



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 25-024

FILE ID NO. 25-040

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO AWARD MAINTENANCE CONTRACT TO
TRAPEZE SOFTWARE GROUP INC FOR FY 2025**

Introduced by Commissioner Colin, seconded by Commissioner
Daniels.

WHEREAS, the Trapeze software is used to develop and plan schedules, route vehicles, and schedule operator work time for fixed-route operations. It is also used to track client information, schedules and reservations, develop vehicle manifests, and manage active trips for paratransit operations; and

WHEREAS, originally contracted between Trapeze Software and Transit Management Authority of Southeast Louisiana (TMSEL), the RTA continues to utilize the software and maintenance support services available for the hardware and software installed in fixed-route and paratransit vehicles; and

WHEREAS, the most recent historic support activities are Board Approvals for Resolution #21-098 Trapeze Support Software Maintenance covering annual fees for 2021 and 2022 at a total cost of \$310,000.00; Resolution #23-023 Trapeze Maintenance Contract for 2023 annual fees for a total cost of \$162,446.00, and Resolution #24-012 Trapeze Maintenance Contract for 2024 annual fees for a total cost of \$158,051.00. In 2024 the agreements went co-terminus to reduce invoicing and agreement renewals; and



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WHEREAS, The total 2024 costs were increased to \$220,582 through two change orders of combined value of \$52,531a as a result of an audit by Trapeze in 2024 found RTA was utilizing more peak vehicles and Trapeze had accidentally omitted fees from the original quote and authorized funds; and

WHEREAS, the software subscriptions coverage period extends the current maintenance fiscal year plan into 2026 scheduled from 4/1/2025 to 3/31/2026. Software paid annually with a 2025 projected cost of \$191,290.20. Originally procured via Sole Source, RTA expects to continue procurement as a Sole Source. It is expected to continue as a Sole Source procurement for the 2026 renewal; and

WHEREAS, the subscriptions will be funded from the following funding sources in the annual operating budget:

Paratransit: \$87,588.00 from account code 01-2900-02-7140-021-05-00-00000-00000

Fixed Route: \$103,702.20 from account code 01-2900-02-7140-021-13-00-00000-00000

The total amount for 2025 maintenance contract is **not-to-exceed ONE-HUNDRED NINETY-ONE THOUSAND TWO HUNDRED AND NINETY DOLLARS AND TWENTY CENTS (\$191,290.20)**; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or their designee, is authorized to execute a 12-month contract with Trapeze Software Group Inc.



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THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>6</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>1</u>

AND THE RESOLUTION WAS ADOPTED ON THE 22TH OF APRIL 2025.

A handwritten signature in black ink, appearing to read "Fred A. Neal, Jr.", written in a cursive style.

FRED A. NEAL, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS