

## 8(a) Certified Woman Owned – Minority Owned Small Business INTEGRATED LOGISTICAL SUPPORT, INC.

IAM C. TUCKER PRESIDENT/CEO

February 26, 2021

Mr. Adonis C. Expose Procurement Director New Orleans Regional Transit Authority 2817 Canal Street New Orleans, LA 70119

Attention:

Procurement Department

Submitted via email: aexpose@rtaforward.org

RE:

**Integrated Logistical Support, Inc.** 

(ILSI Engineering) Revised Fee Proposal

Bua Rapid Transit Feasibility Study – New Orleans East to CBD

Dear Mr. Expose:

Integrated Logistical Support, Inc. (ILSI Engineering) is pleased to submit this revised proposal in response to the Request for a Fee Proposal (RFP) received in an email dated January 26, 2021, for the Bus Rapid Transit Feasibility Study – New Orleans East to CBD. ILSI Engineering is prepared to perform the work as outlined in the attached Scope of Services Dated February 22, 2021 for a lump sum fee of \$599,948.98. Attached to this letter in the email are the hours and calculation of costs on the FAA 4400 forms and the scope of services described by tasks.

We are also adding The Hawthorne Agency, Inc. to our on-call team as a subcontractor to perform the public engagements aspects of this project.

Please let me know if you require any additional information or have any questions regarding our proposal. We look forward to your response to our proposal.

Respectfully submitted,

Ronald L. Schumann, Jr., PE

Vice President – Engineering and Technical Services

Attachments



## Form approved FEDERAL AVIATION AGENCY Budget Bureau No. 06-r120 COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS PURCHASE REQUEST NUMBER This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the RFP No. procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions. NAME AND ADDRESS OF OFFERER TITLE OF PROJECT Integrated Logistical Support, Inc. Bus Rapid Transit Feasibility Study -5130 Tchoupitoulas Street **New Orleans East to CBD** New Orleans, LA 70115 ESTIMATED DETAIL DESCRIPTION RATE/HOUR TOTAL **ESTIMATED COST HOURS** BRT Standards, BRT Corridor Plan, Funding Analysis and Assessment, Public Engagement, and (Dollars) Project Management 1) DIRECT LABOR (Specify) **Project Principal** 8 \$106.75 \$854.00 **Project Manager** 162 \$76.53 \$12,397.86 Senior Civil Engineer 96 \$66.30 \$6,364.80 100 \$4,488.00 Civil Engineer \$44.88 CADD/Engineering Technician 80 \$38.47 \$3,077.60 **Administrative Support** 74 \$26.52 \$1,962.48 TOTAL DIRECT LABOR 520 \$29,144.74 BURDEN RATE BURDEN (\$) 2) BURDEN (Overhead - Specify) x BASE 153.00% \$29,144.74 \$44,591.45 corporate overhead TOTAL BURDEN \$44,591.45 3) DIRECT MATERIAL Printing 8"x 11" - 320 sheets @ \$0.05 per sheet \$16.00 TOTAL MATERIAL \$16.00 4) SPECIAL TESTING (Including field work at Governmental installations) N/A TOTAL SPECIAL TESTING 5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse) 6) TRAVEL (If direct charge) a) TRANSPORTATION (mileage for field visits = 150 miles @ \$0.56/mile) \$84.00 b) PER DIEM OR SUBSISTENCE TOTAL TRAVEL \$84.00 7) CONSULTANTS (Identify - purpose - rate) TOTAL CONSULTANTS \$517,264.45 8) SUBCONTRACTS (Specify in Exhibit B on reverse) 9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain royalty costs, in any) TOTAL Direct Cost & Burden \$591,100.64 10) 11) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of item nos.) TOTAL ESTIMATED COSTS \$591,100.64 13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% of LABOR & OVERHEAD \$8,848.34 TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT \$599,948.98 14)

15) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION								
A. GOVERNMENT AUD ( <del>Yes or</del> No) No	IT PERFORMED	ORMED DATE OF AUDIT			ACCOUNTING PERIOD COVERED  January 1, 2019 through December 31, 2019			
B. NAME AND ADDRESS OF GOVERNMENT AGENCY MAKIN N/A			C. DO YOUR CONTRACTS PROVIDE OVERHEAD RATES YES NO (I Agency negotiating rates)					
D. (If no Government rate			ng information)					
DEPARTMENT OF	R COST CENTER	RATE	ATE BASE INDIRECT EXPENSE			BASE FOR TOTAL		
N/A								
16) EXHIBIT A - SUB CO	ONSULTANT INFORMA	TION (If more sp	ace is needed use	blank sheets, id	entifying item numbers)			
NAME AND ADDRESS (			BCONTRACTED			UBCONTRACT		
					TYPE	AMOUNT		
HNTB Corporation 2021 Lakeshore Drive, S New Orleans, LA 70122		Funding Ana	BRT Standards, BRT Corridor Plan, Funding Analysis and Assessment, Public Engagement, and Project Management			\$451,180.42		
The Hawthorne Agency 615 Baronne Street, Ste New Orleans, LA 70113	.#200	Public Engag	olic Engagement Lump Sum			\$66,084.03		
17) EXHIBIT B - OTHER	DIRECT COSTS (Specif	v if more space is	s needed use blan	k sheets identif	(ving item numbers)			
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CERTIFICATE								
The labor rates and overhead costs are current and other estimated costs have been determined by generally accepted accounting principles. Bidder								
represents: (A) that he has, or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the								
bidder) to solicit or secure this contract, and (b) that he has, or has not, paid or agreed to pay any company or persons (other than a full-time bona								
fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this								
contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.								
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations. Title 44, Part 150.)								
NUMBER OF CONTRACTOR EMPLOYEES STATE INCORPORATED IN								
500 AND UNDER OVER 700	OVER 500 OVER 1,000		Louisiana					
DATE	SIGNATURE AND TI	TLE OF AUTHO	ORIZED REPRE	SENTATIVE (	OF CONTRACTOR			
February 25, 2021	13/1/		Section Control of the Control of th	Ronald L. Sc	humann, Jr., Vice Presi	dent		

Figure IIIC-1 (Page 2 of 2)

## FEDERAL AVIATION AGENCY Form approved COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS Budget Bureau No. 06-r120 This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be PURCHASE REQUEST NUMBER executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit RFP No. analysis of costs as required, contact the purchasing office for further instructions. NAME AND ADDRESS OF OFFERER TITLE OF PROJECT **HNTB** Corporation Bus Rapid Transit Feasibility Study -2021 Lakeshore Drive, Ste. 230 **New Orleans East to CBD** New Orleans, LA 70122 DETAIL DESCRIPTION **ESTIMATED** RATE/HOUR TOTAL **HOURS** ESTIMATED COST BRT Standards, BRT Corridor Plan, Funding Analysis and Assessment, Public Engagement, and (Dollars) Project Management 1) DIRECT LABOR (Specify) Principal \$98.06 150 \$14,709.00 **Project Manager** 292 \$86.68 \$25,310.56 Senior Advisor 228 \$98.96 \$22,562.88 Senior Planner 236 \$71.47 \$16,866.92 Planner 265 \$58.92 \$15,613.80 Junior Planner 1075 \$41.86 \$44,999.50 **Project Engineer** 216 \$51.01 \$11,018.16 Engineer II 316 \$36.83 \$11,638.28 **Project Administrator** 24 \$46.64 \$1,119.36 TOTAL DIRECT LABOR 2802 \$163,838.46 2) BURDEN (Overhead - Specify) BURDEN RATE x BASE = BURDEN (\$) corporate overhead 140.59% \$163,838.46 \$230,340.49 TOTAL BURDEN \$230,340.49 3) DIRECT MATERIAL Reproduction \$3,000.00 Printing \$500.00 Mail \$0.00 TOTAL MATERIAL \$3,500.00 4) SPECIAL TESTING (Including field work at Governmental installations) N/A TOTAL SPECIAL TESTING 5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse) 6) TRAVEL (If direct charge) a) TRANSPORTATION Kickoff Meeting & PM Weekly Trips \$6,200.00 b) PER DIEM OR SUBSISTENCE \$00 TOTAL TRAVEL \$6,200.00 7) CONSULTANTS (Identify - purpose - rate) TOTAL CONSULTANTS 8) SUBCONTRACTS (Specify in Exhibit B on reverse) \$0.00 9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain royalty costs, in any) \$0.00 TOTAL Direct Cost & Burden \$403,878.95 11) GENERAL AND ADMINISTRATIVE EXPENSE ( Rates % of item nos.) TOTAL ESTIMATED COSTS \$403,878.95 13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% of LABOR & OVERHEAD \$47,301.47 14) TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT \$451,180.42

15) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION								
A. GOVERNMENT AUD	IT PERFORMED	DATE OF AUDIT ACCOUNTING PE				ERIOD COVERED		
Yes		8/17	7/2020	2017-2			-2019	
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B. NAME AND ADDRES					18.05 (1.00) (1.00) (1.00)		ROVIDE NEGOTIATED	
	ment of Transportati	on & Developm	ent (LADOTD)	)	OVERHI	EAD RATES YES	NO (If yes, Name	
1201 Capitol Access					Agency n	egotiating rates)		
Baton Rouge, LA 7	0802							
D. (If no Government rates have been established furnish the following information)								
DEPARTMENT OF	R COST CENTER	RATE BASE INDIRECT EXPENSE POOL			BASE FOR TOTAL			
N/A								
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16) EXHIBIT A - SUB CO	NICHT TANT INCODM.	ATION (If more on	gae is needed use	blonk	chaste identifi	iring item numbers)		
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NAME AND ADDRESS (	OF SUBCONTRACTOR	SUI	BCONTRACTED	WOK	K		UBCONTRACT	
						TYPE	AMOUNT	
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17) EXHIBIT B - OTHER	DIRECT COSTS (Speci	ify, if more space is	s needed, use blan	k shee	ts, identifying	item numbers)		
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			CERTIFICAT	E				
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represents: (A) that he be	e or has not employed	d or retained any	company or nerse	on (oth	er than a full-	time bona fide emr	ployee working solely for the	
represents: (A) that he has, or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the								
hidden) to collect an account this contract and (h) that he has an has not noid an account to now company or narrang (ather than a full time have								
bidder) to solicit or secure this contract, and (b) that he has, or has not, paid or agreed to pay any company or persons (other than a full-time bona								
C. I	1.1. (	C		1	C		no from the arrand of this	
fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this								
contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.								
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations. Title 44, Part 150.)								
NUMBER OF CONTRACTOR EMPLOYEES STATE INCORPORATED IN								
500 AND UNDER	OVER 500							
OVER 700	OVER 1.000							
DATE	SIGNATURE AND T	ITLE OF AUTH	ORIZED REPRI	SENT	CATIVE OF C	CONTRACTOR		
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## FEDERAL AVIATION AGENCY COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS

Form approved Budget Bureau No. 06-r120

This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.

PURCHASE REQUEST NUMBER

RFP No.

NAME AND ADDRESS OF OFFERER
The Hawthorne Agency
615 Baronne Street, Ste. #200

TITLE OF PROJECT

Bus Rapid Transit Feasibility Study –

New Orleans East to CBD

The Hawthorne Agency 615 Baronne Street, Ste. #200 New Orleans, LA 70113	Bus Rapid Transit Feasibility Study – New Orleans East to CBD			
DETAIL DESCRIPTION  Public Engagement, and Project Management			D RATE/HOUR	TOTAL ESTIMATED COST (Dollars)
1) DIRECT LABOR (Specify)				
Public Engagement Manager		138	\$57.73	\$7,966.74
Public Engagement Coordinator		236	\$43.55	\$10,277.80
Public Engagement Graphics / Clerical		156	\$29.37	\$4,581.72
TOTAL DIRECT LABOR		530		\$22,826.26
2) BURDEN (Overhead - Specify)	BURDEN RATE	x BASE	= BURDEN (\$)	
corporate overhead	158.49%	\$22,826.26	\$36,177.34	
TOTAL BURDEN				\$36,177.34
3) DIRECT MATERIAL				
Reproduction		nagantypyden agymyn fyrant ameryd fel fyraidd fynaidd fyraidd yn ach fyraidd a		\$0.00
Printing				\$0.00
Mail				\$0.00
TOTAL MATERIAL				\$0.00
SPECIAL TESTING (Including field work at Governmental installation N/A	ıs)			
TOTAL SPECIAL TESTING				
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reve	erse)			
6) TRAVEL (If direct charge)				
a) TRANSPORTATION				\$0.00
b) PER DIEM OR SUBSISTENCE				\$0.00
TOTAL TRAVEL 7) CONSULTANTS (Identify - purpose - rate)				\$0.00
7) CONSOLIANTS (Identity - purpose - rate)				
TOTAL CONSULTANTS				
8) SUBCONTRACTS (Specify in Exhibit B on reverse)				\$0.00
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain a		\$0.00		
10) TOTAL Direct Cost & Burd	en			\$59,003.60
11) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of ite	m nos.)			
12) TOTAL ESTIMATED COS	STS			\$59,003.60
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% or	\$7,080.43			
14) TOTAL ESTIMATED COS	\$66,084.03			

15) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION								
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D. (If no Government rates have been established furnish the following information)								
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16) EXHIBIT A - SUB CO	ONSULTANT INFORT	MATION (If more sp	ace is needed use	blank sheets identif	ving item numbers)			
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represents: (A) that he has	<del>is, or</del> has not, employ	ed or retained any	company or perso	on (other than a full	-time bona fide emp	loyee working solely for the		
bidder) to solicit or secure this contract, and (b) that he has, or has not, paid or agreed to pay any company or persons (other than a full-time bona								
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fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this								
contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.								
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(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations. Title 44, Part 150.)								
NUMBER OF CONTRACTOR EMPLOYEES STATE INCORPORATED IN								
500 AND UNDER		1	J					
	OVER 500		-					
OVER 700	OVER 1,000							
DATE	SIGNATURE AND	TITLE OF AUTHO	ORIZED REPRI	SENTATIVE OF	CONTRACTOR			