



2817 Canal Street  
New Orleans, LA 70119

**New Orleans Regional Transit Authority**  
**Finance Committee**  
**Meeting Agenda - Final**

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**Thursday, October 14, 2021**

**11:00 AM**

**Virtual**

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The New Orleans Regional Transit Authority's Board of Commissioners hereby certifies that it will convene a meeting on Thursday, October 14, 2021 electronically via Zoom in accordance with the provisions of La. R.S. 42:17.1(A)(2)(a)-(c).

- 1. Call To Order**
- 2. Roll Call**
- 3. Consideration of Meeting Minutes**
- 4. Committee Chairman's Report**  
[Board Meeting Minutes from August 12, 2021] [21-152](#)
- 5. Chief Executive Officer's Report**
- 6. Chief Financial Officer's Report**  
[August 2021 Financials] [21-155](#)
- 7. Review of RTA's Cash Reserves Policy**  
[Cash Reserves Policy Framework] [21-164](#)
- 8. DBE Report**  
[DBE Presentation 10.14.21] [21-165](#)
- 9. Infrastructure & Planning Report**  
[Infrastructure & Planning Presentation 10.14.21] [21-166](#)
- 10. Procurements**

Napoleon Avenue Stabilization Project [21-146](#)

CDW-East New Orleans Facility Exterior Envelope Repair [21-147](#)

FY 2021 Bus and Bus Facilities Grant Application [21-150](#)

**11. New Business**

**12. Audience Questions & Comments**

**13. Adjournment**



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 21-152

**Finance Committee**

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[Board Meeting Minutes from August 12, 2021]



2817 Canal Street  
New Orleans, LA 70119

## New Orleans Regional Transit Authority Finance Committee

### Meeting Minutes

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Thursday, August 12, 2021

11:00 AM

Virtual

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The New Orleans Regional Transit Authority's Board of Commissioners hereby certifies that it will convene a meeting on Thursday, August 12, 2021 electronically via Zoom in accordance with the provisions of La. R.S. 42:17.1(A)(2)(a)-(c).

1. **Call To Order**
2. **Roll Call**
3. **Consideration of Meeting Minutes**

[Meeting Minutes of July 8, 2021]

[21-119](#)

Commissioner Tillery moved and Commissioner Wegner seconded to approve the minutes of the Finance Committee Meeting - August 12, 2021. The motion was approved unanimously.

4. **Committee Chairman's Report**

Commissioner Raymond reported that the RTA had a 94% Vaccination Rate.

Commissioner Raymond on behalf of the Board sent its heartfelt condolences to the family of Operator Brian Jackson.

5. **Chief Executive Officer's Report**

Alex Wiggins reported that 94% of staff was fully and/or partially vaccinated and those that were not vaccinated was not allowed to work until they have exhausted all of their PTO time and this does not affect service.

In response to Commissioner Walton, Alex Wiggins reported that about 5.9% of RTA's staff have refused a vaccination and under 1% has asked for an exemption and a very small number has not been vaccinated and hopefully they will be encouraged to take the vaccine.

In response to Commissioner Walton, Alex Wiggins reported that 49 employees have not taken the vaccine.

In response to Commissioner Wegner, Alex Wiggins reported that each unvaccinated employees has until their PTO time runs out before a decision is made on employment.

## 6. Chief Financial Officer's Report Chief Financial Officer's Report (June Financial Statements)

[June Financials]

[21-120](#)

Gizelle Banks reported that June's Ridership of 685k outperformed the budget for the first time this year by 6.5% or 42k passengers. This result, however, represents a 7.4% drop when compared to May's ridership. The decrease in riders from May to June is a consistent occurrence historically. Year-to-date comparisons to June actuals show improved but continued negative results across the spectrum - when compared to the budget (7.2%), 2020 actuals (3.4%) and 2019 pre-COVID actuals (56.6%).

Gizelle Banks reported that - Operating Cost Per Unlinked Passenger Trip 2021 vs. 2019 (Pre-COVID) - There was a spike in the cost per passenger trip for the month of June, up by \$2.49 from the prior month.

Gizelle Banks reported that - Ferry - Operating Cost Per Unlinked Passenger Trip 2021 vs. 2019 (Pre-COVID) - Ferry cost per passenger trip has remained relatively consistent since March, with June bringing a sizable \$1.23 decrease in the cost per trip. This is encouraging since slight increases have been mounting since April.

Gizelle Banks reported that - Farebox Recovery Rates 2021 vs. 2019 (Pre-COVID) - Fare revenue continues to offset a significantly lower percentage of operating expenses. The fluctuation in rates persists with June's farebox recovery decreasing this month by 2.2% from May's rate. This decline ranks as the largest so far this year.

Gizelle Banks reported that - Ferry - Farebox Recovery Rates 2021 vs. 2019 (Pre-COVID) - Ferry ridership has dropped drastically because of the pandemic, causing fare revenue to offset a significantly lower percentage of operating expenses. In June, the farebox recovery rate for ferry operations rose by 3.5%, making it this year's highest performing month.

Gizelle Banks reported that - Operating Revenues (Budget, Actual & Prior Year) - Overall, Operating Revenues display positive results for the month when compared to the budget and prior year. (Note that fare collections were suspended in April 2020.) Although only slightly, Passenger Fares exceeded the budget for the first time this year by .67%. When compared to May's fare collections, June's actuals fell by 3.5%. CNO sales tax collections through May have been received, exceeding expectations by \$5.1m or 20.8%.

Gizelle Banks reported that - Operating Revenues (Actual) - Of the \$8.6m in

Operating Revenues, 75% or \$6.5m is derived from General Use Sales Taxes.

Gizelle Banks reported that - Operating Expenses - Labor and Fringe Benefits, the largest expenditure at \$4.7M, comprised 61% of this month's actual expenses. Staff's post-transition payroll analysis and true-up continue. The contrast in 2020 and current year results for Labor and Fringe Benefits and Services is directly related to the transition from the O & M contractual arrangement with Transdev to 100% in-house operations. In total, Operating Expenses for the month compared favorably with the budget with a 2.6% or \$203k positive variance.

Gizelle Banks reported that - Net Revenue (Before and After Government Assistance) - Net Revenue (Before Government Assistance) is \$482k for the month of June. This positive position is largely attributable to the \$1.0m in Net Operating Revenue for the month. After applying the month's \$6.5m in Government Operating Assistance, which included \$5.2m in CRSRSAA Act funding, Net Revenue increased to almost \$7.0m.

Gizelle Banks reported that - Capital Expenditures and Debt Service - As result of the bond refinancing in September 2020, Debt Service was dramatically reduced by \$390k from prior year actuals for the month and by \$3.1m year-to-date.

Gizelle Banks reported that - Operating Reserve - The positive variance that resulted from Net Revenue (After Government Assistance) added \$6.2m to Restricted Operating/Capital Reserve after the offset of \$777k in Debt Service.

Gizelle Banks reported that - Maritime Operations - Passenger fare revenue for ferry operations increased by \$10k over the prior month. This represents the fourth straight month of positive results, a further indication of possible recovery. Recall that fare collections were suspended in April 2020 system-wide. June 2021 operating expenses, however, produced mixed results - over budget by \$228k and down by \$390k from the prior year.

Gizelle Banks reported that for the month of June total revenue \$10.5 Million actual \$15.1 Million and the year to date actual was \$6.7 Million.

Gizelle Banks reported that the actual expenses for the month was \$8.9 Million and 10 Million was budgeted and expenses year to date was \$62.6 Million and expended \$60.8 Million and this was still under budget.

In response to Commissioner Walton, Gizelle Banks reported that staff was tracking what the Delta Variant would do to the budget.

## 7. DBE Report

[DBE Presentation]

[21-128](#)

Adonis Expose reported that for the month of July \$13,514,475 worth of contracts were awarded and \$6,532,383 was awarded to DBE Firms and \$6,611,285 was awarded to DBE/SBE Prime Contractors. The total DBE participation was 49%.

Adonis Expose reported that nothing has changed from last month but the Insurance Coverages with a contract worth \$3,612,078.

Adonis Expose reported that two new projects were added to the DBE List the East New Orleans Maintenance Building and the St. Charles Streetcar Line Downtown Loop Pavement Replacement.

Adonis Expose reported that the current SBE Projects added the Vegetation Control on Streetcar Lines.

Adonis Expose reported that the upcoming DBE/SBE Projects to be awarded was the Napoleon Facility Renovation & Upgrade and OCS Pole Replacement and the current solicitations was Replaced Construction Contractor for Emergency Purposes and the Facility Maintenance and Construction Support Services.

Adonis Expose reported that the DBE/SBE Outreach Events was scheduled for today, August 12, 2021 at McDonald 35 for 5:30 but this event was changed to a virtual event The RTA partnered with the City of New Orleans, Ernest Morial Convention Center, the Port of New Orleans and the New Orleans Public Schools for this event

Adonis Expose reported that the RTA was going to hold a webinar with New Orleans Regional Black Chamber on August 26, 2021.

Adonis Expose reported that regarding the Canal Street Terminal Project the prime was doing more marine work and by the end of the year they will begin to use more DBE's.

## 8. Infrastructure & Planning Report

[Monthly Report for August]

[21-116](#)

Lona Hankins reported on the History of Shelter Spending and in CY 2019 \$134,704 was budgeted and was spent on 6 shelters. CY202 \$630,530 was budgeted and \$630,530 was spent on 43 shelters and 5 shelters were on hold due to the Hard Rock Collapse. CY2021 \$500,000 was budgeted and that was self-generated funds the prior years grant funds were used on the shelters.

Lona Hankins reported that \$500,000 of self-generated funds would allow the installation of approximately 16 new non-advertising bus shelters. Staff identified 42 possible bus stop locations for installation of shelters, and the A/E will prepare a construction package and a A/E Firm along with RTA staff will establish a selection criteria that would engage RTA riders.

Lona Hankins reported that staff was behind on the schedule that was presented to the community for the shelters and the Notice to Proceed was not issued until

May and the Engineering report stated that 26 of the 42 locations were feasible to install and a Prioritization Matrix was needed and the Engineering Report will be completed in November.

Lona Hankins reported that staff has a Fixed Route Service Standards & Guidelines and you have to have 30 people and 30 boardings in order to earn a shelter, how long people are waiting was a criteria, is it a transfer route and the propensity index that is grounded in equity will be used to determine these shelters.

Lona Hankins reported that the ADA compliance requires bus stops, shelters, and sidewalk connections are also compliant and the City of New Orleans and RTA are required to bring all bus stops and connections into ADA Compliance by 2028.

Lona Hankins reported that in 2021 the RTA committed \$500,000 of self-generated funds to the shelter project and an additional \$742,000 in formula grant funds. The RTA does not have any spare parts for these shelters so \$250,000 was budgeted for spare parts and the 2022 budget will have a budget for the maintenance of the shelters.

In response to Commissioner Wegner, Lona Hankins reported that you can't have advertising shelters in every location.

In response to Commissioner Wegner, Lona Hankins reported that the RTA's current vendor stated that the RTA has put advertising shelters in all possible locations.

Lona Hankins reported on the following:

Shelter Installation Phase 2 - On-Hold

Canal Ferry Terminal Project - Construction

Riverfront Streetcar - Construction

Repair of Sewer Lines - Construction

ENO Exterior Envelope Repair to Maintenance Building - Construction

Recovery from Hard Rock Collapse: Rampart Streetcar Line Phase 1 (Canal Street) - Construction

St. Charles Streetcar Line Downtown Loop Pavement Replacement Phase 2 - Construction

Napoleon Facility Rehabilitation - Procurement - One Vendor bid higher than expected, working on a recommendation on how to proceed.

Lona Hankins reported that the RTA did not receive the FEMA Transit Security Grant and staff was currently working on the Areas of Persistent Poverty Program for ADA and Shelter Stops Program and Workforce Development. Staff was also working on the American Rescue Plan Act, Travel, Tourism and Outdoor Recreation (ARPA Tourism) Grant that would include Fare System Technology and Rider/Tourism Worker Amenities.



## 9. Fare Technology Presentation

[Fare Technology Slide Presentation]

[21-129](#)

Chase Haislip reported that staff needed to look at where we are and where we want to be, identify the immediate needs and what are the RTA long term goals. Currently there are some existing grant funding for fare collection that needed to be spent on a timely basis, purchase new buses with technology enabled fare collection, spend capital dollars with flexibility in mind related to long-term goals and continue operating service efficiently in terms of fare collection.

Chase Haislip reported that the RTA Long-Term Goals was a new policy with equitable fare collection and fare pricing, a modernized fare system with efficient collection and accounting, fully accessible fare products that meet the needs of the community and the regional integration of fare policy and structure.

Chase Haislip reported that the required steps was to implement near-term Fare Technology Improvements - Ensure RTA maximizes its expenditures of available grant funding to improve ferry fare collection and existing IT infrastructure, Complete Permanent Fare Study - Examination of fare policy and structure of peer agencies to deliver recommendations for pricing, fare collection and fare policy, Board Approved New Fare Policy, Develop - Creation of RTA's Fare Policy to define broader mission and goals for passenger fares; guide future pricing decisions and guide technology investment decisions, implement New Fare Collection System and Technology - Procurement and delivery of new fare technology to improve fare collection and system efficiency and Compete Integration with Regional Partners - Integration of RTA fare pricing, fare products, and fare collection with regional partners.

Dwight Norton reported that technology around fare collection has evolved rapidly compared to other systems our size and the fare policy will help guide the decision making regarding technology.

Chase Haislip reported that the agency priorities was Equity, Innovation, Word-Class Rider Experience, Regional Connections and Workforce Development.

Chase Haislip reported that staff has a very aggressive schedule to implement these critical initiatives. The Near-Term Technology Improvements will be done by December 2021. The Permanent Fare Study and Fare Policy Implementation would be back before the Board in November 2021. The Immediate Fare Changes would take place in January 2022 and Full Implementation of New Fare Collection System and Technology would take place in Spring of 2022.

Chase Haislip reported that the Immediate Next Steps was the Ridership Survey Release, Operator Interviews and Permanent Fare Study.

The Commissioners liked the presentation and stated that it was a great report.

## 10. Temporary Downtown Hub Update

[Temporary Downtown Hub Presentation]

[21-127](#)

Dwight Norton reported that the Interim Downtown Transit Hub was based on Purpose and Need, Alternative Considered, Proposed Site Overview, Detailed Site Improvements, Amenities and Opportunities, Schedule and Preliminary Budget.

Dwight Norton reported that Duncan Plaza was ultimately settled on an emergency relocation transfer point since October 2019 and the RTA Board approved a permanent location for a downtown transfer center on Basin St. at Canal St. and the permanent facility was going to take 4-5 years to complete so an interim solution was required.

Dwight Norton reported that staff was looking to reduce transfer distances between stop locations, provide riders an operator amenities, reduce turnaround time for buses, improve pedestrian safety and maintain public safety improvements.

Dwight Norton reported that the alternatives considered was the Pre-Hard Rock, Duncan Plaza and the Main Library.

Dwight Norton reported the following:

Site A - Elks Place - All the New Orleans East Buses would stop at this location but they will also continue the usual route downtown. New shelter awnings will be installed to cover the benches.

Site B - Tulane Avenue (Inbound) - All the Westbank Buses would stop at this location but the sidewalk would be made ADA compliant and the shelter would be replaced with a larger shelter.

Site C - Loyola Avenue would be used for Gentilly, Uptown and Downriver and the sidewalk would be extended and install a new 24' ad shelter and the Blue Bikes would have to be relocated.

Site D - Gravier St. would be used for the Tulane Bus and the Library welcomes the activity. The sidewalk would be replaced for ADA compliance and a 24' ad shelter will be installed.

Dwight Norton reported that the Amenities and Opportunities that will be added would be a ticketing/supervisor booth, operator-only restrooms, real-time information, lighting/seating and extend library programming.

Dwight Norton reported that the process included working with the City and Stakeholders, would need Board Approval, Surveying & Design (on-call), Permitting (CON) and Construction (on-call).

Dwight Norton reported that the Preliminary Budget for this project was a total

cost of \$808,806.

In response to Commissioner Wegner, Dwight Norton stated that the \$334,170 was the installation cost.

Commissioners stated that this was a great report.

## **11. New Business**

None.

## **12. Audience Questions & Comments**

Alex Posorske stated that the reports given at the Finance Committee were great reports regarding the Downtown Hub and the Bus Shelter Report.

## **13. Adjournment**

Commissioner Tillery moved and Commissioner Wegner seconded to adjourn the Finance Committee Meeting of August 12, 2021. The motion carried unanimously.



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 21-155

**Board of Commissioners**

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[August 2021 Financials]



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 21-164

**Finance Committee**

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[Cash Reserves Policy Framework]



# Establishment of Board-Restricted Cash Reserve Policy- Framework Draft

## Purpose

- The purpose of the fund is to help to ensure the long- term financial stability
- Position the organization to respond to varying economic conditions and changes affecting our financial position and ability to carry out our mission

## Objectives

- To sustain operations through delays in payments of committed funding and to accept grants and reimbursable contracts without jeopardizing ongoing operations
- To ensure the long-term sustainability of the organization by preventing chronic cash flow crises
- To create an internal line of credit to manage cash flow and maintain financial flexibility

## Cash Reserve Fund Balance

- Establish amount for the fund and method / rationale for determining the amount
- Planned additions to the reserve using identified grant money and any required matching money
- The timeline and incremental plan for reaching the desired ultimate fund balance

## Use of Cash Reserve

- Describe terms and use of the fund
- The threshold requiring a higher level of authorization
- The standard expectation for repayment of accessed funds

## Management of Cash Reserve

- Who is responsible for managing the fund
- Who may open and/or monitor bank accounts
- Establish Accounting procedures, reporting requirements, and procedures for disposition of any interest income
- Liquidity requirements for funds comprising the reserve, and whether and how they can be invested

## Authorization of Cash Reserve Draw-Down

- Establish terms and conditions for drawing down the fund for operating purposes in the case of a financial emergency
- Procedures for replenishment of the fund
- Time frame for restoring the Board Restricted Cash Reserve to target level



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 21-165

**Finance Committee**

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[DBE Presentation 10.14.21]



# Disadvantaged Business Enterprise Program

October 26, 2021

Adonis C. Expose'  
DBE/SBE Liaison Officer III





 **Agenda**

## Contract Awards September 2021

\$14,565,788 in contracts were awarded

- \$7,279,878 was awarded to DBE firms.
- Of the DBE contracts \$7,279,878 was awarded to DBE Prime Contractors and \$78,902 was awarded to SBE Prime Contractors.

Total DBE participation (commitment) is 49%.





# Agenda

# Current DBE Projects

Project	Contract Amount	DBE Goal	DBE Goal	% Goal Achieved	Tentative Completion Date
CMAR – Canal Street Ferry Terminal (Construction)	\$22,928,667	\$7,004,708	30.55%	0%	01/2023
DBE Consulting Services	\$181,682	\$181,682	100%	41%	12/2021
Website Enhancement Services	\$100,000	\$100,000	100%	95%	08/2021
Security Services	\$1,008,920	\$231,546	23%	8%	06/2024
Disaster Recovery Grants Management and Administration	\$99,700	\$48,853	49%	100%	09/2022
Riverfront Trackwork & Overhead Catenary	\$650,000	\$91,000	14%	67%	12/2021





## Agenda

# Current DBE Projects

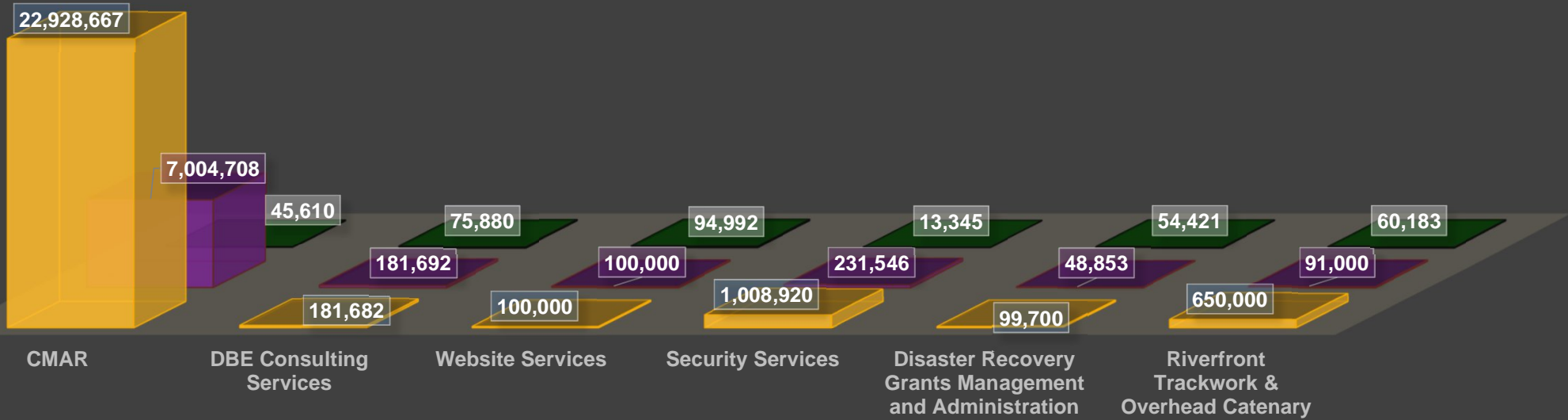
Project	Contract Amount	DBE Goal	DBE Goal	% Goal Achieved	Tentative Completion Date
Transit Ferry Services	\$8,442,843	\$842,442	10%	91%	01/2022
East New Orleans Maintenance Building	\$580,000	\$580,000	100%	0%	01/2022
St. Charles Streetcar Line Downtown Loop Pavement Replacement	\$733,666	\$283,268	38.61%	0%	01/2022
OCS Pole Replacement	\$303,818	\$45,572	18%	0%	03/2022
Business Intelligence & Data Management Reporting System	\$747,495	\$747,495	100%	0%	10/2024



Contract Amount

DBE Goal

DBE Goal Achieved



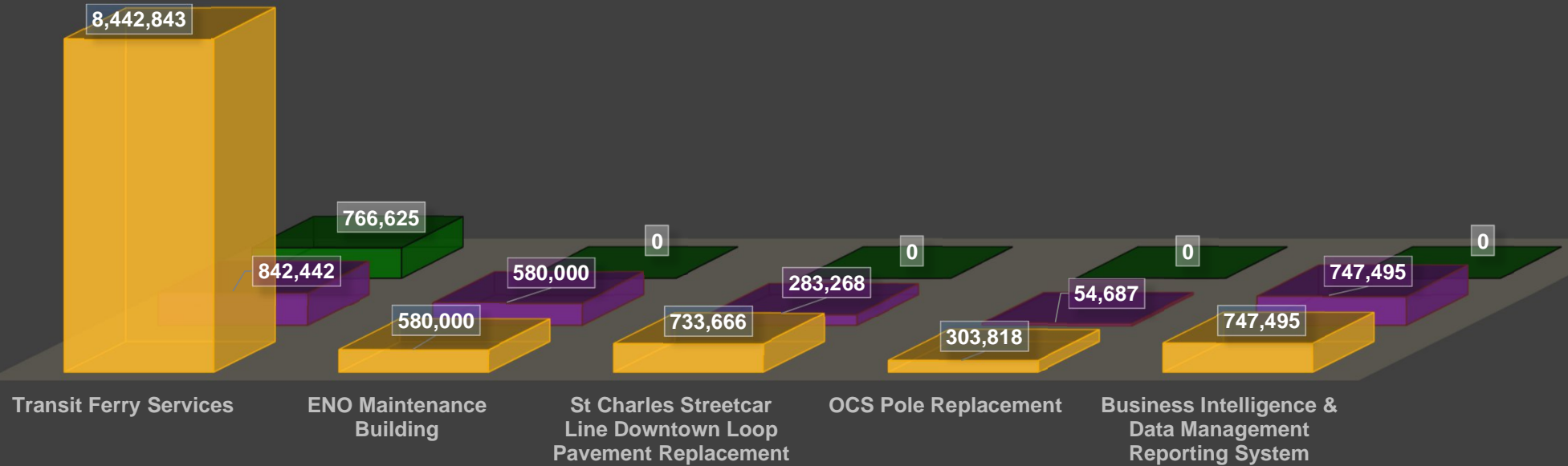
## Current DBE Projects



Contract Amount

DBE Goal

DBE Goal Achieved



## Current DBE Projects



 **Agenda**

## Current SBE Projects

Project	Contract Amount	SBE Goal
Construction Cost Audits	\$78,902	\$78,902
Temporary Staffing-Surveyors	\$50,000	\$50,000
A&E Services	\$718,742	\$718,742
Repair Broken Sewer Lines	\$238,795	\$238,795
Vegetation Control on Streetcar Lines	\$30,360	\$30,360
On Call A&E Services (Awarded in June)		





# Agenda

## Upcoming DBE/SBE Projects

### Projects to be Awarded

Napoleon Facility Renovation & Upgrade

### DBE/SBE Goal

30.8%

### Current Solicitations

RFP 2021-023 RTA System Advertising Right to Advertise

23.54%

RFP 2021-025 Facility Maintenance & Construction  
Support Services

100% SBE

RFP 2021-026 Preplaced Construction Contractor  
for Emergency Purposes

24%

RFP 2021-027 Leadership & Change Management Training

100% SBE

RFP 2021-028 Classification, Compensation, Health & Retirement  
Benefits Consultant

100% SBE



# Agenda

## DBE/SBE Outreach Events



**WEBINAR**

RTA invites all NORBCC members to join the

### Doing Business with RTA live webinar.

Thursday, October 21<sup>st</sup> at noon

Zoom link: [bit.ly/3IPI2RX](https://bit.ly/3IPI2RX)



Hosted by: **RTA**  Regional Transit Authority





 **Agenda**

Questions?

Adonis C. Expose', DBE/SBE Liaison Officer III



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 21-166

**Finance Committee**

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[Infrastructure & Planning Presentation 10.14.21]



## 7. Infrastructure and Planning Report



# Project Status

Open Projects		
Project	Status	Comments
Closeout		
Repair of Sewer Lines	Construction	Work is complete, only punch list items remain.
Construction		
Shelter Installation Phase 2	On Hold	Incorporated into the Interim Downtown Transit Hub
Canal Ferry Terminal Project	Construction	Temporary Barge Fabrication 80% complete, Fabrication of permanent barge has begun, Site construction continues
Riverfront Street Car	Construction	Phase II work will begin October 1
ENO Exterior Envelope Repair to Maintenance Building	Construction	Mobilization scheduled for October to begin project.
Recovery from Hard Rock Collapse: Rampart Streetcar Line Phase 1 (Canal Street)	Construction	Construction duration until November 2021
St. Charles Streetcar Line Downtown Loop Pavement Replacement Phase 2	Construction	Working with CNO and vendor to schedule NTP
Procurement		
Napoleon Facility Rehabilitation	Procurement	October Board Approval
Engineering		
Algiers Ferry Terminal Rehabilitation and Modernization	Engineering	FTA approved amendment request
Lower Algiers Car Ferry Terminal and Maintenance Barge Renovation	Engineering	Completed environmental assessment
St. Charles Streetcar Line Special Track Replacement at Carrollton and Claiborne	Engineering	Design is progressing
Recovery from Hard Rock Collapse: Rampart Streetcar Line Phase 2	Engineering	On schedule
2021 Non Advertising Shelter Program	Engineering	Proceeding with design
Planning Study		
BRT Feasibility Study	Study	NTP issued, kickoff meeting for 9/24





# Grant Score Card

FY 2021 Competitive Grant Score Card						
Grant Program	Grant Application Status	Expected Federal Notification of Award Date	Project Total	Federal Amount Requested	Federal Amount Awarded	Scope Request
Katrina Rita D-CDBG	On-Hold		30,326,400	30,326,400		Purchase additional revenue vehicles 18 of each 35', 40' and Paratransit. Bundled in increments of 18 for scalability purposes
State DOTD 5339	Awarded		1,631,596	1,353,895	1,353,895	Purchase hybrid supervisor/pool vehicles (25) and non-revenue support vehicles (12)
Low-No 5339	Awarded	No Date Given	8,621,645	7,498,584	5,151,000	Purchase 5 electric buses and charging infrastructure
FEMA Transit Security Grant	Declined	30-Sep-21	17,999,806	17,999,806	0	Upgrade cybersecurity/physical security infrastructure
RAISE - Capital	Under Review	1-Nov-21	30,282,042	24,225,634		Neighborhood Transfer Points with Comfort Stations, Fare Technology Replacement
Areas of Persistent Poverty Program (Replaces HOPE)	Under Review		800,000	720,000		Develop safe, fast and comfortable transit corridors along the high frequency bus and streetcar routes
5307 Passenger Ferry	Under Review		8,900,293	7,127,235		New landing barge for Algiers Point, drydock Armiger and Levy ferry boats.
Totals			98,561,782	89,251,554	6,504,895	





# Grant Tracker

FY 2021 Grant Tracker					
Grant Program	Program Eligibility	Grant Application Status	Federal Pool Available	Application Deadline	Scope Request
American Rescue Plan Act, Travel, Tourism and Outdoor Recreation (ARPA Tourism)	State, county, city or other political subdivisions of a State. Funds will help communities implement sustainable economic recovery strategies through a variety of non construction and construction projects to respond to the damage to the travel, tourism, and outdoor recreation sectors from the coronavirus pandemic and to promote the economic resilience of the regions dependent on those industries	Brainstorming Scope	Total Pool \$1.4 Billion across 6 programs, Max \$25M Min \$100K	Rolling from October 2021-March 2022 Program Dependent	Brainstorming ideas: 1) Workforce development 2)Fare System Technology 3)Rider/Tourism Worker Amenities
American Rescue Plan additional assistance	Transit Agencies Competitive: Operation expenses, including preventative maintenance	Brainstorming Scope	Total Pool \$2 Billion	8-Nov	
Route Restoration	Transit Agencies Competitive: transit route planning activities that are designed to increase ridership and reduce travel times, while maintaining or expanding vehicle revenue miles of service or make service adjustments to increase quality/frequency to low income and disadvantaged neighborhoods	Brainstorming Scope	Total Pool \$25 Million	15-Nov	
5339 Bus and Bus Facilities	Transit Agencies Competitive	Development	Total Pool \$409.59 million, in 2020 \$464 million granted, Max \$18 million, Min \$93K	19-Nov	Downtown Regional Transfer Center
Access and Mobility Partnership Grants	State and local government authorities, private nonprofits organizations, transit agencies	Brainstorming Scope	Total Pool \$3.5 million	6-Dec	





Board Report and Staff Summary

File #: 21-146

Finance Committee

Napoleon Avenue Stabilization Project

DESCRIPTION: Stabilization of building to prevent further damage and degradation	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to award a contract in the amount of \$4,412,546.20 to CDW Services, LLC for the Scope of Work designated as Base Bid and Alternate 1 items in the Louisiana Uniform Public Bid Form.

ISSUE/BACKGROUND:

The Napoleon Avenue Facility is a historic building that was built in 1892 as a power station for the historic St. Charles Streetcar Line. It was later used as a training and storage facility. In 2005 the building was severely damaged during Hurricane Katrina, which triggered the need to plan for repairs and renovation of the facility. This project is to bring the building to a warm, safe dry status, limited to structural, mechanical, and electrical services to prevent further damage and degradation. This project has been closely coordinated with FTA, SHPO and FEMA.

DISCUSSION:

An engineering package which details the scope of work has been completed by Landmark Consulting. The drawings and specifications were the documents provided to potential bidders by way of the RTA ProcureWare System. The funding available will be sufficient for items designated as base bid and alternate 1 as per the Engineering Package.

FINANCIAL IMPACT:

The construction funding is being made available by the following sources: LA04-0038 in the amount of \$2,121,152.00, FEMA PW #4159 in the amount of \$686,117.00 and 2022 fiscal year local budget in the amount of \$1,605,277.20. The local funding to be placed in the 2022 budget as the entire amount will not be spent in 2021. Total from all three sources is \$4,412,546.20.

NEXT STEPS:

Upon RTA Board approval, an award letter will be issued to CDW Services LLC, and a purchase order will be requested.

ATTACHMENTS:

1. Board Resolution
2. CDW Services, LLC Base Bid Description of Work
3. Landmark Consulting Estimate of Probable Cost

Prepared By: Rose Quezergue, rquezergue@rtaforward.org  
Title: Project Manager II

Reviewed By: Lona Edwards Hankins, lhankins@rtaforward.org  
Title: Deputy CEO of Planning and Infrastructure

Reviewed By: Gizelle Johnson Banks  
Title: Chief Financial Officer



10/11/2021

Alex Wiggins  
Chief Executive Officer

Date





RESOLUTION NO. \_\_\_\_\_

STATE OF LOUISIANA

PARISH OF ORLEANS

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**REQUEST AUTHORIZATION TO AWARD CONTRACT TO CDW SERVICES, LLC FOR  
NAPOLEON AVENUE FACILITY STABILIZATION PROJECT**

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Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the Napoleon Avenue Facility is a historic building that was built in 1892 as a power station for the historic St. Charles Streetcar Line; and

**WHEREAS**, it was later used as a training, and storage facility. In 2005 the building was severely damaged during Hurricane Katrina which triggered the need to plan for repairs and renovation of the facility; and

**WHEREAS**, this project is to bring the building to a warm, safe dry status, limited to structural, mechanical, and electrical services to prevent further damage and degradation. This project has been closely coordinated with FTA, SHPO and FEMA; and

**WHEREAS**, an engineering package which details the scope of work has been completed by Landmark Consulting. The drawings and specifications were the documents provided to potential bidders by way of the RTA ProcureWare System; and

**WHEREAS**, the funding available will be sufficient for items designated as base bid and alternate 1 as per the Engineering Package; and



RESOLUTION NO. \_\_\_\_\_

Page 2

**WHEREAS**, the construction funding is being made available by the following sources: LA04-0038 in the amount of \$2,121,152.00, FEMA PW #4159 in the amount of \$686,117.00 and 2022 fiscal year local budget in the amount of \$1,605,277.20. The local funding to be placed in the 2022 budget as the entire amount will not be spent in 2021. Total from all three sources is \$4,412,546.20; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to award CDW Services, LLC contract for Napoleon Avenue Facility Renovation and Rebuild of 403 Napoleon Avenue.

**THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**AND THE RESOLUTION WAS ADOPTED ON THE 26<sup>TH</sup> DAY OF OCTOBER, 2021.**

---

**FLOZELL DANIELS  
CHAIRMAN  
BOARD OF COMMISSIONERS**



September 20, 2021

Rose Quezerque, MBA  
 Infrastructure Project Manager  
 Regional Transit Authority  
 2817 Canal Street, New Orleans, LA 70119

**RE: RTA Napoleon Building (403 Napoleon Avenue) Probable Cost Update due to the impact of COVID-19**

Dear Mrs. Rose Quezerque,

Please accept Landmark and team submittal of the Probable Cost Update due to the impact of COVID-19 for the Regional Transit Authority (“RTA”) for the RTA Napoleon Building per your request. This submittal includes the updated cost, supporting documentation, and a report that includes the research and data of the impacts that COVID-19 has had on the construction industry.

Below are the updated values:

**BASE BID**

<b>Architecture</b>		\$1,349,549.00
<b>Engineering</b>		\$1,069,069.80
Electrical	\$336,602.40	
Mechanical	\$19,600.00	
Plumbing	\$68,500.00	
Fire Protection	\$110,800.00	
Structural	\$533,567.40	
<b>Environmental Abatement</b>		\$176,000.00
<b>Base Bid Total Cost</b>		<b>\$2,594,618.80</b>

**Alternate 1 – Insulated Panels + Base Bid Cost**

Base Bid Cost		\$2,594,618.80
Alternate 1 – Insulated Panel Cost		\$1,461,859.00
Contingency		\$811,295.56
<b>Total Cost</b>		<b>\$4,867,773.36</b>

**Alternate 2 – Wood Roof Deck + Base Bid Cost**

Base Bid Cost		\$2,594,618.80
Alternate 2 – Wood Roof Deck		\$1,002,431.00
Contingency		\$719,409.96
<b>Total Cost</b>		<b>\$4,316,459.76</b>

**Scaffolding Cost – Estimated \$1200 x 10 Months = \$12,000**

Alternate 1 – Insulated Panels + Scaffolding cost	<b>\$4,879,773.36</b>
Alternate 2 – Wood Roof Deck + Scaffolding cost	<b>\$4,328,459.76</b>

Respectfully Submitted,

Brittney Barnes, NCIDQ, LEED AP BD+C  
Project Manager

**DOUGLAS C. MAYO A.I.A.**

LICENSED ARCHITECT  
600 MOSS STREET.  
NEW ORLEANS, LA. 70119  
(504) 628-3213  
EMAIL: mayoarchitects@gmail.com

Sept. 20, 2021

Brittney Barnes  
Landmark Consulting  
525 St. Charles Ave.  
Ste. 330  
New Orleans, LA 70130

Re: Revised Construction Estimate – Covid Impact  
RTA Napoleon Ave. Facility

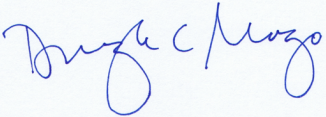
Dear Brittney,

I have attached the revised construction estimate documents for the architectural portion of the work for the renovations to the RTA Napoleon Ave. Facility. The estimate was prepared by my estimator, Professional Builder Services, to determine the impact of the Covid pandemic has had on the cost of construction since our original estimate was prepared prior to the Pandemic.

The estimate documentation includes the line-item cost estimate, as well as an explanation of the methods, assumptions, and research information that were utilized to prepare the estimate.

The conclusion is that the pandemic has had a significant impact on the costs of construction. Both labor and materials costs have escalated which as resulted in an increase in costs for the architectural portion of the work.

Sincerely,

A handwritten signature in blue ink that reads "Douglas C. Mayo". The signature is written in a cursive style and is positioned on a light blue rectangular background.

Douglas C. Mayo AIA



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	BASE BID		MEAN
LINE	ITEM		Minimum	Maximum	
#					
1	<b>GENERAL CONDITIONS</b>	SEE PERCENTAGE BELOW			
2	<b>SITWORK</b>	TREE PROTECTION & CLEARING	<b>\$8,793</b>	<b>\$10,747</b>	<b>\$ 9,770</b>
3	Remeduation	LEAD PAINT ON UNDERSIDE OF DECK	SUB-BID		
4	Mold Treatment	NIC			\$
5	Demolition	MASONRY, DOORS, and WINDOWS	<b>\$121,436</b>	<b>\$148,422</b>	<b>\$ 134,929</b>
6	Termite Treatment	NIC			\$
7	Tree Removal	ARBORIST TRIM	<b>\$18,900</b>	<b>\$23,100</b>	<b>\$ 21,000</b>
8	Site drainage/Utilities	NIC			\$
9	Paving	1500 SF	<b>\$7,681</b>	<b>\$9,388</b>	<b>\$ 8,535</b>
10	Fences	NIC			\$
11	Landscaping	NIC			\$
12	<b>CONCRETE / FOUNDATION</b>	REPAIRS, RAMPS, AND STAIRS	NIC - BY INFINITY		\$
13	<b>MASONRY</b>	CLEAN REPAIR	<b>\$121,436</b>	<b>\$148,422</b>	<b>\$ 134,929</b>
14	<b>METALS</b>	-			\$ -
15	Steel Structure	ROOF FRAMING REPAIR + FRAMING	NIC - BY INFINITY		\$ -
16	Partitions & Ceiling	NEW CONSTRUCTION	<b>\$7,781</b>	<b>\$9,510</b>	<b>\$ 8,646</b>
17	Handrail and Guardrail	1 NEW STAIRS AND 2 EXISTING	<b>\$12,790</b>	<b>\$15,632</b>	<b>\$ 14,211</b>
18	Steel Roofing	-			\$ -
19	<b>WOODS &amp; PLASTICS</b>	-			\$ -
20	Rough Carpentry				\$ -
21	Finish Carpentry				\$ -
22	Millwork Exterior	NONE			\$ -
23	Millwork Interior	NONE			\$
24	Cabinets	NONE			\$
25	Tops	NONE			\$
26		NONE			\$
27	Paneling	NONE			\$



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	BASE BID		MEAN
LINE	ITEM		Minimum	Maximum	
28	Stairs	SEE ABOVE			\$
29	Siding	NONE			\$
30	<b>MOISTURE/THERMAL</b>				\$
31	Insulation	NONE			\$
32	Roofing	NONE			\$
33	Cricket	NONE			\$
34	Gutters & Sheetmetal	NONE			\$
35	Skylights	NONE			\$
36	Canopies	NONE			\$
37	Roof Hatches	NONE			\$
38	<b>DOORS &amp; WINDOWS</b>	-			\$
39	Exterior Doors and Windows	QUOTE FROM NEW ORLEANS GLASS	\$479,188	\$585,674	\$ 532,431
40	Exterior Overhead Doors	12'x12' & 13'x12'	\$12,690	\$15,510	\$ 14,100
41	Interior	INTERIOR DOORS	\$4,455	\$5,445	\$ 4,950
42					
43					
44	Hardware		\$11,936	\$14,588	\$ 13,262
45	Weather-stripping	NONE			
46	Glass / Glazing	INCLUDED IN LINE 38	\$ 3		
47	<b>FINISHES</b>	-			\$
48			\$0	\$0	
49	Sheetrock	INCLUDED IN PARTION COST LINE 16			
50		-			\$
51	Ceramic Tile	NONE			\$
52					
53	Ceilings	NONE			\$
54	Flooring	TOPPING AND EPOXY	NIC - BY INFINITY		\$
55		-			\$
56	Painting Exterior	PREP AND PAINT BRICK	\$28,350	\$34,650	\$ 31,500



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

LINE	Account	Description	BASE BID		MEAN
	ITEM		Minimum	Maximum	
57	Interior	PREP AND PAINT BRICK	\$28,350	\$34,650	\$ 31,500
58	Wall Coverings	NONE			\$
59	Fire Caulking	NIC			\$
60	Fire Extinguishers	NIC			\$
61	<b>SPECIALTIES</b>				\$
62	Fireplaces	NONE			\$
63	Identification/Signage		\$203	\$248	225
64	Mail Receptacles	NIC			\$
65	Bath Accessories & Signs	NIC	\$3,578	\$4,373	3975
66	Mirrors	INCLUDED ABOVE			\$
67		-			\$
68	<b>Equipment</b>	NONE			\$
69	Appliances	NONE			\$
70		-			\$
71	<b>Furnishings</b>	NONE			\$
72		-			\$
73	<b>Special Construction</b>	-			\$
74	Saunas/ Pools/ Fountains	NONE			\$
75	Shed / Out-building	NONE			\$
76		-			\$
77	<b>Conveying Systems</b>	NONE			\$
78	<b>Mechanical</b>	-			\$
79	Plumbing	1 BATH/2 FIXT	NIC - BY INFINITY		\$
80	Fire Detection/Security	NIC	NIC - BY INFINITY		\$
81	HVAC	25T. HEAT/COOL	NIC - BY INFINITY		\$
82	FIRE SPRINKLERS	WET PIPE	NIC - BY INFINITY		\$
83					\$
84	<b>Electrical and Electronics</b>				\$





Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	BASE BID		
LINE	ITEM		Minimum	Maximum	MEAN
85	Electrical	SERVICE AND LIGHTING (TBD)	NIC - BY INFINITY		\$
86	Sound System	NONE			\$
87	Communication	NONE			\$
88					\$
89					
90	<b>SUBTOTALS</b>		<b>\$867,567</b>	<b>\$1,060,360</b>	<b>\$963,963</b>
91		CONTINGENCY	<b>0</b>	<b>0</b>	<b>0</b>
92					
93					
94	<b>SUBTOTALS</b>		<b>\$ 867,567</b>	<b>\$ 1,060,360</b>	<b>\$ 963,963</b>
95		GENERAL CONDITIONS	12%	<b>\$ 104,108</b>	<b>\$ 127,243</b>
96	<b>SUBTOTALS</b>			<b>\$ 971,675</b>	<b>\$ 1,187,603</b>
97		OVERHEAD	15%	<b>\$ 145,751</b>	<b>\$ 178,140</b>
98		PROFIT	10%	<b>\$ 97,168</b>	<b>\$ 118,760</b>
99	<b>TOTALS</b>			<b>\$ 1,214,594</b>	<b>\$ 1,484,503</b>



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

LINE	ITEM	Description	ALTERNATE 1 8" R-30 STEEL & FOAM COMPOSITE		
#			Minimum	Maximum	MEAN
1	<b>GENERAL CONDITIONS</b>	SEE PERCENTAGE BELOW			
2	<b>SITWORK</b>				
3	Remeduation				
4	Mold Treatment				
5	Demolition	EXISTING ROOF DECK			
6	Termite Treatment				
7	Tree Removal				
8	Site drainage/Utilities				
9	Paving				
10	Fences				
11	Landscaping				
12	<b>CONCRETE / FOUNDATION</b>				
13	<b>MASONRY</b>				
14	<b>METALS</b>				
15	Steel Structure				
16	Partitions & Ceiling				
17	Handrail and Guardrail				
18	Steel Roofing				
19	<b>WOODS &amp; PLASTICS</b>				
20	Rough Carpentry	8" Steel and Foam Composite Panel Roof			
21	Finish Carpentry	Steel and Foam Composite Panel			
22	Millwork Exterior				
23	Millwork Interior				
24	Cabinets				
25	Tops				
26					
27	Paneling				



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

LINE	ITEM	Description	ALTERNATE 1 8" R-30 STEEL & FOAM COMPOSITE		
			Minimum	Maximum	MEAN
28	Stairs				
29	Siding				
30	<b>MOISTURE/THERMAL</b>				
31	Insulation	Included in Composite Panel			
32	Roofing				\$ 110,588
33	Cricket				\$ 5,796
34	Gutters & Sheetmetal				\$ 20,216
35	Skylights				
36	Canopies				
37	Roof Hatches				
38	<b>DOORS &amp; WINDOWS</b>				
39	Exterior Doors and Windows				
40	Exterior Overhead Doors				
41	Interior	√			
42					
43					
44	Hardware				
45	Weather-stripping				
46	Glass / Glazing		\$ 3		
47	<b>FINISHES</b>				
48					
49	Sheetrock				
50					
51	Ceramic Tile				
52					
53	Ceilings				
54	Flooring		NIC - BY INFINITY		
55					
56	Painting Exterior				



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

LINE	ITEM	Description	ALTERNATE 1 8" R-30 STEEL & FOAM COMPOSITE		
			Minimum	Maximum	MEAN
57	Interior				
58	Wall Coverings				
59	Fire Caulking				
60	Fire Extinguishers				
61	<b>SPECIALTIES</b>				
62	Fireplaces				
63	Identification/Signage				
64	Mail Receptacles				
65	Bath Accessories & Signs				
66	Mirrors				
67					
68	<b>Equipment</b>				
69	Appliances				
70					
71	<b>Furnishings</b>				
72					
73	<b>Special Construction</b>				
74	Saunas/ Pools/ Fountains				
75	Shed / Out-building				
76					
77	<b>Conveying Systems</b>				
78	<b>Mechanical</b>				
79	Plumbing		NIC - BY INFINITY		
80	Fire Detection/Security		NIC - BY INFINITY		
81	HVAC		NIC - BY INFINITY		
82	FIRE SPRINKLERS		NIC - BY INFINITY		
83					
84	<b>Electrical and Electronics</b>				



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

LINE	ITEM	Description	ALTERNATE 1 8" R-30 STEEL & FOAM COMPOSITE			
			Minimum	Maximum	MEAN	
85	Electrical		NIC - BY INFINITY			
86	Sound System					
87	Communication					
88						
89						
90	<b>SUBTOTALS</b>			<b>\$816,826</b>	<b>\$998,343</b>	<b>\$1,044,185</b>
91		CONTINGENCY		<b>0</b>	<b>0</b>	<b>0</b>
92						
93						
94	<b>SUBTOTALS</b>			<b>\$ 816,826</b>	<b>\$ 998,343</b>	<b>\$ 1,044,185</b>
95		GENERAL CONDITIONS	12%	<b>\$ 98,019</b>	<b>\$ 119,801</b>	<b>\$ 125,302</b>
96	<b>SUBTOTALS</b>			<b>\$ 914,846</b>	<b>\$ 1,118,145</b>	<b>\$ 1,169,487</b>
97		OVERHEAD	15%	<b>\$ 137,227</b>	<b>\$ 167,722</b>	<b>\$ 175,423</b>
98		PROFIT	10%	<b>\$ 91,485</b>	<b>\$ 111,814</b>	<b>\$ 116,949</b>
99	<b>TOTALS</b>			<b>\$ 1,143,557</b>	<b>\$ 1,397,681</b>	<b>\$ 1,461,859</b>
<b>BASE + COMPOSITE DECK</b>					<b>TOTAL</b>	<b>\$ 2,811,407</b>



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	ALTERNATE 2 2X6 WOOD ROOF DECK		
LINE	ITEM		Minimu	Maximu	MEAN
#					
1	<b>GENERAL CONDITIONS</b>	SEE PERCENTAGE BELOW			
2	<b>SITWORK</b>				
3	Remeduation		SUB-BID		
4	Mold Treatment				
5	Demolition	EXISTING ROOF DECK	<b>\$112,346</b>	<b>\$137,312</b>	<b>\$ 124,829</b>
6	Termite Treatment				
7	Tree Removal				
8	Site drainage/Utilities				
9	Paving				
10	Fences				
11	Landscaping				
12	<b>CONCRETE / FOUNDATION</b>				
13	<b>MASONRY</b>		NIC - BY INFINITY		
14	<b>METALS</b>				
15	Steel Structure		NIC - BY INFINITY		
16	Partitions & Ceiling				
17	Handrail and Guardrail				
18	Steel Roofing				
19	<b>WOODS &amp; PLASTICS</b>				
20	Rough Carpentry	3x6 T&G Roof Deck on 4x4 Sleepers	<b>\$352,459</b>	<b>\$430,783</b>	<b>\$ 391,621</b>
21	Finish Carpentry	Wood and Hardie Panel Fascia	<b>\$56,675</b>	<b>\$69,269</b>	<b>\$ 62,972</b>
22	Millwork Exterior				
23	Millwork Interior				
24	Cabinets				
25	Tops				
26					
27	Paneling				



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	ALTERNATE 2 2X6 WOOD ROOF DECK			
LINE	ITEM			Minimu	Maximu	MEAN
28	Stairs					
29	Siding					
30	<b>MOISTURE/THERMAL</b>					
31	Insulation	NONE				
32	Roofing	Asphalt Shingles Class A		\$99,529	\$121,646	\$ 110,588
33	Cricket	TPO				\$ 5,796
34	Gutters & Sheetmetal	GALVANISED STEEL 6"		\$18,194	\$22,238	\$ 20,216
35	Skylights					
36	Canopies					
37	Roof Hatches					
38	<b>DOORS &amp; WINDOWS</b>					
39	Exterior Doors and Windows					
40	Exterior Overhead Doors					
41	Interior					
42						
43						
44	Hardware					
45	Weather-stripping					
46	Glass / Glazing		\$ 3			
47	<b>FINISHES</b>					
48						
49	Sheetrock					
50						
51	Ceramic Tile					
52						
53	Ceilings					
54	Flooring		NIC - BY INFINITY			
55						
56	Painting Exterior					



Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	ALTERNATE 2 2X6 WOOD ROOF DECK			
LINE	ITEM			Minimu	Maximu	MEAN
57	Interior					
58	Wall Coverings					
59	Fire Caulking					
60	Fire Extinguishers					
61	<b>SPECIALTIES</b>					
62	Fireplaces					
63	Identification/Signage					
64	Mail Receptacles					
65	Bath Accessories & Signs					
66	Mirrors					
67						
68	<b>Equipment</b>					
69	Appliances					
70						
71	<b>Furnishings</b>					
72						
73	<b>Special Construction</b>					
74	Saunas/ Pools/ Fountains					
75	Shed / Out-building					
76						
77	<b>Conveying Systems</b>					
78	<b>Mechanical</b>					
79	Plumbing		NIC - BY INFINITY			
80	Fire Detection/Security		NIC - BY INFINITY			
81	HVAC		NIC - BY INFINITY			
82	FIRE SPRINKLERS		NIC - BY INFINITY			
83						
84	<b>Electrical and Electronics</b>					





Professional Builder Services, LLC  
 824 Kent Avenue  
 Metairie, LA 70001

Account		Description	ALTERNATE 2 2X6 WOOD ROOF DECK			
LINE	ITEM			Minimu	Maximu	MEAN
85	Electrical		NIC - BY INFINITY			
86	Sound System					
87	Communication					
88						
89						
90	<b>SUBTOTALS</b>			<b>\$639,203</b>	<b>\$781,248</b>	<b>\$716,022</b>
91		CONTINGENCY		<b>0</b>	<b>0</b>	<b>0</b>
92						
93						
94	<b>SUBTOTALS</b>			<b>\$ 639,203</b>	<b>\$ 781,248</b>	<b>\$ 716,022</b>
95		GENERAL CONDITIONS	12%	<b>\$ 76,704</b>	<b>\$ 93,750</b>	<b>\$ 85,923</b>
96	<b>SUBTOTALS</b>			<b>\$ 715,908</b>	<b>\$ 874,998</b>	<b>\$ 801,944</b>
97		OVERHEAD	15%	<b>\$ 107,386</b>	<b>\$ 131,250</b>	<b>\$ 120,292</b>
98		PROFIT	10%	<b>\$ 71,591</b>	<b>\$ 87,500</b>	<b>\$ 80,194</b>
99	<b>TOTALS</b>			<b>\$ 894,885</b>	<b>\$ 1,093,748</b>	<b>\$ 1,002,431</b>
<b>BASE + 2X6 WOOD DECK</b>					<b>TOTAL</b>	<b>\$ 2,351,979</b>

9/20/2021

Brittney Barnes  
Project Manager, Landmark Consulting  
525 St. Charles Ave, Ste 300  
New Orleans, LA 70130

Re: **Napoleon Building Weatherization**  
Project No. 20-004

Ms. Barnes,

Infinity Engineering was requested to do a re-estimate for the costs associated with the Napoleon Building Weatherization Project as it was understood that the existing estimate was antiquated due to the increase in the cost of materials and the cost of labor from the recent Covid 19 outbreak.

Below are out updated values associated with each discipline:

**Electrical**

Fire Alarm & Heat Trace	\$59,066.40
Lighting	\$192,288.00
Distribution	\$85,248.00
<i>Total</i>	<u>\$336,602.40</u>

**Mechanical/Plumbing/FP**

Mechanical Equipment	\$19,600.00
Plumbing	\$68,500.00
Fire Protection	\$110,800.00
<i>Total</i>	<u>\$198,900.00</u>

**Structural**

<i>Total</i>	<u>\$533,567.40</u>
--------------	---------------------

The new estimate (sum of all disciplines) of all design aspects of the Infinity Engineering Scope is **\$1,069,069.80.**

Our values do **NOT** include the 20% contingency as requested by the RTA as we understood that said value would be added globally by Landmark once all values were received from other consultants.

Brittney Barnes  
Project Manager  
Landmark Consulting

Napoleon Building Weatherization  
Re-Estimate  
Project No. 20-004  
Page 2 of 2

As always, if there is anything further that we can assist with for the completion of the bidding process of this project, please do not hesitate to reach out to us at your convenience.

Sincerely,  
Infinity Engineering Consultants, LLC

A handwritten signature in blue ink that reads "Gregory Pier". The signature is written in a cursive style.

Gregory Pier, E.I.

## BUDGET PROPOSAL

6/17/2020

Aubrey Williams  
NV5  
730 Camp Street, Unit 1  
New Orleans, LA

Phone: 504-324-9667  
Cell: 985-647-0148  
Email: Aubrey.Williams@nv5.com

Attn: Mrs. Aubrey Williams

Re: RTA Napoleon Facility  
419 Napoleon Avenue  
New Orleans, LA

Gentlemen:

It is with pleasure that Insulation Technologies, Inc. submits this **Budget** quotation to perform the following scope of work at the above referenced according to the Lead- Based Removal Specifications provided by NV5 and discussion about removing the ACM Roof in its entirety. No Asbestos Removal specifications were provided was provided.

Scope of Work: LEAD

- Mobilization
- Provide temp power pole and water meter for power and water.
- Removal and disposal of all wood frame windows throughout by full component removal.
- Remove loose flaking paint from all brick walls using wet methods and pressure washing. Approx. 14,000 SF
- Once stabilization of paint has been completed apply Fiberlock LBC Encapsulant as per manufacturer's recommendations.
- Provide isolation barriers, containments as needed and waste water storage tank for sampling at the end of scope.
- Remove and properly dispose of two yellow posts in garage area by full component removal.
- Removal and proper disposal of roll up door frame back of garage. 1 EA
- Removal and proper disposal of door frames in garage area by full component removal.
- Provide spot stripping of approx. 50 locations. Areas to be marked prior to chemically stripping by consultant.
- All waste will containerized and put into 55 gal drum(s) or roll off dumpster and labeled.
- Work areas will then be cleaned up using HEPA vacuuming techniques, wet wiping using TSP-PF cleaner, then re HEPA vacuuming.

- All waste will be properly disposed of pending TCLP results.

Inclusions: Supervision, Labor, Equipment, materials and disposal of non-hazardous waste utilizing a waste manifest and **owner provided EPA ID #.**

**We are assuming LEAD waste will TCLP as non haz waste and will be disposed of at the Riverbirch Landfill Highway 90(Industrial Waste). If the TCLP comes back Haz Waste, additional cost will apply for disposal at the Waste Management Landfill, Port Sulfur, LA.**

Scope of Work: Asbestos Roof Shingles

- Remove and properly dispose of non- friable asbestos roof shingles from RTA roof including dormers. Approx. 24,300 SF.
- All waste will be double bagged and hauled off to the Riverbirch landfill Hwy 90 using a non-hazardous waste manifest.

Exclusions:

- 3<sup>rd</sup> Party Oversight, daily air monitoring, inspections and Clearance wipe sampling. Repairs to roof.

Addenda Acknowledged: N/A

Lead Inclusions:

- Furnish all labor, materials, insurance, supervision and equipment necessary for the removal and proper disposal of lead paint from the above referenced project.
- Provide all enclosures, breathing apparatus, and all contractors' personal protection equipment as per job requirements.
- Conduct OSHA air monitoring throughout the removal and cleaning operation.
- Dispose of lead contaminated materials, as per EPA rules and regulations, at an EPA approved disposal facility.
- Provide final documentation showing proof of disposal and air sample results.

**Disposal of lead waste requires an Owner provided EPA id #. Lead waste will remain on site until an EPA # is received from owner.**

All removal, transportation, record keeping and disposal of lead paint will be in strict compliance with the guidelines and regulations of local government agencies and federal regulations.

Standard Stipulations on all projects:

- Water to be provided by Owner



- Owner will provide staging area for truck, trailer and dumpster.
- Owner to provide clear access to work areas.
- All movable items will be removed by others prior to any abatement activities.
- Area to be left cleaned after completion.
- Work to be performed under single mobilization, Mon thru Fri, 7am to 5pm
- This proposal is valid for 30 days
- If payment and performance bond is required please add 1.5% to price.
- Any additional accounting program required to complete the project may result in additional fees.
- A sample insurance certificate is attached. If other wording or coverage is required additional charges may apply.

Budget Price to complete the above scope of work:           \$176,000.00          

Insulation Technologies, Inc. wishes to express its appreciation for allowing us to submit this proposal. We hope our qualifications and price are acceptable. If this proposal is more than \$5,000 this document will become Attachment A of said contract. If this proposal is \$5,000 or less this document will become the legal contract when signed by both authorized parties. If accepted I understand the total will be paid in full at the time of completion. Please provide complete name and address below of party to be invoiced.

Sincerely,  
Insulation Technologies, Inc

*Jeffrey C. Robinson*  
Jeffrey C. Robinson  
Project Manager

\_\_\_\_\_  
Printed Name:  
Title:

\_\_\_\_\_  
Date

Company Full Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

# REPORT

**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority**

**Executive Summary**

This report presents the result of a re-estimate for the Napoleon Avenue Building Facility Building Renovation & Upgrade located at 403 Napoleon Avenue New Orleans, LA. The review included a thorough review of the original estimate for any discrepancies, errors, or changed conditions since the estimate was formulated at the end of September 2021. We also reviewed publications written around the time the bids were being formulated and submitted. These explored the impacts that the Covid19 pandemic was having on construction costs, labor impacts, supply chain interruptions, and uncertainty and risk perceptions among contractors.

In addition, we attempted to interview local construction firms and material suppliers currently active and bidding on work of a similar scope and magnitude to identify consensus factors that are affecting bidding considerations and pricing adjustments in the Covid19 construction environment. This effort was interrupted shortly after it began due to the approach and subsequent arrival of hurricane IDA. We were able to interview one contractor and had to rely on our own experiences with material suppliers to arrive at the impacts.

After completing this review and evaluating the results we developed factors to apply to the labor productivity and costs, material prices, general conditions increases, overhead, and profit margins consistent with the increased risk faced by contractors bidding in this environment. We believe these adjustments are completely supported by the information presented in this report. The results we arrived at are the following.

Labor cost increases were the result of several considerations the first was an adjustment for the base labor rates that resulted from the use of standard local contractor rates in the original estimate for direct and subcontract labor as opposed to the prevailing wage rates which were included in the final bid package issued by the RTA. Labor prices were also adjusted based on productivity decreases, estimated at 10%, that increased the cost of labor for various units of work undertaken. This was reflected in an increase of the labor burden rate from 121% to 135%.

Material price increases during the pandemic and especially at the time that the project bid have been dramatic. The big movers were wood products and steel with increases of about 80% and 60% respectively. Almost every category of materials was affected, and these increases were applied to each line item in the estimate based on the category and the consensus tabulation of the increases reported in individual publications. The following table illustrates the range of increases reported and the final consensus percentage rate adopted and applied to applicable material line items.

Material Price Increases and Source information	Material Price Increase Information Source			
	Federal Reserve Minneapolis	Associated General Contractors	Engineering News Record	Average of Reported Increases
Masonry	11%			11%
Lumber	83%		70%	77%
Plywood Sheathing	83%	57%	40%	60%
Other Wood Products	80%			80%
Plastic Construction Products	35%	27%		31%
Copper Wire	50%	28%		39%
Steel	49%	109%	31%	63%
Gypsum Products	30%	22%		26%
Insulation	30%	12%		21%
Asphalt Tar and Roofing	12%			11%

Table 1



**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority**

General Conditions price increases resulted from the additional direct costs which Covid19 imposed on projects due to things like, tool and hygiene cleaning cost that decrease worker production, crew size decrease due to social distancing, Covid19 testing and increased personal protection equipment, and extension of the time frame that temporary facilities and support services may be in place due to material delays and supply disruptions. These impacts led us to project an increase of 6% to the general conditions cost for a project and to include additional labor manhours and material costs as a line item under general conditions for 160 days.

Overhead cost is expected to increase for several reasons due to Covid19. These include increased costs for management personnel and home office staff as these positions have been much harder to fill since the pandemic effects became prolonged. Shortages for these positions have increased the cost contractors must pay to fill vacant positions. The absence of workers and management due to illness, quarantine, and family commitments for illnesses in the family will impact the how well a contractor is able to manage resources and efficiently execute the plan for the project. We estimated that these impacts would increase overhead costs by 6%.

Profit margin impacts are expected to result from the uncertainty contractors feel about all of the impacts described so far. We have no doubt that contractors will increase profit margins in an attempt to further mitigate the perceived and real risk that they face. We have applied a 2% increase to account for this impact.

The total impact of these increases has resulted in an increase to our estimated cost for the project of from 63% to 86% depending on the cost differences for alternates and the base bid. We would like to emphasize that there are many considerations that come into play when projects are considered to be high risk or are bid in time of uncertainty which increases risk. The fact that only one bid was received on this project leads us to the conclusion that both considerations may have impacted the bid for this project.

## Methodology

### **1. Review of Recent Publications**

A number of recent publications were reviewed which dealt with the cost effects of the Covid19 pandemic on material costs, labor impacts, supply chain interruptions, and the general sentiment of contractors at the end of the second quarter of 2021.

### **2. Survey of Contractors and Material Suppliers**

In addition, interviews were initiated with local construction firms and material suppliers currently active and bidding on work of a similar scope and magnitude to identify consensus factors that are affecting bidding considerations and pricing adjustments in the Covid19 construction environment.

Unfortunately, we had just completed our first contractor interview when hurricane was identified as a rapidly advancing storm with a trajectory likely to cause major impacts to this area. These conditions

**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority**

prompted many to evacuate the city and contractors to move into damage prevention actions for clients and begin preparation for the potential aftermath that would require all of the contractor resources available. The storm did impact the New Orleans area in a major way and the continuation of the contractor survey became untenable.

### **3. Re-estimation Based on the Survey Results**

We proceeded with the re-estimation based on the information contained in the publications we reviewed, the contractor interview we were able to conduct, and our own experiences with material suppliers. We then developed cost adjustment factors which were applied to the individual estimate components. These adjustments produced a revised estimate, presented as an attachment to this report. The following discussion of these effects provides highlights from the review of the publications and significant findings and conclusions encountered during the review of each publication. Based on the findings and conclusions we estimated the impact to the cost elements of the estimate

#### **Publication Reviews**

##### **Publication**

Engineering News Record, *The Silver Lining of Construction Productivity and COVID-19*, April 14, 2021. The publication is available at <https://www.enr.com/articles/51585-the-silver-lining-of-construction-productivity-and-covid-19>

##### **Publication Purpose**

Engineering News-Record provides the engineering and construction news, analysis, commentary and data that construction industry professionals need to do their jobs more effectively. The audience includes contractors, project owners, engineers, architects, government regulators and industry suppliers—many of whom work globally. ENR connects diverse sectors of the industry with coverage that everyone needs about issues such as business management, design, construction methods, technology, safety, law, legislation, environment and labor.

In particular ENR publishes both a Construction Cost Index and Building Cost index that are widely used in the construction industry as well as the material price and skilled and common labor indexes that report on detailed material and labor costs on a quarterly basis.

##### **Summary of Conclusions**

The publication provides an examination of the new normal COVID-19 productivity factor with new sets of rules, guidelines and tactics to implement in order to succeed in the operating environment thrust upon everyone as a result of COVID-19. While the pandemic's earliest impacts on engineering and construction (E&C) remained unknown, many construction leaders shifted their focus to known variables such as social distancing, technology, clients' demands, and cleaning.

Personal hygiene protocols may not be limited to hand washing. It takes time to clean tools and work areas, both at the beginning and end of work shifts. Contractors may have to allocate time for preventive maintenance, as the new rules may dictate a less than optimal use of a 40-hour work week. The materials that arrive on jobsites may also need to be cleaned prior to use. Obviously, a greenfield project may have a final cleaning phase that will provide a certain level of closure for customers.

## Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade Prepared for New Orleans Regional Transit Authority

However, an electrical contractor working on a renovation of an active medical clinic may need extra time to clean switchgears and light fixtures. Contractors may factor this into the bid development process.

Other impacts will include additional personal protective equipment, potential testing of workers for Covid19 and the potential extension of the time frame that temporary facilities and support services may be in place. The article identified the following additional items with the potential to impact the work environment.

Crew size decrease

Crew size loss of production decrease

Tool and hygiene cleaning cost production decrease

Clean incoming material cost impact

The publication did cite enhancements that may offset some of these potential impacts but they are viewed as longer term benefits rather than immediate impacts.

### **Estimate Impacts**

We viewed the general conditions impacts as especially onerous at the time the project bid since they were still being implemented and discovered. We applied a 6% increase to the 6% original general conditions contained in the estimate to accommodate these impacts. We also included a nominal amount of direct labor and material dollars to the general conditions line item in the estimate.

### **Publication**

*U.S. Chamber of Commerce, Commercial Construction Index – Q2 2021*. The publication is available online at <https://www.uschamber.com/report/us-chamber-of-commerce-commercial-construction-index-q2-2021>

### **Publication Purpose**

This publication is a quarterly economic index started in 2017 which is designed to gauge the outlook for, and resulting confidence in, the commercial construction industry. Each quarter, contractors across the country are surveyed in order to better understand their levels of confidence in the industry and top-of-mind concerns related to confidence in new business, revenue expectations, and ability of the market to provide new business.

### **Summary of Conclusions**

Before the pandemic started gaining traction the index stood at an overall score of 74 in Q1 2020 after reaching its all-time high of 77, 6 months earlier. The score saw rapid deterioration in Q2 2021 and dropped to a score of 56, the lowest since the index was established. As the pandemic continued, the score reversed course and gradually began to rise. Contractors began to adapt to the new work environment and realized opportunities to increase costs related to the pandemics effects. Revenue expectations rose steadily as did the realization that new business would continue to become available and that owners would pay to move things forward. The work backlogs of contractors also appear to have increased as fewer contractors bid work and those that did bid saw increases in their backlog.

## Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade Prepared for New Orleans Regional Transit Authority

The latest Q2 2021 report on the index identifies key market trends that are expected to continue; however, this report preceded the emergence of the effects now being experienced from the Covid19 Delta variance and low vaccination rates that have multiplied its impacts. These trends were optimistic about new business and revenue increases. Recent legislation related to infrastructure spending and additional legislation on the horizon may offset concerns over the impacts of the Delta variant considering initial reaction to the pandemic in Q2 2020 and the recovery of market sentiment. The pandemic may have eliminated some of the weaker businesses in the construction field and will provide increased revenue, backlog, and new business for those that remain.

### Estimate Impacts

The increase in optimism for new business, increased revenues, and work backlog are usually associated with higher profit margins and pricing that is more risk averse and not as tightly priced, leading to increased material and labor pricing. The exact quantification of these increases is difficult specify but it would not be unreasonable to expect a 2% increase in profit margins and a 6% increase in overhead costs.

### Publication

*The Associated General Contractors Of America, Inc., August 12, 2021, Steep Rise In Producer Prices For Construction Materials And Services Continues In July As Contractors Struggle With Supply Challenges,* Available Online at <https://www.agc.org/news/2021/08/12/steep-rise-producer-prices-construction-materials-and-services-continues-july>

### Publication Purpose

This report is intended to provide Associated General Contractors of America (AGC) members with better understanding of the current situation, the impact on construction firms and projects, its likely course in the next several months, and possible steps to mitigate the damage.

### Summary of Conclusions

In this very recent news item the The Associated General Contractors Of America (AGC) sounded an alarm stating, "July was the sixth-straight month of double-digit price increases for construction inputs," said Ken Simonson, the association's chief economist. "In addition, lead times to produce or deliver many items keep lengthening. Many reports since the government collected this price data in mid-July show the trend will continue, at a minimum into the autumn and likely beyond,"

Extreme price increases were seen in steel mill products which more than doubled from July 2020 to last month increasing 108.6 percent. Plywood has increased 56.8 percent, plastic construction products rose 26.7 percent, gypsum products rose 21.6 percent, insulation materials increased 11.8 percent, and asphalt and tar roofing and siding products rose 10.9 percent.

These increases have been hard on construction contractors with work that was bid at much lower prices in 2020. Contractors are now pricing in these increases as well as adding contingencies for further increases due to the high degree of uncertainty in the current market conditions.

Based on an increase in producer price index for new nonresidential construction rise 4.4 percent over the past 12 months and a 25.6 percent increase in the prices that producers and service providers such

**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority**

as distributors and transportation firms charged for construction inputs, price increases of 30 percent or more should be expected.

**Estimate Impacts**

Contractors are pricing these increases into projects that were bid in the same time frame as the RTA Napoleon Avenue Building Facility Building Renovation & Upgrade. The increases identified in this article have been considered along with other price increases mentioned in other articles to arrive at a composite price increase for specific material categories in order to be applied to specific line item material and labor pricing.

**Publication**

*The Associated General Contractors Of America, Inc., August 12, 2021, Q1 2021 Construction Inflation Alert.* Article available online at <https://www.agc.org/news/2021/03/29/agc-construction-inflation-alert>

**Publication Purpose**

This report is intended to provide all parties with better understanding of the current situation resulting from the Covid19 pandemic, the impact on construction firms and projects, its likely course in the next several months, and possible steps to mitigate the damage.

**Summary of Conclusions**

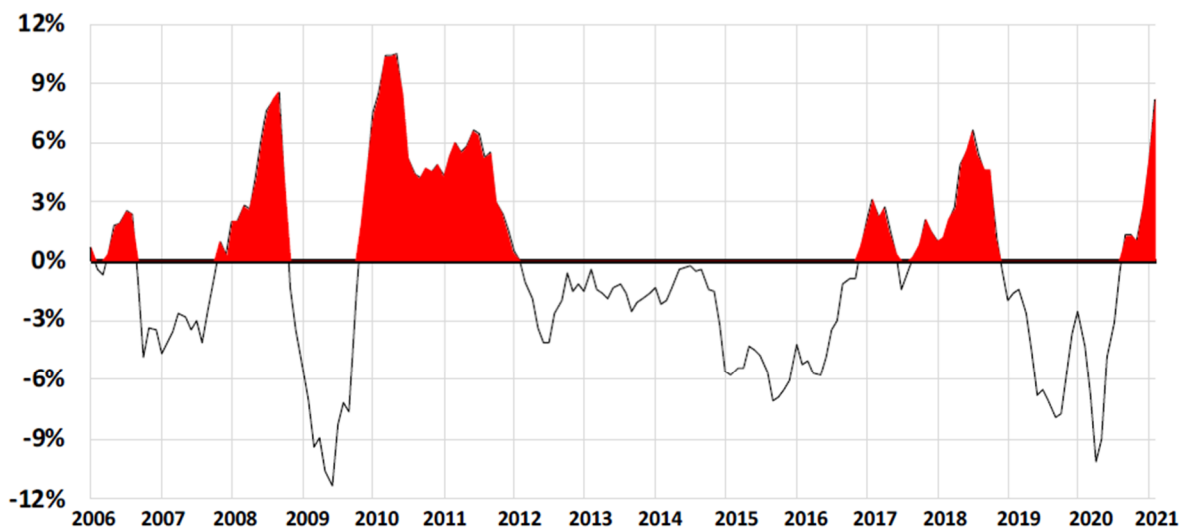
In addition to the 30 percent increases cited in the previous AGC publication, the AGC warned that contractors are incurring costs not captured by material, producer, and service providers. These cost increases are the result of delayed deliveries, higher expenditures for personal protective equipment, other sanitation measures, and shortages of employees or subcontractors' workers on jobsites.

Project completions are being delayed, meaning contractors receive needed payments later and may incur penalties for missed deadlines. Finally, many projects or subcontractors' packages are heavily weighted toward materials that have risen much more in price than the overall PPI for inputs.

The AGC alert also made the point that these are not a short-term problem. They presented a graph which compared prior periods of price escalation to the current one which is shown in figure 1 below.

Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority

Change in material costs vs. change in warehouse bid prices, Jan. 2006 -Feb. 2021  
Difference between year-over-year change in costs vs. bid prices



Source: Bureau of Labor Statistics, producer price indexes for goods inputs to nonresidential construction (material costs) and new warehouse construction (bid prices)

Figure 1

It is apparent that the current trend shown on the right for 2021 is as steep as the preceding trends and does not take into account the emergence of the Covid19 Delta variant that is now exceeding prior infection and hospitalization peaks. Even work that was recently bid with known increases and required contingencies may not be sufficient to cover the future cost impacts.

The AGC urges owners to be aware of the current market environment for contractors and says they should consider to “authorize appropriate adjustments to design, completion date, and payments to accommodate or work around these impediments. The alternative of having a contractor stuck with impossible costs or timing is likely to be worse for many owners.”

### Estimate Impacts

We believe that contractors were aware of the trends discussed above and that contingencies were built into the bids that were being submitted at the time that the Napoleon Avenue Building Facility Building Renovation & Upgrade project was being bid. Based on our sense of the market environment at the time of bid and what we see now we have adjusted the general conditions, overhead, and profit margins by 6%, 6%, and 2% respectively to provide the contingencies necessary to protect the contractor against future known and unknown conditions.

### Publication

*Tu-Uyen Tran, Senior Writer, Federal Reserve Bank of Minneapolis, June 24, 2021, Rising Cost Of Materials Means Fewer Contracts, Smaller Profits For Builders, Survey Says.* The publication is available online at <https://www.minneapolisfed.org/article/2021/rising-cost-of-materials-means-fewer-contracts-smaller-profits-for-builders-survey-says>

**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
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**Publication Purpose**

The Federal Reserve Bank of Minneapolis sought to determine if the rising cost of building materials is hurting demand for projects and profits for the construction industry. They conducted a survey in late May of 2021 and presented the results in late June of 2021. More than 400 respondents from the Ninth District states of Minnesota, Montana, North and South Dakota, northwestern Wisconsin, and Michigan's Upper Peninsula took part in the survey, which was not a random sample and may not be representative of the industry.

**Summary of Conclusions**

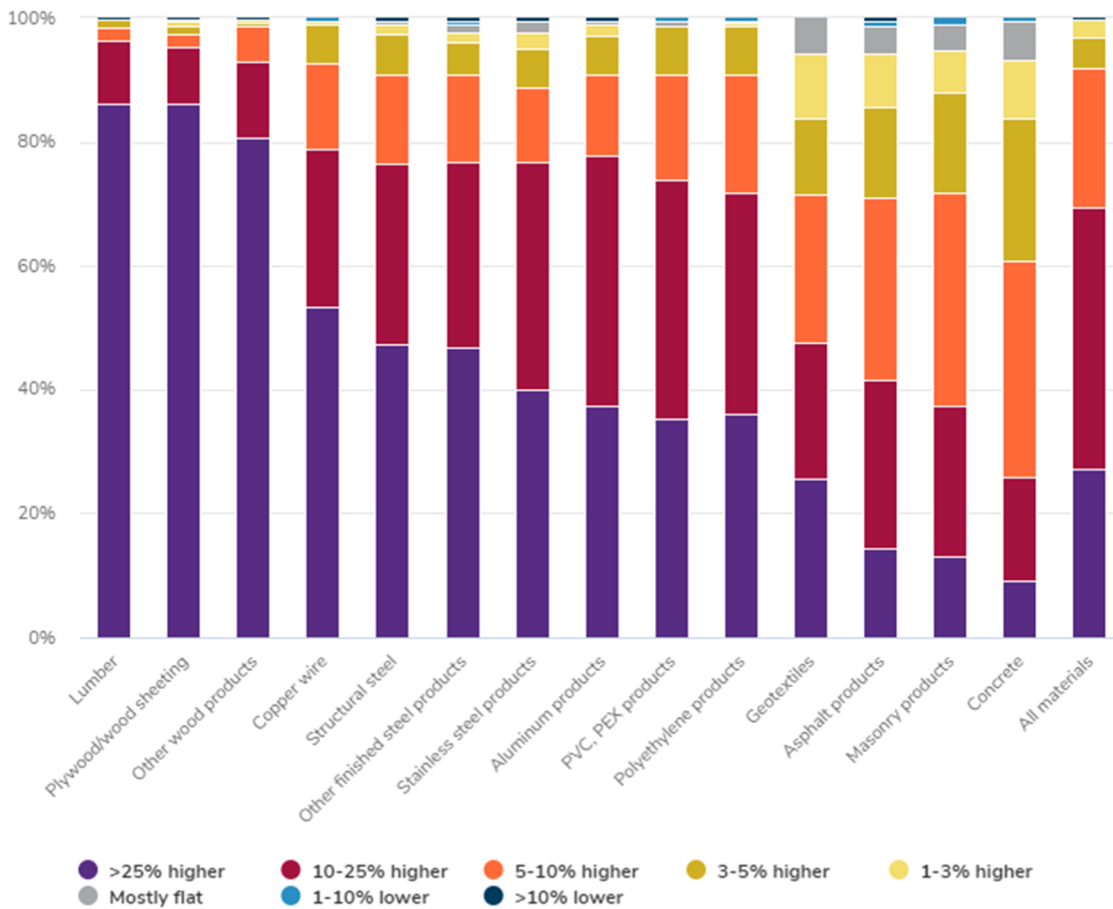
The author of the survey says that builders are experiencing material price increases of over 25 percent in the last 3 months. Of the top five items 4 are significant components for the Napoleon Avenue Building Facility Building Renovation & Upgrade and include lumber, plywood sheeting, other wood products, up over 80%, and structural steel up over 50%.

The survey indicated that respondents said they passed on the material cost increases to customers. For example, among respondents who said their price increases were 10 percent to 25 percent, 66 percent said they increased costs for customers in the same range. But many passed on less, and some passed on more. The author stated that "Those who increased prices to customers beyond their actual material costs didn't comment on the matter in the survey. But given complaints about the inability to use escalation clauses, it may be that some are asking customers to pay more in anticipation of even higher material costs in the future."

In order to capture the magnitude and the range of the extreme price increases, they prepared a chart of the average price increase over the last 3 months for a broad range of construction product classifications. Wood products, especially lumber and plywood, saw the most extreme price increases affecting the most respondents, with more than 80 percent reporting prices increasing by more than 25 percent from March to May. The results are shown in Figure 2 below that is taken directly from the publication.

**Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade  
Prepared for New Orleans Regional Transit Authority**

Average price increase for construction materials over past 3 months



Note: Chart includes only respondents who stated the specified material is applicable to their firm.  
Source: Federal Reserve Bank of Minneapolis

**Estimate Impacts**

As we noted earlier in the estimate impacts for the AGC construction inflation alert the increases identified in that publication this publication have been considered along with other price increases mentioned in other articles to arrive at a composite price increase for specific material categories in order to be applied to specific line item material and labor pricing. The table representing the composite price increases for various materials is presented in table 1 the summary of this report.

**Publication**

Engineering News Record, *Analysis: COVID-19 Causes 35% Productivity Loss at UK Projects*, June 29, 2020, by Debra K. Rubin. Available online at <https://www.enr.com/articles/49619-analysis-covid-19-causes-35-productivity-loss-at-uk-projects>

**Publication Purpose**

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## Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade Prepared for New Orleans Regional Transit Authority

suppliers—many of whom work globally. ENR connects diverse sectors of the industry with coverage that everyone needs about issues such as business management, design, construction methods, technology, safety, law, legislation, environment and labor.

In particular ENR publishes both a Construction Cost Index and Building Cost index that are widely used in the construction industry as well as the material price and skilled and common labor indexes that report on detailed material and labor costs on a quarterly basis.

### Summary of Conclusions

“The impacts of COVID-19 now are generating productivity losses of about 35% on U.K. construction projects, according to a new study by research consultant Turner & Townsend, based on data from 70 medium-sized commercial jobs.

In a late June report, the Leeds, England-based cost and capital investment consultant said based on projects studied, it modeled that one valued at about \$24.6 million with an average 20% productivity loss now faces up to a 35% loss that could generate a construction delay of up to 32 weeks and \$738,200 in preliminary cost increase.

T&T also said in an analysis of 45 projects delivered during the pandemic, labor shortages and social distancing impacts accounted for about 7% of productivity losses, with an added 1% lost through "poor transfer of design information while remote working" and 7% more due to late or unavailable materials.”

Although the report deals with impacts across and ocean from the United States, it should be apparent that these same impacts would occur in our construction industry as well albeit to an unknown degree since no similar articles were found in our search for publications for this report. What was observed in the articles we reviewed was the underlying uncertainty and apprehension about what effects the pandemic may have on productivity now and into the future.

### Estimate Impacts

In order to account for these productivity impacts we had to make an educated guess at what they might be and based upon the information available we settled on a figure of 10%. We applied the increase through the Labor Burden percentage.

### Publication

Engineering News Record, *2021 2Q Cost Report: Residential Sector Continues to Lead Economic Recovery, July 1, 2021, Alisa Zevin*. Available online at <https://www.enr.com/articles/52030-2021-2q-cost-report-residential-sector-continues-to-lead-economic-recovery>

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## Re-estimate of the Napoleon Avenue Building Facility Building Renovation & Upgrade Prepared for New Orleans Regional Transit Authority

that everyone needs about issues such as business management, design, construction methods, technology, safety, law, legislation, environment and labor.

In particular ENR publishes both a Construction Cost Index and Building Cost index that are widely used in the construction industry as well as the material price and skilled and common labor indexes that report on detailed material and labor costs on a quarterly basis.

### Summary of Conclusions

After months of soaring prices, the lumber bubble has begun to pop, says Deni Koenhems, economics manager at IHS Markit. “The urgency around demand is dissipating as many divert their spending to outside of home—vacations, eating out [and other] activities they were unable to do during the pandemic,” she says. “Buyers are resisting prices that are still significantly higher than the norm.”

“Hope abounds that construction starts will soon see a more robust rebound.”

—Richard Branch, Chief Economist, Dodge Data & Analytics

The firm’s second quarter forecast predicts a 70.2% overall hike in softwood lumber prices in 2021, up significantly from the 19.2% increase forecast in the first quarter. A 34.8% drop is expected in 2022, as the pandemic recedes. Plywood prices will rise 39.8% this year, says IHS Markit, a boost from the first quarter forecast of 9.6%. That increase will largely dissipate in 2022, however, with a 28.4% drop expected.

Steel prices have been on the rise as well, with the company forecasting a 30.9% hike for reinforcing bars in 2021. Prices for structural shapes will see similar increases, at 31%. “In the U.S., we see price increases due to supply-chain issues and increases in the prices of scrap,” says Christos Rigoutsos, IHS Markit senior economist. “Most mills have low availability and are sold out one to two months ahead. Domestic sellers’ favorable position has yet to deter buyers, and demand is firm. Longer lead times have made imports unattractive as customers are reluctant to lock in orders at such high prices.” Similar to lumber, IHS Markit’s second quarter forecast says 2021’s soaring prices will fall in 2022. Rebar is set to drop 14.4%, with prices for structural shapes down 17.4%.

With regard to labor cost increases, while no estimate of the increase was provided, the publication offered the following quote and analysis. “Labor believes it is emerging from the health crisis with a more powerful voice in setting working conditions and levels of compensation,” says Alex Carrick, Construct Connect chief economist. “In nearly every sector, with construction near the forefront, much of the talk centers on record high numbers of job openings but extreme difficulty in filling positions with qualified personnel.” We believe this trend was in full swing at the time the project was bid and that increased labor costs were being anticipated by the bidder.

### Estimate Impacts

As we noted earlier in the estimate impacts for the AGC construction inflation alert, the increases identified in that publication and this publication have been considered along with other price increases mentioned in other articles to arrive at a composite price increase for specific material categories in order to be applied to specific line item material and labor pricing. The table representing the composite price increases for various materials is presented in Table 1 the summary of this report.

# LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: New Orleans Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119  
ATTN: Procurement Department  
*(Owner to provide name and address of owner)*

BID FOR: Napoleon Facility Renovation and Upgrade  
IFB 2021-008  
*(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Regional Transit Authority and dated: May 20, 2021  
*(Owner to provide name of entity preparing bidding documents.)*

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1, 2, 3, 4

**TOTAL BASE BID**: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:  
Three Million ~~Sixty~~ <sup>cow</sup> Three Hundred Sixty Five thousand Dollars (\$ 3,365,000 )

**ALTERNATES**: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

New asphalt shingle roof to be installed over plywood sheathing on 8" insulated metal panels Dollars (\$ 780,000 )  
Seven Hundred Eighty Thousand Dollars

**Alternate No. 2** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

New asphalt shingle roof to be installed over plywood sheathing on 2x6" T&G wood deck boards Dollars (\$ 648,000 )  
Six Hundred Forty Eight Thousand Dollars

**Alternate No. 3** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

Dollars (\$ \_\_\_\_\_ )

**NAME OF BIDDER:** C.D.W. SERVICES LLC

**ADDRESS OF BIDDER:** 721 Papworth Avenue, Ste 101, Metairie, LA 70005

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 45228

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Christopher Walker

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** Managing Member

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 07/09/21

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(A)(1)(c) or RS 38:2212(O).

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38: 2218.A is attached to and made a part of this bid.

**CERTIFICATE OF AUTHORITY OF LIMITED LIABILITY COMPANY**

Date: 07/09/21

The undersigned (the "Members") hereby certify that the Members are all of the members of C.D.W. SERVICES, L.L.C. (the "Company") or all of the members or managers of the Company required by the Company's articles of organization or operating agreement or contract to transact the Company's business and to grant the authority granted herein. Each of the Members hereby certifies that the Company is a limited liability company or domestic limited liability company, as such terms are defined in La. R. S. 12:1301, organized under the laws of the State of Louisiana and registered with the Louisiana Secretary of State in accordance with La. R.S. 12:1301, et seq., or a foreign limited liability company authorized to do business in the State of Louisiana pursuant to a certificate of authority issued by the Louisiana Secretary of State pursuant to La. R.S. 12:1342, et seq,

The Members hereby authorize, name, constitute and appoint:

**CHRISTOPHER D. WALKER** (referred to as "Authorized Individual" whether one or more, with any one of them having full authority to act alone on behalf of the Company) for and in the name and on behalf of the Company to do the following, until written instructions to the contrary are provided by the Company;

- i) Authority to conduct, manage, and transact the business and affairs for and on behalf of the Company; to purchase, sell, transfer, and convey or to mortgage real estate and to receive the price thereof, in the name of the Company, on such terms and conditions as said Authorized Individual shall deem proper in said Authorized individual's sole and uncontrolled discretions, and receive and receipt for rents and proceeds thereof as the same shall fall due; to make, sign and execute in name of the Company, all acts, whether of sale, mortgage, lease, re-lease, contract, compromise, covenant, deed, assignment, agreement, tax returns or otherwise, that shall' or may be requisite or necessary; or containing such terms, conditions and provisions as said Authorized Individual shall deem fit and proper and bind the Company thereby as firmly as if same were or had been its own proper act and deed; to ask, demand, have, take, sue for and by all lawful ways and means to recover and receive of and from all and every persons, firms or Company, all and every sum' of money, goods, debts, property and effects whatsoever, that now is or are or may hereafter be in his, her, their or its custody or possession, due, owing, coming or belonging to the Company, whether by bills, notes, book-debts, accounts, consignments, or for and by any reasons or means whatsoever, and to that end with whom it may concern, to accept and settle all accounts, and upon recovery and receipt, the premises to make and give good and sufficient discharge and acquaintances; to appear before all courts of law, and there to do, prosecute and defend, as occasion shall require, or to compromise, compound and agree in the premises, by arbitration or otherwise, as the said Authorized Individual shall in said Authorized Individual's discretion, think fit, also to apply for and obtain all and any attachments, sequestrations, injunctions and appeals, or give the requisite security and sign the necessary bonds; negotiate, settle, and compromise any and *all* causes of action associated to the damaging of any property described herein; to receive and receipt any and all proceeds thereof and to execute any and all documents or compromise agreements or settlement agreements in association therewith; and generally to do and perform all and every other act, matter and thing whatsoever as shall or may be requisite or necessary in the premises, as in the sole discretion of said Authorized Individual may seem requisite or proper, all as fully, amply and effectually, and to all intents and purposes with the same validity as if all and every such act, matter or thing, were or had been particularly stated, expressed and especially provided for, or as the Company could or might do if personally present; also with full power of substitution and revocation,, and the said Company hereby agrees to ratify and confirm all and whatsoever the said Authorized Individual shall lawfully do or cause to be done by virtue of this Certificate of Authority.
- ii) Further, Authorized Individual is hereby authorized and empowered to appear before a Notary Public to sign and execute on behalf of the Company any and all documents necessary to perform the within described acts which he in his sole discretion shall deem necessary and proper. The Company and all members thereof shall be bound by all instruments, documents, agreements, and other writing executed by the Authorized Individual.
- iii) Further, that any and all action taken by Authorized Individual in Connection with this Certificate of Authority is hereby ratified and confirmed.
- iv) All persons, firms or corporations shall be entitled to rely on the authority granted herein to the Authorized Individual unless or until written instructions to the contrary signed by the Members are received by them.

  
CHRISTOPHER D. WALKER, Managing Member



# Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

**C.D.W. SERVICES, LLC**  
721 Papworth Avenue, Suite 101  
Metairie, LA 70005

**SURETY:**

*(Name, legal status and principal place of business)*

**Lexon Insurance Company**  
10002 Shelbyville Rd., Suite 100  
Louisville, KY 40223

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

**New Orleans Regional Transit Authority**  
2817 Canal Street  
New Orleans, LA 70119

**BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT BID Dollars**

**PROJECT:**

*(Name, location or address, and Project number, if any)* **NAPOLEON FACILITY RENOVATION AND UPGRADE; IFB #2021-008**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.


If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **9th day of July, 2021**

  
*(Witness)*

**C.D.W. SERVICES, LLC**  
*(Principal)*  *(Seal)*

  
*(Witness)*

*(Title)*  
**Lexon Insurance Company**  
*(Surety)*  *(Seal)*

Countersigned:   
**Norma Toups Louisiana Licensed Agent #336577**

  
*(Title) Norma Toups, Attorney-in-fact*

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured**



POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, that Endurance Assurance Corporation, a Delaware corporation, Endurance American Insurance Company, a Delaware corporation, Lexon Insurance Company, a Texas corporation, and/or Bond Safeguard Insurance Company, a South Dakota corporation, each, a "Company" and collectively, "Sompo International," do hereby constitute and appoint: Anthony Carrera, Alexander J. Ellsworth, Kathryn Moore, Norma Toups as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of Ten Million Dollars (\$10,000,000.00).

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15th day of June, 2019.

Endurance Assurance Corporation
By: Richard Appel, SVP & Senior Counsel

Endurance American Insurance Company
By: Richard Appel, SVP & Senior Counsel

Lexon Insurance Company
By: Richard Appel, SVP & Senior Counsel

Bond Safeguard Insurance Company
By: Richard Appel, SVP & Senior Counsel



ACKNOWLEDGEMENT

On this 15th day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: Amy Taylor
Amy Taylor, Notary Public - My Commission Expires 5/9/23



CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

- 1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARRO, MARIANNE L. WILBERT

; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

- 3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 9th day of July 2021

By: Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully.

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - https://www.treasury.gov/resource-center/sanctions/SDN-List.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: LexonClaimAdministration@sompo-intl.com

Telephone: 615-553-9500 Mailing Address: Sompo International, 12890 Lebanon Road; Mount Juliet, TN 37122-2870

**BUY AMERICA**

**CERTIFICATE OF COMPLIANCE WITH SECTION 165(a)**

The bidder or proposer hereby certifies that it will comply with the requirements of section 165(a) of the Surface Transportation Assistance Act of 1982, as amended, and the applicable regulations in 49 CFR part 661.

Date 07/09/21

Signature 

Company Name C.D.W .SERVICES LLC

Title Managing Member

RTA Project No. IFB #2021-008

**CERTIFICATION ON PRIMARY PARTICIPANT  
REGARDING DEBARMENT, SUSPENSION, AND  
OTHER RESPONSIBILITY MATTERS**

The Primary Participant (Potential Contractor for a major third party contract), certifies to the best of its knowledge and belief, that it and its principles:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.


(If the primary participant is unable to certify to any of the statements in this certification, the participants shall attach an explanation to this certification.)

**THE PRIMARY PARTICIPANT, (POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT, CERTIFIES OR AFFIRMS THAT TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTION 3801 ET SEQ ARE APPLICABLE HERETO.**

**COMPANY** C.D.W .SERVICES LLC

**ADDRESS** 721 Papworth Ave, Ste 101, Metairie, LA 70005

**DATE** 07/09/21



**Signature of Offeror's Authorized Representative**



**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

- 1. The prospective lower tier participant certifies, by submission of this offer, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

**COMPANY** Orleans Sheet Metal Works + Refg.

**ADDRESS** 21030 Orleans Ave., New Orleans, La 70119

**DATE** 7-9-21  
Fred

**Signature of Offeror's Authorized Representative**

**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

- 1. The prospective lower tier participant certifies, by submission of this offer, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**
  
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
  
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

**COMPANY** Star Glass, Inc.

**ADDRESS** 1000 Westbank Expy Gretna LA 70053

**DATE** 07/09/21

*Patrick Schwall*

**Signature of Offeror's Authorized Representative**

**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

- 1. The prospective lower tier participant certifies, by submission of this offer, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

COMPANY New Orleans Glass Co Inc

ADDRESS 2312 Tulane Ave NOLA 70119

DATE 7/9/24

J. Wilkumbia  
Signature of Offeror's Authorized Representative

**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

- 1. The prospective lower tier participant certifies, by submission of this offer, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

**COMPANY** DRP Masonry

**ADDRESS** 3 Bancroft Circle Monroe, LA

**DATE** 7/9/21

*Donnie Williams*

**Signature of Offeror's Authorized Representative**

**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

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- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

**COMPANY**\_Power Lift Foundation Repair, Inc.

**ADDRESS**\_304 Progress Dr., Sherman, TX 75092

**DATE** \_\_\_ July 9, 2021 \_\_\_

\_\_\_\_\_

Signature of Offeror's Authorized Representative

Bill McCown President

**CERTIFICATION REGARDING DEBARMENT  
SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION - LOWER TIER COVERED TRANSACTION**

- 1. The prospective lower tier participant certifies, by submission of this offer, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this offer.**
- 3. The Lower-Tier participant (Potential Contractor under a major Third Party Contract), certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C., 3801 ET SEQ are applicable thereto.**

COMPANY Jefferson Sprinkler Inc

ADDRESS PO Box 129 Gretna LA 70051

DATE 7/9/21

[Signature]

Signature of Offeror's Authorized Representative


NON-COLLUSION AFFIDAVIT

STATE OF LOUISIANA

PARISH OF JEFFERSON

Christopher Walker, being first duly sworn, deposes and says that:

- (1) He is (Owner) (Partner) (Officer) (Representative) or (Agent), of C.D.W .SERVICES LLC, the Contractor that has submitted the attached bid;
- (2) Such Bid is genuine and is not a collusive or sham Bid.
- (3) The attached bid is not made in the interest of or on behalf of any undisclosed person, partnership, company association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder has not, directly or indirectly, induced or solicited any other bidder to put in a false or sham bid, and has not, directly or indirectly colluded, conspired connived or agreed with any bidder or anyone else to put on a sham bid, or refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or any other bidder, or to fix any overhead, profit, or cost element of such bid price or that of any other bidder, or to secure any advantage against RTA or anyone interested in the proposed contract; that all statements contained in such bid are true; that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof or the contents thereof, or divulged information or data relative thereto, or paid or agreed to pay, directly or indirectly, any money or other valuable consideration for assistance or aid rendered or to be rendered in procuring or attempting to procure the contract above referred to, to any corporation, partnership, company, association, organization or to any member or agent thereof, or to any other individual; and further that said bidder will not pay or agree to pay directly or indirectly, any money or other valuable consideration to any corporation, partnership, company, association, organization or to any member or agent thereof, or to any individual, for aid or assistance in securing contract above referred to in the event the same is awarded to said bidder.

Signed: 

Title: Managing Member

Sworn to me and subscribed in my presence this 7th day of July 2021, A.D.,

  
NOTARY PUBLIC TROY G. BROUSSARD  
LA BAR # 18569

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, Christopher Walker hereby certify on  
(Name and Title of Offeror Official)

behalf of C.D.W .SERVICES LLC that:  
(Name of Offeror)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influenced an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 9th day July, 2021.

BY [Signature]

Witnesses: [Signature]  
(Signature of Authorized Official)

Managing Member  
(Title of Authorized Official)

Sworn to and subscribed before me on this 14th day of July, 2021.

Notary Public In and For JEFFERSON Parish/County

State of LOUISIANA

[Signature]  
TRAY G. BROUSSARD  
LA BARTH 18569



**PARTICIPANT INFORMATION FORM**

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name C.D.W .SERVICES LLC

Firm Address 721 Papworth Ave, Ste 101, Metairie, LA 70005

Telephone Number 504.828.2061

Fax Number 504.828.2063

E-Mail Address cdwbids@cdwservices.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE DBE

Age of the firm 16 years

Annual gross receipts of the firm \$9.85M

Prime or Sub-Contractor Prime

NAICS code (s) 236220, 236210

I certify to the best of my knowledge that the above information is true and correct:

Signature  \_\_\_\_\_

Title Managing Member

Date 07/09/21

RTA Project No. IFB #2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

**PARTICIPANT INFORMATION FORM**

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Firm Name Orleans Sheet Metal Works + Rfg.

Firm Address 2630 Orleans Ave., New Orleans, LA 70119

Telephone Number 504-822-4892

Fax Number 504-208-9436

E-Mail Address fracyalanzo@aol.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non-DBE NON-DBE

Age of the firm 95 yrs.

Annual gross receipts of the firm \_\_\_\_\_

Prime or Sub-Contractor Sub-contractor

NAICS code (s) \_\_\_\_\_

I certify to the best of my knowledge that the above information is true and correct:

Signature [Handwritten Signature]

Title Sec/Treas.

Date 7-9-01

RTA Project No. IFB #2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

**PARTICIPANT INFORMATION FORM**

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name Patrick Schwall - STAR GLASS, INC.

Firm Address 1000 Westbank Expy

Telephone Number (504) 368-8826

Fax Number (504) 367-5802

E-Mail Address glass@nolaglass.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE DBE

Age of the firm 25 Years

Annual gross receipts of the firm \$4,000,000.00

Prime or Sub-Contractor Sub

NAICS code (s) 238150

I certify to the best of my knowledge that the above information is true and correct:

Signature Patrick Schwall

Title Vice President

Date 07/09/21

RTA Project No. IFB #2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

## PARTICIPANT INFORMATION FORM

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name New Orleans Glass Co Inc  
Firm Address 2312 Tulane Ave NOLA 70119  
Telephone Number 504 822 8063  
Fax Number 504 822 0001  
E-Mail Address Jim@SOWALLS.COM

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE DBE offered at additional cost

Age of the firm 51 years

Annual gross receipts of the firm \$16,000,000

Prime or Sub-Contractor Sub

NAICS code(s) 238150

I certify to the best of my knowledge that the above information is true and correct:

Signature J. Williams

Title estimator  
Date 7/9/21

RTA Project No. IFB #2021-008

**FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.**

## PARTICIPANT INFORMATION FORM

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name DRP Masonry

Firm Address 3 Bancroft Circle Monroe, LA

Telephone Number 318-614-1634

Fax Number 318-600-6129

E-Mail Address jimmy@drpmasonry.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non-DBE NON-DBE

Age of the firm 10 Years

Annual gross receipts of the firm \$8,000,000.00

Prime or Sub-Contractor Prime

NAICS code (s) 238140

I certify to the best of my knowledge that the above information is true and correct:

Signature Donnie Williams

Title Owner

Date 7/9/21

RTA Project No. 2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

**PARTICIPANT INFORMATION FORM**

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name Power Lift Foundation Repair, Inc.

Firm Address 304 Progress Dr., Sherman, TX 75092

Telephone Number 800-441-5438

Fax Number 800-331-5438

E-Mail Address information@powerliftfoundation.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE NON DBE

Age of the firm 35 years

Annual gross receipts of the firm 5M

Prime or Sub-Contractor Sub

NAICS code (s) 238910, 331110, 333120

I certify to the best of my knowledge that the above information is true and correct:

Signature 

Title President

Date July 9, 2021

RTA Project No. IFB #2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

**PARTICIPANT INFORMATION FORM**

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name JEFFERSON SPRINKLER INC.

Firm Address PO BOX 129, GRETNA, LA 70054

Telephone Number 504-362-0198

Fax Number 504-367-0216

E-Mail Address ASHTONS@JEFFERSONSPRINKLER.COM

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE DBE

Age of the firm 46 YEARS

Annual gross receipts of the firm 8.5 MILLION

Prime or Sub-Contractor SUB CONTRACTOR

NAICS code (s) 238220

I certify to the best of my knowledge that the above information is true and correct:

Signature 

Title ACCOUNTING

Date 7-9-21

RTA Project No. IFB #2021-008

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.






**RTA**  **Regional Transit Authority**  
**DBE FORM 2 - DBE PARTICIPATION QUESTIONNAIRE**

**INSTRUCTIONS:** Unless otherwise instructed by the Bidding Documents, this form must be submitted at time of Submission. This information is to be collected and documented for all Federally funded projects as required by the Department of Transportation 49 CFR Part 26. All items requested on the form are required, if an item is not applicable, respondents shall enter *NIA*. Each prime firm participating as a joint venture should complete a separate form and indicate (Item 9) that the response is a joint venture.

1. Project name, project number and date of submittal: Napoleon Facility Renovation & Upgrade IFB #2021-008 07/09/21	2. Official name of firm: C.D.W. Services LLC Indicate if prime or subcontractor: PRIME	3. Address of office to perform work: 721 Papworth Ave, Ste 101 Metairie, LA 70005								
4. Name of parent company, if any: N/A	Location of headquarters (city): 5. Metairie, LA	6. Age of firm: 16 years								
7. Name, title, and telephone number of principal contact: Christopher Walker Managing Member 504-828-2061	8. Indicate Special Status: Small business <input type="checkbox"/> SLDBE certified <input checked="" type="checkbox"/> Minority-owned business <input checked="" type="checkbox"/> LAUCP DBE certified* Woman-owned business <input type="checkbox"/> SBE certified* *A firm participating as a DBE or SBE must be certified by the Louisiana Unified Certification Program (LAUCP) by the date of submittal. Current letter of certification shall be attached.									
9. Is this submittal a joint venture (JV)? <input type="radio"/> Yes <input checked="" type="radio"/> No	10. Summary of firm's annual revenues, insert index number: <table style="width:100%; text-align: center;"> <tr> <td>Last Year</td> <td>2 Years ago</td> <td>3 Years ago</td> </tr> <tr> <td>6</td> <td>6</td> <td>6</td> </tr> </table>		Last Year	2 Years ago	3 Years ago	6	6	6		
Last Year	2 Years ago	3 Years ago								
6	6	6								
If so, has the JV worked together before? <input type="radio"/> Yes <input type="radio"/> No	Ranges of annual revenues received: <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Index</th> <th style="text-align: left;">Index</th> </tr> </thead> <tbody> <tr> <td>1 less than \$500,000</td> <td>4 \$2,000,000 to \$500,000-\$1,000,000</td> </tr> <tr> <td>2 \$4,000,000 to \$6,000,000</td> <td>5 \$500,000-\$1,000,000</td> </tr> <tr> <td>3 \$1,000,000 to \$2,000,000</td> <td>6 \$6,000,000 or greater</td> </tr> </tbody> </table>		Index	Index	1 less than \$500,000	4 \$2,000,000 to \$500,000-\$1,000,000	2 \$4,000,000 to \$6,000,000	5 \$500,000-\$1,000,000	3 \$1,000,000 to \$2,000,000	6 \$6,000,000 or greater
Index	Index									
1 less than \$500,000	4 \$2,000,000 to \$500,000-\$1,000,000									
2 \$4,000,000 to \$6,000,000	5 \$500,000-\$1,000,000									
3 \$1,000,000 to \$2,000,000	6 \$6,000,000 or greater									

**AFFIRMATIONS:**

- D** I have reviewed the attached DBE Form I Schedule of Contract Participation and DBE Commitment and confirm that the scope and price described was fairly negotiated. I further affirm that my firm is ready, willing, and able to perform the work as described and according to the requirements of the bid specifications.
- D** I do solemnly declare and affirm under the penalties of perjury that the contents of this document are true and correct, and that I am authorized on behalf of this firm to make this affidavit.

Signature:  Date: 07/09/21

Printed Name: Christopher Walker Title: Managing Member

Revised Decemberr 14, 2018. Previous versions obsolete.

**DBE FORM 1 - CONTRACT PARTICIPATION AND DBE COMMITMENT**  
**Continuation Page**

**MUST BE SUBMITTED AT TIME OF SUBMISSION.**

Project Title: Napoleon Facility Renovation & Upgrade

Project No.: IFB #2021-008

Project Type (Specify DBE or SLDBE): DBE

DBE Contract Goal: 30.8 %

A	B	C	D	F	G
FIRM ROLE <small>(Prime, sub-tier 2, sub-tier 3 manufacturer, suffn/ier, etc.)</small>	FIRM NAME AND ADDRESS	PRINCIPAL CONTACT NAME AND PHONE NUMBER	WORK TO BE SUBCONTRACTED/GOODS / SERVICES TO BE PURCHASED	% VALUE OF WORK/ PURCHASES	DBE, SLDBE or non-DBE
PRIME	C.D.W. Services LLC 721 Papworth Ave, Ste 101 Metairie, LA 70005	Christopher Walker 504-828-2061	General Conditions, coordination of work, supervision, caulking, installation of ladders	44.30 %	SLDBE/DBE
SUB/TIER 2	Jefferson Sprinkler	Christine Straharzen 504-393-7699	Sprinkler Fire Protection	2.03 %	NON DBE
Sub	Superior Steel	Josh Allemond 225-275-7040	Steel work	6.93 %	NON DBE
Sub	New Orleans Glass	Jim Vilruben 504-913-2828	Windows	12.24 %	NON DBE
Sub	Roy Burns	Roy Burns 504-201-1639	Painting	3.20 %	NON DBE
Sub	C & O Plumbing	Chris Naugain 504-202-4441	Plumbing	1.60 %	NON DBE
Sub	Lewtech Electrical	Tressler Lewis 504-858-3179	Electrical	1.78 %	DBE
Sub	DRP	Jimmy Gainne 318-614-1634	Masonry	26.67 %	NON DBE
Sub	Authentic Air	Andreea Rejansa 504-421-2647	HVAC	1.24 %	NON DBE
Sub					

TOTAL VALUE OF PARTICIPATION FROM CONTINUATION PAGES:

\*Supplier/Manufacturer/Purchase/Dealer work is counted at 60% participation toward DBE goal.

\$3,365,000	100 %	46.08 %
Enter Total Bid Amount	Total Must Equal 100%	Total DBE Participation

TOTAL VALUE OF PARTICIPATION:

**ff** Total DBE participation is less than the goal, refer to the Good Faith Efforts section of the instructions and attach a Schedule C and all other necessary documentation. Firms must be DBE certified with an authorized agent of the LA UCP to count participation towards the goal.

The undersigned prime firm will enter into a formal written agreement with the subcontractors / consultants / vendors identified herein for work and/or goods and services as shown in this schedule, conditioned upon the execution of a contract with the RTA. The undersigned agrees to be contractually bound to maintain the level of DBE participation set forth above. Failure to comply with this agreement constitutes breach of contract.

Signature: [Signature] Date: 07/09/21

Printed Name: Christopher Walker Title: Managing Member

**IFB #2021-008 Napoleon Facility Renovation & Upgrade**

**BID OPENING**

**2:00 PM – 7/9/2021**

**AGENDA**

**OPENING**

**REMINDER OF RECORDING**

**SIGN ATTENDANCE**

**PROJECT INTRODUCTION** - The Regional Transit Authority of New Orleans invites qualified licensed Contractors to bid on Napoleon Facility Renovation and Upgrade, as per specifications in IFB 2021-008.

**LIST BIDS RECEIVED**

**PUBLIC COMMENTS (2 MIN EACH IF NECESSARY)**

**ANNOUNCE BIDS**

**ADJOURN**

7928



Board Report and Staff Summary

File #: 21-147

Finance Committee

CDW-East New Orleans Facility Exterior Envelope Repair

DESCRIPTION: Increase the Purchase Order to CDW Services, LLC	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to approve a change order to increase the scope of work to include Alternates 2 and 3 from the original bid, IFB 2020-021. The additional scope will increase the contract value by \$157,577.00, the new total contract will be \$737,577.

ISSUE/BACKGROUND:

The original Design Package from CDM Smith consisted of a Base Bid and included three Add/Alternate scopes of work for the total exterior envelope repair. Due to budget constraints at the time of the bid was received and contract awarded, funding would only permit the awarding of the Base Bid and Add/Alt No. 1. Additional sources of funding have been obtained through formula grants and this change order is to amend the contract to include all scope as shown on the Louisiana Uniform Public Work Bid Form.

DISCUSSION:

Alternate No. 2 will allow the replacement of gutters, and downspouts. Alternate No. 3, will allow exterior envelope cleaning, sealing and general waterproofing of the building envelope. The budget for this project has available funds to implement all items as presented in IFB 2020-021 due to the recent additional funding from Federal Formula Grants.

FINANCIAL IMPACT:

This change order for \$157,577.00 will increase the total contract value to \$737,577.00. There are funds available within the grants awarded, LA040045.1132.117102, LA040045.1132.117111, LA2016-019.1132.114402B, LA2019-016.1132.117208, LA2021-031.1132.114402, to execute this work.

NEXT STEPS:

Upon Board approval, Infrastructure Department will alert CDW Services, LLC of the amended Purchase Order and to expand their scope of work to include Alt. #2 and Alt. #3.

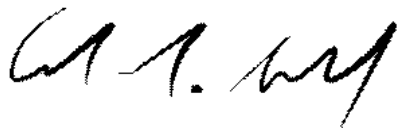
ATTACHMENTS:

1. Resolution
2. Change Order Routing Sheet

Prepared By: Fred Roberts, froberts@rtaforward.org  
Title: Project Manager

Reviewed By: Lona Edwards Hankins, lhankins@rtaforward.org  
Title: Deputy CEO of Planning and Infrastructure

Reviewed By: Gizelle Johnson Banks  
Title: Chief Financial Officer



10/12/2021

Alex Wiggins  
Chief Executive Officer

Date



RESOLUTION NO. \_\_\_\_\_

STATE OF LOUISIANA

PARISH OF ORLEANS

**REQUEST AUTHORIZATION TO INCREASE CDW SERVICES, LLC CONTRACT FOR  
EAST NEW ORLEANS FACILITY EXTERIOR ENVELOPE REPAIR**

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the original Design Package from CDM Smith consisted of a Base Bid and included three Add/Alternate scopes of work for the total exterior envelope repair; and

**WHEREAS**, due to budget constraints at the time of the bid was received and contract awarded, funding would only permit the awarding process, funding would only permit the awarding of the Base Bid and Add/Alt No. 1.; and

**WHEREAS**, additional sources of funding have been obtained through formula grants and this change order is to amend the contract to include all scope as shown on the Louisiana Uniform Public Work Bid Form; and

**WHEREAS**, alternate No. 2 will allow the replacement of gutters, and downspouts, and Alternate No. 3, will allow exterior envelope cleaning, sealing and general waterproofing of the building envelope; and

**WHEREAS**, the budget for this project has available funds to implement all items as presented in IFB 2020-021 due to the recent additional funding from Federal Formula Grants; and



RESOLUTION NO. \_\_\_\_\_

Page 2

WHEREAS, this change order for \$157,577.00 will increase the total contract value to \$737,577.00. There are funds available within the grants awarded: LA040045.1132.117102, LA040045.1132.117111, LA2016-019.1132.114402B, LA2019-016.1132.117208, LA2021-031.1132.114402, to execute this work; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to increase CDW Services, LLC contract for East New Orleans Facility Exterior Envelope Repair.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

AND THE RESOLUTION WAS ADOPTED ON THE 26<sup>TH</sup> DAY OF OCTOBER 2021.

\_\_\_\_\_  
FLOZELL DANIELS  
CHAIRMAN  
BOARD OF COMMISSIONERS





**Regional Transit Authority**  
**Change Order Routing Sheet**

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

A. Department Representative to participate in procurement process:

<u>Fred Roberts</u>	<u>Infrastructure Project Manager</u>	<u>8305</u>
Name	Title	Ext.

B. Contract No.: \_\_\_\_\_

Contract Title and PO No: Exterior Envelope Repair ENO Maintenance Building P.O. 913468

C. Contract History:

Award Value	\$	<u>580,000.00</u>
Previously Executed Change Orders	\$	_____
Previous Contract Value Prior to Requested Change Order (Sum)	\$	<u>580,000.00</u>
Value of Current Change Order	\$	<u>157,577.00</u>
Revised Contract Value	\$	<u>737,577.00</u>

D. Justification of Change Order:

The original Design Package from CDM Smith consisted of a Base Bid and included three Add/Alternate scopes of work for the total exterior envelope repair. Due to budget constraints at the time of the bid process, funding would only permit the awarding of the Base Bid and Add/Alt No. 1. Additional sources of funding have been obtained and this change order is to amend the contract to include all scope as shown on the Louisiana Uniform Public Work Bid Form.

E. Type of Change Requested:                      Administrative                      Supplemental                      Termination

F. Responsibility Determination: Price determined fair and reasonable based on

G. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

18 % DBE                      0 % SLDBE                      0 % Small Business

Additional Information \_\_\_\_\_

*Alvin C. Exposito*  
DBE/EEO Compliance Manager

9/28/2021  
Date





H. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

No

Are there any amendments pending?

Yes

No

If Yes, please attach the amendment to this Routing Sheet and explain.

Raymond Va  
Director of Grants/ Federal Compliance

9/27/2021  
Date

I. Funding Source: Federal State Local Other: \_\_\_\_\_

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Amount Available \$ 1,148,027.26

Projected Cost \$ 737,577.00

Previous Cost \$ 580,000.00

FTA Grant No.(s) \$

Line Item(s) \$

Operations/Department Code \$

Budget Code(s) \$ LA040045.1132, LA2016-019.1132

Other \$ LA2019-016.1132, LA2021.031.1132

NA  
Budget Analyst

Date

Chief Financial Officer

Date

J. Michael J Smith

9/27/21

Safety (If applicable)

Date

K. Authorizations:

Kona Edmund Hendon  
Department Head

9/26/2021  
Date

Kona Edmund Hendon  
Division Manager

9/26/2021  
Date

[Signature]  
Director of Procurement

9/26/21  
Date

[Signature]  
Chief Executive Officer

10/6/21  
Date



Change Order No. 001-R1

Date of Issuance: September 22, 2021      Effective Date: September 22, 2021  
 Owner: New Orleans Regional Transit Authority      Owner's Contract No.: RTA IFB# 2020-021  
 Contractor: CDW Services, LLC      Contractor's Project No.:  
 Architect: CDM Smith Inc./CDM Architects Inc      Architect's Project No.: 96418 220631 CO1  
 Project: ENO Maintenance Building Exterior Envelope Repairs

The Contract is modified as follows upon execution of this Change Order:

Description:

Addition of Alternates No. 2 and No. 3 as defined in the construction bid documents dated September 16, 2020 with addendums.

Alternate No. 2: Gutter, Downspouts and Internal Gutter Replacement

Alternate No. 3: Exterior Panel Cleaning, Gasket Repair, Window Sealing, Masonry Cleaning and Sealing.

Attachments: *Construction Change Order Request from CDW, dated September 15, 2021*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:  \$ <u>580,000.00</u>	Original Contract Times: Substantial Completion: <u>No Change</u> Ready for Final Payment: <u>No Change</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to Original Contract Price:  \$ <u>NA</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>NA</u>  days
Contract Price prior to this Change Order:  \$ <u>580,000.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>No Change</u> Ready for Final Payment: <u>No Change</u> days or dates
Increase of this Change Order:  \$ <u>157,577.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>No Change</u> Ready for Final Payment: <u>No Change</u>  days or dates
Contract Price incorporating this Change Order:  \$ <u>737,577.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>No Change</u> Ready for Final Payment: <u>No Change</u> days or dates

RECOMMENDED: By: <u></u> Architect Title: <u>Architect of Record</u> Date: <u>September 22, 2021</u>	ACCEPTED: By: <u></u> Owner (Authorized Signature) Title: _____ Date: <u>9/26/2021</u>	ACCEPTED: By: _____ Contractor (Authorized Signature) Title: _____ Date: _____
---	---	---



721 Papworth Avenue, Ste. 101  
Metairie, LA 70005  
La State License # 45228  
Office: (504) 828-2061 • Fax: (504) 828-2063

September 15, 2021

Charlotte Throop, AIA  
CDM Smith  
1515 Poydras St. Suite 1000  
New Orleans, LA 70112

RE: Exterior Envelope Repairs at ENO Maintenance  
3900 Desire Parkway  
New Orleans, LA 70126

Charlotte,

C.D.W. Services, LLC will accept add alternates number 2 and 3 to be added to our contract per change order as follows:

Alternate No. 2 Add Alternate for gutter and downspouts and internal gutter replacement for the lump sum of: NINETY-EIGHT THOUSAND FIVE HUNDRED SEVENTY-SEVEN AND NO CENT DOLLARS (\$98,577.00).

Alternate No. 3 Add Alternate for exterior panel cleaning, gasket repair, window sealing and masonry cleaning and sealing for the lump sum of: FIFTY-NINE THOUSAND AND NO CENT DOLLARS (\$59,000.00).

The total change order add shall be \$157,577.00. Should you have any questions please contact us

C.D.W. SERVICES, LLC

A handwritten signature in black ink that reads 'Vic Lamastus'.

Vic Lamastus, CPE  
Senior Estimator

**Hankins, Lona**

---

**From:** estimator@cdwservices.com  
**Sent:** Tuesday, September 14, 2021 12:09 PM  
**To:** Roberts, Fred; 'Christopher Walker'  
**Cc:** 'Throop, Charlotte (Bellan)'; whatch@cdwservices.com  
**Subject:** RE: Additional Scope may be added to ENO Maintenance Building

Fred,

We reached out to our roofing contractor regarding Alternate No. 2 and the price for the stainless steel and other material has increased, our new number for this alternate would be \$98,577.00. Alternate No. 3 would be no change in price. If you are okay with this we will submit a change order request accordingly.

*Thanks,*

***Vic Lamastus, CPE***

**CDW Services, LLC**  
3500 N. Causeway Blvd, Ste. 1208  
Metairie, LA 70002

504-828-2061 office  
504-828-2063 fax  
504-495-9782 Cell  
[estimator@cdwservices.com](mailto:estimator@cdwservices.com)

**From:** Roberts, Fred <froberts@rtaforward.org>  
**Sent:** Thursday, September 9, 2021 4:25 PM  
**To:** 'Christopher Walker' <cwalker@cdwservices.com>  
**Cc:** estimator@cdwservices.com; Throop, Charlotte (Bellan) (throopca@cdmsmith.com) <throopca@cdmsmith.com>  
**Subject:** Additional Scope may be added to ENO Maintenance Building

Mr. Walker,

In reviewing funding the RTA has additional dollars which may be used in the current project.

The original bid only allowed funding for the base and add/alt1.

I have attached the form for your review.

Please submit a proposal which would enable Add/alt 2 and Add/alt 3 to be reviewed for approval.

This proposal would be used in order for CDM Smith to submit a change order to your contract for additional scope.

**Fred Roberts**, | Infrastructure Project Manager  
2817 Canal Street, New Orleans, LA 70119  
Office: 504.827.8305 | Mobile: 504.295.2350 | Fax: 504.648.5124  
Email : [froberts@rtaforward.org](mailto:froberts@rtaforward.org)

Regional Transit Authority  
 INV.: Accounting Dept (504) 827-8407  
 2817 Canal Street  
 New Orleans, Louisiana 70119

Page 1  
 Date 7/21/21  
 Order No. : 213468-000  
 Brn/Pit : LA2016-019

CDW SERVICES LLC  
 721 PAPERWORTH AVENUE  
 SUITE 101  
 METAIRIE LA 70005

SHIP REGIONAL TRANSIT AUTHORITY  
 TO  
 2817 CANAL STREET  
 NEW ORLEANS, LA 70119

Ordered - 07/21/21 Vendor No. 8349283 ENO Envelope Repairs  
 Delivery - 07/21/21 Taken By 104965/2020-0357  
 Freight - Default - Handling Code PROMISED DELIVERY DATE - 08/21/21

Description / Supplier Item	UM	Unit Cost	Extension
ENO Maintenance Building Exterior Envelope Repair LA2019-016-1132-117208	LS	113,884.23	
REHAB/REN ENO ROOF Non Stock Inventory Purchas LA2016-019-1132-114028	LS	142,470.00	
Construction Services Non Stock Inventory Purchas LA040045-1132-117111	LS	323,645.77	

Terms Net 30 Tax Rt Total Order 580,000.00

DATE RECEIVED  
 BY  
 CHECKED  
 BY  
 APPROVED  
 BY

ORDER NUMBER AND PERSON TO WHOM ADDRESSED MUST APPEAR ON ALL PACKAGES AND INVOICES

REGIONAL TRANSIT AUTHORITY  
 TAX EXEMPT  
 BY *[Signature]* 7/21/21  
 MANAGER, PURCHASING DEPT.

ANY CONFLICT, DISPUTE, LEGAL PROCEEDING SETTLEMENT OR OTHER MATTER HAVING A LEGALLY BINDING IMPACT ON THE PARTIES HEREIN SHALL BE RESOLVED PURSUANT TO THE LAWS AND JURISPRUDENCE OF THE STATE OF LOUISIANA.

INV. DATE INV. NUMBER INV. AMOUNT TAX FREIGHT INV. TOTAL

*[Handwritten Signature]*  
 10/20/21

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: New Orleans Regional Transit Authority  
2817 Canal Blvd.  
New Orleans, La 70119

BID FOR: Exterior Envelope Repairs at ENO Maintenance Building  
3900 Decaire Parkway  
New Orleans, La 70126

(Owner to provide name and address of owner)

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: CDM Architects Inc./CDM Smith and dated: March 15, 2021

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1-3/31/21, 2-4/12/21

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

FOUR HUNDRED TWENTY SIX THOUSAND Dollars (\$ 426,000.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 Add Alternate for sheet metal parapet cap replacement and lightning protection and ladder replacement for the lump sum of:

ONE HUNDRED FIFTY-FOUR THOUSAND Dollars (\$ 154,000.00)

Alternate No. 2 Add Alternate for gutter and downspouts and internal gutter replacement for the lump sum of:

EIGHTY-NINE THOUSAND Dollars (\$ 89,000.00)

Alternate No. 3 Add Alternate for exterior panel cleaning, gasket repair, window sealing and masonry cleaning and sealing for the lump sum of:

FIFTY-NINE THOUSAND Dollars (\$ 59,000.00)

NAME OF BIDDER: C.D.W. Services LLC

ADDRESS OF BIDDER: 721 Papworth Ave, Ste 101, Metairie, LA 70005

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 45228

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Christopher Walker

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Managing Member

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*: 

DATE: 04/15/21

**THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:**

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.



# LOUISIANA UNIFORM PUBLIC WORK BID FORM

## UNIT PRICE FORM

TO: New Orleans Regional Transit Authority  
2817 Canal Blvd.  
New Orleans, Louisiana 70119

BID FOR: Exterior Envelope Repairs at ENO Maintenance Building  
3900 Desire Parkway  
New Orleans, Louisiana 70126

(Owner to provide name and address of owner)

(Owner to provide name of project and other identifying information)

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
1		1	SF	\$3.80/sf	\$3.80/sf
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____ Roof Coating					
2		1	LF	\$18.00/sf	\$18.00/sf
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____ Roof System Flashing					
3		1	LF	\$18.00/sf	\$18.00/sf
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____ Expansion Joint at either side of Central High Bay					
4		1	Each	\$110.00 each	\$110.00 each
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____ Roof accessories (Boots)					
				UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____					
				UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____					
				UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____					
				UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____					
				UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

Wording for "DESCRIPTION" is to be provided by the Owner. All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

**CERTIFICATE OF AUTHORITY OF LIMITED LIABILITY COMPANY**

Date: April 15, 2021

The undersigned (the "Members") hereby certify that the Members are all of the members of C.D.W. SERVICES, L.L.C. (the "Company") or all of the members or managers of the Company required by the Company's articles of organization or operating agreement or contract to transact the Company's business and to grant the authority granted herein. Each of the Members hereby certifies that the Company is a limited liability company or domestic limited liability company, as such terms are defined in La. R. S. 12:1301, organized under the laws of the State of Louisiana and registered with the Louisiana Secretary of State in accordance with La. R.S. 12:1301, et seq., or a foreign limited liability company authorized to do business in the State of Louisiana pursuant to a certificate of authority issued by the Louisiana Secretary of State pursuant to La. R.S. 12:1342, et seq.

The Members hereby authorize, name, constitute and appoint:

**CHRISTOPHER D. WALKER** (referred to as "Authorized Individual" whether one or more, with any one of them having full authority to act alone on behalf of the Company) for and in the name and on behalf of the Company to do the following, until written instructions to the contrary are provided by the Company;

- i) Authority to conduct, manage, and transact the business and affairs for and on behalf of the Company; to purchase, sell, transfer, and convey or to mortgage real estate and to receive the price thereof, in the name of the Company, on such terms and conditions as said Authorized Individual shall deem proper in said Authorized individual's sole and uncontrolled discretions, and receive and receipt for rents and proceeds thereof as the same shall fall due; to make, sign and execute in name of the Company, all acts, whether of sale, mortgage, lease, re-lease, contract, compromise, covenant, deed, assignment, agreement, tax returns or otherwise, that shall or may be requisite or necessary; or containing such terms, conditions and provisions as said Authorized Individual shall deem fit and proper and bind the Company thereby as firmly as if same were or had been its own proper act and deed; to ask, demand, have, take, sue for and by all lawful ways and means to recover and receive of and from all and every persons, firms or Company, all and every sum of money, goods, debts, property and effects whatsoever, that now is or are or may hereafter be in his, her, their or its custody or possession, due, owing, coming or belonging to the Company, whether by bills, notes, book-debts, accounts, consignments, or for and by any reasons or means whatsoever, and to that end with whom it may concern, to accept and settle all accounts, and upon recovery and receipt, the premises to make and give good and sufficient discharge and acquaintances; to appear before all courts of law, and there to do, prosecute and defend, as occasion shall require, or to compromise, compound and agree in the premises, by arbitration or otherwise, as the said Authorized Individual shall in said Authorized Individual's discretion, think fit, also to apply for and obtain all and any attachments, sequestrations, injunctions and appeals, or give the requisite security and sign the necessary bonds; negotiate, settle, and compromise any and all causes of action associated to the damaging of any property described herein; to receive and receipt any and all proceeds thereof and to execute any and all documents or compromise agreements or settlement agreements in association therewith; and generally to do and perform all and every other act, matter and thing whatsoever as shall or may be requisite or necessary in the premises, as in the sole discretion of said Authorized Individual may seem requisite or proper, all as fully, amply and effectually, and to all intents and purposes with the same validity as if all and every such act, matter or thing, were or had been particularly stated, expressed and especially provided for, or as the Company could or might do if personally present; also with full power of substitution and revocation; and the said Company hereby agrees to ratify and confirm all and whatsoever the said Authorized Individual shall lawfully do or cause to be done by virtue of this Certificate of Authority.
- ii) Further, Authorized Individual is hereby authorized and empowered to appear before a Notary Public to sign and execute on behalf of the Company any and all documents necessary to perform the within described acts which he in his sole discretion shall deem necessary and proper. The Company and all members thereof shall be bound by all instruments, documents, agreements, and other writing executed by the Authorized Individual.
- iii) Further, that any and all action taken by Authorized Individual in Connection with this Certificate of Authority is hereby ratified and confirmed.
- iv) All persons, firms or corporations shall be entitled to rely on the authority granted herein to the Authorized Individual unless or until written instructions to the contrary signed by the Members are received by them.

  
CHRISTOPHER D. WALKER, Managing Member



**Bid Bond**

 **AIA** Document A310™ – 2010

**CONTRACTOR:**

*(Name, legal status and address)*

**C.D.W. SERVICES, LLC**  
721 Papworth Avenue, Suite 101  
Metairie, LA 70005

**SURETY:**

*(Name, legal status and principal place of business)*

**Lexon Insurance Company**  
10002 Shelbyville Rd., Suite 100  
Louisville, KY 40223

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

**New Orleans Regional Transit Authority**  
2817 Canal Street  
New Orleans, LA 70119

**BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT BID Dollars**

**PROJECT:**

*(Name, location or address, and Project number, if any)* **ENO Maintenance and Office Buildings Exterior Envelope Repairs, 3900 Desire Parkway, New Orleans, LA 70126; IFB #2020-021**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

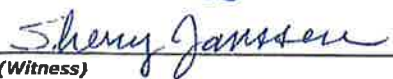
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 15th day of April, 2021

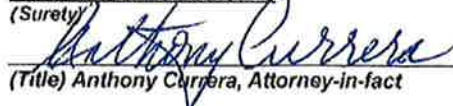
  
\_\_\_\_\_  
*(Witness)*

  
\_\_\_\_\_  
**C.D.W. SERVICES, LLC**  
*(Principal)* *(Seal)*

  
\_\_\_\_\_  
*(Witness)*

  
\_\_\_\_\_  
**Lexon Insurance Company**  
*(Surety)* *(Seal)*

Countersigned:   
\_\_\_\_\_  
**Anthony Carrera Louisiana Licensed Agent #99546**

  
\_\_\_\_\_  
*(Title)* **Anthony Carrera, Attorney-in-fact**

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured**

Initial AIA Document A310™— 2010. Copyright ©1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, [copyright@aia.org](mailto:copyright@aia.org). 061110



# POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation, **Endurance American Insurance Company**, a Delaware corporation, **Lexon Insurance Company**, a Texas corporation, and/or **Bond Safeguard Insurance Company**, a South Dakota corporation, each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Anthony Currera, Alexander J. Ellsworth, Kathryn Moore, Norma Toups** as true and lawful Attorney(s)-in-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **Ten Million Dollars (\$10,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the **President** of the Company under its corporate seal attested by its **Corporate Secretary**.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15<sup>th</sup> day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15<sup>th</sup> day of June, 2019 and said resolution has not since been revoked, amended or repealed.

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15<sup>th</sup> day of June, 2019.

**Endurance Assurance Corporation**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



**Endurance American Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



**Lexon Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



**Bond Safeguard Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



### ACKNOWLEDGEMENT

On this 15<sup>th</sup> day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: *Amy Taylor*  
Amy Taylor, Notary Public, My Commission Expires 5/9/23



### CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy hereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof.
2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: **RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARKO, MARIANNE L. WILBERT**; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company.

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 15<sup>th</sup> day of April, 2021.

By: *Daniel S. Luns*  
Daniel S. Luns, Secretary

### NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully.

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: [LexonClaimAdministration@sompo-intl.com](mailto:LexonClaimAdministration@sompo-intl.com)

Telephone: 615-563-9600 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870



Board Report and Staff Summary

File #: 21-150

Finance Committee

FY 2021 Bus and Bus Facilities Grant Application

DESCRIPTION: Application for grant funding to design and build a Downtown Regional Transfer Center	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize staff to seek federal funds not to exceed the amount of \$18,793,228 to design and build the Downtown Regional Transfer Center. The total project amount is estimated at \$23,491,535; the local match is 20%, \$4,698,307.

ISSUE/BACKGROUND:

The Board previously selected the Basin and Canal Street location for the future site of the Downtown Regional Transit Center and authorized staff to begin pursuing site control, funding and all engineering and assessments required to build the Transit Center in this location.

DISCUSSION:

Staff is requesting \$18,793,228 to design and build a Downtown Regional Transfer Center. This will address the Rider Experience item PR 21: Establish a Downtown Transfer Center (Phase 2023-2027) of the Strategic Mobility Plan adopted by the Board.

FINANCIAL IMPACT:

The RTA will be responsible for the local match of \$4,698,307 if the entire grant amount is awarded.

NEXT STEPS:

This grant application is due November 19, 2021.

ATTACHMENTS:

1. Resolution

Prepared By: Lona Edwards Hankins, lhankins@rtafoward.org  
Title: Deputy CEO of Planning and Infrastructure

Reviewed By: Lona Edwards Hankins, lhankins@rtafoward.org  
Title: Deputy CEO of Planning and Infrastructure

Reviewed By: Gizelle Johnson Banks  
Title: Chief Financial Officer



Alex Wiggins  
Chief Executive Officer

10/12/2021

Date



Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119-6301

504.827.8300

[www.norta.com](http://www.norta.com)

RESOLUTION NO. \_\_\_\_\_

STATE OF LOUISIANA

PARISH OF ORLEANS

---

**AUTHORIZATION TO ALLOW STAFF TO SUBMIT A GRANT APPLICATION FOR FY  
2021 BUS AND BUS FACILITIES GRANT APPLICATION**

---

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS,** the Board previously selected the Basin and Canal Street location for the future site of the Downtown Regional Transit Center and authorized staff to begin pursuing site control, funding and all engineering and assessments required to build the Transit Center in this location; and

**WHEREAS,** staff is requesting \$18,793,228 to design and build a Downtown Regional Transfer Center; and

**WHEREAS,** this will address the Rider Experience item PR 21: Establish a Downtown Transfer Center (Phase 2023-2027) of the Strategic Mobility Plan adopted by the Board; and

**WHEREAS,** the RTA will be responsible for the local match of \$4,698,307 if the entire grant amount is awarded; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, is authorized to allow staff to submit a Grant Application for FY 2021 Bus and Bus Facilities Grant Application.





Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119-6301

504.827.8300

[www.norta.com](http://www.norta.com)

RESOLUTION NO. \_\_\_\_\_

Page 2

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

AND THE RESOLUTION WAS ADOPTED ON THE 26<sup>th</sup> DAY OF OCTOBER 2021.

---

FLOZELL DANIELS  
CHAIRMAN  
BOARD OF COMMISSIONERS