

**From:** [Ben Magallon](#)  
**To:** [Smith, Michael J.](#); [Lawson, Kevin](#)  
**Cc:** [James Allen](#); [Ed Elam](#); [Holmes, Kisa](#); [Brooks, Natika](#)  
**Subject:** RE: For SSO Review: Draft ASP  
**Date:** Thursday, November 3, 2022 9:58:48 AM  
**Attachments:** [image001.png](#)

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***Sent on behalf of Kevin Lawson - DOTD SSO***

Mike,

The SSO has completed a review of the RTA's current draft 2023 Agency Safety Plan and provides tentative approval of the ASP, pending board adoption.

Do you plan to include documentation of Labor-Management Safety Committee approval, either in appendix or included with the concurrences and approvals?

There seems to be a sub-section titled "Transit Stop Maintenance" missing from the policy section (pg. 25)?

Thank you,  
Ben

**[Ben Magallon, AICP, TSSP-Rail](#)**  
*Senior Transportation Planner*

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**[ATG | DCCM](#)**

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**From:** Smith, Michael J. <mjsmith@rtaforward.org>  
**Sent:** Monday, October 31, 2022 7:59 AM  
**To:** Lawson, Kevin <kevin.lawson@la.gov>  
**Cc:** JD Allen <jdallen@emailatg.com>; Ben Magallon <bmagallon@emailatg.com>; Ed Elam <EElam@emailatg.com>; Holmes, Kisa <kholmes@rtaforward.org>; Brooks, Natika <nbrooks@rtaforward.org>  
**Subject:** For SSO Review: Draft ASP

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Kevin,

Good morning. I am pleased to submit RTA's current draft 2023 Agency Safety Plan for your review and approval. I am attaching both a track changes version and a "clean" version with changes accepted. Per our ASP Revision SOP (also attached) this has received both the concurrence of the

SMS Steering Committee/Executive Leadership Team, and an approval vote from the Labor-Management Safety Committee to move forward. With your support, barring any major changes required, we are targeting the December full Board meeting for final Board approval.

Please let me know if you have any questions or concerns. We look forward to your reply.

Thanks,

Mike

Mike Smith

Chief Safety and Emergency Management Officer



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