



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6307

RESOLUTION NO. 21-067

**STATE OF LOUISIANA
PARISH OF ORLEANS**

**AUTHORIZATION TO ADOPT EMERGENCY
VACATION CASH-OUT DUE TO HURRICANE IDA**

A RESOLUTION of the Board of the Regional Transit Authority (RTA) adopting emergency vacation cash-out due to Hurricane Ida.

WHEREAS, RTA establishes protocols in events of inclement weather and other emergencies that can occur to the detriment of business operations can include hurricanes, building fires, tornadoes, snow, hurricanes, flooding, sleet and other emergencies; and

WHEREAS, RTA must prepare for business operations closure when employees would experience dangerous conditions trying to report to work. RTA will set up vacation cash-out provisions; and

WHEREAS, RTA recognizes that some employees may need be in need of funds due to damages from Hurricane Ida therefore allowing employees to request a vacation cash out; and

WHEREAS, RTA employees may cash out his/her PTO/Vacation Leave balance for a maximum of 240 hours and have a leftover balance of at least 40 hours. If an employee requests that his/her PTO/Vacation Leave be paid out, all applicable taxes will be withheld. An employee in an interim appointment will be cashed out at their regular, not interim rate of pay; and

WHEREAS, RTA employee requests for exceptions to the above limitations due to a unique hardship situation, subject to submission of proper documents, must be approved by the Chief Human Resources Officer or designee; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Regional Transit Authority hereby approves this resolution.

AND THE RESOLUTION WAS ADOPTED ON THE 3rd OF SEPTEMBER, 2021.

09/03/2021

**FLOZELL DANIELS, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS**

**ALEX Z. WIGGINS
CHIEF EXECUTIVE OFFICER
REGIONAL TRANSIT AUTHORITY**