

PROCUREMENT SUMMARY-IFB 2022-014

REQUIREMENTS

The CEO approved Solicitation Request Routing Sheet dated 7/6/2022 with attached technical specifications was received by the Procurement Department to procure Janitorial Services. There was a 100% small business goal established for this solicitation per the RTA Routing Sheet.

Procurement Policy:

The Independent Cost Estimate for this procurement is \$4.2 million, which exceeds the Small Purchase threshold of \$25,000 therefore in compliance with the Regional Transit Authority of New Orleans Procurement Policies and Procedures Manual, Section VII.B. This procurement shall be conducted through formal advertisement (competitive means).

Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

SOLICITATION

Invitation for Bids (IFB) No. 2022-014 Public Notice was published in the The Advocate. The Public Notice and the IFB 2022-014 were posted on the RTA website beginning 7/13/2022. The IFB submittal deadline was 9/14/2022 at 2:00pm.

IFB SUBMITTAL

Bid Opening was held on 9/16/2022 at 8:30am. Natalie Ballard handled the receipt of all submissions received. Ten (10) bids were received.

DETERMINATION

Ten (10) bids were received. Five (5) bids were determined responsive and provided all required documents. Subsequent to the bid opening the Infrastructure, Safety and Operations departments decided that services provide via Alternate#1 was not needed. Additionally, the third party manager for Ferry Operations will continue providing janitorial services as part of their scope of work therefore Alternate #2 wasn't accepted. As a result, it was decided that the RTA would accept (exercise) only Alternates #3. The summary of all bids resulting from the base price plus alternates 3 prices are as follows:

SUBMITTAL ANALYSIS

COMPANY NAME	BASE PRICE plus ALT.# 3 prices
Enmon Enterprises LLC, dba Jani-King of New Orleans	\$986,426.20 non-responsive
Fame Cleaning Service	\$1,800.00 non-responsive
Cleaning Concierge	\$934,946.00 non-responsive
New Again Mobile Detailing Service	\$1,080,000.00 non-responsive
Skye's Janitorial	\$1,111,350.19
Sapphire Janitorial and Construction Cleanup, LLC	\$2,759,034.56
August Building	\$672,924.00

Maintenance	
Morea Industrial Solutions, LLC	\$0.00 non-responsive
Global Cleaning Service	\$2,718,601.66
Lenden J. Lewis Jr. Inc Dba Lewis Services	\$695,425.00

SUMMARY

Based on the information above the Bids received were prepared and sent to Procurement Director for further review. An Administrative Review Form was prepared by Natalie Ballard – Contract Administrator.

Procurement Department: Recommend award be made to lowest responsive/responsible bidder. August Building Maintenance is the lowest responsive/responsible bidder and it is in the best interest of RTA to award this bid to August Building Maintenance.