Services	(823,987)	(684,528)	(139,459)	16.92%	(4,943,921)	(4,617,319)	(326,602)	6.61%	(9,887,843)
Materials and Supplies	(54,304)	(14,241)	(40,063)	73.78%	(359,921)	(263,294)	(96,627)	26.85%	(731,011)
Casualty and Liability	0	0	0	0.00%	0	0	0	0.00%	0
Other Operating Expenses	(2,539)	(636)	(1,903)	74.97%	(15,257)	(3,576)	(11,681)	76.56%	(30,535)
Grant Expenses	(1,568,143)	(696,617)	(871,527)	55.58%	(9,408,858)	(6,853,433)	(2,555,425)	27.16%	(18,817,687)
Preventive Maintenance	41,250	48,500	7,250	0.00%	247,500	291,000	43,500	0.00%	499,800
Grant Revenues	1,223,004	875,146	(347,858)	(28.44%)	7,338,024	3,759,880	(3,578,144)	(48.76%)	14,675,998
State Subsidy	428,334	428,333	(1)	(0.00%)	2,570,000	2,570,000	(0)	(0.00%)	5,140,000
Total Maritime Operations	(692,822)	24,488	(717,310)	103.53%	(4,228,501)	(4,695,030)	466,529	(11.03%)	(8,372,072)
Government Operating Assistance									
Preventive Maintenance	1,097,998	1,242,606	144,608	13.17%	6,587,988	7,455,636	867,648	13.17%	13,175,975
State Parish Transportation	148,541	205,689	57,148	38.47%	891,246	861,765	(29,481)	(3.31%)	1,782,493
COVID Funding - RTA	1,331,927	0	(1,331,927)	(100.00%)	6,659,635	479,129	(6,180,506)	(92.81%)	14,651,195
COVID Funding - Ferries	761,097	0	(761,097)	(100.00%)	3,805,485	2,301,304	(1,504,181)	(39.53%)	8,372,072
Total Government Oper. Asst.	3,339,563	1,448,295	(1,891,268)	(56.63%)	17,944,354	11,097,834	(6,846,520)	(38.15%)	37,981,735
Net Revenue (After Gov't. Asst.)	1,449,253	3,425,404	541,532	37.37%	2,334,942	17,547,673	16,145,788	691.49%	8,036,760

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
June 30, 2022
Unaudited**

	Current Month				Year to Date				CY2022 Annual Budget
	Budget	Actual	\$ Var.	%Var.	Budget	Actual	\$ Var.	%Var.	
Net Revenue (After Gov't. Asst.)	1,449,253	3,425,404	541,532	37.37%	2,334,942	17,547,673	16,145,788	691.49%	8,036,760
Government Non-Operating Rev. (Exp.)									
Federal - Capital	630,418	103,911	(526,507)	(83.52%)	14,279,920	5,287,607	(8,992,313)	(62.97%)	19,416,339
Local - Capital	577,205	(37,803)	(615,008)	(106.55%)	6,087,584	3,264,034	(2,823,550)	(46.38%)	9,830,282
Capital Expenditures	(1,207,623)	(66,108)	1,141,515	(94.53%)	(20,367,504)	(8,551,641)	11,815,863	(58.01%)	(29,246,621)
FEMA Project Worksheets	109,396	0	(109,396)	0.00%	328,188	0	(328,188)	0.00%	984,562
FEMA Project Worksheet Expenditure	(109,396)	0	109,396	0.00%	(328,188)	0	328,188	0.00%	(984,562)
Loss on Valuation of Assets	0	0	0	0.00%	0	0	0	0.00%	0
Total Gov't. Non-Operating Rev. (Exp)	0	0	0	0.00%	0	0	0	0.00%	0
Total Revenues (Expenses) Before Capital Expenditures and Debt	1,449,253	3,425,404	1,976,151	136.36%	2,334,942	17,547,673	15,212,731	651.52%	8,036,760
Capital Expenditures									
Interest Income - Capital (bonds)	2,040	9,125	7,085	347.32%	12,240	23,960	11,720	95.75%	24,480
Debt Service	(671,770)	(291,320)	380,450	56.63%	(4,030,620)	(3,126,885)	903,735	22.42%	(8,061,240)
Total Capital Expenditures	(669,730)	(282,195)	387,535	57.86%	(4,018,380)	(3,102,925)	915,455	22.78%	(8,036,760)
Net Revenue less Capital Expenditures & Principal on Long Term Debt	779,523	3,143,209	2,363,686	(303.22%)	(1,683,438)	14,444,747	16,128,185	958.05%	0
Other Funding Sources									
Restricted Oper. / Capital Reserve	(779,523)	(3,143,209)	2,363,686	(303.22%)	1,683,438	(14,444,747)	16,128,185	958.05%	0
Total Other Funding	(779,523)	(3,143,209)	2,363,686	(303.22%)	1,683,438	(14,444,747)	16,128,185	958.05%	0
Net Revenue / Expense	0	0	0	0.00%	0	0	0	0.00%	0
Depreciation - Local	11,220	94,751	(83,531)	(744.48%)	67,320	568,506	(501,186)	(744.48%)	134,640
Depreciation - Federal	1,887,000	1,772,276	114,724	6.08%	11,322,000	10,633,654	688,346	6.08%	22,644,000
Total Depreciation	1,898,220	1,867,027	31,193	1.64%	11,389,320	11,202,169	187,161	1.64%	22,778,640

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
June 30, 2022
Unaudited**

	Current Month				Year to Date			
	Prior Yr.	Current Yr.	\$ Var.	%Var.	Prior Yr.	Current Yr.	\$ Var.	%Var.
Operating Revenues								
Passenger Fares	719,726	897,219	177,493	24.66%	3,794,479	4,887,680.15	1,093,202	28.81%
General Use Sales Tax	6,502,854	6,999,261	496,407	7.63%	34,214,522	44,736,107	10,521,585	30.75%
State Motor Vehicle Sales Tax	499,647	570,696	71,049	14.22%	2,770,771	4,111,307	1,340,536	48.38%
Hotel/Motel Sales Tax	774,986	689,195	(85,790)	(11.07%)	2,114,619	4,809,428	2,694,808	127.44%
Other Revenue	144,519	318,186	173,668	120.17%	748,858	1,318,940	570,081	76.13%
Total Operating Revenues	8,641,731	9,474,558	832,827	9.64%	43,643,249	59,863,462	16,220,212	37.17%
Operating Expenses								
Labor	3,810,993	4,040,035	(229,042)	(6.01%)	24,687,003	25,204,665	(517,662)	(2.10%)
Fringe Benefits	876,430	1,122,442	(246,012)	(28.07%)	5,871,904	7,162,200	(1,290,296)	(21.97%)
Services	1,297,521	653,171	644,350	49.66%	4,375,517	4,097,832	277,685	6.35%
Materials and Supplies	737,737	649,781	87,957	11.92%	3,771,721	4,854,057	(1,082,335)	(28.70%)
Utilities	128,911	28,026	100,884	78.28%	737,395	698,672	38,724	5.25%
Casualty & Liability	714,971	635,810	79,161	11.07%	3,773,140	4,018,321	(245,181)	(6.50%)
Taxes	38,110	22,908	15,202	39.89%	163,845	180,183	(16,338)	(9.97%)
Miscellaneous	19,164	22,655	(3,491)	(18.22%)	117,349	1,035,977	(918,628)	(782.81%)
Leases and Rentals	13,824	14,087	(263)	(1.90%)	101,679	62,253	39,426	38.77%
Total Oper. Exp. (excl. Depr.)	7,637,661	7,188,914	448,746	5.88%	43,599,553	47,314,159	(3,714,606)	(8.52%)
Net Operating Revenue	1,004,071	2,285,644	1,281,573	127.64%	43,696	12,549,302	12,505,607	28619.73%
TMSEL Legacy Costs								
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%
TMSEL Health Benefit Costs	78,593	140,831	62,238	79.19%	749,984	566,977	(183,007)	(24.40%)
TMSEL Workers' Comp. Costs	399,503	147,075	(252,428)	(63.19%)	714,360	617,574	(96,786)	(13.55%)
TMSEL All Other Costs	43,649	45,116	1,467	3.36%	261,896	219,883	(42,012)	(16.04%)
Total TMSEL Legacy Costs	521,745	333,022	(188,723)	(36.17%)	1,726,240	1,404,434	(321,806)	(18.64%)
Net Rev. (Before Gov't. Asst.)	482,326	1,952,621	1,470,295	304.83%	(1,682,544)	11,144,868	12,827,412	(762.38%)
Maritime Operations								
Passenger Fares	117,333	85,817	(31,516)	(26.86%)	570,367	536,938	(33,429)	(5.86%)
Labor and Fringe Benefits	(18,303)	(17,288)	1,016	(5.55%)	(100,689)	(115,226)	(14,537)	14.44%
Services	(719,420)	(684,528)	34,892	(4.85%)	(4,570,279)	(4,617,319)	(47,040)	1.03%
Materials and Supplies	(18,740)	(14,241)	4,499	(24.01%)	(2,930)	(263,294)	(260,365)	8887.01%
Casualty and Liability	0	0	0	0.00%	0	0	0	0.00%
Other Operating Expenses	(260)	(636)	(375)	143.98%	(986)	(3,576)	(2,591)	262.81%
Grant Expenses	(7,579)	(696,617)	(689,037)	9091.39%	(3,088,973)	(6,853,433)	(3,764,460)	121.87%
Preventive Maintenance	0	48,500	48,500	0.00%	0	291,000	291,000	0.00%
Grant Revenues	5,760	875,146	869,386	15093.38%	1,570,051	3,759,880	2,189,829	139.47%
State Subsidy	641,210	428,333	(212,876)	(33.20%)	5,623,438	2,570,000	(3,053,438)	(54.30%)
Total Maritime Operations	0	24,488	24,488	100.00%	3,608,320	(4,695,030)	(8,303,350)	(230.12%)
Government Operating Assistance								
Preventive Maintenance	1,063,544	1,242,606	179,062	16.84%	6,381,262	7,455,636	1,074,375	16.84%
State Parish Transportation	162,798	205,689	42,891	26.35%	976,788	861,765	(115,023)	(11.78%)
COVID Funding - RTA	1,636,761	0	(1,636,761)	100.00%	1,636,761	479,129	(1,157,631)	100.00%
COVID Funding - Ferries	3,608,320	0	(3,608,320)	0.00%	3,608,320	2,301,304	(1,307,016)	0.00%
Total Government Oper. Asst.	6,471,422	1,448,295	(5,023,127)	(77.62%)	12,603,130	11,097,834	(1,505,296)	(11.94%)
Net Revenue (After Gov't. Asst.)	6,953,748	3,425,404	(3,528,344)	(50.74%)	10,920,586	17,547,673	6,627,087	60.68%

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
June 30, 2022
Unaudited**

	Prior Yr.	Current Month Current Yr.	\$ Var.	%Var.	Prior Yr.	Year to Date Current Yr.	\$ Var.	%Var.
Net Revenue (After Gov't. Asst.)	6,953,748	3,425,404	(3,528,344)	-50.74%	10,920,586	17,547,673	6,627,087	60.68%
Government Non-Operating Rev. (Exp.)								
Federal - Capital	84,452	103,911	19,459	23.04%	9,596,627	5,287,607	(4,309,020)	(44.90%)
Local - Capital	(37,774)	(37,803)	(29)	0.08%	2,009,733	3,264,034	1,254,302	62.41%
Capital Expenditures	(46,679)	(66,108)	(19,430)	41.62%	(11,606,360)	(8,551,641)	3,054,719	(26.32%)
FEMA Project Worksheets	6,435	0	(6,435)	100.00%	24,383	0	(24,383)	(100.00%)
FEMA Project Worksheets Expenditure	(6,435)	0	6,435	100.00%	(24,383)	0	24,383	(100.00%)
Loss on Valuation of Assets	0	0	0	0.00%	0	0	0	0.00%
Total Gov't. Non-Operating Rev. (Exp.)	0	0	0	0.00%	0	0	0	0.00%
Total Revenues (Expenses) Before Capital Expenditures and Debt	6,953,748	3,425,404	(3,528,344)	(50.74%)	10,920,586	17,547,673	6,627,087	60.68%
Capital Expenditures								
Interest Income - Capital (bonds)	8,683	9,125	442	5.09%	(424,436)	23,960	448,396	(105.65%)
Debt Service	(776,700)	(291,320)	485,380	(62.49%)	(3,999,191)	(3,126,885)	(872,306)	21.81%
Total Capital Expenditures	(768,017)	(282,195)	485,822	(63.26%)	(4,423,627)	(3,102,925)	1,320,702	(29.86%)
Net Revenue less Capital Expenditures & Principal on Long Term Debt	6,185,731	3,143,209	(3,042,522)	49.19%	6,496,958	14,444,747	7,947,789	(122.33%)
Other Funding Sources								
Restricted Oper. / Capital Reserve	(6,185,731)	(3,143,209)	3,042,522	(49.19%)	(6,496,958)	(14,444,747)	(7,947,789)	122.33%
Total Other Funding	(6,185,731)	(3,143,209)	3,042,522	(49.19%)	(6,496,958)	(14,444,747)	(7,947,789)	122.33%
Net Revenue / Expense	0	0	0	0.00%	0	0	0	0.00%
Depreciation - Local	94,288	94,751	(463)	(0.49%)	565,726	568,506	(2,780)	(0.49%)
Depreciation - Federal	1,763,610	1,772,276	(8,666)	(0.49%)	10,650,292	10,633,654	16,639	0.16%
Total Depreciation Expense	1,857,897	1,867,027	(9,129)	(0.49%)	11,216,018	11,202,159	13,859	0.12%

REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF JUNE 30, 2022 AND 2021

	2022	2021
ASSETS AND DEFERRED OUTFLOW OF RESOURCES		
CURRENT ASSETS:		
Cash	\$ 49,602,677	39,568,294
Accounts Receivable (net)	49,465,524	48,732,726
Prepaid Expenses and other assets	2,683,617	3,012,268
Inventory	786,316	527,932
Total Current Assets	102,538,134	91,841,220
Restricted assets, cash and investments		
Ferry Operating Subsidy	0	0
1991 series bond trustee accounts	0	0
2020 series bond trustee accounts	(1)	8,065,844
2000 series bond trustee accounts	0	0
2010 series bond trustee accounts	396,185	396,017
Self-Insurance Reserve	1,415,000	1,415,000
Total restricted assets	1,811,184	9,876,861
Net Pension Assets	7,541,497	7,541,497
Net OPEB Assets	0	0
Property, buildings and equipment, net	290,936,383	279,651,515
Total noncurrent assets	298,477,880	287,193,012
TOTAL ASSETS	402,827,198	388,911,094
DEFERRED OUTFLOW OF RESOURCES		
Deferred charges - prepaid bond	364,588	364,588
Pension deferrals	131,355	131,355
OPEB deferrals	1,079,252	1,079,252
Total Deferred Outflows of Resources	1,575,195	1,575,195
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 404,402,391	\$ 390,486,288

REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF JUNE 30, 2022 AND 2021

	2022	2021
LIABILITIES, DEFERRED INFLOW OF RESOURCES AND NET POSITION		
CURRENT LIABILITIES (PAYABLE FROM CURRENT ASSETS)		
Accounts payable, accrued expenses, and deferred credits	\$ 35,875,285	19,218,408
Current portion of legal and small claims	2,772,120	2,772,120
Current portion of OPEB Liability	1,207,351	1,207,351
Due to Transdev	242,617	235,614
Total Current Liabilities (payable from current assets)	40,097,372	23,433,493
CURRENT LIABILITIES (PAYABLE FROM RESTRICTED ASSETS)		
Current portion of accrued bond interest	(3,376,036)	1,653,120
Current portion of bonds payable net	-	4,389,570
Current portion of debt service assistance fund loan		
Total Current Liabilities (payable from restricted assets)	(3,376,036)	6,042,690
LONG-TERM LIABILITIES		
Accrued bond interest less current portion	-	0
Legal and small claims less current portion	14,005,912	15,482,075
Bonds-Payable less current portion net	91,372,672	98,025,508
Net Pension Liability		
Total OPEB Liability	5,783,026	5,783,026
Debt service assistance fund loan less current portion	-	
Total long-term liabilities	111,161,610	119,290,609
TOTAL LIABILITIES	147,882,946	148,766,792
DEFERRED INFLOW OF RESOURCES		
Pension Deferrals	11,196,614	11,196,614
OPEB Deferrals	186,423	186,423
Deferred Refunding Gain	2,627,278	2,627,278
TOTAL DEFERRED INFLOWS OF RESOURCES	14,010,315	14,010,315
NET POSITION		
Invested in capital assets, net of related debt	202,939,748	175,583,317
Restricted for Debt Service	1,811,184	9,876,861
Unrestricted	37,758,199	42,249,003
Total net position	242,509,130	227,709,181
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND NET POSITION	\$ 404,402,391	\$ 390,486,288

Regional Transit Authority
Financial Performance Indicators
June 30, 2022
(Excludes Ferry Operations)

	Company-wide		Fixed Route Bus		Streetcar		Paratransit	
	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date
Ridership (Unlinked Trips)	805,835	4,509,015	454,669	2,662,244	334,318	1,757,499	16,848	89,272
Total Platform Hours	64,141	373,305	41,756	239,862	13,062	79,287	9,324	54,156
Passenger Revenue	897,219	4,887,680	482,261	2,915,942	390,805	1,837,235	24,153	134,503
Operating Expenses	7,188,914	47,314,159	4,320,384	28,754,976	1,872,513	11,524,160	996,017	7,035,023
Operating Cost Per Platform Hour	112.08	126.74	103.47	119.88	143.36	145.35	106.82	129.90
Annual Budgeted Cost Per Platform Hour		131.94		127.71		165.51		113.79
Farebox Recovery Rate	12.48%	10.33%	11.16%	10.14%	20.87%	15.94%	2.42%	1.91%
Operating Cost Per Unlinked Trip	8.92	10.49	9.50	10.80	5.60	6.56	59.12	78.80
Passenger Revenue Per Unlinked Trip	1.11	1.08	1.06	1.10	1.17	1.05	1.43	1.51
Subsidy per Unlinked Trip	7.81	9.41	8.44	9.70	4.43	5.51	57.69	77.29

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

REPORT FOR THE MONTH

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For the Month Ended June 30, 2022	2021	Variance	For the Month Ended June 30, 2022	2021	Variance	For the Month Ended June 30, 2022	2021	Variance	For the Month Ended June 30, 2022	2021	Variance
Ridership (Unlinked Trips)	805,835	684,665	121,170	454,669	400,242	54,427	334,318	271,387	62,931	16,848	13,036	3,812
Total Platform Hours	64,141	63,346	796	41,756	41,747	9	13,062	11,566	1,496	9,324	10,033	(709)
Passenger Revenue	897,219	719,726	177,493	482,261	407,457	74,804	390,805	290,759	100,046	24,153	21,510	2,642
Operating Expenses	7,188,914	7,637,661	(448,747)	4,320,384	4,173,697	146,687	1,872,513	2,125,553	(253,040)	996,017	1,338,411	(342,394)
Operating Cost Per Platform Hour	112.08	120.57	(8.49)	103.47	99.98	3.49	143.36	183.77	(40.41)	106.82	133.41	(26.59)
Annual Budgeted Cost Per Plat. Hour	131.94	141.41	(9.47)	127.71	135.21	(7.50)	165.51	180.50	(14.99)	113.79	118.03	(4.24)
Farebox Recovery Rate	12.48%	9.42%	3.06%	11.16%	9.76%	1.40%	20.87%	13.68%	7.19%	2.42%	1.61%	0.82%
Operating Cost Per Unlinked Trip	8.92	11.16	(2.24)	9.50	10.43	(0.93)	5.60	7.83	(2.23)	59.12	102.67	(43.55)
Passenger Revenue Per Unlinked Trip	1.11	1.05	0.06	1.06	1.02	0.04	1.17	1.07	0.10	1.43	1.65	(0.22)
Subsidy per Unlinked Trip	7.81	10.11	(2.30)	8.44	9.41	(0.97)	4.43	6.76	(2.33)	57.69	101.02	(43.33)

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

YEAR-TO-DATE REPORT

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For 6 Months Ending June 30, 2022	2021	Variance	For 6 Months Ending June 30, 2022	2021	Variance	For 6 Months Ending June 30, 2022	2021	Variance	For 6 Months Ending June 30, 2022	2021	Variance
Ridership (Unlinked Trips)	4,509,015	3,709,895	799,120	2,662,244	2,283,232	379,012	1,757,499	1,359,711	397,788	89,272	66,952	22,320
Total Platform Hours	373,305	370,131	3,174	239,862	233,312	6,550	79,287	74,284	5,003	54,156	62,536	(8,380)
Passenger Revenue	4,887,680	3,794,479	1,093,202	2,915,942	2,265,895	650,047	1,837,235	1,420,026	417,209	134,503	108,558	25,945
Operating Expenses	47,314,159	43,599,553	3,714,606	28,754,976	25,160,641	3,594,335	11,524,160	11,429,621	94,539	7,035,023	7,009,291	25,732
Operating Cost Per Platform Hour	126.74	117.79	8.95	119.88	107.84	12.04	145.35	153.86	(8.51)	129.90	112.08	17.82
Annual Budgeted Cost Per Plat. Hour	131.94	141.41	(9.47)	127.71	135.21	(7.50)	165.51	180.50	(14.99)	113.79	118.03	(4.24)
Farebox Recovery Rate	10.33%	8.70%	1.63%	10.14%	9.01%	1.13%	15.94%	12.42%	3.52%	1.91%	1.55%	0.36%
Operating Cost Per Unlinked Trip	10.49	11.75	(1.26)	10.80	11.02	(0.22)	6.56	8.41	(1.85)	78.80	104.69	(25.89)
Passenger Revenue Per Unlinked Trip	1.08	1.02	0.06	1.10	0.99	0.11	1.05	1.04	0.01	1.51	1.62	(0.11)
Subsidy per Unlinked Trip	9.41	10.73	(1.32)	9.70	10.03	(0.33)	5.51	7.37	(1.86)	77.29	103.07	(25.78)



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-116

Finance Committee

Security Vehicles

DESCRIPTION: Security Vehicles	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

To authorize the CEO to award a contract in the amount of \$111,747.18 to Courtesy Ford for the purchase of three Ford Explorers.

ISSUE/BACKGROUND:

As RTA continues to grow and expand, the agency needs to grow with it. With the addition of the physical security department and new employees, it is now necessary to procure three vehicles to be utilized in the respective department. The vehicles will assist the agency in security inspections of facilities, buildings, and video camera surveillance. One of these vehicles will also be used for the crisis intervention coordinator. Currently, the department has one security vehicle that will be retired upon receipt of the new vehicles, leaving a total of three vehicles dedicated to the department.

DISCUSSION:

RTA will use the Louisiana state contract (44000237912) to purchase the three security vehicles. The security department is dedicated to assisting the agency in its mission to provide safe service to our agency and constituents. These much-needed vehicles will assist in the agency's ability to complete this mission.

FINANCIAL IMPACT:

Funding is available through grant funding LA2021-025.1113.114211; the estimated project cost is \$111,747.18 and funding of 130,614 is available.

NEXT STEPS:

When approved to proceed, the team will continue to develop this proposal following the notice of funding for the contract award.

ATTACHMENTS:

1. Resolution
2. Routing Sheet.

Prepared By: Ryan Moser
Title: Director of Fleet Advancement

Reviewed By: Lona Hankins
Title: Deputy CEO of planning and Infrastructure

Reviewed By: Gizelle Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

8/8/2022

Date



RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO AWARD A CONTRACT TO COURTESY FORD, LLC. FOR THE
PURCHASE OF THREE FORD EXPLORERS.**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, the Chief Executive Officer of the RTA has the need to purchase security vehicles;
and

WHEREAS, the purchase of these vehicles will enable the RTA to effectively carry out its day-to-day operation; and

WHEREAS, staff has evaluated and determined that purchasing from Courtesy Ford, Inc utilizing the Louisiana state contract is the most cost-effective and time-effective way to purchase the vehicle; and

WHEREAS, RTA's Disadvantage Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

WHEREAS, staff evaluated all cost components submitted by vendor and determined the price to be fair and reasonable; and

RESOLUTION NO. _____

Page 2



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

WHEREAS, it is the opinion of the RTA Board of Commissioners that the purchase of security vehicles is critical to maintaining the function, reliability, and support of the agency's mission and goals; and

WHEREAS, funding for the above-stated project is made available through Grant LA2021-025.1113.114211 in the amount of ONE HUNDRED ELEVEN THOUSAND SEVEN HUNDRED FORTY-SEVEN DOLLARS (\$111,747.18).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Courtesy Ford.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE ____ DAY OF ____.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



Regional Transit Authority

State Contract

~~Solicitation~~ Request Routing Sheet

INSTRUCTION: The user department is responsible for providing all information requested below and securing the requisite signatures.

Attachments

(*Indicates Required Items)

* Scope of Work

Technical Specifications

DBE/SBE Goal Calculation

Project Schedule/Delivery Date *

Selection Criteria (RFQ/RFP Only)

- A. I have reviewed this form and the attachments provided and by signing below I give authority to the below stated Department Representative to proceed as lead in the procurement process.

Ryan Moser

Name

Director of Fleet Advancement

Title

8458

Ext.

- B. Name of Project, Service or Product: Security Vehicle Purchase

- C. Justification of Procurement: Due to the expansion of the Physical Security Department as well as an aging vehicle fleet, the Security department is in need of three vehicles dedicated to their respective department. The vehicles will assist department members with their daily duties. The agency will be using the LA state contract for this procurement.

- D. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

☒ Yes

No

Ausa Nangun

Director of Grants/ Federal Compliance

Date

8/2/22

- E. Safety: Include Standard Safety Provisions Only

Additional Safety Requirements Attached

Michael J. Smith

Safety Director

Date

8/1/22

Risk Management: Include Standard Insurance Provisions Only?

☒ Yes

No

Include Additional Insurance Requirements Attached N/A

[Signature]
Risk Management Analyst

Date

8/2/2022

F. Funding Source: Federal State Local Other: _____

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

[Signature]

8/2/22



Total Available Funding:

\$ 130,614

Estimated Cost:

\$ 111,747.18

FTA Grant No.(s)

LA2021-025.113.114211

Line Item(s)

Operations/Department Code

Budget Code(s)

Budget Analyst

Date

G. DBE/SBE Goal: 0 % DBE

0 % Small Business

Director of Small Business Development

Date

DBE/LEO Compliance Manager

Date

H. Authorizations: I have reviewed and approved the final solicitation document.

Department Head

Date

Division Manager

Date

Director of Procurement

Date

FOR PROCUREMENT USE ONLY

Type of Procurement Requested: (circle one)

IFB

RFQ

RFP

SS

TWO-STEP

Invitation for Bid (IFB) This competitive method of awarding contracts is used for procurements of more than \$25,000 in value. The agency knows exactly what and how many of everything it needs in the contract, as well as when and how the products and services are to be delivered. The award is generally based on price.

Request for Quote (RFQ) This type of solicitation is often used to determine current market pricing.

Request for Proposal (RFP) This approach to contracting occurs when the agency isn't certain about what it wants and is looking to you to develop a solution and cost estimate.

Sole Source (SS) this procurement can be defined as any contract entered into without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements.

Two-step Procurement - request for qualifications step-one used in the formal process of procuring a product or service, It is typically used as a screening step to establish a pool of vendors that are then qualified, and thus eligible to submit responses to a request for price proposal (RFP). In this two-step process, the response to the RFQ will describe the company or individual's general qualifications to perform a service or supply a product, and RFP will describe specific details or price proposals.

Chief Financial Officer

Date

Chief Executive Officer

Date

Independent Cost Estimate (ICE)

INDEPENDENT COST ESTIMATE SUMMARY FORM

Project Name/Number: Security Vehicle

Date of Estimate: 7/13/2022

Description of Goods/Services:
Ford Explorer

- ☒ New Procurement
☐ Contract Modification (Change Order)
☐ Exercise of Option

Method of Obtaining Estimate: Estimate based on price received by NICE Bus solicitation number E3263R for similar item.

Attach additional documentation such as previous pricing, documentation, emails, internet screen shots, estimates on letterhead, etc.

- ☒ Published Price List (attach source and date)
☐ Historical Pricing (attach copy of documentation from previous PO/Contract)
☐ Comparable Purchases by Other Agencies (attach email correspondence)
☐ Engineering or Technical Estimate (attach)
☐ Independent Third-Party Estimate (attach)
☐ Other (specify) _____ attach documentation
☐ Pre-established pricing resulting from competition (Contract Modification only)

Through the method(s) stated above, it has been determined the estimated

total cost of the goods/services is \$ 39715

The preceding independent cost estimate was prepared by:

Name

Ryan Maser

Signature

Ryan Maser



Go Further

Vehicle Details

2022 **EXPLORER** XLT

VIN 1FMSK7DH7NGB62715

Dealer Ordered ^{S13}Bohn Ford
1.57 miles awayEstimated Net Price
\$39,875 ^{S5}Monthly Price
\$488 /mo ^{S6}
36 Month Lease**Exterior**
Agate Black**Interior**
Unique Cloth -
Ebony

Your Vehicle

EPA-Est. MPG ^{S11}	20 City/ 28 Hwy
Engine	2.3L EcoBoost I-4 Engine with Auto Start-Stop Technology
Drivetrain	Rear Wheel Drive
Transmission	10-Speed Automatic Transmission
Exterior	Agate Black

Pricing Summary

Base MSRP ^{S1}	\$38,320
Total Of Options ^{S4}	+\$60
Destination Charges ^{S17}	+\$1,495
Total MSRP ^{S16}	=\$39,875
Available Incentives ^{S3}	\$0
ESTIMATED NET PRICE ^{S5}	=\$39,875

Interior Unique Cloth - Ebony

Package 200A

Vehicle Details

Interior Features

1TOUCH UP/DOWN DR/PASS WIN
3RD ROW - 50/50 FOLD FLAT
DUAL ILLUM VIS VANITY MIRR
HEATED CLOTH FRONT SEATS
IP CLUSTER 6.5" LCD SCREEN
LEATHER WRAPPED STR WHEEL
POWER DRIVER SEAT - 10 WAY
POWER PASS SEAT - 4-WAY
POWERPOINTS - 12V
ROTARY GEAR SHIFT DIAL
TILT/TELESCOPING STEERING W/WHEEL MOUNTED CONTROLS
TRI-ZONE ELECTRNC TMP CTRL
USB A(1)/C(1)-1ST/2ND ROWS

Exterior Features

DOOR HANDLES - BODY COLOR
EASY FUEL CAPLESS FILLER
HEADLAMPS - AUTO LED
LED SIGNATURE LIGHTING
MIRRORS-MAN-FOLD DUAL PWR HEATED WITH APPROACH LAMPS
POWER LIFTGATE
PRIVACY GLASS - REAR DOORS
REAR INT WIPER/WASH/DFRST
REAR SPOILER, BODY COLOR
ROOF-RACK SIDE RAILS-BLACK
TAILLAMPS-LED
TRAILER SWAY CONTROL
VARIABLE INTERVAL WIPERS

Functional

4-DR INTELL ACCESS LOCK/ UNLOCK W/PUSH-BUTTON START
AM/FM/MP3, 6 SPEAKERS
BRAKES, 4-WHEEL DISC/ABS
FORD CO-PILOT360
FORDPASS CONNECT
HILL START ASSIST
REAR PARKING SENSORS
REAR VIEW CAMERA
REFRESH95
SIDE-WIND STABILIZATION
SIRIUSXM - SVC N/A AK&HI
SYNC3 8" SCR N W/APPLINK

Safety & Convenience

ADVANCETRAC WITH RSC
AIRBAG-DRIVER/PASS KNEE
AIRBAGS - DUAL STAGE FRONT
AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
AIRBAGS - SAFETY CANOPY
INDIV TIRE PRESS MONIT SYS
LATCH CHILD SAFETY SYSTEM
PERIMETER ALARM
PERSONAL SAFETY SYSTEM
SOS POST-CRASH ALERT SYS

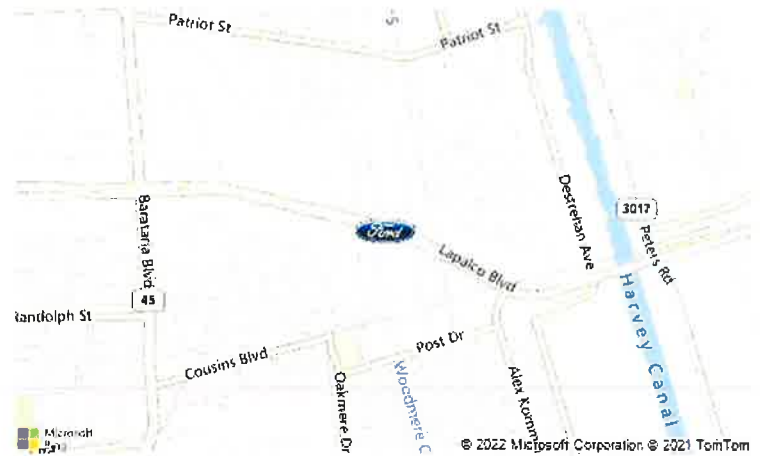
Warranty

3YR/36,000 BUMPER / BUMPER
5YR/60,000 POWERTRAIN
5YR/60,000 ROADSIDE ASSIST

Bohn Ford

(844) 640-9843

3737 Lapalco Boulevard
Harvey, LA 70058



DISCLOSURES

Note.

