



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes - Draft

Tuesday, October 17, 2023

1:30 PM

RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Tuesday, October 17, 2023 at 1:30 p.m. Please be advised that mask wearing is encouraged inside the boardroom.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaoard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

1. Call To Order

2. Roll Call

Commissioners Present: Commissioner Walton, Commissioner Coulon and Commissioner LeBeouf

Commissioner Absent: Commissioner Ewell

Other Commissioner Present: Commissioner Raymond

Present: Art Walton, Timothy Coulon and Sunni LeBeouf

Absent: Joseph Ewell

3. Consideration of Meeting Minutes

None

4. Committee Chairman's Report

No Report

5. Chief Executive Officer's Report

Lona Hankins welcomed Sarah McLaughlin Porteous to the RTA as our new Chief of External Affairs. Sarah will lead the agency's communications, marketing, and customer service teams. Sarah brings a wealth of experience including her service at the City of New Orleans as the chief of staff for the infrastructure and operations, the director of RoadworkNOLA, and the director of communications for Mayor Mitch Landrieu. Sarah's experience in construction, community outreach as well as media and advertising will help us shape our agency message to best serve our riders, generate revenue and build a people-centered transportation system of the future.

Lona Hankins also reported that the RTA received from HUD monies to purchase 8 hybrid diesel buses.

6. Chief Financial Officer's Report

Gizelle Banks presented the Oracle Implementation Update and Schedule and reported that due to the Oracle Implementation there were no Financials for this meeting but will have Financials for the full Board Meeting.

The CFO reported that the Data Transfer went well and Sterlin Stevens stated that JD Edwards was kept for historical information. The biggest change was the chart of accounts. That change was rushed and was not fully coordinate with the person mapping out the old chart of accounts to the new chart of accounts and the impact it would have on staff learning the new chart of accounts. Currently the RTA has vendor support until the end of the year and then staff will shop for more support after December 30, 2023. The current active accounts are in the 100's. The normal Financials will be available at the Board Meeting and staff has drawn down the last of the CARES Act Monies for round 2, which was a \$3 Million drawdown.

She also reported that Mythics the third-party contract was on State Contract, and everything should be in place with Oracle for the one-on-one with the Commissioners for the Budget review. Staff was also implementing a Budget Software that goes well with Oracle for forecasting the Five-Year Forecast.

The report concluded with Gizelle stating that the Draft Budget will be available for review in November and a presentation before the City Council is scheduled for November 13, 2023.

7. Report by the Office of Internal Audit and Compliance (OIAC)

Malon Thompson gave the Office of Internal Audit and Compliance Report to the Board. This report can be found in the October 17, 2023, PowerPoint Report.

Malon Thompson reported that once the audit was completed a meeting was held with the Department Heads to discuss the findings and recommendations and the Department comes up with Corrective Actions and Outline a time frame to have everything done and the Audit Department does a follow up with each department.

Commissioner LeBeouf inquired about the audit findings, Malon Thompson reported that he can get her a copy of a chart that shows the number of findings, the number of

recommendations and the number of corrective actions from each audit. Malon Thompson further reported that the Maintenance Inventory Management Audit was completed, and he can give her a copy of the findings for this Audit and the Canal Street Ferry Terminal was a Compliance Review for DBE Goals and the Goals were met for this project. There is a Finalized Audit Report that outlines the recommendations, findings, corrective actions as well as a Management Response but the Audit Department does not have a Report on Corrective Actions, but staff was moving in that direction. He reported that he can give her a copy of the Finalized Report for 2022 and 2023.

[Internal Audit Q3 Update]

[23-167](#)

8. DBE Report

Adonis Expose' presented the DBE Report. This report can be found in the DBE's Report in the PowerPoint Report dated October 17, 2023.

9. Chief Planning and Capital Project Officer's Report

Dwight Norton presented the Chief Planning and Capital Project Officer's Report. This report can be found in the Chief Planning and Capital Project Officer's Report in the PowerPoint Report dated October 17, 2023.

Commissioner Coulon inquired about the UPT project, Lona Hankins reported that until the CEA is in place the Federal Dollars can't be disbursed for the UPT Project.

10. Procurements

A. Authorizations:

Streetcar Motor Repair Contract

[23-128](#)

In response to Commissioner LeBeouf, Ryan Moser reported these repairs will be staggered and not done all at once.

In response to Commissioner Walton, Ryan Moser reported that 10 Motors will be ordered for the St. Charles Streetcars and 10 Motors will be ordered for the Canal Street Streetcars.

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve the Streetcar Motor Repair Contract. The motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Commissioner LeBeouf and approved. The motion carried by the following vote:

Aye: Chairperson Walton, Commissioner Coulon and Commissioner LeBeouf

Absent: Commissioner Ewell
Enactment No: 23-074

Janitorial Services Contract-KSM

[23-161](#)

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve the Janitorial Services Contract-KSM. The motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Commissioner LeBeouf and adjourned. The motion carried by the following vote:

Aye: Chairperson Walton, Commissioner Coulon and Commissioner LeBeouf

Absent: Commissioner Ewell

B. Amendments:

Change Order for Transit Security Services

[23-153](#)

In response to Commissioner Coulon, Lona Hankins reported that every time an error in a bid is detected it was corrected and this particular vendor that protest the bid thought they had a signed contract and in every RFP, there is a scoring matrix that all vendors are aware of in advance and staff was working with General Council to mediate this protest.

Commissioner LeBeouf stated that staff should make sure that the RTA's Procurement Process is fair for all the vendors and that staff was adhering to all RTA's policies.

Commissioner LeBeouf moved and Commissioner Coulon seconded to approve the Change Order for Transit Security Services.

A motion was made by Commissioner LeBeouf, seconded by Commissioner Coulon and approved. The motion carried by the following vote:

Aye: Chairperson Walton, Commissioner Coulon and Commissioner LeBeouf

Absent: Commissioner Ewell
Enactment No: 23-075

11. Audience Questions & Comments

None.

12. New Business

None.

13. Adjournment

Commissioner LeBeouf moved and Commissioner Coulon seconded to adjourn the Finance Committee Meeting of October 17, 2023. The motion was adjourned unanimously.

A motion was made by Commissioner LeBeouf, seconded by Commissioner Coulon and adjourned. The motion carried by the following vote:

Aye: Chairperson Walton, Commissioner Coulon and Commissioner LeBeouf

Absent: Commissioner Ewell

[Fin PowerPoint Slides 10.17.23]

[23-173](#)