

PROCUREMENT SUMMARY-IFB 2024-015

REQUIREMENTS

The Automated Procurement process approved Solicitation Request Routing Sheet dated 4/4/2024 with attached technical specifications was received by the Procurement Department to procure Interim Downtown Transit Hub Phase 2. There was a 100% small business goal established for this solicitation per the RTA Routing Sheet.

Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

SOLICITATION

Invitation for Bids (IFB) No. 2024-015 Public Notice was published in the The Advocate. The Public Notice and the IFB 2024-015 were posted on the RTA website beginning 5/10/2024. The IFB submittal deadline was 7/23/2024 at 2:00 pm.

IFB SUBMITTAL

Bid Opening was held on 7/23/2024 at 2:00 pm. Briana Howze handled the receipt of all submissions received. One (1) bid was received.

DETERMINATION

One (1) bid were determined responsive and provided all required documents.

SUBMITTAL ANALYSIS

TEH ENTERPRISE LLC

\$584,998.00

SUMMARY

Based on the information above the Bid received were prepared and sent to Procurement Director for further review. An Administrative Review Form was prepared by Briana Howze Contract Administrator.

Procurement Department: Recommend award be made to lowest responsive/responsible bidder, TEH Enterprise LLC is the lowest responsible bidder and it is in the best interest of RTA to award this bid to TEH Enterprise LLC. I recommend this bid be award to TEH Enterprise LLC.