Information is provided on an "as is" basis and could include technical, typographical or other errors. Ford makes no warranties, representations, or guarantees of any kind, express or implied, including but not limited to, accuracy, currency, or completeness, the operation of the Site, the information, materials, content, availability, and products. Ford reserves the right to change product specifications, pricing and equipment at any time without incurring obligations. Your Ford dealer is the best source of the most up-to-date information on Ford vehicles.

Disclosures through S18 apply to Search Dealer Inventory, Request A Quote, Get An Internet Price, Get A Quote, Let Us Find It For You, Build & Price and Incentives & Offers.

S1.

Manufacturer's Suggested Retail Price (also referred to as "MSRP", "Base MSRP", "Base Price" or the "Starting At" price), excludes destination/delivery charge, taxes, title, license, and registration and/or electronic filing fees, dealer fees, and total of options.

For authenticated AXZ Plan customers, the price displayed may represent Plan pricing. Not all AXZ Plan customers will qualify for the Plan pricing shown and not all offers or incentives are available to AXZ Plan customers.

S2.

Images shown are for information purposes only, and may not necessarily represent the configurable options selected or available on the vehicle. We cannot be responsible for typographical or other errors, including data transmission, display, or software errors, that may appear on the site.

S3.

Offers shown may not be available to all customers. Incentives lists are examples of offers available at the time of posting and are subject to change and expiration. Not all incentives can be redeemed together. To take advantage of rebates, incentives and/or financing offers you must take new retail delivery from dealer stock by the expiration date noted. Not all buyers will qualify for Ford Credit financing or other offers. Restrictions apply. See your local dealer for complete details.

S4.

The Option Package price and monthly payment displayed is for illustration purposes, only. Prices and monthly payments may vary based on features included in package, financing terms and availability. Some Options are not available separately. Not all Options or Option Packages are available on all vehicles. See your local dealer for details.

S5.

Estimated Net Price is the Total Manufacturer's Suggested Retail Price ("Total MSRP") minus any available offers and/or incentives. Incentives may vary. Excludes taxes, title, and registration fees. For authenticated AXZ Plan customers, the price displayed may represent Plan pricing. Not all AXZ Plan customers will qualify

This spreadsheet is not a purchase order

Order Sheet Instructions

- 1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.
- 2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
- 3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
- 4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
- 5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

Interceptor Utility AWD	Contract Line	6	Delivery ARO	90-150 days
State Contract Number	4400016601	Vendor	Courtesy Ford	
Base Vehicle				
Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
Hybrid Engine, 3.3L V6, (Standard)	K8A -500A- 99W/44B	\$36,242	3	\$ 108,726.00
Optional Configurations				
Description	Order Code	Unit Price	Quantity	Extended Price
3.3L Ti-VCT V6 Gas Engine FFV	K8A -500A- 99W/44U	\$ 31,612.00		\$ -
3.0L EcoBoost V6 Engine	K8A -500A- 99C/44U	\$ 35,424.00		\$ -
Warranty Term	3 yr/36,000 miles bumper-to-bumper and 5yr/60,000 mile powertrain			
Available Exterior Colors				
(YZ) Oxford White		(KR) Norsesea Blue Metallic		
(LN) Light Blue Metallic		(LK) Dark Blue		
(TN) Silver Grey Metallic		(LM) Royal Blue		
(JS) Iconic Silver Metallic	3	(UM) Agate Black		
(HG) Smokestone Metallic		(JT) Blue Metallic		
(UJ) Sterling Grey Metallic		(E4) Vermillion Red		

(JL) Dark Toreador Red Metallic		(E3) Arizona Beige		
(BU) Medium Brown Metallic		(J1) Kodiak Brown		
(YG) Medium Titanium Metallic				
Optional Equipment				
Option Description	Option Code	Option Unit Price	Add Option	Extended Price
See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com				
Daytime Running Lamps	942	\$ 42.00	Yes	\$ 126.00
Carpet Floor Covering 1st & 2nd row (incl. floor mats, front and rear	16C	\$ 118.00	Yes	\$ 354.00
Aux Air Conditioning	17A	\$ 573.00		\$ -
Red/White Dome Lamp in Cargo Area	17T	\$ 48.00		\$ -
100 Watt Siren/Speaker (incl. bracket and pigtail)	18X	\$ 296.00		\$ -
Rear Camera On-Demand	19V	\$ 216.00		\$ -
Front Warning Auxiliary Light	21L	\$ 518.00		\$ -
Dark Car - courtesy lamp disable when any door is opened	43D	\$ 24.00		\$ -
Police Engine Idle Feature	47A	\$ 245.00		\$ -
Spot Lamp Prep Kit, Driver Side *No spotlight included. This is pre-drilled and prepped for the spotlight installation aftermarket.	51P	\$ 131.00		\$ -
Spot Lamp - LED (Unity), Driver Side	51R	\$ 371.00		\$ -
Spot Lamp - LED (Unity), Dual Side	51S	\$ 583.00		\$ -
Spot Lamp - LED (Whelen), Driver Side	51T	\$ 395.00		\$ -
Spot Lamp Prep Kit, Dual Side *No spotlight included. This is pre-drilled and prepped for the spotlight installation aftermarket.	51W	\$ 263.00		\$ -
Hidden Door Lock Plunger w/ Rear Door controls inoperable	52P	\$ 151.00		\$ -
Remote Keyless - Entry Key FOB	55F	\$ 319.00		\$ 957.00

Pre-Wiring for Grille LED Lights, Siren, and Speaker	60A	\$ 48.00		\$ -
Rear Quarter Glass Side Marker Lights	63L	\$ 540.00		\$ -
Cargo Storage Vault	63V	\$ 230.00		\$ -
18 in. Painted Aluminum Wheel	64E	\$ 446.00		\$ -
Wheel Covers (18 in. Full Face Wheel Cover)	65L	\$ 57.00		\$ -
Tail Lamp/Police Interceptor Housing Only Package	86T	\$ 57.00		\$ -
Interior Upgrade Package	65U	\$ 367.00		\$ 1,101.00
Front Headlamp Lighting Solution Pkg.	66A	\$ 841.00		\$ -
Tail Lamp Lighting Solution Package	66B	\$ 404.00		\$ -
Rear Lighting Solution Package	66C	\$ 428.00		
Ready for the Road Package	67H	\$ 3,379.00		\$ -
Ultimate Wiring Package	67U	\$ 527.00		\$ -
Police Wire Harness Connector Kit - Front/Rear	67V	\$ 174.00		\$ -
Rear Door Handles and Locks Inoperable (without 52P)	68G	\$ 70.00		\$ -
Reverse Sensing System	76R	\$ 258.00		\$ -
Rear Console Plate	85R	\$ 42.00		\$ -
Power Passenger Seat	87P	\$ 306.00		\$ -
Front Interior Windshield Warning Lights	96W	\$ 1,076.00		\$ -
License Plate Bracket - Front	153	NC		\$ -
Global Lock/Unlock Feature	18D	NC		\$ -
Front Console Plate - Delete	85D	NC		\$ -
Rear Center Seat Delete	85S	NC		\$ -
Rear View Camer (mirror display)	87R	NC		\$ -
Cost for Each Vehicle Plus Options			1 EA	\$ 37,088.00
Additional Costs				
0.35% Contract Administrative Fee				\$ 129.81
LA DEQ Waste Tire Fee (5 tires X \$2.25 each)				\$ 11.25
LA Safety Inspection Sticker - 2 Year				\$ 20.00
Total Cost for Each Vehicle			1 EA	\$ 37,249.06
Total Cost for All Vehicles			3	\$ 111,747.18

Agency Information			
Contact Name:	Ryan Moser	LPAA Approval No	
Phone:	504-827-8458	Agency Name	regional Transit Authority
Email:	Rmoser@rtaforward.org	Shopping Cart	
Vendor Information			
Courtesy Ford	Mike Solomon	Vendor No.	310062165
Phone:	337-332-2145		
Email:	msolomon@courtesyautomotive.com		



STATE OF LOUISIANA

Competitive Contract

Vendor: 310127027
Company
COURTESY OF ACADIANA LLC
COURTESY CHRYSLER DODGE JEEP RAM
607 B ENTERPRISE PKWY
BREAUX BRIDGE LA 70517
Phone : 337-332-2145
Fax : 337-332-5874

T Number: 90865
Version: 4
LAPS Contract: No
Fiscal Year: 2022
Min.Ord.Value: 0.00
Distributor Contract: No
PCard:No
Co-op Agreement:Yes

Contract number: 4400023792
Description: Vehicles, Statewide

Buyer Information

Name: AMY GOTREAU
Tel Number: 2253429200
Email: amy.gotreaux@la.gov

SEBD Vendor: No
SEHI Vendor: No
VSE Vendor: No
DVSE Vendor: No
Contract Valid Dates:
03/01/2022 - 10/31/2022

Delivery: 90 Days After Receipt of Order
Supplier Text:

*** IMPORTANT NOTE: At this time, none of the manufacturers are accepting orders, which in turn means the dealerships cannot accept any POs at this time. Notification will be sent through ListServ when ordering is opened.

Statewide Contract for the State of Louisiana to furnish vehicles for the State of Louisiana, for a period of delivery beginning March 1, 2022 and ending October 31, 2022 with an option to renew for two (2) additional twelve (12) month periods.

Contract Documents Include:
Attachment A – Special Terms & Conditions – Pages 1-5
Attachment B – Specifications – Pages 1-6
Attachment C – Vehicle Information – Page 1

Please visit our website at <http://fleet.la.gov> to view all vehicles on State contract. The most current vehicle pricing, order sheets, and ordering instructions can be found there.

This contract has been designated as a cooperative purchasing opportunity. Quasi State Agencies or other Political Subdivisions of the State, agencies of the United States government, and other buying organizations not located in this state which, if located in this state, would qualify as a public procurement unit may utilize this

Recommending Approval: _____

Approved by: _____

Contract number: 4400023792 T Number: 90865	Vendor: 310127027 Distributor Contract: NO	Page 2 of 4
--	---	----------------

contract.

Notice to Vendor:

Line	Material No.	Description	Prod. Cat.	UOM	Net Price	Discount
	Supplier Part No.					
1		Vehicles, Statewide	25101500		0.00000	

Contract number: 4400023792 T Number: 90865	Vendor: 310127027 Distributor Contract: NO	Page 3 of 4
--	---	----------------

Standard Terms and Conditions

1. THIS IS NOT AN ORDER TO SHIP (OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).
2. THIS IS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.
3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LINE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.
4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE ISSUING AGENCY PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.
5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.
6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS "COMMITTED VOLUME" IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.
7. COMPLIANCE WITH CIVIL RIGHTS LAWS.

THE CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE IV AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. CONTRACTOR AGREES TO NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY CONTRACTOR OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE SHALL BE GROUNDS FOR TERMINATION OF THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT.

8. IN ACCORDANCE WITH LA R.S. 39:1602.1, FOR ANY CONTRACTS WITH A VALUE OF \$100,000 OR MORE AND FOR ANY VENDOR WITH 5 OR MORE EMPLOYEES, THE VENDOR CERTIFIES THAT IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL AND IT WILL, FOR THE DURATION OF ITS CONTRACTUAL OBLIGATIONS, REFRAIN FROM A BOYCOTT OF ISRAEL.

9. CONTRACT CANCELLATION

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS: (A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTOR'S FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BELLIGERENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA. R.S. 39:1551 ET SEQ.) AND ITS CORRESPONDING REGULATIONS; OR, (F) ANY LISTED REASON FOR DEBARMENT UNDER LA. R.S. 39:1672.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION: OR (2) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORILY; AND, (C) FOR TRANSACTION-BASED SERVICES UP

Contract number: 4400023792 T Number: 90865	Vendor: 310127027 Distributor Contract: NO	Page 4 of 4
--	---	----------------

TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORILY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-117

Finance Committee

Canal Street Ferry Terminal Project: Amendment Request to Infinity contract

DESCRIPTION: Requesting Board Authorization to Amend Infinity Contract for Additional Services	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to amend Infinity's contract for additional services for \$377,540.07.

ISSUE/BACKGROUND:

The Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to agency requested changes in design of barge/gangway, interruptions caused by COVID 19 and Hurricane Ida and other issues. As a result of these delays the RTA needs to extend the contract of Infinity Engineering, the Engineer of Record. Infinity is responsible for the engineering design including Civil, Structural, Mechanical and Electrical disciplines. Subconsultants were utilized for Architecture, Landscape Architecture, Geotechnical, and Naval Architecture and will remain the same for the duration of the project. These include Cambridge Seven, Spackman Mossop Michaels) SMM), Eustis Engineering and Mino Marine respectively.

DISCUSSION:

During construction, there have been unforeseen circumstances and design changes that have required design team to respond to attempt to minimize the impact on the project schedule and budget. Staff is tracking all change orders and the reason for the changes so that a proper accounting can occur during the close out of this contract. Each invoice received is supported by timesheet backup including task performed. This will extend the time for the scope of services from 9/2022 until the one-year warranty period is completed.

FINANCIAL IMPACT:

The cost of this amendment is \$377,540.07, based on time and materials and will be charged to account number 1FERRY.1047.

NEXT STEPS:

Upon Board approval, staff will amend Infinity's contract with the Canal Street Ferry Terminal Project.

ATTACHMENTS:

1. Resolution
2. Change Order

Prepared By: Darrell LaFrance, dlafrance@rtaforward.org
Title: Project Manager III

Reviewed By: Lona Edwards Hankins, lhankins@rtaforward.org
Title: Deputy CEO of Infrastructure, Planning and Information Technology

Reviewed By: Gizelle Johnson Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

8/8/2022

Date



RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**REQUEST AUTHORIZATION TO AMEND INFINITY'S CONTRACT FOR ADDITIONAL
SERVICES TO THE CANAL STREET FERRY TERMINAL PROJECT**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, the Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to agency requested changes in design of barge/gangway, interruptions caused by COVID 19 and Hurricane Ida and other issues; and

WHEREAS, because of these delays the RTA needs to extend the contract of Infinity Engineering, the Engineer of Record. Infinity is responsible for the engineering design including Civil, Structural, Mechanical and Electrical disciplines; and

WHEREAS, subconsultants were utilized for Architecture, Landscape Architecture, Geotechnical, and Naval Architecture and will remain the same for the duration of the project; and

WHEREAS, these include Cambridge Seven, Spackman Mossop Michaels) SMM), Eustis Engineering and Mino Marine respectively; and

WHEREAS, during construction, there have been unforeseen circumstances and design changes that have required design team to respond to attempt to minimize the impact on the project schedule and budget; and



RESOLUTION NO. _____

Page 2

WHEREAS, staff is tracking all change orders and the reason for the changes so that a proper accounting can occur during the close out of this contract; and

WHEREAS, each invoice received is supported by timesheet backup including task performed. This will extend the time for the scope of services from 9/2022 until the one-year warranty period is completed; and

WHEREAS, the cost of this amendment is \$377,540.07, based on time and materials and will be charged to account 1FERRY.1047; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to amend Infinity's contract for additional services to the Canal Street Ferry Terminal Project.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF AUGUST 2022.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com



Regional Transit Authority
Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

A. Department Representative to participate in procurement process:

<u>Darrell LaFrance</u>	<u>Infrastructure Project Manager</u>	<u>8310</u>
Name	Title	Ext.

B. Contract No.: #2014-009

Contract Title and PO No: Canal Street Ferry Terminal Project – Infinity Engineering PO-911980

C. Contract History:

Original Award Value	\$ <u>447,000.00</u>
Previously Executed Change Orders Value	\$ <u>2,739,812.53</u>
Adjusted Contract Value (Prior to Requested Change Order)	\$ <u>3,186,812.53</u>
Current Change Order Value	\$ <u>377,540.07</u>
Revised Contract Value (w/current change order)	\$ <u>3,564,352.60</u>

D. Justification of Change Order:

The Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to agency requested changes in design of barge/gangway, interruptions caused by COVID 19 and Hurricane Ida and other issues. As a result of these delays the RTA needs to extend the contract of Infinity Engineering, the Engineer of Record. Infinity is responsible for the engineering design including Civil, Structural, Mechanical and Electrical disciplines. Subconsultants were utilized for Architecture, Landscape Architecture, Geotechnical, and Naval Architecture and will remain the same for the duration of the project. These include Cambridge Seven, Spackman Mossop Michaels) SMM), Eustis Engineering and Mino Marine respectively.

During construction, there have been unforeseen circumstances and design changes that have required design team to respond to attempt to minimize the impact on the project schedule and budget. Staff is tracking all change orders and the reason for the changes so that a proper accounting can occur during the close out of this contract. Each invoice received is supported by timesheet backup including task performed. This will extend the time for the scope of services from 9/2022 until the one-year warranty period is completed.



E. Type of Change Requested: Administrative Supplemental Termination

F. Responsibility Determination: Price determined fair and reasonable based on

G. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

0 % DBE 0 % SLDBE 100 % Small Business

Additional Information

Alvin G. Expi
DBE/CEO Compliance Manager

8/2/2022
Date

H. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

No

Are there any amendments pending?

Yes

No

If Yes, please attach the amendment to this Routing Sheet and explain.

NA
Director of Grants/ Federal Compliance

Date

I. Funding Source: Federal State Local Other: _____

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Funding Available \$ _____

Previous Cost \$ 3,186,812.53

Revised Projected Cost \$ 3,564,352.60

FTA Grant No.(s) _____

Line Item(s) _____

Operations/Department Code _____

Budget Code(s) 1x Ferry 1047

Other E17

8/2/22

Budget Analyst

Date

Michael J. Smith

8/2/22

Safety

Date



K. Authorizations:

Sina Edward Hanks
Department Head

8/1/2022
Date

Sina Edward Hanks
Division Manager

8/1/2022
Date

[Signature]
Director of Procurement

8/2/22
Date

[Signature]
Chief Financial Officer

8/2/22
Date

Alex Z. Wiggins (New)
Chief Executive Officer

8/3/2022
Date

Regional Transit Authority
INV.: Accounting Dept (504) 827-8407
TO: 2817 Canal Street
New Orleans, Louisiana 70119

Page 3
Date 9/23/20
Order No. 911980-014
Brn/Plt LA950006

INFINITY ENGINEERING CONSULTANTS
4001 Division Street
Metairie LA 70002

SHIP REGIONAL TRANSIT AUTHORITY
TO M. MAJOR
2817 CANAL STREET
NEW ORLEANS, LA 70119

Ordered - 09/22/15 Vendor No. 5925392 ON CALL A/E INFINITY
Delivery - 09/22/15 Taken By REQ #102944
Freight - Default Handling Code PROMISED DELIVERY DATE - 09/29/15

Description / Supplier Item	UM	Unit Cost	Extension
the amount of \$9,400.00.			
New Barge Spec & Fendering	EA	EA	15,603.80
Non Stock Inventory Purchas			
IFERRY.1047			
Amendment 11 for New Barge Spec and Temporary Barge			
Fendering.			
Task 5 Amendment 14			
Non Stock Inventory Purchas	EA	EA	8,763.00
IFERRY.1047			
Task 5 Amendment 14 for Clarifications Document Review			
Non Stock Inventory Purchas	EA	EA	24,000.00
IFERRY.1047			
Task 5 Amendment 15 for Slope Stability Analysis and			
Seepage Test (Partial Change Order to start the work).			
Emergency change order.			
Task 5 Amendment 16			
Non Stock Inventory Purchas	EA	EA	542,107.00
IFERRY.1047			
Task 5 Amendment 16 for Construction Administrative			
Services and balance for the Slope Stability Analysis and			
Seepage Test.			
Task 5 Amendment 17			
Non Stock Inventory Purchas	EA	EA	233,092.00
IFERRY.1047			
Task 5 Amendment 17 - \$103,084 for Half Grand Union Plaza			
Redesign; \$63,640 for Barge Modifications and Additions;			
\$66,168 for Added Overhead Rate Adjustment totalling			
\$233,092.			
	Sales Tax	Total Order	
Terms Net 30	Tax Rt		3,186,812.53

DATE RECEIVED _____
RECEIVED BY _____
CHECKED BY _____
APPROVED BY _____

ORDER NUMBER AND
PERSON TO WHOM ADDRESSED
MUST APPEAR ON ALL
PACKAGES AND INVOICES

REGIONAL TRANSIT AUTHORITY
TAX EXEMPT
BY *Mark Amato*
MANAGER, PURCHASING DEPT.

ANY CONFLICT, DISPUTE, LEGAL PROCEEDING, SETTLEMENT OR OTHER MATTER HAVING A
LEGALLY BINDING IMPACT ON THE PARTIES HERETO SHALL BE RESOLVED PURSUANT TO
THE LAWS AND JURISPRUDENCE OF THE STATE OF LOUISIANA.

INV. DATE	INV. NUMBER	INV. AMOUNT	TAX	FREIGHT	INV. TOTAL

Flozell Daniels
Flozell Daniels
Chairman
RTA Board of Commissioners

Regional Transit Authority
INV.: Accounting Dept (504) 827-6407
TO : 2817 Canal Street
New Orleans, Louisiana 70119

Page 1
Date 9/23/20
Order No. 911980-014
Brn/Plt LA950006

INFINITY ENGINEERING CONSULTANTS
4001 Division Street
Metairie LA 70002

SHIP REGIONAL TRANSIT AUTHORITY
TO M. MAJOR
2817 CANAL STREET
NEW ORLEANS, LA 70119

Ordered - 09/22/15 Vendor No. 5925392 ON CALL A/E INFINITY
Delivery - 09/22/15 Taken By REG #102944
Freight Default - Handling Code PROMISED DELIVERY DATE - 09/29/15

Description / Supplier Item	UM	Unit Cost	Extension
PROFESSIONAL A/E ON-CALL	EA		447,000.00
SERVICES-SMALL BUSINESS			
LA950006.7070.123105			
ENTERPRISE-TASK 5			
BANK STABILITY, WHARF AND SITE CIVIL DESIGN SERVICES.			
INFINITY ENGINEERING CONSULTANTS, LLC HAS THE EXPERTISE TO			
PROVIDE THE REQUIRED BANK STABILITY, WHARF AND SITE CIVIL			
DESIGN SERVICES FOR THE CANAL STREET FERRY TERMINAL. THE			
CANAL STREET FERRY TERMINAL PROJECT IS BEING DONE PURSUANT			
TO THE FEBRUARY 2014 CEA FOR FERRY OPERATIONS. THE TOTAL			
NOT TO EXCEED COST FOR TASK 5 IS \$447,000.00 PURSUANT TO			
RTD 12014-009 OUTLINED IN THEIR CORRESPONDENCE DATED AUG.			
14, 2015.			
TASK 5 AMENDMENT	EA		322,920.00
Non Stock Inventory Purchase			
LA950006.7070.123105			
FTA GRANTED APPROVAL TO MOVE DESIGN OF THE CANAL STREET			
FERRY TERMINAL PROJECT FROM 30% TO 60%.			
THE TOTAL NOT TO EXCEED COST FOR TASK 5 AMENDMENT IS			
\$322,920.00			
TASK 5 AMENDMENT	EA		153,518.21
Non Stock Inventory Purchase			
LA950006.7070.123105			
FTA GRANTED APPROVAL TO MOVE DESIGN OF THE CANAL STREET			
FERRY TERMINAL PROJECT FROM 60% TO 100%. Task 5 Amendment 2			
TASK 5 AMENDMENT	EA		372,528.00
Non Stock Inventory Purchase			
LA2017-019.7070.123101			
Final Design and to provide assistance to RTA and the			
PM/CM during the bidding and construction phase of the			
Canal Street Ferry Terminal Project. Task 5 Amendment 3			
TASK 5 AMENDMENT 4	EA		12,637.00
Non Stock Inventory Purchase			
LA2017-019.1049.123101			

Regional Transit Authority
INV.: Accounting Dept (504) 827-8407
TO: 2817 Canal Street
New Orleans, Louisiana 70119

Page 2
Date 9/23/20
Order No. 911980-014
Brn/Plt LA930006

INFINITY ENGINEERING CONSULTANTS
4001 Division Street
Metairie LA 70002

SHIP REGIONAL TRANSIT AUTHORITY
TO M. MAJOR
2817 CANAL STREET
NEW ORLEANS, LA 70119

Ordered - 09/22/15 Vendor No. 5925392 ON CALL A/E INFINITY
Delivery - 09/22/15 Taken By - REQ #102944
Freight - Default - Handling Code PROMISED DELIVERY DATE - 09/29/15

Description / Supplier Item	UM	Unit Cost	Extension
TRAFFIC STUDY TO ROUTE RTA BUSES THROUGH THE ENTIRETY OF RADINE STREET IS REQUIRED IN ORDER TO OBTAIN DPW'S APPROVAL	EA		
TASK 5 AMENDMENT 5 Non Stock Inventory Purchas LA950006.1047.123105	EA		18,300.00
REDESIGN OF WHARF TO ACCOMMODATE HEAVY FIRE TRUCKS PER NOFD	EA		
TASK 5 AMENDMENT 6 Non Stock Inventory Purchas LA2017-019.1047.123101	EA		9,694.73
REDESIGN TEMPORARY BERTHING FOR NEW FERRY BOAT	EA		
TASK 5 AMENDMENT 7 Non Stock Inventory Purchas IAL61ERSTRM.1042.123105	EA		4,568.79
FERRY TERMINAL GRANT APPLICATION FOR ALGIERS FERRY	EA		
Task 5 Amendment 8 Non Stock Inventory Purchas IFERRY.1047	EA		996,200.00
Amendment to appoint Infinity as the project Engineer of Record responsible for all Architectural and engineering Services needed to develop the final construction documents. RTA has reconfigured the CSFT project to execute under CMAR method of project delivery.	EA		
Task 5 Amendment 9 Non Stock Inventory Purchas IFERRY.1047	EA		16,480.00
Task #5 Amendment #9 to provide travel expenses for Cambridge 7 which is project's new architectural firm in the amount of \$16,480.00.	EA		
Task 5 Amendment 10 Non Stock Inventory Purchas IFERRY.1047	EA		9,400.00
Task #5 Amendment #9 provide Timber Pile Analysis for timber piles to be considered as an alternative to steel piles in			

PROPOSAL

July 13, 2022

Lona Edwards Hankins
Chief of Infrastructure and Planning
Regional Transit Authority of New Orleans
2817 Canal Street
New Orleans, LA 70119

Re: Canal Street Ferry Terminal
Construction Phase
Amendment Request – REV.1
Infinity No. 18-076-01

Dear Ms. Hankins:

We are hereby providing to you this amendment request to provide various services related to extended Construction Administration and to design changes for RTA's Canal Street Ferry Project (CMAR). Our original Amendment Request was made on April 6, 2022. This revision is the result of RTA's requests to update manhour estimates and 4400 forms to reflect the current date. Our proposal is as follows:

Project Description

Infinity is the Professional of Record for the Canal Street Ferry Terminal CMAR project, having been contracted by the RTA in March 2019 to perform engineering designs. The project is fully designed and construction is roughly 75% complete, with Final Completion projected for the first quarter of 2023.

Infinity self-performed engineering designs including Civil, Structural, Mechanical and Electrical disciplines. Subconsultants were utilized for Architecture, Landscape Architecture, Geotechnical, and Naval Architecture and will remain the same for the duration of the project. These include Cambridge Seven, Spackman Mossop Michaels (SMM), Eustis Engineering (Eustis) and MiNO Marine (MiNO), respectively.

During construction, there have been unforeseen circumstances and design changes that the design team has been performing in good faith in order to not delay construction. The RTA has been kept up to date on work that is considered out of scope – via emails, conversations, and by tracking the efforts under a separate billing task that is supported by timesheet backup. Timesheets for all time spent have been sent to RTA every two weeks throughout the Construction phase of the project. A summary of additional work, along with the status of each item, is as follows:

Approx. Date	Description	
9/23/2020	Project meetings in excess of allotted 1/every other week for 24 months starting September 2020.	Ongoing
10/5/2020	Create project site signs per RTA request (Stephen Mitchell).	Complete
10/8/2020	Design relocation of existing cable and electrical system installed on OCS poles #L54 and #L55 to OCS Pole #53.	complete
10/20/2020	Doorway transition from Copelands. Coordinate with Mathes Brierre.	complete
11/2/2020	Remove superstructure from Jackson Avenue barge.	complete
11/5/2020	Revise A1.01 and create additional Life Safety Plans per new SFM requests.	complete
1/28/2021	Move arcade wall cut and design tie-back for wall to rest of structure.	complete
1/28/2021	Repair arcade foundation.	complete
3/16/2021	Review and respond to Architectural Review performed by WGI.	complete
April 2021	Legal assistance with Howard Hughes injunction.	complete
5/26/2021	Design of 144 sf storage building for Howard Hughes.	complete
May 2021	Revise fencing and gates per Operations and Security requests. Previously, Operational requirements were undetermined.	on-going
7/10/2021	Make changes to structural steel based on WGI review requirements.	complete
7/14/2021	Additional ferry shore power, resize electrical, per Operations requirements.	complete
9/15/2021	Transition plate at Temporary Berth redesign due to unforeseen conditions.	complete
9/15/2021	Design arcade reconstruction. Provide preliminary options, finalize design.	complete
10/4/2021	Check gangway pin and hinge for proposed substitution of stainless steel for carbon steel. Check dissimilar metals.	complete
11/8/2021	Redesign terminal building footing, beam, and column, due to piles driven out of tolerance east support columns of pedestrian bridge over tracks.	complete
11/10/2021	Create RFP to remove Bus Stop from project.	complete
11/11/2021	Add sewage line to city from permanent barge.	complete
11/10/2021	Design infill and repair to Aquarium wharf under area where planters were removed. Unforeseen conditions, was thought to be a conc slab until planters were demo'd.	complete
12/15/2021	Redesign piles and wharf beams around unforeseen existing obstructions.	complete
1/11/2022	Revise Revit model and meet with Aquarium about aesthetics and safety at transition.	complete
6/21/2022	Add TVM at Queuing Pavilion	on-going

Scope of Services:

The following items are included in the Scope of Work for this amendment request:

1. All previously completed out-of-scope work, as described above. Timesheet backup has been submitted bi-weekly as the work was performed.
2. Work noted as on-going, above.
3. Forecasted work to complete project from the end date of our last invoice, 6/20/2022, through December 2022, as detailed in attached 4400 forms and manhour estimates.

