



RESOLUTION NO. 22-044

**STATE OF LOUISIANA
PARISH OF ORLEANS**

AUTHORIZATION TO ADOPT RTA WORK POLICIES NEW AND AMENDED

Introduced by Commissioner **Bryan**, seconded by Commissioner **Walton**.

WHEREAS, RTA is authorized to plan, construct, and permanently operate a high-capacity system of transportation infrastructure and services to meet regional public transportation needs in the New Orleans region; and

WHEREAS, adoption of these new and amended agency-wide policies continues to establish certain guidelines and policies to be followed by RTA; and

WHEREAS, RTA establishes protocols to create, amend, and disseminate administrative policies and procedures (policies). A uniform policy format provides clear and concise steps for establishing or revising policies to achieve maximum organizational efficiency and understanding; and

WHEREAS, the Board adopts all agency policies including any substantive changes or amendments while the RTA Human Capital Business Unit has the authority to make any non-substantive changes, and the CEO maintains a system, records and reports that are consistent with industry best practices and statutory requirements to align agency resources with the Board's objectives and the agency's mission; and

WHEREAS, RTA is committed to ensuring proper controls and complying with legal regulations and industry best practices for agency-wide policies; and

WHEREAS, RTA staff introduced the policies listed below that were previously approved and new, with needed edits having been incorporated.

- **GEN10 - Public Records Request Policy – TBD**
- **SAF3 - Safety Management Policy** - Revised to outline shared cross-departmental responsibility for Safety Management Systems (SMS) as required by FTA and the State Safety Oversight Agency (SSO), the Louisiana Department of Transportation and Development (LADOTD), specifically in areas of Safety Risk Management and Safety Assurance. Clearly defines how each Department will assist with supporting the Agency's SMS.

- **SAF5 - Safety Committee Structure Policy** - Revised in response to recent internal and external safety audits as well as new regulatory requirements for Safety Committees and Public Transportation Agency Safety Plans (PTASP) as a result of the Bipartisan Infrastructure Law (BIL). Supports existing oversight of safety by the Chief Safety Officer (CSO) and other RTA executives with two new committees with specific safety responsibilities and accountabilities that includes a new committee with equal voting membership for front-line labor and management with key responsibility for annual review and approval of the Agency Safety Plan (ASP) as required by the FTA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Regional Transit Authority hereby approves the attached new and amended agency- wide policies.

**THE FOREGOING WAS READ IN FULL; THE ROLL WAS CALLED
ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

YEAS:	7
NAYS:	0
ABSTAIN:	0
ABSENT:	1

AND THE RESOLUTION WAS ADOPTED ON THE 28TH DAY OF JUNE.



**FLOZELL DANIELS, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS**

