

## **PROCUREMENT SUMMARY-IFB 2024-022**

### **REQUIREMENTS**

An item was approved through the Automated Procurement System on 5/22/2024 with attached technical specifications was received by Procurement to procure Hazardous Waste Disposal. There was a no DBE goal established for this solicitation per the RTA Routing Sheet.

#### Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

### **SOLICITATION**

Invitation for Bids (IFB) No. 2024-022 Public Notice was published in the The Advocate. The Public Notice and the IFB 2024-022 were posted on the RTA website beginning 5/30/2024. The IFB submittal deadline was 7/22/2024 at 2:30pm.

### **IFB SUBMITTAL**

Bid Opening was held on 7/22/24 at 2:30pm. Briana Howze handled the receipt of all submissions received. One (1) bid was received.

### **DETERMINATION**

One (1) bid was determined responsive and provided all required documents.

### **SUBMITTAL ANALYSIS**

Heritage Crystal Clean

\$2,058,588.12

### **SUMMARY**

Based on the information above the Bid received was prepared and sent to Procurement Director for further review. An Administrative Review Form was prepared by Briana Howze – Contract Administrator.

Procurement Department: Recommend award be made to lowest responsive/responsible bidder, Heritage Crystal Clean is the lowest responsible bidder and it is in the best interest of RTA to award this bid to Heritage Crystal Clean. I recommend this bid be award to Heritage Crystal Clean.