Fees and Payment

We have prepared a man-hour estimate based on our level of effort, using previously submitted Audited Overhead Rates plus profit (copy attached). Subconsultant proposals are also attached. We propose to provide our services to the RTA on a TIME AND MATERIALS WITH A NOT-TO-EXCEED BASIS as follows:

Vendor	Total Contract	Invoice Total ²	Remaining	Forecasted Amount ³	Add'l Requested
Infinity	\$ 553,278.00	\$ 676,445.74	\$ (123,167.74)	\$ 127,922.21	\$ 251,089.95
CA Proposal ¹	411040				
Amendment Request ¹	142238				
C7	\$ 188,438.00	\$186,163.39	\$2,274.61	\$ 64,594.87	\$64,594.87
CA Proposal ¹	\$ 176,788.00				
Amendment Request ¹	\$ 1,650.00				
SMM	\$ 22,464.00	\$24,762.50	\$ (2,298.50)	\$ 5,232.50	\$2,934.00
CA Proposal ¹	\$ 9,900.00				
Amendment Request ¹	\$ 12,564.00				
Eustis	\$ 13,000.00	\$4,623.46	\$8,376.54	NA	NA
Amendment Request ¹	\$ 13,000.00				
MINO	\$ 75,140.00	\$67,565.09	\$7,574.91	See attached.	\$58,921.25
CA Proposal ¹	\$ 11,500.00				
Amendment Request ¹	\$ 63,640.00				
Totals	\$ 852,320.00	\$ 959,560.18	\$ (107,240.18)		\$ 377,540.07

¹CA Proposal dated 5/8/2020, Amendment Request dated 8/26/2020.

²Through period ending 6/19/2022.

³Period includes 6/20/2022-12/31/2022.

Clarifications and Exclusions

1. As of the date of this request, Mino has invoiced through September 2021. It is anticipated that Mino will invoice for their remaining fee plus some additional amount. An additional amendment request would be made at that time.

We ask that you call us with any questions that you might have.

Sincerely,

Infinity Engineering Consultants, LLC

Rachel A. Kenney, P.E.

Rachel A. Kenney, P.E.
Chief Engineer

Scope of Services:

The following items are included in the Scope of Work for this amendment request:

1. All previously completed out-of-scope work, as described above. Timesheet backup has been submitted bi-weekly as the work was performed.
2. Work noted as on-going, above.
3. Forecasted work to complete project through March 2023, as detailed in attached 4400 forms.

Fees and Payment

We have prepared a man-hour estimate based on our level of effort, using previously submitted Audited Overhead Rates plus profit (copy attached). Subconsultant proposals are also attached. We propose to provide our services to the RTA on a TIME AND MATERIALS WITH A NOT-TO-EXCEED BASIS as follows:

Vendor	Total Contract	Invoice Total	Remaining	Add'l Requested
Infinity	\$ 553,278.00	\$ 590,785.10	\$(37,507.10)	\$ 236,318.13
<i>CA Proposal</i>	<i>411040</i>			
<i>Amendment Request</i>	<i>142238</i>			
C7	\$ 188,438.00	\$139,445.45	\$48,992.55	\$119,511.00
<i>CA Proposal</i>	<i>\$ 176,788.00</i>			
<i>Amendment Request</i>	<i>\$ 1,650.00</i>			
SMM	\$ 22,464.00	\$18,953.75	\$3,510.25	\$5,175.00
<i>CA Proposal</i>	<i>\$ 9,900.00</i>			
<i>Amendment Request</i>	<i>\$ 12,564.00</i>			
Eustis	\$ 13,000.00	\$4,623.46	\$8,376.54	NA
<i>Amendment Request</i>	<i>\$ 13,000.00</i>			
MiNO	\$ 75,140.00	\$67,565.09	\$7,574.91	\$58,921.25
<i>CA Proposal</i>	<i>\$ 11,500.00</i>			
<i>Amendment Request</i>	<i>\$ 63,640.00</i>			
Totals	\$ 852,320.00	\$ 821,372.85	\$ 30,947.15	\$ 419,925.38

Clarifications and Exclusions

1. As of the date of this request, Mino has invoiced through September 2021. It is anticipated that Mino will invoice for their remaining fee plus some additional amount. An additional amendment request would be made at that time.

FEDERAL AVIATION AGENCY COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS		Form approved Budget Bureau No. 06-r120	
This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement of research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.		PURCHASE REQUEST NUMBER	
NAME AND ADDRESS OF OFFERER Infinity Engineering Consultants, LLC 4001 Division Street Metairie, LA 70002		TITLE OF PROJECT Canal Street Ferry Terminal Construction Administration	
DETAIL DESCRIPTION Engineering designs, construction drawings, technical specifications, bidding assistance, and construction administration assistance for modifications to the existing Algiers ferry terminal barge to receive new modern ferries.	ESTIMATED HOURS	RATE/HOUR	TOTAL ESTIMATED COST (Dollars)
1) DIRECT LABOR (Specify)			
Principal Engineer	20	\$80.00	\$1,600.00
Chief Engineer	296	\$68.00	\$20,128.00
Senior Engineer	63	\$60.00	\$3,780.00
Engineering Manager	0	\$46.03	\$0.00
Project Engineer I	0	\$48.50	\$0.00
Project Engineer II	0	\$48.50	\$0.00
Project Engineer III	0	\$38.25	\$0.00
Project Engineer IV	147	\$38.75	\$5,696.25
Associate Engineer	0	\$27.50	\$0.00
Drafting Manager	0	\$45.00	\$0.00
Senior Designer	0	\$41.00	\$0.00
Designer	323	\$30.00	\$9,690.00
Senior Drafter	0	\$30.00	\$0.00
Document Control/Project Assistant	162	\$31.00	\$5,022.00
TOTAL DIRECT LABOR		1011	\$45,916.25
2) BURDEN (Overhead - Specify)	BURDEN RATE	% BASE =	BURDEN (\$)
Corporate Overhead	142.26%	\$45,916.25	\$65,320.46
TOTAL BURDEN			
3) DIRECT MATERIAL			
TOTAL MATERIAL			\$0.00
4) SPECIAL TESTING (Including field work at Governmental installations)			
TOTAL SPECIAL TESTING			
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse)			
6) TRAVEL (If direct charge)			
a) TRANSPORTATION			
b) PER DIEM OR SUBSISTENCE			
TOTAL TRAVEL		Kickoff Mtg. & PM Weekly Trips	\$0.00
7) CONSULTANTS (Identify - purpose - rate)			
TOTAL CONSULTANTS			\$ -
8) SUBCONTRACTS (Specify in Exhibit B on reverse)			
TOTAL SUBCONTRACTS			\$0.00
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse Explain royalty costs, in any)			
TOTAL OTHER DIRECT COSTS			\$0.00
10) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of item nos.)			
TOTAL ESTIMATED COSTS			\$111,236.71
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 15 % of LABOR & OVERHEAD			\$16,685.51
14) TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT			\$127,922.21

FAA Form 4400-2 SUPERSEDES FAA FORM 3315-1 Figure III-C-1--Cost & Price Analysis (Page 1 of 2)

OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION			
		TYPE	AMOUNT
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
(7) EXHIBIT B - OTHER DIRECT COSTS (Specify, if more space is needed, use blank sheets, identifying item numbers)			
TOTAL:			\$0.00
CERTIFICATE			
<p>The labor rates and overhead costs are current and other estimated costs have been determined by generally accepted accounting principles. Bidder represents: (A) that he has or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the bidder) to solicit or secure this contract, and (b) that he has or has not, paid or agreed to pay any company or persons (other than a full-time bona fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.</p>			
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations. Title 44, Part 150.)			
NUMBER OF CONTRACTOR EMPLOYEES		STATE INCORPORATED IN	
30		Louisiana	
4/6/2022	SIGNATURE AND TITLE OF AUTHORIZED REPRESENTATIVE OF CONTRACTOR		Principal Partner

Figure HHC-1 (Page 2 of 2)

MANHOURS ALLOCATION

1. TASKS

a.	Project Meetings/Site Visits	31%
b.	RFI Review & Submittal Review	33%
c.	Revise & Resubmit Drawings	12%
d.	QAQC	13%
e.	As-Builts	11%
f.	Document Control	0%
		<u>100%</u>

2. DIRECT SALARY COSTS

POSITION	DEPARTMENT	a.	b.	c.	d.	e.	f.	TOTAL	RATE	COST
Principal					20			20	\$80.00	\$1,600.00
Chief Engineer	Structural	102	140	27	27			296	\$68.00	\$20,128.00
Senior Engineer	Civil		45	18				63	\$60.00	\$3,780.00
Engineering Manager	NA							0	\$46.03	\$0.00
Project Engineer I	Mechanical							0	\$48.50	\$0.00
Project Engineer II	Civil/Structural							0	\$48.50	\$0.00
Project Engineer III	Electrical							0	\$38.25	\$0.00
Project Engineer IV	Mechanical	6	81		60			147	\$38.75	\$5,696.25
Drafting Manager	Drafting							0	\$45.00	\$0.00
Designer	Drafting	243		80				323	\$30.00	\$9,690.00
Senior Drafter	Drafting							0	\$30.00	\$0.00
Document Control	Technical					162		162	\$31.00	\$5,022.00
		<u>351</u>	<u>266</u>	<u>125</u>	<u>107</u>	<u>162</u>	<u>0</u>	<u>1,011</u>		\$45,916.25

FEDERAL AVIATION AGENCY			Form approved	
COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS			Budget Bureau No. 06-r120	
This form is to be used in lieu of FAA Form 3515 as provided under FAPII 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.			PURCHASE REQUEST NUMBER	
			As-Needed Services 2022	
NAME AND ADDRESS OF OFFERER			TITLE OF PROJECT	
Cambridge Seven Associates LLC 1050 Massachusetts Avenue Cambridge, MA 02138			New Orleans RTA Ferry Terminal and Pedestrian Bridge	
DETAIL DESCRIPTION		ESTIMATED HOURS	RATE/HOUR	TOTAL ESTIMATED COST (Dollars)
Additional Service - 5, Extended CA				
1) DIRECT LABOR (Specify)				
Principal 1		54	\$85.34	\$4,608.36
Staff 1		310	\$45.67	\$14,157.70
TOTAL DIRECT LABOR		364		\$18,766.06
2) BURDEN (Overhead - Specify)	BURDEN RATE	x BASE =		BURDEN (\$)
a) Fringe	49.43%	\$18,766.06		\$9,275.69
b) Corporate Overhead	149.89%	\$18,766.06		\$28,127.70
TOTAL BURDEN				\$37,403.39
3) DIRECT MATERIAL				
TOTAL MATERIAL				As-Needed
4) SPECIAL TESTING (Including field work at Governmental installations)				
TOTAL SPECIAL TESTING				
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse)				
6) TRAVEL (If direct charge)				
a) TRANSPORTATION				
b) PER DIEM OR SUBSISTENCE				
TOTAL TRAVEL	Kickoff Mig & PM Weekly Trips			As-Needed
7) CONSULTANTS (Identify - purpose - rate)				
Consultants				\$ -
TOTAL CONSULTANTS				
8) SUBCONTRACTS (Specify in Exhibit B on reverse)				\$0.00
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse Explain royalty costs, in any)				\$0.00
10) TOTAL Direct Cost & Burden				\$56,169.45
11) GENERAL AND ADMINISTRATIVE EXPENSE				
12) TOTAL ESTIMATED COSTS				\$56,169.45
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 15% of LABOR & OVERHEAD				\$8,425.42
14) TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT				\$64,594.87

FAA Form 4400-2 SUPERSEDES FAA FORM 3315-1 Figure IHC-1--Cost & Price Analysis (Page 1 of 2)

(5) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION				
A. GOVERNMENT AUDIT PERFORMED	DATE OF AUDIT	ACCOUNTING PERIOD COVERED Fiscal Year ending December 31, 2021		
B. NAME AND ADDRESS OF GOVERNMENT AGENCY MAKING AUDIT		C. DO YOUR CONTRACTS PROVIDE NEGOTIATED Agency negotiating rates)		
D. (If no Government rates have been established furnish the following information)				
DEPARTMENT OR COST CENTER	RATE	BASE	INDIRECT EXPENSE POOL	BASE FOR TOTAL
Fringe	49.43%	direct labor	Fringe	\$9,275.69
Corporate Overhead	149.89%	direct labor	Corporate Overhead	\$28,127.70
G&A		direct labor	G&A	\$0.00
(6) EXHIBIT A - SUB CONSULTANT INFORMATION (If more space is needed use blank sheets, identifying item numbers)				
NAME AND ADDRESS OF SUBCONTRACTOR	SUBCONTRACTED WORK		SUBCONTRACT	
			TYPE	AMOUNT
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
			Cost + Fixed Fee	
(7) EXHIBIT B - OTHER DIRECT COSTS (Specify, if more space is needed, use blank sheets, identifying item numbers)				
TOTAL:				\$0.00
CERTIFICATE				
<p>The labor rates and overhead costs are current and other estimated costs have been determined by generally accepted accounting principles. Bidder represents: (A) that he has or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the bidder) to solicit or secure this contract, and (b) that he has or has not, paid or agreed to pay any company or persons (other than a full-time bona fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.</p>				
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations Title 44, Part 150.)				
NUMBER OF CONTRACTOR EMPLOYEES		STATE INCORPORATED IN		
9/6/2019	SIGNATURE AND TITLE OF AUTHORIZED REPRESENTATIVE OF CONTRACTOR Principal Partner			

Figure III-C-1 (Page 2 of 2)

MANHOURS ALLOCATION

Additional Scope 5: Extended CA (6/20/2022 – 12/30/2022: projected construction end date by RTA

Submitted by: Cambridge Seven Associates, LLC.

7/13/2022

Project: Canal Street Ferry Terminal

Project No: 1909.04

1. TASKS

Phase a, Construction Administration (23weeks)

Phase b, Construction Close-out (4weeks)

2. DIRECT SALARY COSTS

HOURS

Principal 2 - Yongjoo Kim
Principal 1 - Gary Johnson
Senior Designer Level III
Senior Designer Level II
Senior Designer Level I- Wei Gao
Designer Level IV
Designer Level III
Designer Level III
Designer Level I
JR Designer
Technical Support

a	b	TOTAL	RATE*	COST
46	8	54	\$85.34	\$4,608.36
		0	\$84.22	\$0.00
		0	\$61.43	\$0.00
		0	\$52.86	\$0.00
258	52	310	\$45.67	\$14,157.70
		0	\$40.00	\$0.00
		0	\$34.29	\$0.00
		0	\$28.57	\$0.00
		0	\$25.71	\$0.00
		0	\$20.00	\$0.00
		0	\$25.71	\$0.00
304	60	364		\$18,766.06

* : Rate is raw rate, does not include overhead and profit.

15) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION			
		TYPE	AMOUNT
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
		Cost + Fixed Fee	
17) EXHIBIT B - OTHER DIRECT COSTS (Specify, if more space is needed, use blank sheets, identifying item numbers)			
TOTAL:		\$0.00	
CERTIFICATE			
<p>The labor rates and overhead costs are current and other estimated costs have been determined by generally accepted accounting principles. Bidder represents: (A) that he has, or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the bidder) to solicit or secure this contract, and (b) that he has, or has not, paid or agreed to pay any company or persons (other than a full-time bona fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.</p>			
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations, Title 44, Part 150.)			
NUMBER OF CONTRACTOR EMPLOYEES		STATE INCORPORATED IN	
SIGNATURE AND TITLE OF AUTHORIZED REPRESENTATIVE OF CONTRACTOR			

RTA Canal Street Ferry Landing Temporary and New Construction Barges

Invoice 4029, Dated 1/2/2020, Summary and Details

for Infinity Engineering Consultants, LLC
by MiNO Marine, LLC
1/2/2022

Invoice Summary:

Task	Subtask	Sum of Amount
Base Scope	1092 - Infinity Engineering – RTA Ferry Landing:	\$ 7,920.00
	1092 SC001 – Ferry Landing New Construction Brief Spec:001	\$ 281.25
	1092.02 RTA Ferry Landing - Refurb Spec:02	\$ 2,625.00
	1092.03 RTA Ferry Landing - General Arrangement:03	\$ 2,991.25
	1092.04 RTA Ferry Landing - Structural Arrangement:4	\$ 3,265.00
	1092.06 - Jackson Avenue Barge Refurbishment:06	\$ 13,905.00
	1092 Expenses	\$ 36.96
Out of Scope	1092.07 - Out of Scope - Jackson Ave Barge:07	\$ 14,278.75
	1092.08 - Out of Scope - New Construction Barge:08	\$ 44,642.50
	Grand Total	\$ 89,945.71

Invoice details begin on the next page. Details of scope change and out of scope work tasks follow the Invoice on sheets 25 and 26 of this PDF.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

1092 - RTA Ferry Landing

Professional Services:

Classification

Principal/Project Manager
Project Engineer
Structural Lead
Designer

Hours	Rate	Amount
17.00	\$195.00	\$3,315.00
4.50	\$125.00	\$562.50
4.50	\$125.00	\$562.50
43.50	\$80.00	\$3,480.00

Total Services: **\$7,920.00**

1092 - RTA Ferry Landing - Total Amount Due: **\$7,920.00**

1092 SC001 - Ferry Landing New Construction Brief

Professional Services:

Classification

Project Engineer

Hours	Rate	Amount
2.25	\$125.00	\$281.25

Total Services: **\$281.25**

1092 SC001 - Ferry Landing New Construction Brief - Total Amount Due: **\$281.25**

1092.02 RTA Ferry Landing - Refurbishment Spec

Professional Services:

Classification

Project Engineer

Hours	Rate	Amount
21.00	\$125.00	\$2,625.00

Total Services: **\$2,625.00**

1092.02 RTA Ferry Landing - Refurbishment Spec - Total Amount Due: **\$2,625.00**

1092.03 RTA Ferry Landing - General Arrangement

Professional Services:

Classification

Principal/Project Manager
Project Engineer
Designer

Hours	Rate	Amount
5.75	\$195.00	\$1,121.25
14.00	\$125.00	\$1,750.00
1.50	\$80.00	\$120.00

Total Services: **\$2,991.25**

1092.03 RTA Ferry Landing - General Arrangement - Total Amount Due: **\$2,991.25**

1092.04 RTA Ferry Landing - Structural Arrangement

Professional Services:

Classification

Hours	Rate	Amount
-------	------	--------



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

1092.04 RTA Ferry Landing - Structural Arrangement

Professional Services:

Classification

Structural Lead
Designer

Hours	Rate	Amount
13.00	\$125.00	\$1,625.00
20.50	\$80.00	\$1,640.00

Total Services: **\$3,265.00**

1092.04 RTA Ferry Landing - Structural Arrangement - Total Amount Due: **\$3,265.00**

1092.06 - Jackson Avenue Barge Refurbishment

Professional Services:

Classification

Principal/Project Manager
Project Engineer

Hours	Rate	Amount
10.25	\$195.00	\$1,998.75
95.25	\$125.00	\$11,906.25

Total Services: **\$13,905.00**

Reimbursable Expenses:

Description

Auto mileage

Units	Amount
66.00	\$36.96

Total Expenses: **\$36.96**

1092.06 - Jackson Avenue Barge Refurbishment - Total Amount Due: **\$13,941.96**

1092.07 - Out of Scope - Jackson Ave Barge

Professional Services:

Classification

Principal/Project Manager
Project Engineer
Naval Architect
Designer

Hours	Rate	Amount
19.50	\$195.00	\$3,802.50
66.25	\$125.00	\$8,281.25
13.00	\$95.00	\$1,235.00
12.00	\$80.00	\$960.00

Total Services: **\$14,278.75**

1092.07 - Out of Scope - Jackson Ave Barge - Total Amount Due: **\$14,278.75**

1092.08 - Out of Scope - New Construction Barge

Professional Services:

Classification

Principal/Project Manager
Project Engineer
Structural Lead
Naval Architect

Hours	Rate	Amount
29.25	\$195.00	\$5,703.75
232.00	\$125.00	\$29,000.00
21.75	\$125.00	\$2,718.75
12.00	\$95.00	\$1,140.00

MiNO Marine LLC

4615 S Carrollton Avenue
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022**Invoice Num: 4029**

Billing Through: Sep 30, 2021

1092.08 - Out of Scope - New Construction Barge

Professional Services:

Classification

Designer

<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
76.00	\$80.00	\$6,080.00

Total Services: | \$44,642.50

1092.08 - Out of Scope - New Construction Barge - Total Amount Due: \$44,642.50

Amount Due This Invoice:	\$89,945.71
---------------------------------	--------------------

This invoice is due on 2/1/2022



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

1092 - RTA Ferry Landing

Classification

Designer

Description

FINISH REVISION OF DETAILS FOR MANHOLES ON NA1-01, NA2-02 & NA3-02&03
calculated area of ballast fill line to size vent. created sounding tube & vent details.
PUT MANHOLES ON STRUCTURAL OUTFITTING W/ DETAILS
continue on f.v & s details & locations and NA-1, NA2, NA3 markups
NA2-01 SHEET 2 MARKUPS
NA3-01 DISCUSSION ON LOCATION & DETAILS OF MANHOLES
NA12-01 POTABLE WATER SHORE CONNECTION DWG
RESIZE VOID VENTS, DRAW SEPARATE DETAIL FOR VOID VENTS.
CHANGE SIZE ON NA1, NA2, NA3. BRETT'S MARK-UPS ON NA3; NA10 MARKUPS; NA11 MARKUPS
locate vents & sounding tubes on mn dk plans & elevations on NA-02 and NA-01. Redlines for NA-03

Principal/Project Manager

Review of Ballast, Sewage and Potable Water system diagrams.
Planning for release of structural drawings.
Review of SOW and GA
review Statement of Work, scantlings, electrical, discussion of changes with Infinity
Review of document progress.
Document status discussion with Brett.
Drawing revision research
Drawing review, approval, seal and sign.
Electrical and Scantling Review
Electrical review

Project Engineer

Review Markups
Jackson Avenue barge site visit at C&C Marine and Repair.
checking 18-076 RTA CMAR / Submittal #350200-5.1 Temporary Barge Shop Drawings for fenders.

Structural Lead

Checked new arrangement of Jackson Ave temporary barge fender arrangement in way old platform. Calculated forces on pipe and vertical I beams. Increased sizes and sent to Brett.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Meeting with Brett to discuss check of fender supports on temporary barge and reviewed drawings.

1092 SC001 – Ferry Landing New Construction Brief

Classification

Description

Project Engineer

Provided technical comments in response to Canal Street barge RFI from Conrad Shipyard regarding surface preparation requirements for ballast tanks and voids. Reference email dated 04/27/2021 and Subject: RE: 18-076-01 CSFT CMAR CA - FW: RFP#03 Clarifications - Ballast / Void Surface Prep.

1092.02 RTA Ferry Landing - Refurbishment Spec

Classification

Description

Project Engineer

Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.
Submitted Enclosure [1] to the SOW, the Technical Marine Coating Specification.
Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.
Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.
Checked MiNO deliverables provided with the One Hub data drop for the permanent barge redesign.
Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.
Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.
Updates to the New Construction plans based on customer requested modifications/changes to the plans that were issued on 03/25/2020.



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-118

Finance Committee

Canal Street Ferry Terminal Project Amendment Request to Royal Engineering contract

DESCRIPTION: Requesting Board Authorization to Amend Royal Engineering Contract for Additional Services	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to amend the Royal Engineering contract for additional services for \$200,656.93.

ISSUE/BACKGROUND:

The Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to agency-requested changes in the design of the barge/gangway, interruptions caused by COVID-19 and Hurricane Ida, and other issues. As a result of these delays, the agency needs to extend the contract with Royal Engineers and Consultants, LLC (Royal) who along with its subconsultant Dupont LeCorgne Construction Consultants (DLCC) is providing construction management support.

DISCUSSION:

The services provided by Royal and DLCC include inspection, schedule reviews, estimate and validate costs related to change orders, in addition to providing advice/solutions as project conditions change. Royal and DLCC will invoice monthly with detailed Time & Material breakdown per the hourly rates indicated.

FINANCIAL IMPACT:

The cost of this amendment is \$200,656.93 and is based time and materials and will be charged to account number 1FERRY.1047.

NEXT STEPS:

Upon Board approval, staff will amend Royal Engineering Contract with the Canal Street Ferry Terminal Project.

ATTACHMENTS:

1. Resolution
2. Change Order

Prepared By: Darrell LaFrance, dlfrance@rtaforward.org
Title: Project Manager, III

Reviewed By: Lona Edwards Hankins, lhankins@rtaforward.org
Title: Deputy CEO of Infrastructure, Planning and Information Technology

Reviewed By: Gizelle Johnson Banks
Title: Chief Financial Officer



8/8/2022

Alex Wiggins
Chief Executive Officer

Date



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**REQUEST AUTHORIZATION TO AMEND ROYAL ENGINEERING AND CONSULTANTS,
LLC (ROYAL) CONTRACT FOR ADDITIONAL SERVICES TO THE CANAL STREET
FERRY TERMINAL PROJECT**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, the Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to agency requested changes in design of barge/gangway, interruptions caused by COVID 19 and Hurricane Ida and other issues; and

WHEREAS, as a result of these delays the agency needs to extend the contract with Royal Engineers and Consultants, LLC (Royal) who along with its subconsultant Dupont LeCorgne Construction Consultants (DLCC) is providing construction management support; and

WHEREAS, the services provided by Royal and DLCC includes, inspection, schedule reviews, estimate and validate cost related to change orders, in addition to providing advice/solutions as project conditions change; and

WHEREAS, Royal and DLCC will invoice monthly with detailed Time & Material breakdown per the hourly rates indicated; and



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

Page 2

WHEREAS, the cost of this amendment is \$200,656.93 and is based time and materials and will be funded through 1FERRY.1047; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to amend Royal's Engineering contract for additional services to the Canal Street Ferry Terminal Project.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF AUGUST 2022.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



Regional Transit Authority

Contract Amendment Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

A. Department Representative to participate in procurement process:

Darrell LaFrance Infrastructure Project Manager 8310
Name Title Ext.

B. Contract No.: Royal Engineering PO #911977

Contract Title and PO No: Canal Street Ferry Terminal Project

C. Contract History:

Original Award Value	\$ <u>496,242.11</u>
Previously Executed Change Orders Value	\$ <u>1,784,149.81</u>
Adjusted Contract Value (Prior to Requested Change Order)	\$ <u>2,280,391.92</u>
Current Change Order Value	\$ <u>200,656.93</u>
Revised Contract Value (w/current change order)	\$ <u>2,481,048.85</u>

D. Justification of Change Order: Additional Services

The Canal Street Ferry Terminal is behind schedule by approximately four months. This delay is due to owner changes in design of barge/gangway, interruptions caused by COVID 19 and Hurricane Ida. As a result of these delays the agency needs to extend the contract with Royal Engineers and Consultants, LLC (Royal) who along with its subconsultant Dupont LeCorgne Construction Consultants (DLCC) is providing construction management support.

The services provided by Royal and DLCC includes, inspection, schedule reviews, estimate and validate cost related to change orders, in addition to providing advise/solutions as project conditions change. Royal and DLCC will invoice monthly with detailed Time & Material breakdown per the hourly rates indicated.

E. Type of Change Requested: Administrative Supplemental Termination

F. Responsibility Determination: Price determined fair and reasonable based on

G. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

0 % DBE 0 % SLDBE 100 % Small Business



Additional Information

DBE/EEO Compliance Manager

Date

H. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

No

Are there any amendments pending?

Yes

No

If Yes, please attach the amendment to this Routing Sheet and explain.

Director of Grants/ Federal Compliance

Date

I. Funding Source:

Federal

State

Local

Other:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Funding Available

\$

Previous Cost

\$

2,280,391.92

Revised Projected Cost

\$

2,481,048.85

FTA Grant No.(s)

Line Item(s)

Operations/Department Code

Budget Code(s)

Other

ES4

Budget Analyst

Date

J.

Michael J. Smith

Safety

8/2/22

Date

K. Authorizations:

Department Head

Date

Division Manager

Date

Director of Procurement

Date



Asst

Chief Financial Officer
Alex J. Wigginton (MA)

Chief Executive Officer

8/2/22

Date
8/3/2022

Date

Regional Transit Authority
 INV.: Accounting Dept. (504) 827-8407
 TO: 2817 Canal Street
 New Orleans, Louisiana 70119

Page - 5/13/21
 Order No. - 911977-020
 Bn/Plt - LA950006

ROYAL ENGINEERING
 4236 Elysian Fields Avenue
 Suite B
 New Orleans LA 70122

SHIP REGIONAL TRANSIT AUTHORITY
 TO
 M. Major
 2817 Canal Street
 New Orleans, LA 70119

Ordered - 09/22/15 Vendor No. 5925393 On Call A/E Royal Eng
 Delivery - 09/22/15 Taken By PRO #10230
 Freight - Default - Handling Code PROMISED DELIVERY DATE - 09/29/15

Description / Supplier Item	UM	Unit Cost	Extension

Terms Net 30	Tax R	Sales Tax	Total Order
			2,280,391.92

DATE RECEIVED _____
 RECEIVED BY _____
 CHECKED BY _____
 APPROVED BY _____

ORDER NUMBER AND
 PERSON TO WHOM ADDRESSED
 MUST APPEAR ON ALL
 PACKAGES AND INVOICES
 REGIONAL TRANSIT AUTHORITY
 BY MANAGER, PURCHASING DEPT.
 5/13/21

ANY CONFLICT DISPUTE LEGAL PROCEEDING SETTLEMENT OR OTHER MATTER HEARING A
 LEGALLY BINDING IMPACT ON THE PARTIES HERETO SHALL BE RESOLVED PURSUANT TO
 THE LAWS AND JURISPRUDENCE OF THE STATE OF LOUISIANA.

INV. DATE	INV. NUMBER	INV. AMOUNT	TAX	FREIGHT	INV. TOTAL

Regional Transit Authority
 INV.: Accounting Dept (504) 827-8407
 TO: 2817 Canal Street
 New Orleans, Louisiana 70119

Page
 Date
 Order No.
 Brn/Plt

ROYAL ENGINEERING
 4298 ELVISIAN FIELDS AVENUE
 SUITE B
 NEW ORLEANS LA 70122

SHIP REGIONAL TRANSIT AUTHORITY
 TO
 M. Malot
 2817 CANAL STREET
 NEW ORLEANS, LA 70119

Ordered 09/23/15 Vendor No. 5925393 On Call A/E Royal Eng
 Delivery 09/22/15 Taken By REO #102920
 Freight - Default - Handling Code PROMISED DELIVERY DATE - 09/29/15

Description / Supplier Item	UM	Unit Cost	Extension
Function was not approved until September 21, 2017.	EA		
CONSTRUCTION MANAGEMENT	EA		
Non Stock Inventory 27103			
LAE SUNDRIES FOR OCCUPANCY	EA	90,081.88	
SITE SURVEY FOR OCCUPANCY	EA		
Non Stock Inventory 27104			
PO-311977 REQUIRES AMENDMENT TWO FOR TASK 1 FOR THE CANAL STREET FERRY TERMINAL PROCESS AND REGISTRATION FOR THE NEW FERRY VESSELS FOR THE AMOUNT OF \$8,140.00. THE ORIGINAL CONTRACT VALUE FOR TASK ONE FOR FERRY ENGINEERING AND CONSTRUCTION SERVICES AMENDMENT 1, 487.81 FOR TASK 1 WAS ISSUED IN THE AMOUNT OF \$498,242.11. BRINGING THE TOTAL PO VALUE TO \$2,077,869.92.	EA	8,140.00	
Task Stock Inventory Purchas	EA		
Non Stock Inventory 27105			
Asbestos Inspection report to complete Port of New Orleans permiting process	EA	3,298.00	
Task Stock Inventory Purchas	EA		
Non Stock Inventory 27106			
Amendment 4 have Royal provide Project/Construction Management services and quality control inspection under new 27106. Subject's delivery. There is no financial impact	EA	.00	
CONSTRUCTION MANAGEMENT	EA		
Task Stock Inventory Purchas	EA		
Non Stock Inventory 27107			
Amendment 4	EA	3,233.40	
Task Stock Inventory Purchas	EA		
Non Stock Inventory 27108			
Amendment 4	EA	765.00	

RTA Canal Street Ferry Landing Temporary and New Construction Barges

Out of Scope Work / Changes

for Infinity Engineering Consultants, LLC

by MiNO Marine, LLC

Invoice 4029, dated 1/2/2022

Following is a list of out-of-scope work and changed scope tasks performed for the subject project and included as part of MiNO Marine Invoice 4029.

