



Regional Transit Authority
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RESOLUTION NO. 22-005

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO ALLOW CEO TO APPROVE A TEMPORARY JANITORIAL
SERVICE CONTRACT**

Introduced by Commissioner Wegner, seconded
by Commissioner Tillery.

WHEREAS, the entity performing janitorial services issued a Notice-of-Termination of Services in November of 2021; and

WHEREAS, staff immediately put emergency measures in place to provide services, however these measures are the bare minimum and are not sustainable for the long term; and

WHEREAS, additionally, the newest variant of COVID-19 presents additional risk to the agency that needs to be mitigated; and

WHEREAS, staff is proposing a two-step solution to hiring a janitorial service contractor; and

WHEREAS, step 1 – publicly procuring a vendor for a limited duration, 4-months with the option to extend the contract on a monthly basis if needed. The extension would be needed if Step 2 cannot be completed in this time frame. This step has been initiated; and

WHEREAS, step 2 – publicly procuring a vendor for a three to five-year duration. The timeline of procurement from advertising to board approval typically takes four (4) months; and



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WHEREAS, granting the CEO authorization in advance of this publicly procured short term janitorial service will allow the agency to reduce overtime and provide a safe work environment for staff; and

WHEREAS, this contract will be charged to the accounts established for Custodial Services for the buildings and rotating fleet based on the cost for each location. Custodial services are part of the approved 2022 budget and the accounts are the following, 1284302.7621, 1284316.7621 and 1284399.7621. The budgeted amount is not-to-exceed 200,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorize to CEO to approve a temporary Janitorial Service Contract.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>8</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 25TH DAY OF JANUARY, 2022.

A handwritten signature in blue ink that reads "Flozell Daniels Jr." with a stylized, cursive script.

**FLOZELL DANIELS
CHAIRMAN
BOARD OF COMMISSIONERS**