

## **PROCUREMENT SUMMARY - IFB 2024-032**

### **REQUIREMENTS**

Board approval is required for this solicitation for Non-Hazardous Waste Disposal Services. There was no DBE goal established for this solicitation per the RTA Routing Sheet.

#### Procurement Policy:

The Independent Cost Estimate for this procurement is \$37,107.00, which exceeds the Small Purchase threshold of \$25,000.00 therefore in compliance with the Regional Transit Authority of New Orleans Procurement Policies and Procedures Manual, Section VII.B. This procurement shall be conducted through formal advertisement (competitive means).

#### Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

### **SOLICITATION**

Invitation for Bids (IFB) No. 2024-032 Public Notice was published in The Advocate, RTA's website, & RTA's Procurement site. The Public Notice and the IFB 2024-032 bid documents were posted on the RTA website beginning 10/9/2024. The IFB submittal deadline was 11/6/2024 at 1:00pm.

### **IFB SUBMITTAL**

Bid Opening was held on November 6, 2024 at 1:00pm.

Required documents included: Louisiana Public Bid Form, Certificate on Primary Debarment, Buy America Certificate for Compliance or Buy America Certificate for Non-Compliance, Non-Collusion Affidavit, Certificate Regarding Debarment (Lower Tier), Certification of Restrictions on Lobbying, and Participant Information Form.

### **DETERMINATION**

There were two (2) bids received, and both were determined reasonable and responsive and provided all required documentation.

### **SUBMITTAL ANALYSIS**

<u>Respondents</u>	<u>Pricing</u>
Waste Management of Louisiana, LLC	\$45,826.64
River Parish Disposal	\$63,600.00

Prices determined fair and reasonable based on competition.

### **SUMMARY**

Based on the information above, the bids received, were prepared and sent to Procurement Department for further review. The requesting department wishes to proceed with lowest reasonable and responsive bidder, Waste Management of Louisiana, LLC, for this bid, IFB 2024-032.

An Administrative Review Form was prepared by Leah McCraw, Contract Administrator.

Procurement department: Recommend award be made to lowest responsive/responsible bidder, Waste Management of Louisiana, LLC

Recommendation submitted to December 2024 Board of Commissioners for approval. **Board approval required.**