1. New Construction Landing Barge
 - a. Revised NA drawings to modify deck ramp to deck recess.
 - i. Relocation and resizing of recesses.
 - b. Revised NA drawings to modify hull structure (notches) iwo RTA 1&2 gangways.
 - c. Revised SOW and NA drawings to update Infinity drawing references (drawing numbers and titles).
 - d. Revise SOW and NA drawings iaw Labmar markups. Markups include:
 - i. Revise bitt height and location at frame 6.
 - ii. Fendering changes to height and arrangement requested by Labmar.
 - e. Revised SOW and NA drawings per new column support locations and new column dimensions from Infinity.
 - i. New column support locations required analysis of the hull structure, which required significant stiffening to the hull structure iwo the new column support locations.
 - ii. Canopy column interference checks.
 - f. Remove camber from deck recess and incorporate passenger platform.
 - i. Sketches demonstrating alignment of landing barge to RTA ferry fleet.
 - g. Revised SOW to incorporate CMAR review comments.
 - h. Revised SOW and NA drawings to include Infinity details of channels and ramp stringers leading to RTA 1&2 gangways.
 - i. Revised NA4.01 to incorporate Infinity markups for power supply from utility and transformer.
 - j. Revise manhole locations
 - k. Cost Deduction Discussions
 - i. Life Cycle costs
 - l. Fendering material
 - m. Additional SOW and NA drawing revisions issued at Infinity's direction:
 - i. NA1.01-M CSFT New Construction General Arrangement
 - ii. NA1.01-2 CSFT New Construction General Arrangement
 - iii. NA2.01-M CSFT New Construction Hull Scantlings
 - iv. NA3.01-M CSFT New Construction Structural Outfitting
 - v. NA3.01-2 CSFT New Construction Structural Outfitting
 - vi. NA10.01-M CSFT New Construction Ballast System
 - vii. NA11.01-M CSFT New Construction Sewage System
 - viii. NA12.01-M CSFT New Construction Potable Shore Connection

- ix. 350200-M CSFT New Construction Statement of Work
- x. 350200-2 CSFT New Construction Statement of Work
- 2. Temporary Landing (Jackson Avenue Barge)
 - a. Revise SOW and NA drawings iaw the Safety and Security Certification Design Review (MS Teams Meeting)
 - i. Reference: Safety And Security Review Committee Meeting, Design Review Agenda, 12/08/2020
 - b. Revise SOW and NA drawings iaw Labmar markups to NA5.01-P1 dated 2020-12-08. Markups include:
 - i. Revise bitt at frame 2.
 - ii. Revise bulwarks iwo gangways.
 - iii. Revise fendering iwo vehicle ramp.
 - c. Coordinate new coating system requirements with International Paint as the Owner furnished Technical Paint Specification was for a new construction barge.
 - d. Revise NA6.01 per new column support locations, dimensions and loads from Infinity.
 - e. Revise SOW and NA8.01 iaw email Subject: 18-076-01 RE: Pricing for RFP 008, Sent: Friday, February 12, 2021 10:59 AM.
 - f. Revised freeboard requirements per Labmar direction.
 - g. Revised shore connection demolition plan.
 - h. Budget Reduction Studies
 - i. Requirements for anode replacement, cost saving investigation
 - ii. RFP 002 review
 - iii. RFP 003 review
 - i. Additional SOW and NA drawing revisions issued at Infinity's direction:
 - i. NA5.01-P1 Temporary Barge Fender Arrangement
 - ii. NA5.01-A Temporary Barge Fender Arrangement
 - iii. NA6.01-A Temporary Gangway Landing Column Supports
 - iv. NA7.01-A Temporary Barge Electrical One Line
 - v. NA7.01-2 Temporary Barge Electrical One Line
 - vi. NA8.01-A Temporary Barge General Arrangement
 - vii. 350300-A-Temporary Barge Statement of Work



Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

85



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

NA2-02 LAST MINUTE DRAFTING CATCH
NA2-01 SEWAGE TANK DETAIL & REFLECT ON NA1-01 & NA3. ADD
VENTS TO NA1.01
NA2.01 SEA CHEST DETAIL & REFLECT ON PLAN. REVIEW KURT'S
MARKUPS W/ BRETT AS HE CHECKS NA2 B4 SENDING TO KURT. LOOK
UP SEA CHEST SIZING IN RIVER RULES

Structural Lead

Submitted sketch and calculations for sewage tank structure.
SWL of existing bitt design.
Reviewed hull structure and selected best location for sewage tank
and confirmed volume.
Reviewed mark ups, confirmed structure meets river rules, provided
final mark ups and explanations via email
Reviewed RFI's from Conrad and drafted responses.

1092.06 - Jackson Avenue Barge Refurbishment

Classification

Principal/Project Manager

Description

Preconstruction Meeting (call in)
Review of Jackson Ave Refurb Drawings Electrical, GA, Scope of
Work
discussion with BH on Shore Power
Review of Jackson Ave Refurb Drawings Electrical, Fendering, GA,
Column, Scope of Work
Anode discussion with BH
Review of Jackson Ave Refurb Drawings Electrical, Fendering, GA,
Column
Discussion with BH on C&C Site Visit
Discussion of Jackson Ave site visit, review needed information.

Project Engineer

MS Teams Meeting - CSFT - Temp Berthing Additional Work.
Need task added to billquick... 1092.07 - Jackson Avenue Barge
Fendering Change:07 | . 1092.07 - Jackson Avenue Barge Fendering
Revision | . Infinity

NA drawing revisions and calculations for fendering change.
Attended Meeting #1 - Jackson Ave Barge Rehabilitation
Preconstruction Meeting at C&C.
Writing site visit report, 1092-MM-03 CSFT Site Visit Report 2021-05-19.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Received proposed anode layout for the Jackson Avenue landing from Woodward. Received feedback from Woodward and provided additional comments.

Discussion with Infinity (Bart Lacombe) regarding shore power requirements.

Discussion with Infinity (Bart Lacombe) regarding shore power requirements.

Reviewed RFI 107 and issued comments requested by Woodward/RTA. Reference email, RE: RFI 107, Sent: Thursday, May 13, 2021 9:58 AM.

Comments to COR 026. Ref. email Sent: Friday, May 07, 2021 1:10 PM, and Subject: COR 026- Additional Work on the Jackson Avenue Barge while at the shipyard.

Round trip travel to/from C&C Marine and Repair, and MiNO Marine.

Need task added to billquick... 1092.07 – Jackson Avenue Barge Fendering Change:07 |. 1092.07 – Jackson Avenue Barge Fendering Revision |. Infinity

Site visit markups to NA drawings for fendering change in way of vehicle ramp.

Round trip travel to/from C&C Marine and Repair, and MiNO Marine.

Jackson Avenue barge site visit report writing.

Need task added to billquick... 1092.07 – Jackson Avenue Barge Fendering Change:07 |. 1092.07 – Jackson Avenue Barge Fendering Revision |. Infinity

NA drawing markups and calculations for fendering change.

Provided comments regarding manholes in response to email (Subject: C&C Marine Questions).

Jackson Avenue barge site visit report writing.

18-076-01 CSFT CMAR CA - Marine Coordination Meeting

Writing site visit report, 1092-MM-03 CSFT Site Visit Report 2021-05-19.

Need task added to billquick... 1092.07 – Jackson Avenue Barge Fendering Change:07 |. 1092.07 – Jackson Avenue Barge Fendering Revision |. Infinity

NA drawing revisions and calculations for fendering change.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Need task added to billquick... 1092.07 – Jackson Avenue Barge
Fendering Change:07 | . 1092.07 – Jackson Avenue Barge Fendering
Revision | . Infinity

NA drawing revisions and calculations for fendering change.
Need task added to billquick... 1092.07 – Jackson Avenue Barge
Fendering Change:07 | . 1092.07 – Jackson Avenue Barge Fendering
Revision | . Infinity

NA drawing markups and calculations for fendering change.
Troubleshooting procure login with Woodward.
Provided additional feedback/comments via email, RE: RE:
Temporary Barge Electrical Scope Meeting 05/19/2021, Sent: Sent:
Thursday, May 27, 2021 11:52 AM.
Comments to COR 026. Ref. email Sent: Friday, May 07, 2021 1:10
PM, and Subject: COR 026 - Additional Work on the Jackson
Avenue Barge while at the shipyard.
Correspondence with Woodward regarding: 18-076-01 CSFT CMAR
CA - RE: CPR #025 for RFP#003.
Correspondence with RTA. Reference email, Subject: RE: COR 026 -
Additional Work on the Jackson Avenue Barge while at the shipyard,
Sent: Monday, May 17, 2021 6:51 PM.
Received proposed anode layout for the Jackson Avenue landing
from Woodward. Reviewed layout and provided comments.
Provided comments via email regarding suitable alternatives to a
raised hatch.

Sent: Monday, April 19, 2021 5:54 PM
Subject: RE: C&C Marine Questions -- Canal Street Temporary Barge
Need task added to billquick... 1092.07 – Jackson Avenue Barge
Fendering Change:07 | . 1092.07 – Jackson Avenue Barge Fendering
Revision | . Infinity

NA drawing revisions and calculations for fendering change.
Jackson Avenue barge site visit report writing.
Discussion with Infinity (Bart Lacombe) regarding shore power
requirements.
Jackson Avenue barge site visit at C&C Marine and Repair for RTA
Temporary Barge Electrical Scope Walkthrough.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

Provided comments via email regarding UT inspection.

Sent: Tuesday, April 13, 2021 4:23 PM
Subject: RE: RTA Barge Revamp Questions

Sent: Tuesday, April 13, 2021 5:27 PM
Subject: RE: C&C Marine Questions -- Canal Street Temporary Barge
Technical correspondence regarding air testing procedure.
Reference email Subject:
RE: Air Test of Temporary Barge - Procedure.
Discussion with Infinity (Bart Lacombe) regarding shore power requirements.
Round trip travel to/from C&C Marine and Repair, and MiNO Marine.
Troubleshooting Procore login with Woodward.
Jackson Avenue barge site visit at C&C Marine and Repair to determine scope of renewing steel based on results of UT inspection and visual inspection.
†
Discussion with Infinity (Bart Lacombe) regarding shore power requirements.
Provided comments regarding suitable alternatives to a raised hatch.

Sent: Tuesday, April 20, 2021 10:59 AM
Subject: RE: 18-076-01 CSFT CMAR CA - FW: Pricing questions on RFP #003
Round trip from MiNO Marine, and C&C Marine and Repair, to attend site visit for Jackson Avenue barge.

Expenses

<u>Date</u>	<u>Description</u>	<u>Amount</u>
5/19/2021	Auto mileage	\$12.32
	Round trip travel to/from C&C Marine and Repair, and MiNO Marine.	
4/12/2021	Auto mileage	\$12.32
	Round trip travel to/from C&C Marine and Repair, and MiNO Marine.	
5/3/2021	Auto mileage	\$12.32
	Round trip travel to/from C&C Marine and Repair, and MiNO Marine.	
		\$36.96



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

1092.07 - Out of Scope - Jackson Ave Barge

Classification

Description

Designer

fender detail at fr 3
Bit at fr2 details on NA8.01 GA
STRUCTURAL REDLINES

Naval Architect

Jackson Ave. Bitt Structure
Bitt Structure Analysis

Principal/Project Manager

Discussion of UT Report with BH
Column Support load changes
Shore Connection Demolition
RFP 002 review
Bitt Installation Revisions
Column Support load changes
Review Jackson Ave Specification for CSFT Document
Bitt Installation Revisions
Structural drawing package review. Discussion of analysis options for
bitt relocation and revised column loads.
Bitt Installation Revisions
Cost reduction studies - Anode Replacement
New Freeboard Requirement
Paint Spec post AFC revisions
review Fender and GA drawings
RFP 002 review
Fender Changes
Review Jackson Ave Specification for CSFT Document
RFP 003 review

Project Engineer

Waiting for Project ID 1092.07.
Revisions to Jackson Avenue barge drawings NA8 and NA5 for
fendering change in way of vehicle ramp.
UT report/survey comments; issued memo.
Coordinating and implementing design changes to fendering and
mooring systems, and gangway column supports for Jackson
Avenue Landing.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

"PCCOR #12 R2 RFP 02 R1 Temporary Boarding Barge" markups/comments.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Markups to: PCCOR #012 RFP 002 Temporary Boarding Barge.

UT report/survey comments.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Markups to: PCCOR #012 RFP 002 Temporary Boarding Barge.

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Provided additional feedback/comments via email, RE: COR 026 - Additional Work on the Jackson Avenue Barge while at the shipyard, Sent: Monday, May 24, 2021 1:57 PM.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

Updates to the Jackson Avenue Landing specification (350300) based on notes from CSFT - Safety and Security Certification Design Review.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

BitT FEA Support

Markups to: PCCOR #012 RFP 002 Temporary Boarding Barge.

Checking deadweight procedure.

Markups to: PCCOR #012 RFP 002 Temporary Boarding Barge.

UT report/survey comments.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

Coordinating and implementing design changes to fendering and mooring systems, and gangway column supports for Jackson Avenue Landing.

1092.08 - Out of Scope - New Construction Barge

Classification

Designer

Description

REDLINES NA3.01-03

REVISE NA02 AND NA03 TO RELOCATE VOID VENTS & CONTAINMENT FINISH NEW BITT STRUCTURE & REFLECT ON NA1, NA2, NA3. UPDATE POTABLE WATER DWG NA12-01, CLEANUP NA2-02 & 03 PER BRETT'S COMMENTS

CLEANUP NA2 FOR RELEASE. ADD COLUMN SUPPORT STRUCTURE DETAIL

REVISED NA3 NEW BITT STRUCTURE AT TALL FENDER LOCATIONS REFLECTED ON PLAN & PROFILE NA1. REVISE COLUMN SUPPORT LOCATIONS.

DISCUSS BITT IWO RAMP

NEW BITT STRUCTURE DETAIL ON NA3 IWO RAMP

NA2 UPDATE STRUCTURE FOR NEW COLUMN LOCATIONS PER KURT'S MARKUPS

REDLINES NA2-01

NEW BITT BETAIL IWO RAMP & REFLECT ON OTHER DWGS

MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

revise det 5 & det 6 NA2.3

NA1-01 REDLINES NEW CONSTRUCTION

REVISE MANHOLE AND LADDER DETAILS ON PERMANENT FERRY AS
PER BRETT'S MARK-UPS NA3-03

NA1 ADD GANGWAY NOTCHES TO G.A., DETAIL THE NOTCHES ON
NA2

FINISH NA2 FOR RELEASE. UPDATE REVS TO M ON NA1, NA2, NA3, NA4
STRUCTURAL OUTFITTING NA3.01-01-03 BRETT'S MARKUPS

FINISH KURT'S MARKUPS ON NA2. NA3 DETAIL BTT IWO RAMP
REDESIGN. ADD DOUBLERS FOR 4X4 COLUMNS. REVISE SECTIONS B
AND 29 TO SHOW ROUND BAR

FINISH NOTCH DETAILS AND ADD REVISION DELTAS & CLOUDS TO
NA1, NA2, NA3, NA4

NA

2-01 REDLINES

NA3-01 ADD NEW BITT DETAIL IWO RAMP

Naval Architect

FR 18 Bitt FEA Analysis

FR 18 Bitt FEA Analysis

FR 18 Bit1 FEA Analysis

FR 18 Bitt FEA Analysis

FR 18 Bitt

Principal/Project Manager

Deck Ramp Ferry Alignment research, sketch

Study life cycle costs associated with cathodic protection to determine requirement cost

Implementation of bitt changes requested by Labmar:

Implementation of fendering changes requested by Labmar

Implementation of bitt changes requested by Labmar;

Implementation of fendering changes requested by Labmar

Canopy Column Interference Checks

Bit FEA checking and give instructions/recommendations to Ben and Brett.

Deck Ramp Ferry Alignment sketch

Barge ramp arrangement discussions with Brett.

Manhole relocation request

Boarding Ramp Relocation and pit depth revisions.

Review structural drawings, discussions of submittals

Deck Ramp Ferry Alignment research, sketch



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Deck Ramp Ferry Alignment review, discuss
Removal of Car Ramp Recess Camber, related studies for ferry
alignment, structural details, etc.
Boarding Ramp Relocation and pit depth revisions.
review scantlings drawings. discussion of progress planning for
document release.
Cost Deduction Discussions with RTA. Fender Material review for cost
analysis requested by RTA

Project Engineer

Coordinating and implementing design changes to fendering and
mooring system, and gangway column supports for Canal Street
Landing.

Coordinating and implementing design changes to fendering and
mooring system, and gangway column supports for Canal Street
Landing.

Coordinating and implementing design changes to fendering and
mooring system, gangway column supports, and sewage and
ballast systems for Canal Street Landing.

Reviewed COR 025 and issued comments requested by Royal
Engineering. Reference document, Prime Contract Change Order
Request #025: CE #064 - RFP 003 Permanent Barge Redesign.

Coordinating and implementing design changes to fendering and
mooring system, and gangway column supports for Canal Street
Landing.

Coordinating and implementing design changes to fendering and
mooring system, gangway column supports, and sewage and
ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and
mooring system, gangway column supports, and sewage and
ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and
mooring system, gangway column supports, and sewage and
ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and
mooring system, and gangway column supports for Canal Street
Landing.

Coordinating and implementing design changes to fendering and
mooring system, and gangway column supports for Canal Street
Landing.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Provided comments to additional questions related to RFP #03 Clarifications (Canal St. barge). Ref. email Sent: Friday, April 23, 2021 5:04 PM, and Subject: RFP#03 Clarifications.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Provided comments to additional questions related to RFP #03 Clarifications (Canal St. barge). Ref. email Sent: Friday, April 23, 2021 5:04 PM, and Subject: RFP#03 Clarifications.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.



MINO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Provided comments to additional questions related to RFP #03 Clarifications (Canal St. barge). Ref. email Sent: Friday, April 23, 2021 5:04 PM, and Subject: RFP#03 Clarifications.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Meeting with Infinity to review permissible deck loads of the barge wrt the superstructure.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022
Invoice Num: 4029
Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.



MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022

Invoice Num: 4029

Billing Through: Sep 30, 2021

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, and gangway column supports for Canal Street Landing.

Coordinating and implementing design changes to fendering and mooring system, gangway column supports, and sewage and ballast systems for Canal Street Landing.

Structural Lead

Checks and mark ups for RTA gangway notch.

Discussion with Brett regarding RTA barge notch.

Calculations for new column deck loads.

Calculations for new column deck loads.

Phone meeting with Brett and Kenneth to discuss calculations and drawing.

Teams meeting with Brett to discuss notch.

MiNO Marine LLC

4615 S Carrollton Avenue,
New Orleans, LA 70119
Tel: (504) 218-8162
david@minomarine.com
www.minomarine.com

Invoice

Infinity Engineering Consultants LLC
4001 Division Street
Metairie, LA 70002

Invoice Date: Jan 2, 2022**Invoice Num:** 4029

Billing Through: Sep 30, 2021

Answered questions for designer on column support structure.
Checked column support structure revisions and marked up drawing for final edits.
Additional drawing review of column support structure and correspondence with Susan and Brett.
Calculations for new column deck loads, responded to Brett's email of his checks on the hull structure drawing and calculations.
RTA column load calculations and underdeck structure design.
Finished additional mark ups for smaller column loads to Brett along with calculations.
Phone call meeting regarding final barge structure with Brett/Kenneth

PLEASE NOTE OUR ADDRESS HAS CHANGED.

AFTER 30 DAYS, UNPAID INVOICES WILL BE CHARGED INTEREST AT A RATE OF 1% PER MONTH.



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 22-121

Finance Committee

Extend August Building Maintenance (ABM) Janitorial Services Contract

DESCRIPTION: Change Order to extend short-term contract for Janitorial Services	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the CEO to approve a Change Order to extend Janitorial Service Contract for two (2) additional months in the amount not to exceed \$180,000.00.

ISSUE/BACKGROUND:

August Building Maintenance (ABM) was publicly procured to provide temporary janitorial services vendor for three (3) months because the previous vendor performing these services issued a Notice of Termination of Services in November of 2021. The ABM Contract ends September 1, 2022, and a solution is needed beyond this date.

DISCUSSION:

Staff is proposing a two-step solution to hiring a janitorial service contractor: **Step 1** - Extending ABM's contract for two (2) additional months. The two (2) month extension is needed to complete the procurement cycle needed to contract with a long-term vendor. The procurement cycle from Bid Solicitation to Notice to Proceed typically takes 120 days. **Step 2** - Publicly procuring a vendor through Solicitation/Submission/Selection/Contract-Formation/Project Delivery for a three to five-year duration. The timeline of procurement from advertising to board approval typically takes four months. Invitation for Bid (IFB) No 2022-014 advertised Wednesday, July 13, 2022, with bids due Tuesday, August 16, 2022. The responses will need to be evaluated and contracts will need to be returned to the Board of Commissioners for approval.

FINANCIAL IMPACT:

This contract will be charged to the account established for Custodial Services for the buildings (Canal, Carrollton, and East New Orleans) and the rotating fleet for Covid-19 cleaning. Custodial services are part of the approved 2022 budget and the account code is as followed, 1284302.7621.124.

NEXT STEPS:

Upon RTA Board approval, staff will work with the CEO to execute a change order to ABM.

ATTACHMENTS:

1. Resolution
2. Change Order

Prepared By: John DiLosa, jdilosa@rtaforward.org
Title: Director of Maintenance Facilities

Reviewed By: Lona Edwards Hankins, lhankins@rtaforward.org
Title: Deputy CEO of Infrastructure, Planning and Information Technology

Reviewed By: Gizelle Johnson Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

8/10/2022

Date



RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO ALLOW CEO TO APPROVE A CHANGE ORDER TO EXTEND
AUGUST BUILDING MAINTENANCE (ABM) JANITORIAL SERVICES CONTRACT**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, August Building Maintenance (ABM) was publicly procured to provide temporary janitorial services vendor for three (3) months, because the previous vendor performing these services issued a Notice of Termination of Services in November of 2021. The ABM Contract ends September 1, 2022, and a solution is needed beyond this date; and

WHEREAS, staff is proposing a two-step solution to hiring a janitorial service contractor; and

Step 1

Extending ABM's contract for two (2) additional months. The two (2) month extension is needed to complete the procurement cycle needed to contract with a long-term vendor. The procurement cycle from Bid Solicitation to Notice to Proceed typically takes 120 days; and

Step 2

Publicly procuring a vendor through Solicitation/Submission/Selection/Contract-Formation/Project Delivery for a three to five-year duration. The timeline of procurement from advertising to board approval typically takes four months Invitation for Bid (IFB) No 2022-014 advertised Wednesday, July 13, 2022, with bids due Tuesday, August 16, 2022. The responses will need to be evaluated and contracts will need to be returned to the Board of Commissioners for approval; and



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

Page 2

WHEREAS, this contract will be charged to the account established for Custodial Services for the buildings (Canal, Carrollton, and East New Orleans) and rotating fleet based. Custodial services are part of the approved 2022 budget and the account code are as followed, 1284302.7621.124; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorize the CEO to approve a change order to extend August Building Maintenance (ABM) Janitorial Services Contract.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF AUGUST, 2022.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



Regional Transit Authority
Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

A. Department Representative to participate in procurement process:

<u>John DiLosa, Jr.</u>	<u>Director of Facilities</u>	<u>8307</u>
Name	Title	Ext.

B. Contract No.: 2022-005

Contract Title and PO No: August Building Maintenance (ABM) (Vendor No. 657150 & P.O. 914149-000)

C. Contract History:

Original Award Value	<u>\$ 270,000.00</u>
Previously Executed Change Orders Value	<u>\$ 0.00</u>
Adjusted Contract Value (Prior to Requested Change Order)	<u>\$ 270,000.00</u>
Current Change Order Value	<u>\$ 180,000.00</u>
Revised Contract Value (w/current change order)	<u>\$ 450,000.00</u>

D. Justification of Change Order:

This August Building Maintenance (ABM) (Vendor No. 657150) change order is to extend the temporary Janitorial Services contractor/vendor to make sure that there isn't any gap in services while the permanent Janitorial Services solicitation is being advertised for bid. Custodial services are part of the approved 2022 budget and the accounts are the following, (1284302.7621.124, 1284304.762.12403 and 1284306.7621.124.)

E. Type of Change Requested: Administrative Supplemental Termination

F. Responsibility Determination: Price determined fair and reasonable based on

G. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

0 % DBE 0 % SLDBE 100 % Small Business

Additional Information

Adri G. Expi
DBE/EEO Compliance Manager

8/3/2022
Date

H. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

No

Are there any amendments pending?

Yes

No

If yes, please attach the amendment to this Routing Sheet and explain.

Director of Grants/ Federal Compliance

Date

I. Funding Source: Federal State Local Other:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Funding Available \$450,000.00

Previous Cost \$270,000.00

Revised Projected Cost \$450,000.00

FTA Grant No.(s)

Line Item(s)

Operations/Department Code

Budget Code(s) 1284302.7621.124

Other

CS 7 8/3/22

Budget Analyst Date

J. Michael D. Smith 8/3/22

Safety Date

K. Authorizations:

John DiLosa, Jr. Date

Department Head

Lona E. Hankins 8/3/22

Division Manager Date

Director of Procurement 8/3/22

Chief Financial Officer Date

Alex Z. Wiggins (name) 8-3-2022

Chief Executive Officer Date



AUGUST BUILDING MAINTENANCE, INC
"A complete facility maintenance company since 1977"
4100 OLD GENTILLY RD., NEW ORLEANS, LA 70126
Office 504-301-9220 * Fax 504-301-9895

July 22, 2022

Dear John,

Thank you for the opportunity to extend ABM's services at RTA's facilities and transit COVID-19 cleaning under IFB 2022-005. We can extend our services at our current contract rate of \$90,000.00 (Ninety-thousand dollars) per month for 2 months (September 2022- October 2022).

If you have any questions, please call Dwight August @ 504-669-9019, Email daugustabm@hotmail.com

Thank you,

Dwight August
President

*Facility Maintenance * Lawn Care * Janitorial Service * Home Improvements*

INV.: Regional Transit Authority
 Accounting Dept (504) 827-8407
 2817 Canal Street
 New Orleans, Louisiana 70119

Page 1
 Date 5/18/22
 Order No. 914149-000
 Brn/Plt 1284302

AUGUST BUILDING MAINTENANCE INC.
 4100 Old Gentilly Rd.
 NEW ORLEANS LA 70126

SHIP REGIONAL TRANSIT AUTHORITY
 TO
 2817 CANAL STREET
 NEW ORLEANS, LA 70119

Ordered - 05/18/22 Vendor No. 657150 SHORT-TERM JANITORIAL
 Delivery - 05/18/22 Taken By 106035 J. DILOSA
 Freight - Default - Handling Code PROMISED DELIVERY DATE 06/18/22

Description / Supplier Item	UM	Unit Cost	Extension
SOW Facility Janitorial Services Canal Complex 1284302-631-24 CARROLLTON AND ENO	EA	270,000.0000	270,000.00

Terms Net 30 Tax Rt Sales Tax Total Order 270,000.00

DATE RECEIVED
 RECEIVED BY
 CHECKED BY
 APPROVED BY

ORDER NUMBER AND PERSON TO WHOM ADDRESSED MUST APPEAR ON ALL PACKAGES AND INVOICES

REGIONAL TRANSIT AUTHORITY
 TAX EXEMPT

BY MANAGER, PURCHASING DEPT

ANY CONFLICT, DISPUTE, LEGAL PROCEEDING, SETTLEMENT OR OTHER MATTER HAVING A LEGALLY BINDING IMPACT ON THE BUSINESS OPERATIONS OF THE STATE OF LOUISIANA.

INV. DATE INV. NUMBER INV. AMOUNT TAX FREIGHT INV. TOTAL

Angelle Johnson - Banks (man)
 5-18-22

**PUBLIC NOTICE
REGIONAL TRANSIT AUTHORITY
JANITORIAL SERVICES**

INVITATION FOR BID (IFB) #2022-014

Project Description: The Regional Transit Authority of New Orleans invites qualified vendors to bid on Janitorial Services as described in IFB 2022-014

How to obtain a copy of the IFB: Specifications and further information concerning the IFB may be obtained starting Wednesday, July 13, 2022 from the RTA's ProcureWare website at <https://norta.procureware.com/home>. You will be required to first register on this website. The IFB can also be obtained at Regional Transit Authority's website at <http://www.norta.com>.

Responding to IFB: Bids shall be submitted thru the RTA's Procureware website on or before 11:00 A.M., Tuesday, August 16, 2022. Any questions or further information concerning this IFB may be submitted through <https://norta.procureware.com/home> beginning on Wednesday, July 13, 2022 Only written questions submitted through <https://procureware.com/home> shall be consider official. All answer to questions shall be by formal addenda posted to the website under IFB 2022-005.

A Bid Opening will be held in the RTA Board Room on Tuesday, August 16, 2022, at 11:00 AM. Any questions or further information concerning the IFB may be submitted Via <https://norta.procureware.com/home>, beginning on July 13, 2022.

This procurement is limited to small businesses only. Offers/responses will only be accepted from eligible Small Business Enterprises in compliance with the RTA's Small Business Enterprise (SBE) Program and the US Code of Federal Regulations Title 49 Part 26.39. To be an eligible Small Business Enterprise a business must have at least 51% ownership by a person who is economically disadvantaged. To be considered economically disadvantaged the individual's Personal Net Worth, not including their primary place of residence or ownership in the business cannot exceed \$1.32 million in compliance with the 49 CFR Part 26.67. Additionally, the business must meet the annual gross receipts cap of \$17.42 million as defined in 49 CFR Part 26 and must meet the size criteria defined by the Small Business Administration. SBE size standards can be accessed at <http://www.sba.gov/content/table-small-business-size-standards>.

The Small Business Enterprise Program is race-neutral and open to all business owners regardless of race, ethnicity or gender. Businesses that are currently Disadvantaged Business Enterprise (DBE) certified with the Louisiana Unified Certification Program must submit an affidavit of SBE eligibility. Businesses that are not DBE certified must submit a complete SBE Certification application along with all supporting documentation. The SBE eligibility affidavit and the SBE Certification Application can be obtained at the RTA website at www.NORTA.com. SBE affidavits and/or applications must be submitted prior to or with the offer/response to this solicitation. SBE affidavits and/or applications submitted past the due date for this solicitation will be processed for eligibility, but will not affect the business' SBE eligibility for this solicitation. For additional information contact the RTA's Small Business Office at 504-827-8362.

The RTA reserves the right to accept or reject any and all proposals submitted.

**Alex Wiggins
Chief Executive Officer
RTA**