



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 22-067

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO ALLOW CEO TO APPROVE A CHANGE ORDER TO EXTEND
AUGUST BUILDING MAINTENANCE (ABM) JANITORIAL SERVICES CONTRACT**

Introduced by Commissioner Neal, seconded by
Commissioner Ewell.

WHEREAS, August Building Maintenance (ABM) was publicly procured to provide temporary janitorial services vendor for three (3) months, because the previous vendor performing these services issued a Notice of Termination of Services in November of 2021. The ABM Contract ends September 1, 2022, and a solution is needed beyond this date; and

WHEREAS, staff is proposing a two-step solution to hiring a janitorial service contractor; and

Step 1

Extending ABM's contract for two (2) additional months. The two (2) month extension is needed to complete the procurement cycle needed to contract with a long-term vendor. The procurement cycle from Bid Solicitation to Notice to Proceed typically takes 120 days; and

Step 2

Publicly procuring a vendor through Solicitation/Submission/Selection/Contract-Formation/Project Delivery for a three to five-year duration. The timeline of procurement from advertising to board approval typically takes four months Invitation for Bid (IFB) No 2022-014 advertised Wednesday, July 13, 2022, with bids due Tuesday, August 16, 2022. The responses will need to be evaluated and contracts will need to be returned to the Board of Commissioners for approval; and



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 22-067

Page 2

WHEREAS, this contract will be charged to the account established for Custodial Services for the buildings (Canal, Carrollton, and East New Orleans) and rotating fleet based. Custodial services are part of the approved 2022 budget and the account code are as followed, 1284302.7621.124; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorize the CEO to approve a change order to extend August Building Maintenance (ABM) Janitorial Services Contract.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>1</u>

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF AUGUST, 2022.

A handwritten signature in black ink, appearing to read "Mark Raymond, Jr.", is positioned above a horizontal line.

**MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS**