



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority
Finance Committee
Meeting Agenda - Final

Thursday, February 9, 2023

11:00 AM

RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, February 9, 2023, at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

1. Call To Order

2. Roll Call

3. Consideration of Meeting Minutes

4. Committee Chairman's Report

[Finance Committee Meeting Minutes - January 12, 2023]

[23-015](#)

5. Interim Chief Executive Officer's Report

6. Chief Financial Officer's Report

[December 2022 Financials]

[23-017](#)

7. DBE Report

8. Infrastructure & Planning Report

9. Procurements

A. Amendments:

Leadership & Change Management Training - Change Order [23-009](#)

B. Authorizations:

Space and Rooftop Lease at Place St. Charles (201 Place St. Charles, LLC) [23-010](#)

C. Grants:

FY23 RAISE Grant Application [23-014](#)

10. Audience Questions & Comments**11. New Business****12. Adjournment**

[02.09.23 Fin Slide Deck] [23-118](#)



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-015

Board of Commissioners

[Finance Committee Meeting Minutes - January 12, 2023]



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, January 12, 2023

11:00 AM

RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, January 12, 2023, at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

1. Call To Order

2. Roll Call

Commissioners Present: Commissioner Walton, Commissioner Coulon, Commissioner Ewell and Commissioner Neal

3. Consideration of Meeting Minutes

approved

[Finance Committee Meeting - December 8, 2022]

[23-005](#)

Commissioner Coulon moved and Commissioner Ewell seconded to approve the Meeting Minutes of December 8, 2022. The motion was approved unanimously.

4. Committee Chairman's Report

Habibullah Saleem spoke on how well the RTA was doing transporting people in the City of New Orleans.

Audio was not recorded for the Chairman's remarks.

5. Interim Chief Executive Officer's Report

Lona Hankins reported that she was meeting with Elected Officials to let them know RTA's plans for 2023.

6. Chief Financial Officer's Report

Gizelle Banks reported - Ridership - Ridership in November decreased by 18.5% compared to October 2022 actuals. Through November, total system ridership (bus, streetcar, and paratransit) was 778K, 31% exceeding November 2021 actuals (593K), 23% below November 2019 pre-COVID actuals (1M), and 18% above the forecast. The results show improved but mixed results across the spectrum.

Gizelle Banks reported - Farebox Recovery Rates 2022 vs. 2019 (Pre-COVID) - Fare revenue continues to offset a slightly modest percentage of operating expenses as ridership continues to rebound. November's farebox recovery rate decreased slightly from 9.69% in the prior month to 8.77%; a total decrease of less than 1%. The farebox recovery rate for November 2019 (Pre-COVID) was 12.76%.

Gizelle Banks reported - Ferry - Farebox Recovery Rates 2022 vs 2019 (Pre-COVID) - The decrease in farebox recovery to 8.73% in November from 12.42% in October is a result of decrease in passenger revenues and an increase in operating expenses from the prior month. Fare revenues continue to offset a small percentage of operating costs.

Gizelle Banks reported - Operating Revenues (Budget, Actual & Prior Year) - RTA's two largest revenue sources are General Use Sales Tax (\$9.3M) and Fare Revenue (\$757K). The two combined make up 83% or \$10M in total revenue. Overall, total operating revenues for the month of November are \$12M. Passenger Fares for November decreased by 12% or \$106K compared to the previous month of October actuals (\$863K).

Gizelle Banks reported - Net Revenues (Before and After Government Assistance) - Net Revenue (Before Government Assistance) is \$3.1M for the month of November. After applying \$5.3M in Government Operating Assistance, Net Revenue ended with 8.1M or a positive variance of 330% for the month of November (compared to the budget of \$1.9M).

Operating Expenses - Operating Expenses for the month of November are roughly \$8.6M. Labor and Fringe Benefits, the largest expenditure at \$5.6M, comprised 64.6% of this month's actual expenses. In total, Operating Expenses for the month of November show a slight decrease of 3.1% from \$8.9M in October.

Operating Reserve - The strong positive variance that resulted from Net Revenue (After Government Assistance of approximately \$5.3M) added \$7M to Restricted Operating/Capital Reserve after the offset of \$564K in Debt Service.

Lona Hankins reported that the RTA was working on different ways to capture extra ridership from Special Events in the city.

Commissioner Ewell stated that streetcar ridership does increase during Special Events.

Commissioner Neal stated that he would love to be a part of the conversation regarding Special Events.

In response to Commissioner Walton, Gizelle Banks reported that the RTA had drawn down all the CARES Act Funding.

7. DBE Report

Adonis Expose' reported that the RTA awarded a total of \$10,187,302 in contracts and \$6,819,611 was awarded to DBE Prime Contractors. The DBE participation was 67%.

Current DBE Projects:

CMAR - Canal Street Ferry Terminal (Construction) - 13%
Disaster Recovery Grants Management and Administration - 39%
Riverfront Track Work & Overhead Catenary - 10%
Transit Ferry Services - 24%
East New Orleans Maintenance Building - 20%
Business Intelligence & Data Management Reporting System - 36%
On Call Technical Safety Support - 22%
Napoleon Facility Renovation & Upgrade - 2%
Rampart Streetcar Line: Emergency Repair Project- 0%

Current SBE Projects:

DBE Consulting Services - 63%
Construction Cost Audits - 78%
Bus Rapid Transit Feasibility Study - 58%
On Call A&E Services for Design of Interim Downtown Transit Hub - 98%
Facility Maintenance & Construction Support Services - 64%
Classification and Compensation Study - 75%
Leadership & Change Management Training - 88%
Temporary Janitorial Services 99%

Adonis Expose' reported that DBE/SBE Next Workshop:

Tuesday, January 24, 5:30pm - 7:30pm

Topic: Responding to Bids and RFP's - Bid Better, Win More and Grow Your Business

8. Infrastructure & Planning Report

Dwight Norton reported on the following:

Close-Out:

Riverfront Streetcar - Work complete. Service restored. Completed review of DBE participation to allow retainage payment
ENO Maintenance Bldg. Exterior Envelope - Reviewing all close-out documents prior to paying final pay app.

Construction: Canal Ferry Terminal - Ferry Service operation at permanent wharf target January 20

Building: 99% complete, target substantial completion January 20. Planters (enhanced Audubon improvements target March. Dry side (Floodwall to Canal St) - Landscape, hardscape, bridge and elevator target May

Temporary dismantle and pile removal: no later than June 2023

Napoleon Facility Rehabilitation - Foundation work has begun to stabilize the wall. Received Army Corp Permits. Roofing material has been ordered. Working with SHPO on the design of window (Historic Approval)

Rampart Streetcar Restoration Recovery from Hard Rock Hotel Collapse - Target construction start January 23 starting at Elysian Fields - Target completion date early May 2023 - Parts supply issues have delayed start.

Interim Downtown Transfer Center - Downtown Phase 1 complete - shelters installed.

Design review for Downtown Phase 2 this month and construction bid advertise in by March 2023 - New Orleans East hub shelters installed.

Procurement:

2021 Non-Advertising Shelter - Bid release - responses due 1/17. DBE/SBE outreach event held 1/4

Planning:

Bus Rapid Transit (BRT) Feasibility Study - Draft route evaluation / alternatives analysis report released.

Adoption of LPA on January board and early February council vote. Public meetings week of 1/23

Algiers Point Ferry Terminal Rehabilitation and Modernization - Waiting on results of FY22 FTA Grant Application

Lower Algiers Car Ferry Landing Barge Replacement - Working on Project Execution Plan

Algiers Point Landing Barge Replacement - Working on Project Execution Plan

No Emission Vehicle Pilot - Held kick off meeting with Fleet Vendor

RAISE: Fare Technology Replacement - Prepared CE checklist to allow grant fund draw down. RFI results due mid-January. RFP for fare tech consultant in development

RAISE: Transit Facilities Design and Build - Initial programming locally starting in Q1; Funded in 2023 Capital budget - required for FTA environmental review and grant draw down.

5307 Passenger Ferry - New landing barge for Algiers Point, drydock Armiger and Levy Ferry Boats

State Capital Outlay - Replace Maintenance Barges at Lower Algiers FY-2022-2023 Priority 4

New Applications:

State DOTD 5339 - Replace para-transit vehicles that are at the end of useful life.

FY2023-2024 Capital Outlay: Ferry Maintenance Barge Replacement - State of Louisiana Capital Outlay submission, requirement to submit until the funds are spent. Priority 4 in the FY 2022-2023 budget.

FY2023-2024 Capital Outlay Vehicle Ferry Replacement Study - State of Louisiana Capital Outlay submission

In response to Commissioner Walton, Dwight Norton reported that staff was looking at diesel hybrid buses.

Commissioner Neal stated that staff should present to the Board a full strategy regarding fleet replacement and how staff are going to handle these issues.

Lona Hankins stated that the RAISE Grant will be coming before the Board for approval in February and this grant would be a great opportunity to rebuild New Orleans around transit.

9. Procurements

A. Authorizations:

Marketing and Advertising Services (Campaigns) and Media Planning and Buying Services [22-111](#)

In response to Commissioner Walton, Angele Young reported that this contract was on an annual basis for five years with a not to exceed \$200,000 per year.

In response to Commissioner Neal, Angele Young reported that each consultant has their own specialty.

Commissioner Coulon moved and Commissioner Ewell seconded to approve the Marketing and Advertising Services (Campaigns) and Media Planning and Buying Services. The motion was approved unanimously.

approved

Enactment No: 23-002

Radio Communications Infrastructure 2 [22-159](#)

In response to Commissioner Ewell, Lona Hankins reported that this contract was A Not to Exceed \$1.2 M for the first year and years 2 and 3 was Not to Exceed \$700,000. This is being procured off of State Contract.

Commissioner Neal moved and Commissioner Coulon seconded to approved the Radio Communications Infrastructure 2. The motion was approved unanimously.

approved

Enactment No: 23-003

Clever Device Maintenance Agreement [22-175](#)

Commissioner Coulon moved and Commissioner Ewell seconded to approve the Clever Device Maintenance Agreement. The motion was approved unanimously.

approved

Enactment No: 23-04

Cooperative Endeavor Agreement (CEA) between the City of New Orleans and Regional Transit Authority (RTA) Audubon Nature Institute (ANI) [22-179](#)

Commissioner Ewell moved and Commissioner Neal seconded to approve the CEA Between the City of New Orleans and Regional Transit Authority (RTA)

Audubon Nature Institute (ANI). The motion was passed with 3 yeas and 1 abstained.

Enactment No: 23-006

B. Amendments:

NEOGOV Contract Renewal

[22-176](#)

In response to Commissioner Walton, Darwin Anderson reported that the annual cost was \$199,526.36 for 2023.

Commissioner Ewell moved and Commissioner Neal seconded to amend the NEOGOV Contract Renewal. The motion was approved unanimously.
amended

Enactment No: 23-005

Transit Security Services - SEAL Security Services

[22-188](#)

In response to Commissioner Walton, Robert Hickman reported that a new contract should be in place by the March Board Meeting.

In response to Commissioner Ewell, Robert Hickman reported the extension amount was \$517,440.

In response to Commissioner Walton, Robert Hickman reported that the last extension was done in either September or October.

Commissioner Ewell moved and Commissioner Neal seconded to amend Transit Security Services - SEAL Security Services. The motion was amended unanimously.
approved

Enactment No: 23-007

10. Audience Questions & Comments

None.

11. New Business

None.

12. Adjournment

Commissioner Neal moved and Commissioner Ewell seconded to adjourn the January 12, 2023, Finance Committee Meeting. The motion was adjourned unanimously.
adjourned



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-017

Finance Committee

[December 2022 Financials]

**December 2022
Analysis of Financials**

Budget	Actuals	Variances		Explanation of Variance
		Amount	%age	
<u>Passenger Revenue</u>				
9,581,381	9,531,457	(49,924)	(0.52%)	Passenger Fares were 0.5% (\$50k) under projections through December while ridership was 9.5% over budget (800k). Total YTD system wide 2022 actual ridership has exceeded YTD December 2021 actual ridership by 30.2% (2.1m). Pass Sales were also over projections 35.1% (\$854k) which contributes to the variance discrepancy in ridership vs revenue.
<u>Sales Tax</u>				
85,126,054	103,486,007	18,359,953	21.57%	RTA sales tax collections which are about 90% of operating revenues continue to be very strong and keep the agency moving in a positive financial direction exceeding projections almost \$18m (21.6%).
<u>Labor</u>				
58,071,805	55,267,000	2,804,805	4.83%	Labor was under budget 4.3% (\$2.8m) for the year. We continue our salary analysis, making positive progress. Any financial impact from ATU contract negotiations is complete.
<u>Fringe Benefits</u>				
19,843,771	13,995,565	5,848,206	29.47%	Fringe Benefits are 29.5% below projections through December. This amounts to almost \$5.8m. Retirement alone is approximately \$4.2m under budget. Fringe benefits will begin an analysis, once Labor's analysis is final.
<u>Services</u>				
13,142,656	10,122,025	3,020,631	22.98%	Most Services line items are well under budget. Professional/Technical Services (legal fees, consultants, other outside services, etc.) contributed over \$1.9m to this positive outcome while Contract Maintenance Services contributed another \$1.5m.
<u>Materials and Supplies</u>				
13,309,650	11,155,573	2,154,077	16.18%	Diesel fuel prices for the month of December were budgeted at \$2.75/gal. (excl. \$0.21/gal. tax). Actual diesel fuel prices for December averaged \$3.05/gal. (before taxes), which was \$0.30/gal. over budget and \$0.48/gal. less than the average price for November. Diesel fuel consumption for December was 47,531 gallons under budget.
<u>Miscellaneous Expenses</u>				
584,930	1,290,404	(705,474)	(120.61%)	Miscellaneous includes bad debt expense of \$705,474 related to uncollectible/overstated State Motor Vehicle transportation revenue from 2020.

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
December 31, 2022
Unaudited**

	Current Month				Year to Date			
	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>
Operating Revenues								
Passenger Fares	910,223	873,817	(36,406)	(4.00%)	9,581,381	9,531,457	(49,924)	(0.52%)
General Use Sales Tax	7,024,248	6,191,163	(833,085)	(11.86%)	73,939,458	86,898,270	12,958,812	17.53%
State Motor Vehicle Sales Tax	551,608	635,076	83,468	15.13%	5,806,420	7,666,352	1,859,932	32.03%
Hotel/Motel Sales Tax	386,116	649,427	263,311	68.19%	5,380,176	8,921,386	3,541,210	65.82%
Other Revenue	154,012	212,893	58,881	38.23%	1,606,070	3,008,560	1,402,490	87.32%
Total Operating Revenues	9,026,207	8,562,376	(463,831)	(5.14%)	96,313,505	116,026,024	19,712,519	20.47%
Operating Expenses								
Labor	6,789,506	5,295,699	1,493,807	22.00%	58,071,805	55,267,000	2,804,805	4.83%
Fringe Benefits	2,127,431	1,099,038	1,028,393	48.34%	19,843,771	13,995,565	5,848,206	29.47%
Services	1,091,044	1,069,402	21,642	1.98%	13,142,656	10,122,025	3,020,631	22.98%
Materials and Supplies	1,128,650	769,589	359,061	31.81%	13,309,650	11,155,573	2,154,077	16.18%
Utilities	160,497	251,201	(90,704)	(56.51%)	1,854,193	1,738,826	115,367	6.22%
Casualty & Liability	709,160	726,537	(17,377)	(2.45%)	8,268,000	8,260,226	7,774	0.09%
Taxes	37,509	35,018	2,491	6.64%	438,803	390,219	48,584	11.07%
Miscellaneous	47,166	44,070	3,096	6.56%	584,930	1,290,404	(705,474)	(120.61%)
Leases and Rentals	20,666	17,427	3,239	15.68%	248,000	161,987	86,013	34.68%
Total Oper. Exp. (excl. Depr.)	12,111,629	9,307,980	2,803,649	23.15%	115,761,808	102,381,826	13,379,982	11.56%
Net Operating Revenue	(3,085,422)	(745,605)	2,339,817	(75.83%)	(19,448,303)	13,644,199	33,092,502	(170.16%)
TMSEL Legacy Costs								
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%
TMSEL Health Benefit Costs	114,125	77,187	36,938	32.37%	1,369,500	1,228,739	140,761	10.28%
TMSEL Workers' Comp. Costs	18,000	188,341	(170,341)	(946.34%)	216,000	1,346,432	(1,130,432)	(523.35%)
TMSEL All Other Costs	44,925	45,720	(795)	(1.77%)	539,100	480,437	58,663	10.88%
Total TMSEL Legacy Costs	177,050	311,248	(134,198)	(75.80%)	2,124,600	3,055,608	(931,008)	(43.82%)
Net Rev. (Before Gov't. Asst.)	(3,262,472)	(1,056,852)	2,205,620	(67.61%)	(21,572,903)	10,588,591	32,161,494	(149.08%)
Maritime Operations								
Passenger Fares	113,882	80,189	(33,693)	(29.59%)	1,241,890	1,019,330	(222,560)	(17.92%)
Labor and Fringe Benefits	(52,296)	(56,459)	4,163	(7.96%)	(462,684)	(326,940)	(135,745)	29.34%
Services	(823,987)	(914,600)	90,613	(11.00%)	(9,887,843)	(9,487,081)	(400,762)	4.05%
Materials and Supplies	(56,270)	(46,235)	(10,035)	17.83%	(731,011)	(589,852)	(141,159)	19.31%
Casualty and Liability	0	(41,085)	41,085	0.00%	0	(41,085)	41,085	0.00%
Other Operating Expenses	(2,552)	(926)	(1,626)	63.72%	(30,535)	(11,333)	(19,202)	62.89%
Preventive Maintenance	42,050	0	(42,050)	(100.00%)	499,800	0	(499,800)	(100.00%)
State Subsidy	428,334	428,333	(1)	(0.00%)	5,140,000	5,140,000	(0)	(0.00%)
Total Maritime Operations	(350,839)	(550,783)	199,944	(56.99%)	(4,230,383)	(4,296,960)	66,577	(1.57%)
Government Operating Assistance								
Preventive Maintenance	1,097,997	1,242,806	144,809	13.17%	13,175,975	13,355,835	179,860	1.37%
State Parish Transportation	148,542	327,011	178,469	120.15%	1,782,493	1,849,955	67,462	3.78%
COVID Funding - RTA	1,331,925	0	(1,331,925)	(100.00%)	14,651,195	3,963,943	(10,687,252)	(72.94%)
COVID Funding - Ferries	761,102	0	(761,102)	(100.00%)	8,372,072	7,588,276	(783,796)	(9.36%)
Total Government Oper. Asst.	3,339,566	1,569,617	(1,769,949)	(53.00%)	37,981,735	26,758,009	(11,223,726)	(29.55%)
Net Revenue (After Gov't. Asst.)	(273,745)	(38,018)	635,614	(232.19%)	12,178,449	33,048,639	21,004,344	172.47%

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
December 31, 2022
Unaudited**

	Current Month				Year to Date			
	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>
Net Revenue (After Gov't. Asst.)	(273,745)	(38,018)	635,614	-232.19%	12,178,449	33,049,639	21,004,344	172.47%
Government Non-Operating Rev. (Exp.)								
Federal - Capital	1,081,733	415,973	(665,760)	(61.55%)	19,416,339	8,516,901	(10,899,438)	(56.14%)
Local - Capital	670,355	944,292	273,937	40.86%	9,830,282	3,728,852	(6,101,430)	(62.07%)
Capital Expenditures	(1,752,088)	(1,360,265)	391,823	(22.36%)	(29,246,621)	(12,245,753)	17,000,868	(58.13%)
Grant Revenues	1,222,954	75,220	(1,147,734)	(93.85%)	14,675,998	6,765,820	(7,910,178)	(53.90%)
Grant Expenses	(1,568,114)	(372,573)	(1,195,541)	76.24%	(18,817,687)	(13,422,279)	(5,395,408)	28.67%
FEMA Project Worksheets	109,394	0	(109,394)	0.00%	984,562	0	(984,562)	0.00%
FEMA Project Worksheet Expenditure	(109,394)	0	109,394	0.00%	(984,562)	0	984,562	0.00%
Loss on Valuation of Assets	0	0	0	0.00%	0	0	482,842	0.00%
Total Gov't. Non-Operating Rev. (Exp.)	(345,160)	(297,353)	47,807	0.00%	(4,141,689)	(6,656,458)	(2,514,769)	0.00%
Total Revenues (Expenses) Before Capital Expenditures and Debt	(618,905)	(335,371)	283,534	(45.81%)	8,036,760	26,393,181	18,356,421	228.41%
Capital Expenditures								
Interest Income - Capital (bonds)	2,040	78,763	76,723	3760.96%	24,480	287,233	262,753	1073.34%
Debt Service	(671,770)	(535,439)	136,331	20.29%	(8,061,240)	(6,771,174)	1,290,066	16.00%
Total Capital Expenditures	(669,730)	(456,675)	213,055	31.81%	(8,036,760)	(6,483,941)	1,552,819	19.32%
Net Revenue less Capital Expenditures & Principal on Long Term Debt	(1,288,635)	(792,046)	496,589	38.54%	0	19,909,240	19,909,240	100.00%
Other Funding Sources								
Restricted Oper. / Capital Reserve	1,288,635	792,046	496,589	38.54%	0	(19,909,240)	19,909,240	100.00%
Total Other Funding	1,288,635	792,046	496,589	38.54%	0	(19,909,240)	19,909,240	100.00%
Net Revenue / Expense	0	0	0	0.00%	0	0	0	0.00%
Depreciation								
Depreciation - Local	11,220	359,892	(348,672)	(3107.59%)	134,640	4,318,700	(4,184,060)	(3107.59%)
Depreciation - Federal	1,887,000	1,439,567	447,433	23.71%	22,644,000	17,274,800	5,369,200	23.71%
Total Depreciation	1,898,220	1,799,458	98,762	5.20%	22,778,640	21,593,501	1,185,139	5.20%

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
December 31, 2022
Unaudited**

	Current Month				Year to Date			
	Prior Yr.	Current Yr.	\$ Var.	%Var.	Prior Yr.	Current Yr.	\$ Var.	%Var.
Operating Revenues								
Passenger Fares	737,976	873,817	135,840	18.41%	7,110,242	9,531,457	2,421,216	34.05%
General Use Sales Tax	7,131,431	6,191,163	(940,268)	(13.18%)	70,690,807	86,898,270	16,207,463	22.93%
State Motor Vehicle Sales Tax	575,351	635,076	59,725	10.38%	6,056,330	7,666,352	1,610,022	26.58%
Hotel/Motel Sales Tax	572,156	649,427	77,272	13.51%	5,268,360	8,921,386	3,653,026	69.34%
Other Revenue	231,539	212,893	(18,645)	(8.05%)	1,767,237	3,008,560	1,241,323	70.24%
Total Operating Revenues	9,248,452	8,562,376	(686,076)	(7.42%)	90,892,975	116,026,024	25,133,049	27.65%
Operating Expenses								
Labor	4,020,213	5,295,699	(1,275,486)	(31.73%)	55,674,808	55,267,000	407,807	0.73%
Fringe Benefits	1,211,170	1,099,038	112,132	9.26%	15,459,648	13,995,565	1,464,083	9.47%
Services	1,083,397	1,069,402	13,996	1.29%	9,806,761	10,122,025	(315,263)	(3.21%)
Materials and Supplies	496,984	769,589	(272,606)	(54.85%)	7,318,573	11,155,573	(3,837,000)	(52.43%)
Utilities	103,310	251,201	(147,891)	(143.15%)	1,392,786	1,738,826	(346,040)	(24.85%)
Casualty & Liability	659,218	726,537	(67,319)	(10.21%)	7,655,532	8,260,226	(604,695)	(7.90%)
Taxes	26,343	35,018	(8,675)	(32.93%)	336,358	390,219	(53,861)	(16.01%)
Miscellaneous	29,325	44,070	(14,745)	(50.28%)	270,812	1,290,404	(1,019,591)	(376.49%)
Leases and Rentals	31,288	17,427	13,861	44.30%	213,773	161,987	51,786	24.22%
Total Oper. Exp. (excl. Depr.)	7,661,247	9,307,980	(1,646,733)	(21.49%)	98,129,052	102,381,826	(4,252,774)	(4.33%)
Net Operating Revenue	1,587,205	(745,605)	(2,332,810)	(146.98%)	(7,236,077)	13,644,199	20,880,275	(288.56%)
TMSEL Legacy Costs								
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%
TMSEL Health Benefit Costs	127,192	77,187	(50,006)	(39.32%)	1,403,071	1,228,739	(174,331)	(12.42%)
TMSEL Workers' Comp. Costs	146,193	188,341	42,148	28.83%	1,573,160	1,346,432	(226,728)	(14.41%)
TMSEL All Other Costs	42,134	45,720	3,587	8.51%	516,209	480,437	(35,772)	(6.93%)
Total TMSEL Legacy Costs	315,519	311,248	(4,271)	(1.36%)	3,492,440	3,055,608	(436,832)	(12.51%)
Net Rev. (Before Gov't. Asst.)	1,271,686	(1,056,852)	(2,328,538)	(183.11%)	(10,728,517)	10,588,591	21,317,107	(198.70%)
Maritime Operations								
Passenger Fares	77,226	80,189	2,963	3.84%	960,111	1,019,330	59,219	6.17%
Labor and Fringe Benefits	(17,508)	(56,459)	(38,952)	222.49%	(227,036)	(326,940)	(99,903)	44.00%
Services	(732,583)	(914,600)	(182,017)	24.85%	(8,791,003)	(9,487,081)	(696,078)	7.92%
Materials and Supplies	(17,810)	(46,235)	(28,425)	159.60%	(233,706)	(589,852)	(356,145)	152.39%
Casualty and Liability	0	(41,085)	(41,085)	0.00%	0	(41,085)	(41,085)	0.00%
Other Operating Expenses	(1,940)	(926)	1,014	(52.27%)	(7,662)	(11,333)	(3,671)	47.91%
Preventive Maintenance	0	0	0	0.00%	435,784	0	(435,784)	0.00%
State Subsidy	1,150,062	428,333	(721,728)	(62.76%)	12,398,491	5,140,000	(7,258,491)	(58.54%)
Total Maritime Operations	457,447	(550,783)	(1,008,230)	(220.40%)	4,534,978	(4,296,960)	(8,831,938)	(194.75%)
Government Operating Assistance								
Preventive Maintenance	1,063,544	1,242,606	179,062	16.84%	13,363,788	13,355,835	(7,953)	(0.06%)
State Parish Transportation	162,798	327,011	164,213	100.87%	1,953,576	1,849,955	(103,621)	(5.30%)
COVID Funding - RTA	0	0	0	100.00%	8,309,183	3,963,943	(4,345,240)	(52.29%)
COVID Funding - Ferries	0	0	0	100.00%	5,707,949	7,588,276	1,880,327	32.94%
Total Government Oper. Asst.	1,226,342	1,569,617	343,275	27.99%	29,334,496	26,758,009	(2,576,488)	(8.78%)
Net Revenue (After Gov't. Asst.)	2,955,475	(38,018)	(2,993,493)	(101.29%)	23,140,958	33,049,639	9,908,681	42.82%

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
December 31, 2022
Unaudited**

	Current Month				Year to Date			
	Prior Yr.	Current Yr.	\$ Var.	%Var.	Prior Yr.	Current Yr.	\$ Var.	%Var.
Net Revenue (After Gov't. Asst.)	2,955,475	(38,018)	(2,993,493)	-101.29%	23,140,958	33,049,639	9,908,681	42.82%
Government Non-Operating Rev. (Exp.)								
Federal - Capital	6,143,238	415,973	(5,727,265)	(93.23%)	16,127,105	8,516,901	(7,610,204)	(47.19%)
Local - Capital	1,560,681	944,292	(616,389)	(39.49%)	4,134,565	3,728,852	(405,713)	(9.81%)
Capital Expenditures	(7,703,918)	(1,360,265)	6,343,654	(82.34%)	(20,261,669)	(12,245,753)	8,015,917	(39.56%)
Grant Revenues	866,650	75,220	(791,430)	(91.32%)	7,284,118	6,765,820	(518,298)	(7.12%)
Grant Expenses	(1,377,551)	(372,573)	1,004,977	(72.95%)	(11,819,096)	(13,422,279)	(1,603,182)	13.56%
FEMA Project Worksheets	5,651	0	(5,651)	100.00%	226,306	0	(226,306)	(100.00%)
FEMA Project Worksheets Expenditur	(5,651)	0	5,651	100.00%	(226,307)	0	226,307	(100.00%)
Loss on Valuation of Assets	0	0	0	0.00%	(482,842)	0	482,842	0.00%
Total Gov't. Non-Operating Rev. (Exp)	(510,901)	(297,353)	213,548	(41.80%)	(5,017,820)	(6,656,458)	(1,638,638)	32.66%
Total Revenues (Expenses) Before Capital Expenditures and Debt	2,444,574	(335,371)	(2,779,945)	(113.72%)	18,123,137	26,393,181	8,270,043	45.63%
Capital Expenditures								
Interest Income - Capital (bonds)	2,562	78,763	76,202	2974.78%	45,141	287,233	242,092	536.31%
Debt Service	(776,700)	(535,439)	241,261	(31.06%)	(8,659,391)	(6,771,174)	(1,888,217)	21.81%
Total Capital Expenditures	(774,138)	(456,675)	317,463	(41.01%)	(8,614,250)	(6,483,941)	2,130,309	(24.73%)
Net Revenue less Capital Expenditures & Principal on Long Term Debt	1,670,436	(792,046)	(2,462,482)	147.42%	9,508,887	19,909,240	10,400,352	(109.38%)
Other Funding Sources								
Restricted Oper. / Capital Reserve	(1,670,436)	792,046	2,462,482	(147.42%)	(9,508,887)	(19,909,240)	(10,400,352)	109.38%
Total Other Funding	(1,670,436)	792,046	2,462,482	(147.42%)	(9,508,887)	(19,909,240)	(10,400,352)	109.38%
Net Revenue / Expense	0	0	0	0.00%	0	0	0	0.00%
Depreciation - Local	94,172	359,892	(265,720)	(282.17%)	1,036,815	4,318,700	(3,281,885)	(316.54%)
Depreciation - Federal	1,781,397	1,439,567	341,831	19.19%	19,515,681	17,274,800	2,240,880	11.48%
Total Depreciation Expense	1,875,569	1,799,458	76,111	4.06%	20,552,496	21,593,501	(1,041,005)	(5.07%)

REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2022 AND 2021

	2022	2021
ASSETS AND DEFERRED OUTFLOW OF RESOURCES		
CURRENT ASSETS:		
Cash	\$ 70,165,722	46,084,791
Accounts Receivable (net)	37,231,147	47,051,141
Prepaid Expenses and other assets	3,774,187	3,320,499
Inventory	776,950	696,575
Total Current Assets	111,948,006	97,153,006
Restricted assets, cash and investments		
Ferry Operating Subsidy	0	0
1991 series bond trustee accounts	0	0
2020 series bond trustee accounts	(1)	10,443,950
2000 series bond trustee accounts	0	0
2010 series bond trustee accounts	399,948	396,045
Self-Insurance Reserve	1,415,000	1,415,000
Total restricted assets	1,814,947	12,254,994
Net Pension Assets	7,541,497	7,541,497
Net OPEB Assets	0	0
Property, buildings and equipment, net	292,255,609	286,791,568
Total noncurrent assets	299,797,106	294,333,065
TOTAL ASSETS	413,560,059	403,741,066
DEFERRED OUTFLOW OF RESOURCES		
Deferred charges - prepaid bond	364,588	364,588
Pension deferrals	131,355	131,355
OPEB deferrals	1,079,252	1,079,252
Total Deferred Outflows of Resources	1,575,195	1,575,195
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 415,135,252	\$ 405,316,261

**REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2022 AND 2021**

	2022	2021
LIABILITIES, DEFERRED INFLOW OF RESOURCES AND NET POSITION		
CURRENT LIABILITIES (PAYABLE FROM CURRENT ASSETS)		
Accounts payable, accrued expenses, and deferred credits	\$ 41,580,837	34,746,711
Current portion of legal and small claims	2,772,120	2,772,120
Current portion of OPEB Liability	1,207,351	1,207,351
Due to Transdev	242,617	235,614
Total Current Liabilities (payable from current assets)	45,802,924	38,961,796
CURRENT LIABILITIES (PAYABLE FROM RESTRICTED ASSETS)		
Current portion of accrued bond interest	0	1,653,120
Current portion of bonds payable net	-	4,755,000
Current portion of debt service assistance fund loan		
Total Current Liabilities (payable from restricted assets)	0	6,408,120
LONG-TERM LIABILITIES		
Accrued bond interest less current portion	-	0
Legal and small claims less current portion	13,310,784	15,003,257
Bonds-Payable less current portion net	87,963,509	95,662,379
Net Pension Liability		
Total OPEB Liability	5,783,026	5,783,026
Debt service assistance fund loan less current portion	-	
Total long-term liabilities	107,057,319	116,448,662
TOTAL LIABILITIES	152,860,244	161,818,578
DEFERRED INFLOW OF RESOURCES		
Pension Deferrals	11,196,614	11,196,614
OPEB Deferrals	186,423	186,423
Deferred Refunding Gain	2,627,278	2,627,278
TOTAL DEFERRED INFLOWS OF RESOURCES	14,010,315	14,010,315
NET POSITION		
Invested in capital assets, net of related debt	204,292,100	184,721,069
Restricted for Debt Service	1,814,947	12,254,994
Unrestricted	42,157,646	32,511,305
Total net position	248,264,694	229,487,368
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND NET POSITION	\$ 415,135,252	\$ 405,316,261

Regional Transit Authority
Financial Performance Indicators
December 31, 2022
(Excludes Ferry Operations)

	Company-wide		Fixed Route Bus		Streetcar		Paratransit	
	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date
Ridership (Unlinked Trips)	647,768	9,174,369	383,295	5,372,782	248,408	3,612,251	16,065	189,336
Total Platform Hours	69,443	785,415	47,876	519,657	11,123	153,969	10,444	111,788
Passenger Revenue	873,817	9,531,457	508,703	5,500,764	341,656	3,743,755	23,458	286,938
Operating Expenses	9,307,980	102,381,826	6,480,717	64,546,232	1,665,091	23,374,301	1,162,172	14,461,292
Operating Cost Per Platform Hour	134.04	130.35	135.36	124.21	149.70	151.81	111.28	129.36
Annual Budgeted Cost Per Platform Hour		131.94		127.71		165.51		113.79
Farebox Recovery Rate	9.39%	9.31%	7.85%	8.52%	20.52%	16.02%	2.02%	1.98%
Operating Cost Per Unlinked Trip	14.37	11.16	16.91	12.01	6.70	6.47	72.34	76.38
Passenger Revenue Per Unlinked Trip	1.35	1.04	1.33	1.02	1.38	1.04	1.46	1.52
Subsidy per Unlinked Trip	13.02	10.12	15.58	10.99	5.32	5.43	70.88	74.86

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

REPORT FOR THE MONTH

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For the Month Ended December 31, 2022	2021	Variance	For the Month Ended December 31, 2022	2021	Variance	For the Month Ended December 31, 2022	2021	Variance	For the Month Ended December 31, 2022	2021	Variance
Ridership (Unlinked Trips)	647,768	617,238	30,530	383,295	400,378	(17,083)	248,408	203,479	44,929	16,065	13,381	2,684
Total Platform Hours	69,443	61,162	8,281	47,876	40,825	7,051	11,123	11,448	(325)	10,444	8,889	1,555
Passenger Revenue	873,817	737,976	135,840	508,703	500,399	8,304	341,656	218,540	123,115	23,458	19,037	4,421
Operating Expenses	9,307,980	7,989,548	1,318,432	6,480,717	4,742,518	1,738,199	1,665,091	2,091,901	(426,810)	1,162,172	1,155,128	7,044
Operating Cost Per Platform Hour	134.04	130.63	3.41	135.36	116.17	19.19	149.70	182.73	(33.03)	111.28	129.95	(18.67)
Annual Budgeted Cost Per Plat. Hour	131.94	140.47	(8.53)	127.71	132.69	(4.98)	165.51	185.29	(19.78)	113.79	119.88	(6.09)
Farebox Recovery Rate	9.39%	9.24%	0.15%	7.85%	10.55%	-2.70%	20.52%	10.45%	10.07%	2.02%	1.65%	0.37%
Operating Cost Per Unlinked Trip	14.37	12.94	1.43	16.91	11.85	5.06	6.70	10.28	(3.58)	72.34	86.33	(13.99)
Passenger Revenue Per Unlinked Trip	1.35	1.20	0.15	1.33	1.25	0.08	1.38	1.07	0.31	1.46	1.42	0.04
Subsidy per Unlinked Trip	13.02	11.74	1.28	15.58	10.60	4.98	5.32	9.21	(3.89)	70.88	84.91	(14.03)

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

YEAR-TO-DATE REPORT

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For Month Ending December 31, 2022	2021	Variance	For Month Ending December 31, 2022	2021	Variance	For Month Ending December 31, 2022	2021	Variance	For Month Ending December 31, 2022	2021	Variance
Ridership (Unlinked Trips)	9,174,369	7,052,854	2,121,515	5,372,782	4,516,486	856,296	3,612,251	2,393,558	1,218,693	189,336	142,810	46,526
Total Platform Hours	785,415	744,922	40,493	519,657	479,827	39,830	153,969	147,547	6,422	111,788	117,547	(5,759)
Passenger Revenue	9,531,457	7,110,241	2,421,216	5,500,764	4,477,995	1,022,769	3,743,755	2,412,325	1,331,430	286,938	219,922	67,016
Operating Expenses	102,381,826	98,129,052	4,252,774	64,546,232	55,447,544	9,098,688	23,374,301	26,655,230	(3,280,929)	14,461,292	16,026,277	(1,564,985)
Operating Cost Per Platform Hour	130.35	131.73	(1.38)	124.21	115.56	8.65	151.81	180.66	(28.85)	129.36	136.34	(6.98)
Annual Budgeted Cost Per Plat. Hour	131.94	140.47	(8.53)	127.71	132.69	(4.98)	165.51	185.29	(19.78)	113.79	119.88	(6.09)
Farebox Recovery Rate	9.31%	7.25%	2.06%	8.52%	8.08%	0.45%	16.02%	9.05%	6.97%	1.98%	1.37%	0.61%
Operating Cost Per Unlinked Trip	11.16	13.91	(2.75)	12.01	12.28	(0.27)	6.47	11.14	(4.67)	76.38	112.22	(35.84)
Passenger Revenue Per Unlinked Trip	1.04	1.01	0.03	1.02	0.99	0.03	1.04	1.01	0.03	1.52	1.54	(0.02)
Subsidy per Unlinked Trip	10.12	12.90	(2.78)	10.99	11.29	(0.30)	5.43	10.13	(4.70)	74.86	110.68	(35.82)



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-009

Board of Commissioners

Leadership & Change Management Training - Change Order

DESCRIPTION: Leadership & Change Management Training - Change Order	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Interim Chief Executive Officer to award a change order for continued leadership and change management training services.

ISSUE/BACKGROUND:

RTA is requiring the continuous improvement needed for developing strategies and resources as it pertains to leadership and change management. The initial contract sought services for (1) developing change management strategies associated with creating a training pipeline for supervisors to mid-level managers and (2) implementing an internal leadership academy to prepare employees for future leadership opportunities within RTA and (3) developing change management strategies for executives to incorporate into daily operations and work plans. The change order address continued leadership activities that include Project Management and Planning, Retreat Facilitation and Support, Senior Leadership Team Strategic Planning, 2023 Goal Setting, and RTA Operators Attendance and Safety Program Implementation.

DISCUSSION:

As the RTA forges ahead with its decision to transition from delegated management to direct management led by the agency staff, the organization has accomplished several significant initiatives that are positioned for long-term success. Most recently the RTA successfully developed its RTA LEAD Program (Leadership Development Academy to provide strategic and operational training for middle to senior leaders throughout the agency) and its Organizational Change Management program that delivered two successful pilots to improve Operator's Attendance and the RTA's Safety Culture.

To ensure these and many other successes in 2023 and beyond, the RTA need to solidify its strategic intents and create a practical plan for accomplishing them. The RTA believes that strategic planning is an organization's process of defining its strategy, or direction, for the next 3-5 years, and making decisions on how it will allocate its resources to pursue this chosen strategy.

FINANCIAL IMPACT:

The initial contract amount was \$270,000, Resolution 22-022. The change order increase is

\$179,220.00, which brings the total to \$449,220 which is budgeted for 2023.

NEXT STEPS:

Move to the implementation phase.

ATTACHMENTS:

1. Resolution
2. Routing Sheet

Prepared By: Darwyn Anderson
Title: Chief Human Resources Officer

Reviewed By: Gizelle Banks
Title: Chief Financial Officer



2/3/2023

Lona E. Hankins
Interim Chief Executive Officer

Date



Regional Transit Authority Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

Date Created	1/10/2023 8:00 PM
Change Order ID	49

A. Department Representative to participate in procurement process.

Name: VALENZUELA, HELEN
Title: DIRECTOR OF PROFESSIONAL STANDARDS AND TRAINING
Ext: 8406

B. Contract Information:

Contract Number	
PO Number	914199
Contract Title	OGx Consulting Leadership / Change Management

Contract-History:

Original Award Value	270000
Previously Executed Change Order Value	49020
Adjusted Contract Value	319020
Current Change Order Value	130200
Revised Contract Value	449220

C. Justification of Change Order

As the RTA forges ahead with its decision to transition from a delegated management to direct management led by the agency staff, the organization has accomplished a number of significant initiatives that is positioned it for long term success. Most recently the RTA successfully developed its RTA LEAD Program (Leadership Development Academy to provide strategic and operational trainings for middle to senior leaders throughout the agency) and its Organizational Change Management program that delivered two successful pilots to improve Operators Attendance and the RTA's Safety Culture.

To ensure these and many other successes in 2023 and beyond, the RTA need to solidify its strategic intents and create a practical plan for accomplishing them. The RTA believes that strategic planning is an organization's process of defining its strategy, or direction, for the next 3-5 years, and making decisions on how it will allocate its resources to pursue this chosen strategy. In other words, strategic planning asks and answers the following questions: "Where are we now?", "Where do we want to go?", and "How will we do it?".

The objective of this engagement is to provide Strategic Planning Support Services to accomplish the following:

1. SLT Agency Strategic Planning and 2023 Goals Setting
2. Operators Attendance and Safety Culture Program OCM Implementation

D. Type of Change Request: Administrative



E. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?	
Are there any amendments pending?	
If yes see explanation (attachments are in the SharePoint folder for this request)	

Director of Grants/ Federal Compliance:

Signature:

Date:

F. Security:

Security Chief: **Robert C Hickman Jr**

Signature: *Robert C Hickman Jr*

Date: **January 11 2023**

G. Safety: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached: **false**

Safety Chief: **Michael J Smith**

Signature: *Michael J Smith*

Date: **January 11 2023**

Risk Management:

Include Standard Insurance Provisions Only?	No
Include Additional Insurance Requirements Attached ?	false

Risk Management Analyst: **Marc Popkin**

Signature: *Marc Popkin*

Date: **January 12 2023**

H. Funding Source:

Independent Cost Estimate (ICE): **\$130,200.00**

Projected Total Cost: **\$130,200.00**

Funding Type: **Other**

Federal Funding	State	Local	Other
			\$130,200.00
Projected Fed Cost	State	Local	Other
			\$130,200.00

FTA Grant IDs	Budget Codes
---------------	--------------



	1770002.7070.167

Budget Analyst: **Eugenie Fenerty**
Signature: *Eugenie Fenerty*
Date: **January 11 2023**

I. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

DBE % Goal	0
SLDBE % Goal	0
SBE % Goal	100

Director of Small Business Development: **Adonis C Expose'**
Signature: *Adonis C Expose'*
Date: **January 12 2023**

DBE/EEO Compliance Manager **Adonis C Expose'**
Signature: *Adonis C Expose'*
Date: **January 12 2023**

J. Authorizations: I have reviewed and approved the final solicitation document.

Department Head: **Helen Valenzuela**
Signature: *Helen Valenzuela*
Date: **January 10 2023**

Chief: **Darwyn Anderson**
Signature: *Darwyn Anderson*
Date: **January 11 2023**

Director of Procurement: **Briana Howze**
Signature: *Briana Howze*
Date: **February 02 2023**

Chief Financial Officer: **Gizelle Johnson-Banks**
Signature: *Gizelle Johnson-Banks*
Date: **February 02 2023**

Chief Executive Officer: **Lona E Hankins**
Signature: *Lona E Hankins*
Date: **2/2/2023 6:28 PM**



RESOLUTION NO. 23-011

STATE OF LOUISIANA
PARISH OF ORLEANS

**AUTHORIZATION FOR CONTRACT SERVICES FOR LEADERSHIP AND CHANGE
MANAGEMENT TRAINING CHANGE ORDER**

Introduced by Commissioner Coulon, seconded by Commissioner
Neal.

WHEREAS, RTA adopted a contract for Leadership and Change Management training for agency leaders to include executive; and,

WHEREAS, the leadership training will create a training pipeline for supervisors to mid-level managers and implementing an internal leadership academy to prepare RTA's employees for future leadership opportunities within the organization and developing change management strategies for executives to incorporate into daily operations and work plans; and,

WHEREAS, RTA forges ahead with its decision to transition from a delegated management to direct management led by the agency staff, the organization has accomplished a number of significant initiatives that is positioned it for long term success; and,

WHEREAS, RTA successfully developed its RTA LEAD Program (Leadership Development Academy to provide strategic and operational trainings for middle to senior leaders throughout the agency) and its Organizational Change Management program that delivered two successful pilots to improve Operators Attendance and the RTA's Safety Culture; and,

WHEREAS, the change order address continued leadership activities that include Project Management and Planning, Retreat Facilitation and Support, Senior Leadership Team Strategic Planning, 2023 Goal Setting, and RTA Operators Attendance and Safety Program Implementation; and,

WHEREAS, the leadership and change management training will assist RTA in accomplishing World-class Rider Experience, Innovation, Regionalization, Equity, and Workforce Development; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Regional Transit Authority hereby approves the attached

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 28TH DAY OF FEBRUARY, 2023.

-



**MARK RAYMOND
CHAIRMAN
RTA BOARD OF COMMISSIONERS**



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-010

Board of Commissioners

Space and Rooftop Lease at Place St. Charles (201 Place St. Charles, LLC)

DESCRIPTION: Fifth Amendment for Space and Rooftop Lease at 201 Place St. Charles	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Interim Chief Executive Officer to enter into a renewal of the current lease with 201 Place St. Charles, LLC to house and operate RTA radio antenna(s) and associated communication equipment.

ISSUE/BACKGROUND:

RTA radio antenna(s) and related equipment operate from the rooftop of Place St. Charles. The "Fourth Amendment to Space and Rooftop Lease" with Place St. Charles, LLC expires on March 31, 2023, and RTA needs to enter into a "Fifth Amendment to Space and Rooftop Lease" at this time, extending the current lease through March 31, 2026.

DISCUSSION:

Given both location and equipment issues, it is recommended that RTA proceed with a sole source award herein. The sole source justification is as follows:

The RTA radio antenna(s) and associated communication equipment have been installed in a dedicated and enclosed space on the rooftop of Place St. Charles since 2003. The antenna(s) and equipment are permanently installed. Removal and relocation would be difficult and expensive, at a cost estimated to exceed \$100,000.00. The indoor space ("Radio Room") is air-conditioned and ventilated to protect the equipment, with the A/C system replaced in October 2019 to ensure optimal functionality. Significantly, the Place St. Charles space/rooftop provides RTA with the most comprehensive radio coverage in the metropolitan New Orleans area. For these reasons, it is essential that RTA continue to operate from this location without incurring excessive costs or interruption of service. Note that the annual cost of the lease is competitively priced for like or similar space and determined by staff to be fair and reasonable.

FINANCIAL IMPACT:

A total amount of \$368,009.88 for the three-year lease term. Funding is available through the RTA Operating Account # 1420099.9751.012.

NEXT STEPS:

Proceed with lease renewal as indicated above.

ATTACHMENTS:

- Resolution - Authorization to Renew the Lease
- Sole Source Justification
- Fifth Amendment to Space and Rooftop Lease

Prepared By: Marc Popkin
Title: Risk Analyst Administration and Finance

Reviewed By: Mark A. Major
Title: Deputy CEO Administration and Finance

Reviewed By: Gizelle Johnson-Banks
Title: Chief Financial Officer



Lona Edwards Hankins
Interim Chief Executive Officer

2/2/2023

Date

SOLE SOURCE JUSTIFICATION

The RTA radio antenna(s) and associated communication equipment have been installed in a dedicated and enclosed space on the rooftop of Place St. Charles since 2003. The antenna(s) and equipment are permanently installed. Removal and relocation would be difficult and expensive, at a cost estimated to exceed \$100,000. The indoor space ("Radio Room") is air conditioned and ventilated to protect the equipment, with the A/C system replaced in October 2019 to ensure optimal functionality. Significantly, the Place St. Charles space/rooftop provides RTA with the most comprehensive radio coverage in the metropolitan New Orleans area. For these reasons, it is essential that RTA continue to operate from this location without incurring excessive cost or interruption of service. Note that the annual cost of the lease is competitively priced for like or similar space, and determined by staff to be fair and reasonable.

FIFTH AMENDMENT TO SPACE AND ROOFTOP LEASE

This Fifth Amendment to Space and Rooftop Lease (this “Amendment”) is made and entered into on _____, 2023 (the “Execution Date”) by and among 201 ST. CHARLES PLACE, LLC, successor in interest to LKBOC, LLC (“Landlord”) and REGIONAL TRANSIT AUTHORITY (“Tenant”).

RECITALS

WHEREAS, LKBOC, LLC AND Tenant are parties to that certain Space and Rooftop Lease dated effective as of December 1, 2003, the (“Original Lease”) pursuant to which Tenant has leased certain space on the roof and within the interior of the building located at 201 St. Charles Avenue, New Orleans, Louisiana (the “Building”) for use in its business.

WHEREAS, Landlord is the successor in interest to LKBOC, LLC.

WHEREAS, Landlord and Tenant executed a First Amendment to Space and Rooftop Lease on April 30, 2009 to extend the term through and including March 1, 2013, (“First Amendment”);

WHEREAS, Landlord and Tenant executed a Second Amendment to Space and Rooftop Lease on March 31, 2014 to extend the term through and including March 31, 2017, (“Second Amendment”);

WHEREAS, Landlord and Tenant executed a Third Amendment to Space and Rooftop Lease on March 31, 2017 to extend the term through and including March 31, 2020, (“Third Amendment”);

WHEREAS, Landlord and Tenant executed a Fourth Amendment to Space and Rooftop Lease on June 2, 2020 to extend the term through and including March 31, 2023, (“Fourth Amendment”);

WHEREAS, the Original Lease as amended by the First Amendment, Second Amendment; Third Amendment and Fourth Amendment is hereinafter referred to as the Lease and;

WHEREAS, Tenant has requested that certain provisions of the Lease be amended; and,

WHEREAS, Landlord has agreed to amend the Lease as requested by Tenant on the terms and conditions herein contained.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by Landlord and Tenant, and in further consideration of the covenants and agreements herein set forth, Landlord and Tenant hereby agree as follows:

1. Commencing on the Effective Date listed below, the Lease is hereby amended as follows:
2. Option to Renew/Base Rent: Tenant has chosen to exercise the Option to Renew for an additional three (3) year term. The effective date of the Lease shall be April 1, 2023 (“Amendment Effective Date”) and the Renewal Rate shall be as follows:

April 1, 2023 – March 31, 2024	Base Rent - \$10,020.75
April 1, 2024 – March 31, 2025	Base Rent - \$10,221.16
April 1, 2025 – March 31, 2026	Base Rent - \$10,425.58

If any such monthly payment of Base Rent is paid to and received by Landlord on or before the 5th day of the calendar month in which such installment of Base Rent is due, Tenant shall be entitled to a timely rent credit equal to Eight Hundred and no/100ths Dollars (\$800.00) in the monthly Base Rent for such month for each month throughout the Term of the Lease.

3. Option to Renew. Tenant shall have the option to renew this Lease for one additional three (3) year term at the monthly rate below so long as there is no Event of Default (as such is defined in the Lease), or event which with the passage of time if uncured would constitute an Event of Default, in existence at the time the option to renew is exercised by Tenant and provided Tenant has renewed its Lease. Tenant shall give Landlord written notification of such renewal at least ninety (90) days prior to the expiration of the Lease.

Option Renewal Rate:

April 1, 2026 – March 31, 2027	\$10,634.09
April 1, 2027 – March 31, 2028	\$10,846.77
April 1, 2028 – March 31, 2029	\$11,063.71

4. Notices: Section 23 of the Original Lease shall be modified as follows:

If to Landlord:
201 St. Charles Place, LLC
201 St. Charles Avenue, Suite 1500
New Orleans, LA 70170
Attention: Property Manager

201 St. Charles Place, LLC
315 Central Park West, Suite 1200
New York, New York 10025
Attention: Lease Administration

If to Tenant:
Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119
Attention: Director of Procurement

As amended hereby, the Lease shall remain in full force and effect as written.

IN WITNESS WHEREOF, Landlord and tenant have executed this Fifth Amendment on the Execution Date to be effective as of the Amendment Effective Date above written.

LANDLORD

TENANT

201 ST. CHARLES PLACE, LLC
By: 201 PLACE ST. CHARLES, CORP.
Its managing member

REGIONAL TRANSIT AUTHORITY

By: _____
Sinclair Haberman, Secretary

By: _____
Name: _____
Title: _____



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 23-012

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO RENEW THE LEASE FOR SPACE ON THE ROOF AND 53rd FLOOR
OF PLACE ST. CHARLES [201 ST. CHARLES AVENUE] FOR RTA RADIO ANTENNAS AND
ASSOCIATED COMMUNICATION EQUIPMENT WITH THE COMPANY,
201 PLACE ST. CHARLES, LLC OF NEW ORLEANS, LOUISIANA**

Introduced by Commissioner Coulon, seconded
by Commissioner Neal.

WHEREAS, the Board of Commissioners of the Regional Transit Authority (RTA) has considered the matter of renewing the lease for space on the roof and 53rd floor of Place St. Charles (201 St. Charles Avenue) for radio antennas and associated communication equipment with the company, 201 Place St. Charles, LLC of New Orleans, Louisiana; and

WHEREAS, RTA staff has determined that the roof of Place St. Charles provides the most comprehensive radio signal coverage available in the metropolitan New Orleans area; and

WHEREAS, the cost to relocate the radio antennas and equipment would be in excess of One hundred thousand and 00/100 dollars (\$100,000), and this factor, along with the previously mentioned radio signal coverage, requires the issuance of a sole source lease; and

WHEREAS, the current three (3) year lease [“Fourth Amendment to Space and Rooftop

RESOLUTION NO. 23-012
PAGE TWO

Lease”] expires on March 31, 2023, and a new lease [“Fifth Amendment to Space and Rooftop Lease”] is required to house and operate this essential radio equipment; and

WHEREAS, the lease shall be for a three (3) year period with one (1) three (3) year renewal option; and

WHEREAS, RTA staff also determined that 201 Place St. Charles, LLC is a responsible company and all terms and conditions contained in the current lease are considered fair and reasonable and therefore proceeding with the renewal of the lease is in the best interest of the RTA; and

WHEREAS, funding for the lease is through the RTA operating account 1420099.9751.012; and

WHEREAS, it is the opinion of the Board of Commissioners that the leased space at Place St. Charles is essential in providing an efficient and effective radio communication system that will assist staff in facilitating metropolitan New Orleans with optimal transit services.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority that the Chairman of the Board, or his designee, is authorized to execute a lease with 201 Place St. Charles, LLC for space on the roof and 53rd floor of Place St. Charles for radio antennas and associated communication equipment at the following monthly amount:

April 1, 2023 – March 31, 2024	\$10,020.75
April 1, 2024 – March 31, 2025	\$10,221.16
April 1, 2025 – March 31, 2026	\$10,425.58

for a total three year cost of Three hundred sixty-eight thousand and nine dollars and 24/100 cents (\$368,009.24), with the lease to contain one (1) three year renewal option.

RESOLUTION NO. 23-012
PAGE THREE

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE
ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 28th DAY OF February 2023.



MARK RAYMOND, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-014

Board of Commissioners

FY23 RAISE Grant Application

DESCRIPTION: Application for grant funding for the final design and construction of the Downtown Transit Center and connecting transit corridor with City of New Orleans	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Interim Chief Executive Officer to seek federal funds not to exceed the amount of \$28,000,000 for final design and construction of the Downtown Transit Center and connecting transit corridor. The total project amount is estimated at \$35,000,000; the local match is 20% with the RTA share not to exceed \$5,200,000.

ISSUE/BACKGROUND:

The Board previously selected the Basin and Canal Street location for the future site of the Downtown Regional Transit Center and authorized staff to begin pursuing site control, funding and all engineering and assessments required to build the Transit Center in this location. RTA has been applying for federal funds unsuccessfully for several years to fund design and construction. The most recent application was FY22 RAISE grant in a joint application with the City of New Orleans as the grant lead. The joint application also included the design and construction of a multi-modal corridor along Basin/Loyola Street with dedicated transitway to enhance the project's community impact and competitiveness. In a debrief with the FTA, the project application was given the highest rating possible; however, the pool of recommended projects was larger than available funding and it did not make the final cut in the Transportation Secretary's office. Historically, highly rated projects get more competitive with repeat applications in order to improve the quality of the application and community significance.

Additionally, given the priority of the project, the RTA Board authorized moving forward with preliminary design and environmental work using local funds as part of the approved 2023 capital improvement budget. Increasing local share and an advance of local funds to support a project also has historically increased competitiveness for grant funding a project.

DISCUSSION:

Staff is requesting federal funding not to exceed \$28,000,000 over several years for the final design and construction of the Downtown Transit Center and the design and construction of the accompanying connecting multi-modal corridor. The transit center will be led by the RTA and contribute the needed local match. This portion is not-to-exceed \$26,000,000 total with the 20% local match of \$5,200,000 provided by the RTA. The corridor project is not-to-exceed \$9,000,000 total and

will be led by the City of New Orleans where they will contribute the 20% local match.

The City of New Orleans and RTA staff agree that for re-application of the project, RTA would be the lead applicant as it is responsible for the largest element of the project.

FINANCIAL IMPACT:

The RTA will be responsible for the local match not-to-exceed \$5,200,000 over the estimated four-year delivery timeline, if the entire grant amount is awarded.

.

NEXT STEPS:

The grant application is due by 11:59pm EST on February 28, 2023.

ATTACHMENTS:

Resolution for FY23 RAISE Grant

Prepared By: Dwight Norton
Title: Interim Chief of Planning & Infrastructure

Reviewed By: Dwight Norton
Title: Interim Chief of Planning & Infrastructure

Reviewed By: Gizelle Banks
Title: Chief Financial Officer



2/6/2023

Lona Hankins
Interim Chief Executive Officer

Date



RESOLUTION NO. 23-013

STATE OF LOUISIANA
PARISH OF ORLEANS

**Authorization to Allow Staff to Submit a Grant Application for FY2023
RAISE Grant**

Introduced by Commissioner Coulon, seconded by Commissioner
Neal.

WHEREAS, this will address the Rider Experience item PR 21: Establish a Downtown Transfer Center (Phase 2023-2027) of the Strategic Mobility Plan adopted by the Board; and

WHEREAS, the Board previously selected the Basin and Canal Street location for the future site of the Downtown Regional Transit Center and authorized staff to begin pursuing site control, funding, and all engineering and assessments required to build the Transit Center in this location; and

WHEREAS, the Board approved the 2023 Budget to include \$2,000,000 for preliminary design and environmental work for the Downtown Transit Center; and

WHEREAS, the staff is requesting not-to-exceed \$28,000,000 to design and construct the Downtown Transit Center with a multimodal connecting corridor; and

WHEREAS, the RTA will be responsible for the local match not-to-exceed \$5,200,000 if the entire grant amount is awarded;

RESOLUTION NO. 23-013
PAGE 2

NOW, THEREFORE, BE IT RESOLVED the RTA Board of Commissioners authorizes the CEO or designee to submit a grant application for the FY2023 RAISE Grant program.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 28TH DAY OF FEBRUARY, 2023.



MARK RAYMOND, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 23-118

Finance Committee

[02.09.23 Fin Slide Deck]




February 9, 2023

Regional Transit Authority

Finance Committee



The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held on Thursday, February 9, 2023, at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.



Written comments on any matter included on the agenda will be accepted in the following ways:

- 1) Submission of a Speaker Card on meeting day;
- 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or
- 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.



Agenda

- 1. Call to Order**
- 2. Roll Call**



Agenda

3. Consideration of Meeting Minutes



Agenda

4. Committee Chairman's Report



Agenda

5. Interim Chief Executive Officer's Report



Agenda

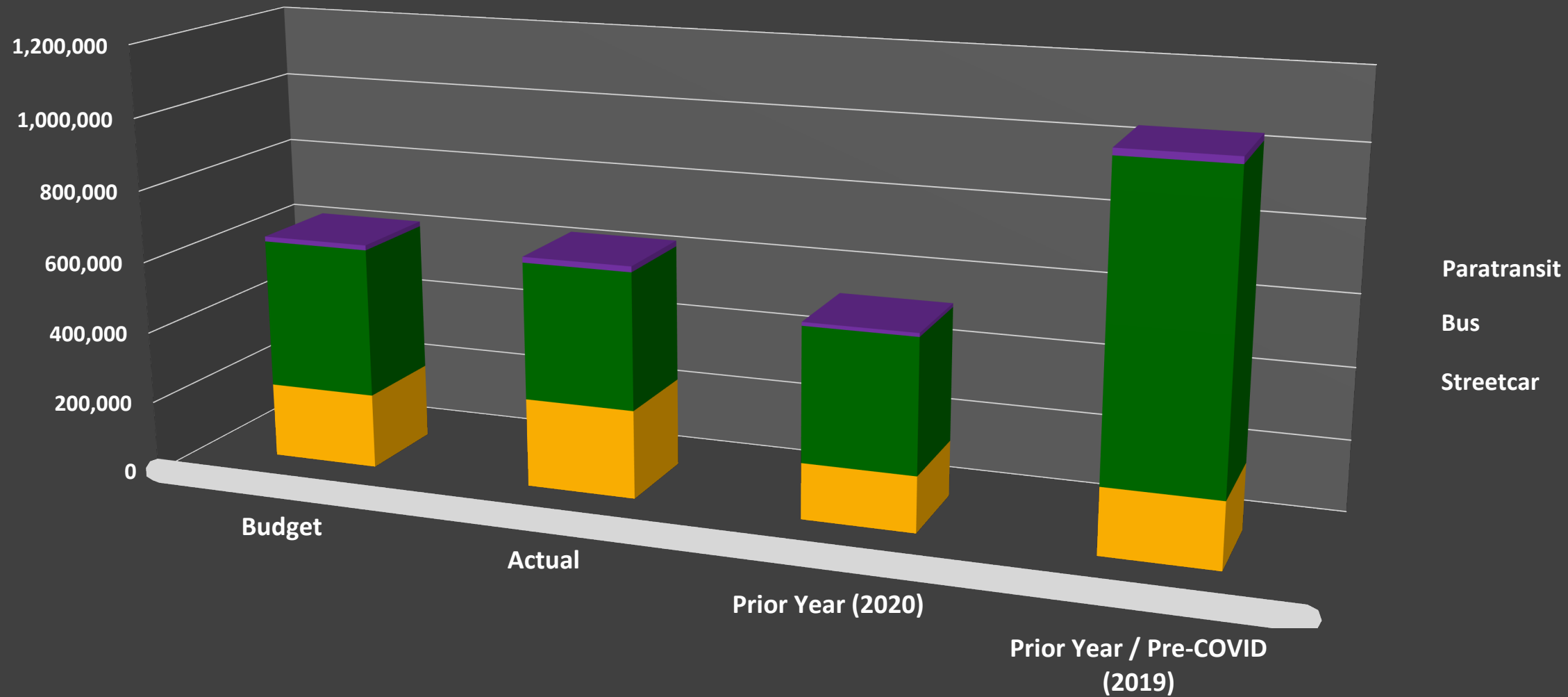
6. Chief Financial Officer's Report



02/09/2023

Regional Transit Authority

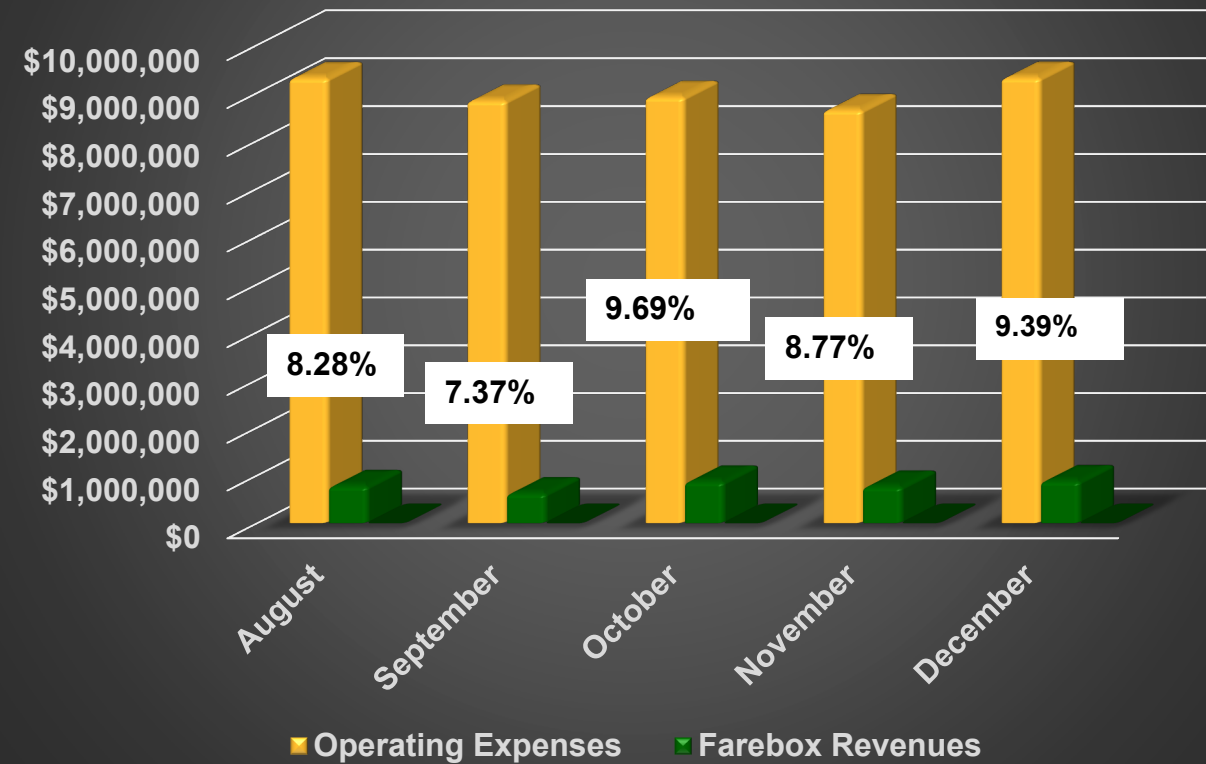
December 2022 Financials



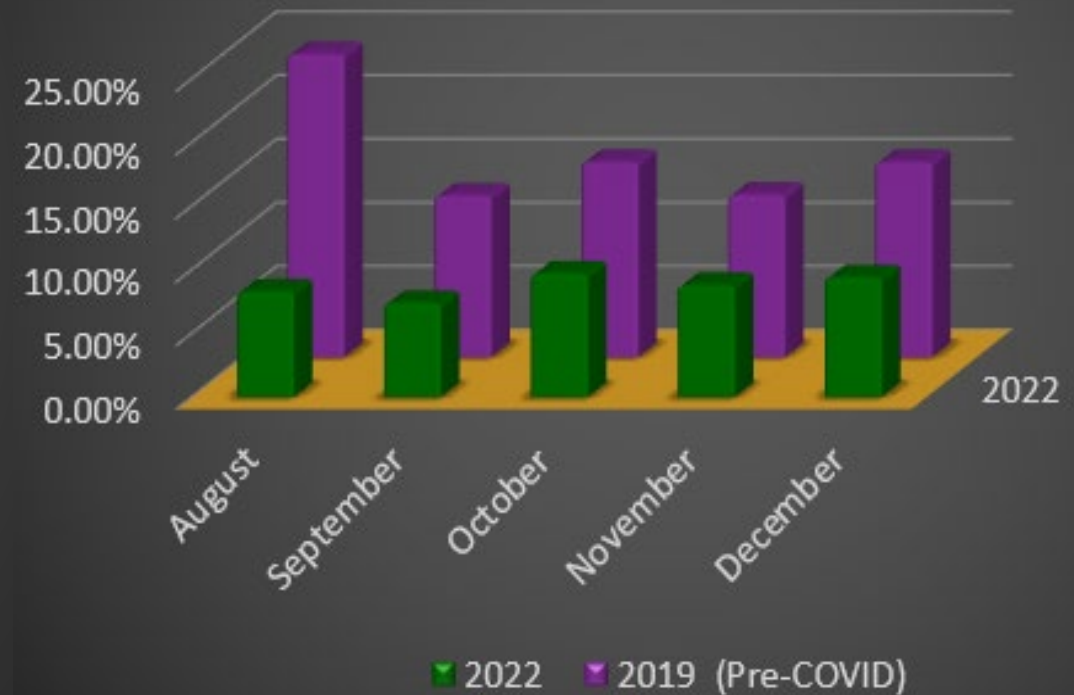
Ridership

Ridership in December decreased by 16.7% compared to November 2022 actuals. Through December, total system ridership (bus, streetcar and paratransit) was 648K and 778K for the previous month of November. The results show improved but mixed results across the spectrum.

CY 2022 Total Operating Expenses, Farebox Revenue & Farebox Recovery



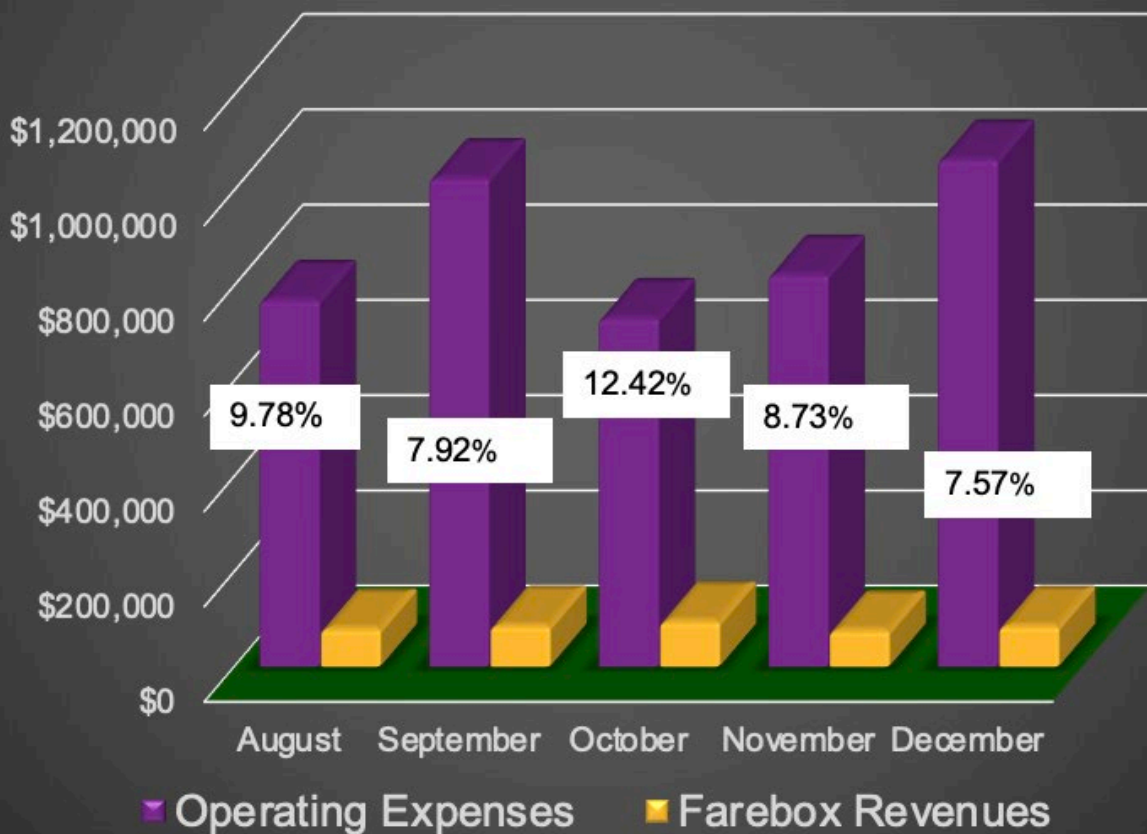
Farebox Recovery Rates 2022 vs 2019 (Pre-COVID)



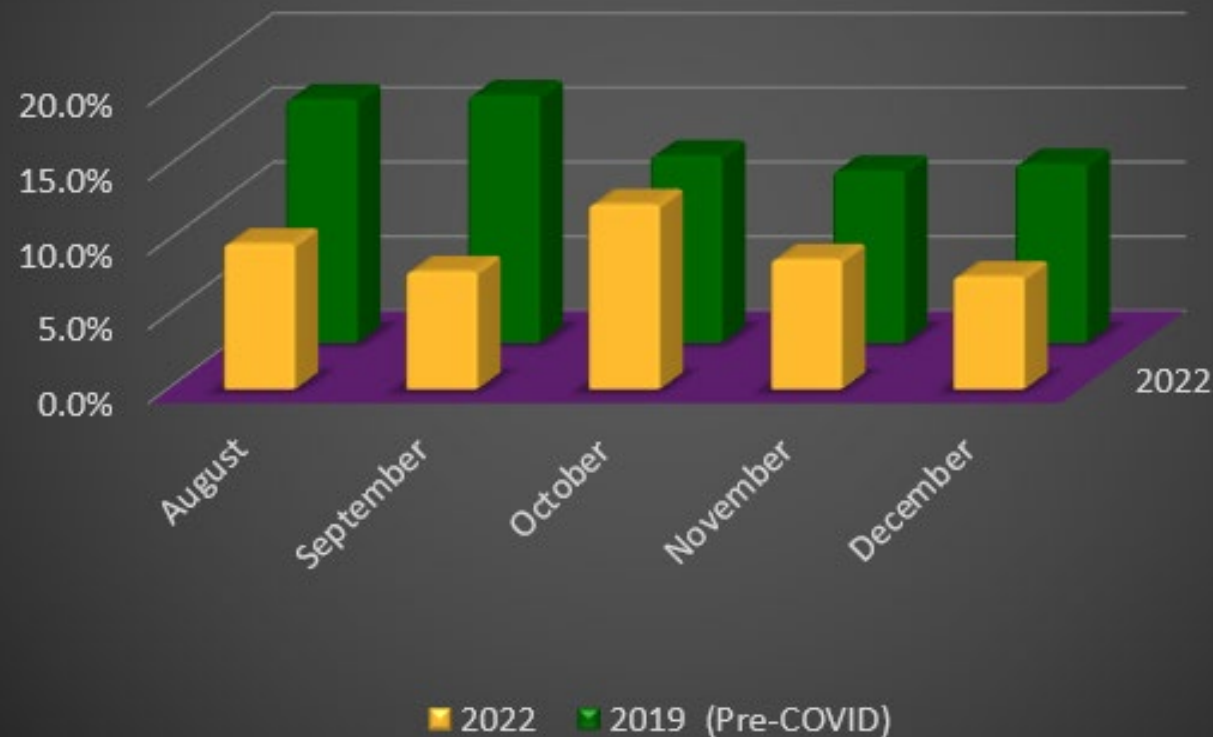
Farebox Recovery Rates 2022 vs. 2019 (Pre-COVID)

Fare revenue continues to offset a slightly modest percentage of operating expenses as ridership continues to rebound. December's farebox recovery rate increased slightly from 8.77% in the prior month to 9.39%; a total increase of 0.6%.

CY 2022 Total Operating Expenses, Farebox Revenue & Farebox Recovery



Farebox Recovery Rates 2022 vs 2019 (Pre-COVID)



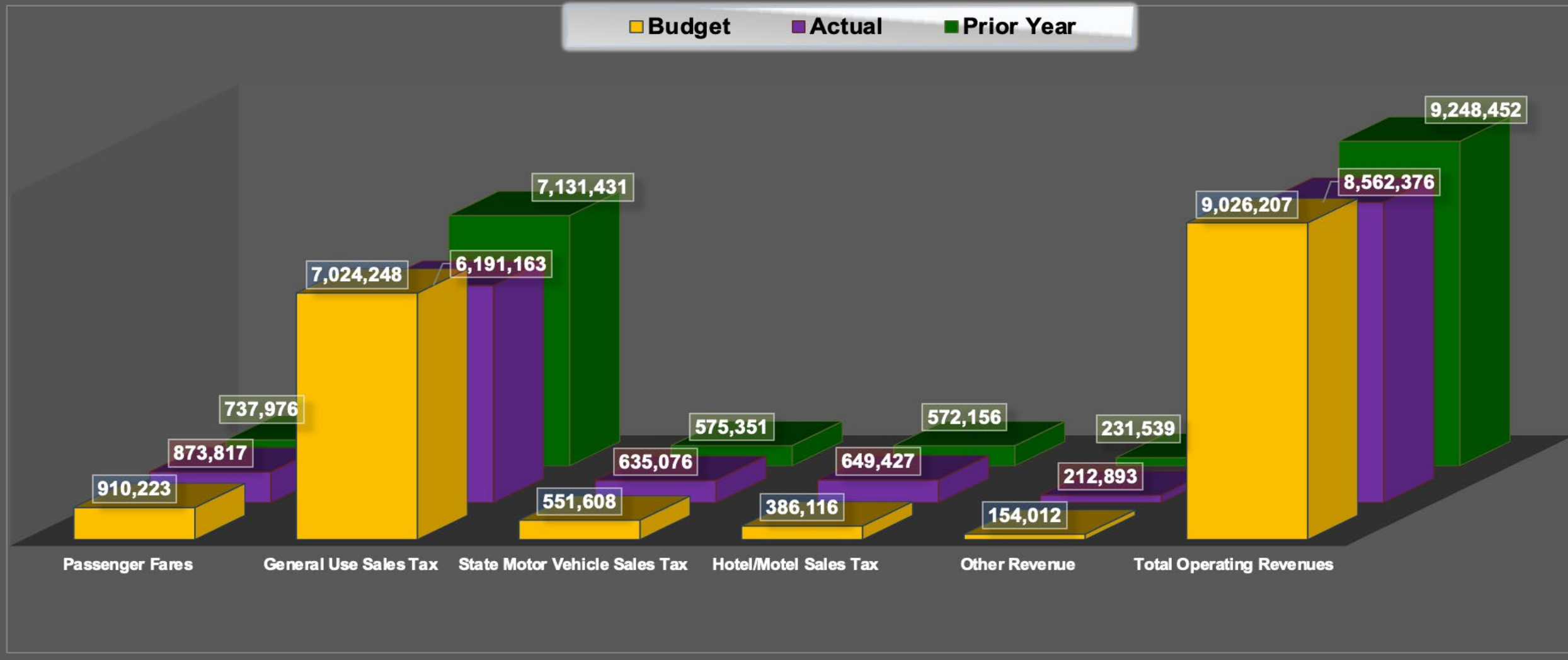
FERRY- Farebox Recovery Rates 2022 vs. 2019 (Pre-COVID)

The decrease in farebox recovery to 7.57% in December from 8.73% in November is a result of increase in passenger revenues and an increase in operating expenses from the prior month. Fare revenues continue to offset a small percentage of operating costs.

December 2022 Summary of Sources

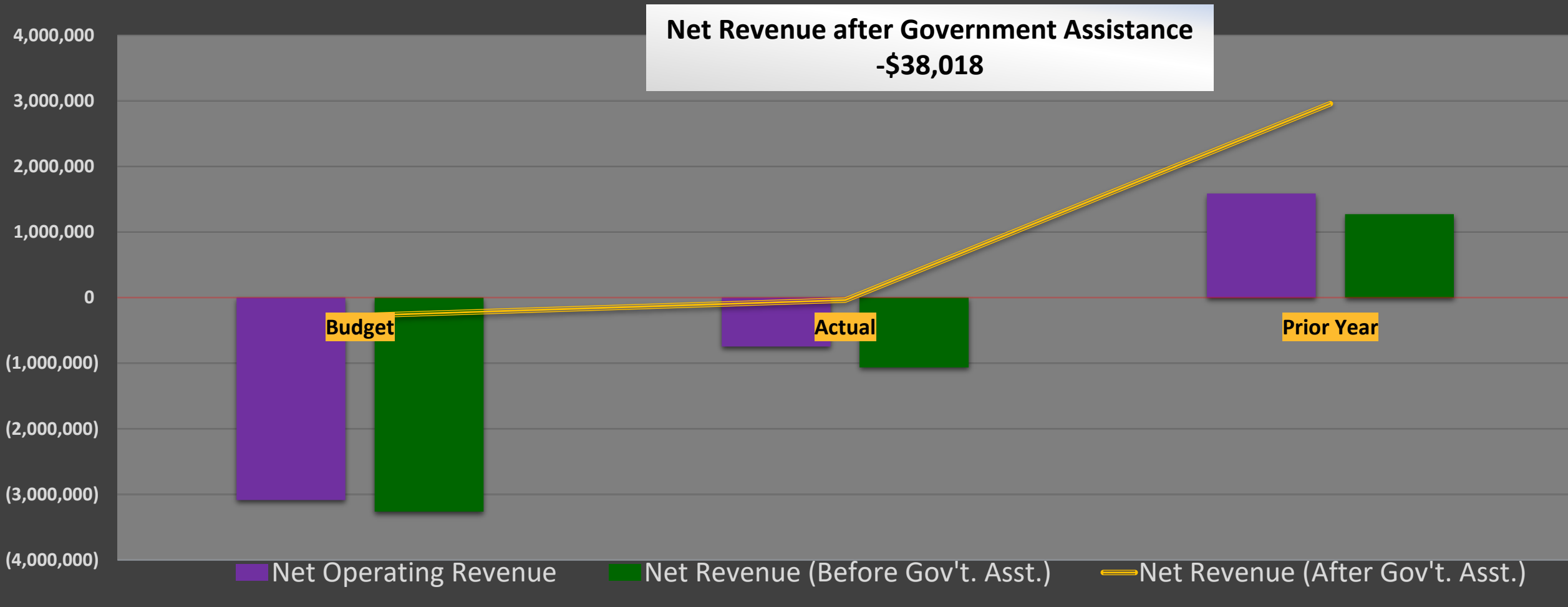
SUMMARY OF SOURCES

	Budget	Actuals	\$ Change	% Change	YTD Budget	YTD Actuals
Sales Tax	7,961,972	7,475,665.90	(486,306.10)	-6.11%	85,126,054	103,486,007
Government Assistance	3,339,566	1,569,616.88	(1,769,949.12)	-53.00%	37,981,735	26,758,009
Sales Tax and Government Assistance	11,301,538	9,045,283	(2,256,255.22)	-19.96%	123,107,789	130,244,016
Passenger Fares	910,223	873,816.76	(36,406.24)	-4.00%	9,581,381	9,531,457
Other Operating Revenues	154,012	212,893.26	58,881.26	38.23%	1,606,070	3,008,560
Subtotal Transit Operations	1,064,235	1,086,710.02	22,475.02	2.11%	11,187,451	12,540,017
Total Operating Revenues	12,365,773	10,131,992.80	(2,233,780.20)	-18.06%	134,295,240	142,784,033
Federal Capital Funding - RTA	1,861,482	1,360,264.53	(501,217.47)	-26.93%	30,231,183	12,245,753
Federal Capital Funding - Maritime Only	1,222,954	75,220.45	(1,147,733.55)	-93.85%	14,675,998	6,765,820
Investment Income	2,040	78,763.49	76,723.49	100.00%	24,480	287,233
Subtotal Capital and Bond Resources	3,086,476	1,514,248.47	(1,572,227.53)	-50.94%	44,931,661	19,298,806
Total Revenue	15,452,249	11,646,241.27	(3,806,007.73)	-24.63%	179,226,901	162,082,839
Operating Reserve	1,288,635	792,046.50	(496,588.50)	-38.54%	0	(19,909,240)
Total Sources	16,740,884	12,438,287.77	(4,302,596.23)	-25.70%	179,226,901	142,173,599



Operating Revenues (Budget, Actual & Prior Year)

RTA's two largest revenue sources are General Use Sales Tax \$6.2M and Fare Revenue \$874K. The two combined make up 82.5% or \$7M in total revenue. Overall, total operating revenues for the month of December are \$8.56M. Passenger Fares, however, when compared to the budget, favored unfavorably by 36k or 4%.



Net Revenues (Before and After Government Assistance)

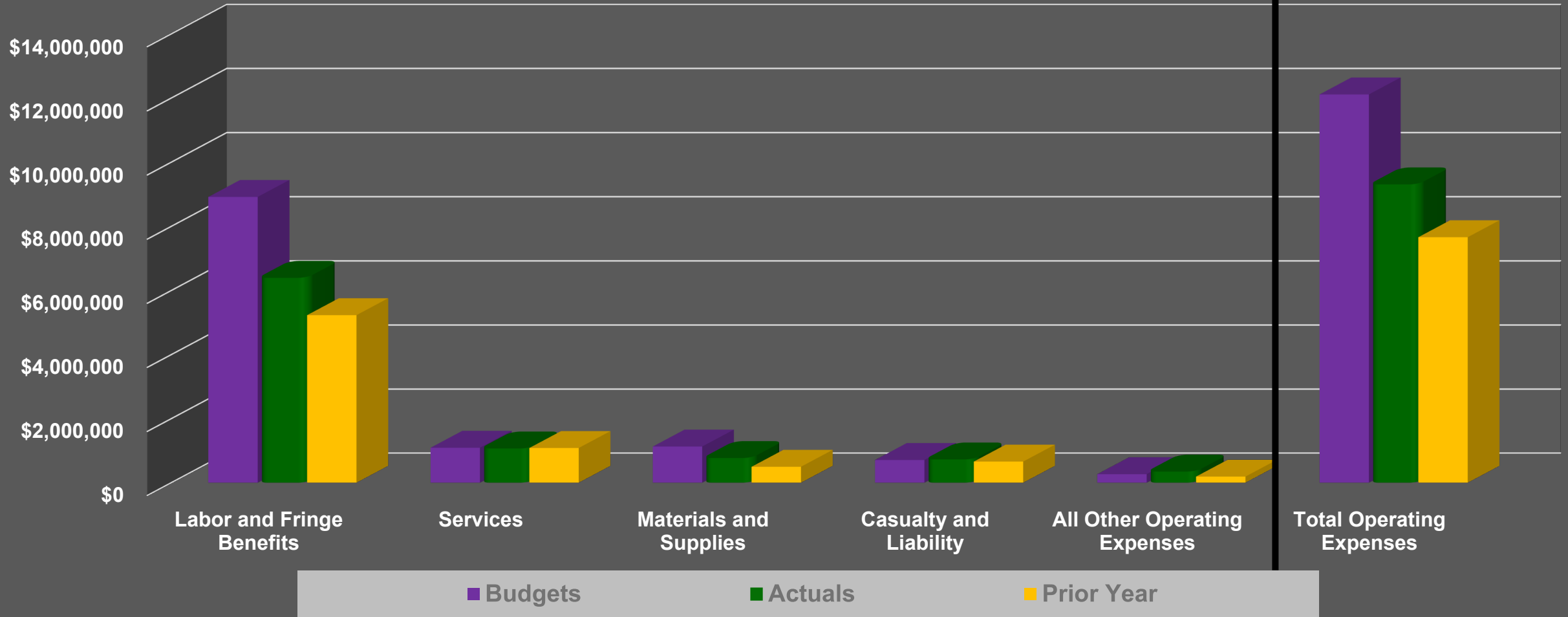
Net Revenue (Before Government Assistance) is -\$1.1M for the month of December. After applying the month's \$1.6M in Government Operating Assistance, Net Revenue is -\$38K for the month of December.

December 2022 Summary of Uses

Summary of Uses

	Budget	Actuals	\$ Change	% Change	YTD Budget	YTD Actuals
Transit Operations	12,111,629	9,307,980.43	2,803,648.57	23.15%	115,761,808	102,381,826
TMSEL Legacy Costs	177,050	311,247.95	(134,197.95)	-75.80%	2,124,600	3,055,608
Maritime Costs	350,839	550,782.56	(199,943.56)	0.00%	4,230,383	4,296,960
Capital Expenditures - RTA	1,752,088	1,360,264.53	391,823.47	22.36%	29,246,621	12,245,753
Capital Expenditures - Maritime Only	1,568,114	372,573.46	1,195,540.54	76.24%	18,817,687	13,422,279
FEMA Project Worksheet Expenditures	109,394	0.00	109,394.00	100.00%	984,562	0
Debt Service	671,770	535,438.84	136,331.16	20.29%	8,061,240	6,771,174
Total Expenditures	16,740,884	12,438,287.77	4,302,596.23	25.70%	179,226,901	142,173,599
Operating Reserve	0	0.00	0.00	0.00%	0	0
Total Uses	16,740,884	12,438,287.77	4,302,596.23	25.70%	179,226,901	142,173,599

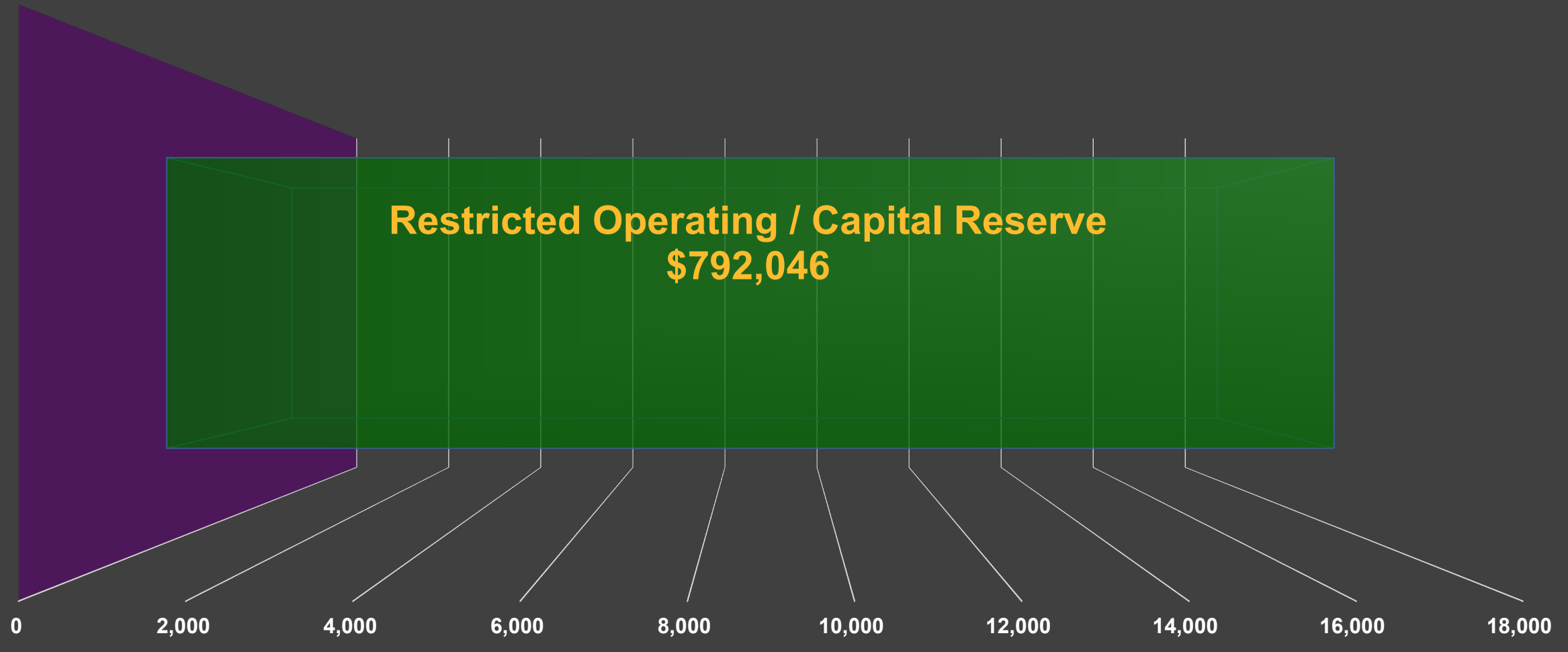
Operating Expenses (Actual) \$9,307,980



Operating Expenses

Operating Expenses for the month of December are roughly \$9.3M. Labor and Fringe Benefits, the largest expenditure at \$6.4M, comprised 68.7% of this month's actual expenses. In total, operating expenses for the month of December show an increase of 7.79% from \$8.6M in November.





Operating Reserve

To offset Net Revenue (After Government Assistance of approximately \$1.6M), approximately \$792K from Restricted Operating/Capital Reserve was used.



Procurement

Purchase Orders Less than \$100K
(January 4, 2023 – February 3, 2023)

PURCHASE ORDER #	VENDOR	COST CENTER	COSTER CENTER DESCRIPTION	TRANS	REFERENCE	ORDER TOTAL
912771-008	Transit Security	1330099	Transit Security	1/3/23	Month -to-month services	336,336.00
912771-009	Transit Security	1330099	Transit Security	1/13/23	December 2022 services	68,366.77
914658	The MKJ Group	1290002	IT	1/6/23	Consulting Services	20,000.00
914661	Text Marks	1290002	IT	1/6/23	SMS Annual Subscription	13,188.00
914660	B2GNow	1110002	Board	1/6/23	Annual Service Fee	15,000.00
912770-025	Woodward Construction	LA2017-019	Planning/Infrastructure	1/18/23	CSFT temporary berthing CO#46	84,242.95
914091-005	BRC Construction	1284399	Planning/Infrastructure	1/18/23	Downtown interim bus terminal	74,278.21
914715	Ron Turley & Associates	1290002	IT	1/24/23	Annual Subscription	32,483.32
914691	Connectria	1290002	IT	1/20/23	AS400 Hosting Services	49,058.88
914722	Wireless Telematics Solutions	1290002	IT	1/25/23	Data Plan Services	11,678.55
914091-007	BRC Construction	1284399	Planning/Infrastructure	2/2/23	CO Extended hours labor/equip.	51,874.65

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Total value 756,507.33

Questions?





Agenda

7. DBE Report



02/09/2023

Regional Transit Authority

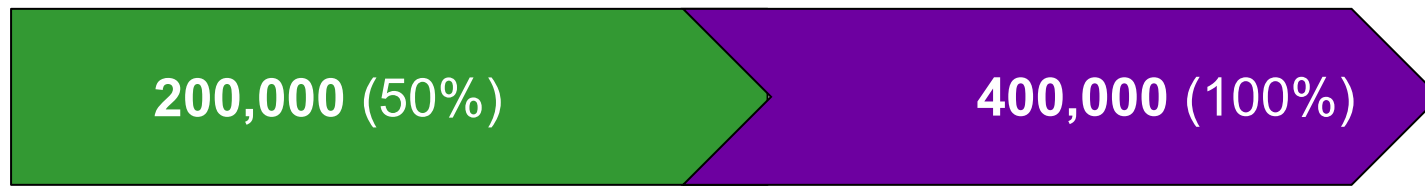
Disadvantaged Business Enterprise Report

Contract Awards January 2023

\$400,000 in contracts were awarded

- \$200,000 was awarded to DBE firms.
- Of the DBE contracts \$200,000 was awarded to DBE Prime Contractors and \$200,000 was awarded to SBE Prime Contractors.

Total DBE participation (commitment) is 50%.





Agenda

Current DBE Projects

Project	Contract Amount	DBE Goal	DBE Goal	% Goal Achieved	Tentative Completion Date
CMAR – Canal Street Ferry Terminal (Construction)	\$19,861,432	\$7,004,708	30.55%	13%	3/2023
Disaster Recovery Grants Management and Administration	\$137,888	\$67,565	49%	39%	9/2023
Transit Ferry Services	\$8,442,843	\$842,442	10%	24%	1/2023
East New Orleans Maintenance Building	\$737,577	\$132,763	18%	20%	5/2022



Agenda

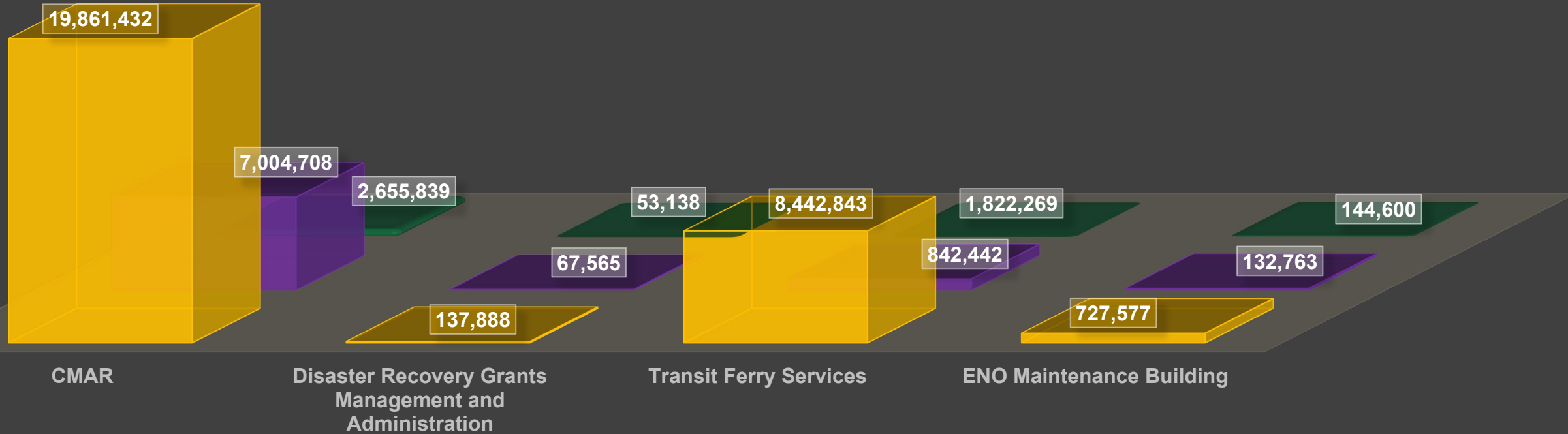
Current DBE Projects

Project	Contract Amount	DBE Goal	DBE Goal	% Goal Achieved	Tentative Completion Date
Business Intelligence & Data Management Reporting System	\$331,497	\$331,497	100%	36%	10/2024
On Call Technical Safety Support	\$300,000	\$300,000	100%	22%	10/2024
Napoleon Facility Renovation & Upgrade	\$4,742,000	\$1,460,536	30.8%	2%	6/2023
Rampart Streetcar Line: Emergency Repair Project	\$1,021,000	\$141,204	13.83%	0%	4/2023

■ Contract Amount

■ DBE Goal

■ DBE Goal Achieved

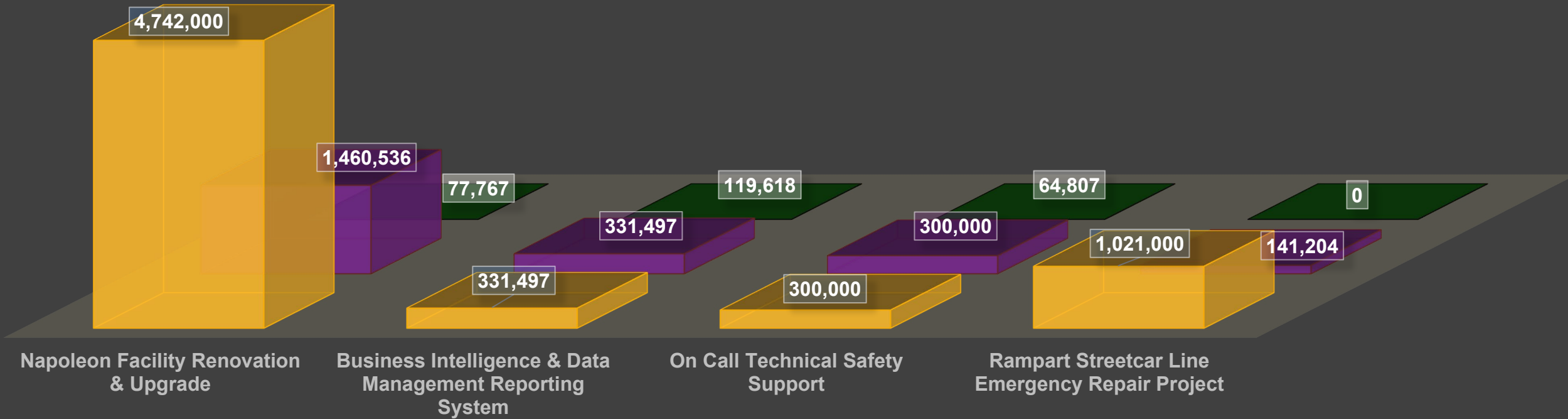


Current DBE Projects

Contract Amount

DBE Goal

DBE Goal Achieved



Current DBE Projects



Agenda

Current SBE Projects

Project	Contract Amount	SBE Goal	SBE Goal	% Goal Achieved	Tentative Completion Date
DBE Consulting Services	\$181,682	\$181,682	100%	63%	3/2023
Construction Cost Audits	\$78,902	\$78,902	100%	78%	6/2023
Bus Rapid Transit Feasibility Study	\$599,949	\$599,949	100%	58%	3/2023
On Call A&E Services for Design of Interim Downtown Transit Hub	\$70,000	\$70,000	100%	98%	9/2023



Agenda

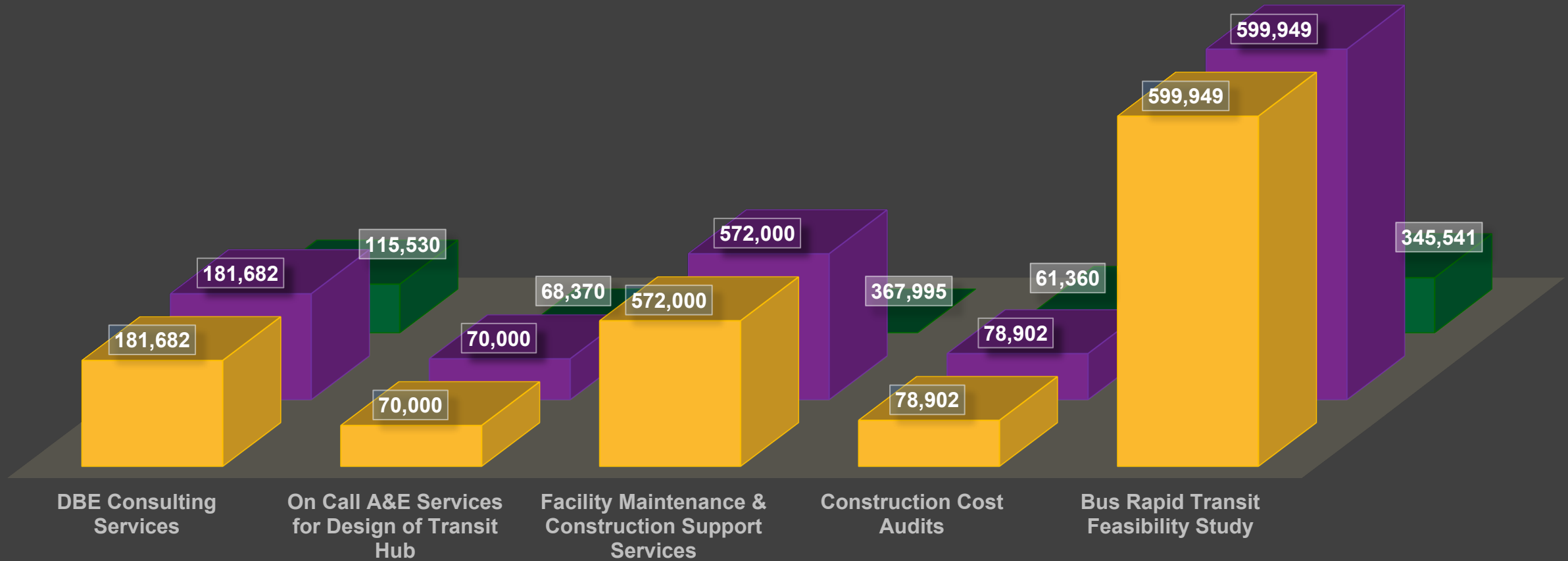
Current SBE Projects

Project	Contract Amount	SBE Goal	SBE Goal	% Goal Achieved	Tentative Completion Date
Facility Maintenance & Construction Support Services	\$572,000	\$572,000	100%	64%	3/2023
Classification and Compensation Study	\$166,000	\$166,000	100%	87%	3/2023
Leadership & Change Management Training	\$270,000	\$270,000	100%	88%	5/2023
Temporary Janitorial Services	\$578,000	\$540,000	100%	99%	11/2022
Advertising Campaigns & Media Buying Services	\$400,000	\$400,000	100%	0%	2/2024

Contract Amount

SBE Goal

SBE Goal Achieved

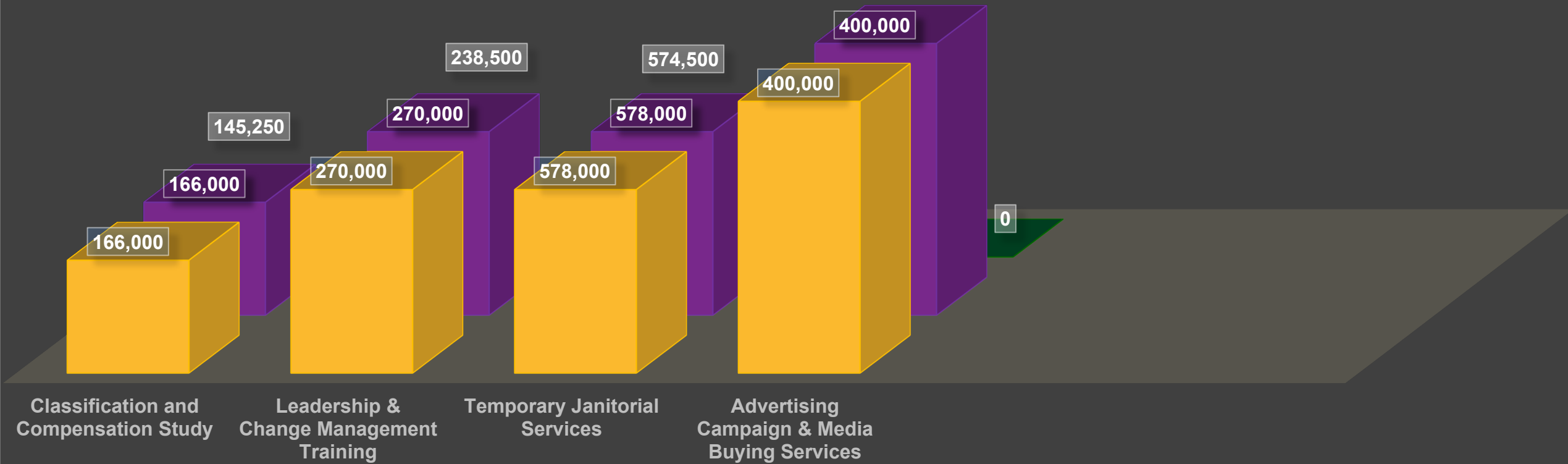


Current SBE Projects

Contract Amount

SBE Goal

SBE Goal Achieved



Current SBE Projects



Agenda

Upcoming DBE/SBE Projects

DBE/SBE Goal

Current Solicitation

IFB 2022-015 Non-Advertisement Bus Shelters
(Bids due 2/6/2023)

100% SBE

RFP 2023-001 Transit Security Services
(Proposals due 2/8/2023)

23% DBE

Agenda

DBE/SBE Outreach Events



1.26.23 | 1:00p-4:00p | Regional Transportation Management Center

1:00p – 1:20p

Welcome

- Klassi Duncan, Vice President, Center for Entrepreneurship & Innovation, ULLA
- Frank W. Johnson, III, Senior Business Advisor/Contractor Specialist, ULLA

1:20p – 1:40p

Prime Contractors + Q&A

- **Woodward Design + Build** – Lauren Marshall, Director of Diversity & Inclusion
- **Landis Construction** – Sarah Busch, VP Operations; Jamie Christovich, Chief Estimator
- **AECOM Hunt/AECOM Tishman** – Arkebia Matthews-Johnson, MCA, Diversity Contract Compliance Manager

1:40p – 3:30p

Government Agencies and Others + Q&A

- **Louisiana Department of Transportation and Development (LADOTD)** – Paula Roddy, DOTD Program Director, Compliance Program Section
- **Louisiana Department of Transportation and Development (LADOTD)** – Joy Johnson, P.E., PMP, Roadway Maintenance & Contracts
- **Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP)** – Wayne B. Tedesco, Jr., Asst. Deputy Director, Grants and Administration
- **U.S. Small Business Administration, Louisiana District Office** – Jo Ann Lawrence, Deputy District Director
- **City of New Orleans, Office of Supplier Diversity** – Lori Barthelemy, Director
- **City of New Orleans, Office of Procurement/Bureau of Purchasing** – Julien Meyer, Chief Procurement Officer
- **New Orleans Ernest N. Morial Convention Center** – Rocsean Spencer, CCA, Small Business Program Director
- **Port NOLA** – Chanel M. Labat, Director of Procurement
- **NOLA Public Schools** – Jonathan Temple, Director of Business Partnerships
- **Regional Transit Authority** – Adonis C. Expose', DBE/SBE Liaison Officer III
- **APTIM, Energy Smart** – Kevin Fitzwilliam, Training and Development Specialist

3:30p – 4:00p

Final Q&A / Closing Remarks / Adjourn

dbesupport@urbanleaguela.org | www.urbanleaguela.org | www.ullacei.eventbrite.com



Agenda

DBE/SBE Business Development Trainings



RTA presents
**RESPONDING TO BIDS &
REQUESTS FOR PROPOSALS**
Free DBE Workshop

Join us for this month's **Disadvantaged Business Enterprises (DBEs) workshop** to learn how to win public and private sector contracts.

Seating is limited.

Register **TODAY** at norta.com.

WHEN:
Tuesday, January 24
5:30 PM - 7:30 PM

WHERE:
RTA Board Room, 2nd Floor
2817 Canal Street
New Orleans, LA

RTA 



Agenda

Upcoming DBE/SBE Business Development Trainings

Tuesday, February 28, 2023

Topic: “How to Write a Clear, Concise and Powerful Capability Statement”

Tuesday, March 28, 2023

Topic: “Entrepreneurial Leadership and Influence”

Tuesday, April 25, 2023

Topic: “Understanding Personal Credit and How to Fix It!”

Questions?





Agenda

8. Infrastructure & Planning Report



02/09/2023

Regional Transit Authority

Infrastructure & Planning Report



Open Projects

Project	Contractor	Comments
Close-Out		
Riverfront Streetcar Repair	A/E: Infinity G/C: Pointer Smith	Service restored, working on contract close-out; added repair of Poydras St station now underway
ENO Maintenance Bldg. Exterior Envelope	A/E: CDM G/C: CDW	Reviewing all close-out documents prior to paying final pay app
Interim Downtown Transfer Center (Phase 1)	A/E: GO-TECH G/C: BRC	Phase 1 downtown is 100% complete – finalizing shelter lighting
Interim N.O. East Hub	A/E: Infinity G/C: BRC	Finalizing shelter lighting
Construction		
Canal St Ferry Terminal	A/E: Infinity G/C: Woodward/APC JV	Permanent wharf - Complete Substantial completion mid-March (Building, elevators, access) Dry side (Audobon) - May Final removal clear out: June (Port of New Orleans deadline)
Napoleon Facility Rehabilitation	A/E: Landmark Architects G/C: CDW	Wall stabilization complete; roof rebuild underway Working on plumbing issues with Architect and Contractor
Rampart Streetcar Restoration (Hard Rock Hotel Collapse)	A/E: AECOM G/C: Barnes Electric	Target construction completion date early April 2023, Preliminary work has commenced. Service restoration for June 4 pick



Open Projects

Project	Contractor	Comments
Procurement		
2021 Non- Advertising Shelter	A/E: Infinity G/C: tbd	Bid opening 2/6
Design/Engineering		
Interim Downtown Transfer Center (Phase 2)	A/E: GO-TECH G/C:	Phase 2 working to resolve lighting plan for design Advertising Phase 2 Downtown in early 2Q2023
Downtown Transit Center (Permanent)	A/E: tbd G/C:	Preparing RFQ for design/environmental team
Planning		
Bus Rapid Transit (BRT) Feasibility Study	ILSI	Council approval of LPA anticipated 2/16 Planning phase completion estimated April 2023
Lo-No Emission Vehicle Pilot		Finalize project scope for engineering, infrastructure and vehicles. Received updated pricing from vendor
Transit Hub Design and Build (RAISE FY21)		Developing RTP (using on-call A&E) for design program and environmental
Fare Technology Modernization (RAISE FY21)		Preparing environmental Preparing RFP for Technical Consultant
UPT Admin Office Buildout	A/E: MSMM G/C: TBD	Developing CEA with CNO (NOBC)



Open Projects

Project	Contractor	Comments
Planning continued		
Algiers Point Ferry Terminal Rehabilitation and Modernization	A/E: G/C:	Awarded \$5.2 M for full project buildout (likely use on-call A&E pool)
Lower Algiers Car Ferry Landing Barge Replacement	A/E: G/C:	Working on Project Execution Plan, (will use on-call A&E pool)
Algiers Point Landing Barge Replacement	A/E: G/C:	Working on Project Execution Plan, (will use on-call A&E pool)
All Agency Accessibility Study	P/S:	Developing RFP scope –Q2 2023
Shelter Program expansion (2024)	A/E: G/C:	Developing updated full system prioritization list; RFQ estimated Q3 2023



Submitted Grants / Funding Requests

Grant Program	Application Status	Project Total	Federal -State Amount Requested	Federal Amount Awarded	Scope Request
State DOTD 5339	Planning	\$2,200,000	\$1,760,000		Replace para-transit vehicles that are at the end of useful life.
FY2023-2024 Capital Outlay: Ferry Maintenance Barge Replacement	Planning	\$14,159,064	\$10,619,298		State of Louisiana Capital Outlay submission, requirement to submit until the funds are spent. Priority 4 in the FY2022-2023 budget.
FY2023-2024 Capital Outlay: Vehicle Ferry Replacement Study	Planning	\$667,000	\$500,250		State of Louisiana Capital Outlay submission,
FY2022 All Stations Accessible Program	Denied	\$250,000	\$200,000		Plan and develop program for all stops on St Charles Streetcar to be accessible
FY2022 Ferry Boat Program (FWHA)	Awarded	\$799,997		\$799,997	Ferry boat and facility support – exact scope TBD
FY2022 FTA Passenger Ferry Grant Program	Awarded	\$6,588,975	\$5,271,179	\$5,271,179	Algiers Point Terminal Modernization
Total Amount		\$24,665,036	\$18,350,727	\$6,071,176	
Total Amount Pending		\$17,026,064	\$12,879,548		



Upcoming Grants / Funding Request

Grant Program	Application Status	Project Total	Anticipated NOFO release	Federal Amount Awarded	Scope Request
RAISE FY23	State, Local, Transit Agencies	\$2.8 billion FY23	Released	2/28/2023	RTA will be lead applicant w/ CNO Downtown Transit Center + multi-modal corridor Construction
Lo/No FY23	State, Local, Transit Agencies	\$1.7 billion FY23	Released	4/15/2023	Facility/Fleet Transition Plan 2025 fixed-route vehicles
TOD Planning	State, Local, Transit Agencies	\$13M / year FY22-26	5/1/2023	TBD	Enhance economic development, ridership, etc Facilitate multimodal connectivity Enable mixed-use development
Capital Investment Grant (CIG)	State, Local, Transit Agencies		April 2023 (Letter of Intent)	August 2023	BRT Design/Construction
Neighborhood Access and Equity Grant (HUD)	State, MPO, Local entity; non-profit or higher-ed institution	\$3.21 billion total \$1.26 billion reserved for economically disadvantaged communities	TBD	TBD	Eligible Uses: implement context-sensitive projects that improve walkability and safety and provide affordable transportation access;

Questions?



Agenda

9. Procurements

A. Amendments:

Leadership & Change Management Training – Change Order 23-009

B. Authorizations:

Space and Rooftop Lease at Place St. Charles (201 Place St. Charles, LLC)
23-010

C. Grants:

FY23 RAISE Grant Application 23-014



Agenda

10. Audience Questions & Comments

Agenda

11. New Business



Agenda

12. Adjournment