



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 23-097

STATE OF LOUISIANA

PARISH OF ORLEANS

AUTHORIZATION TO AWARD A CONTRACT TO CANON SOLUTIONS AMERICA

Introduced by Commissioner Coulon, seconded
by Commissioner Ewell.

WHEREAS, the decision to award contract in the amount of \$257,712 to Canon Solutions America for updating current printer fleet, update of the Uniflow print management server, and additional devices at Carrollton and the Money Counting Room; and

WHEREAS, this contract includes:

- 48 month renewal
- 18 devices (1 new at Carrollton, 1 new at money count room)
- 2 Uniflow Licenses
- 4 Year Software Support
- Toner Inclusive Service Included in Lease
- 100,000 BW Impressions, Overages .00741
- 28,000 Color Impressions, Overages .0401
- 48 month FMV lease @ \$5369.00 per Month; and

WHEREAS, the legacy 48 month contract (Canon contract ID 0800021-001) and purchase order (PO-912640), was based off targeted, average monthly use to which RTA struggled to stay within bounds. RTA requests additional funds to pay for remaining open invoices; and



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WHEREAS, Legacy contract overages include:

8/1/23 Invoice	30518478	7931.58
10/1/23	30876175	5177.30
11/1/23	31040316	7204.92
12/1/23	31204753	5845.92
1/1/24	31375951	<u>6355.11</u>
Total		32,514.83

Due to the history of print/copy overages, RTA requests \$2485.17 in addition to the invoiced amount to cover any unexpected fees to close the legacy contract; and

WHEREAS, To Authorize the CEO to award in the amount of \$35,000 to Canon Solutions America to pay for remaining contract duration and open invoices; and

WHEREAS, The renewal takes advantage of the current contract terms and conditions for continuity of extremely reliable service. The contract continuation upgrades RTA printer fleet and software, adds two locations, upgrades to uniflow print management server and adjusts to an increased average monthly use rate; and

WHEREAS, the funding is currently available through local funding 1290002.9771.181 for renewal contract fees of \$257,712.00 plus legacy contract fees of \$35,000.00 at total cost of \$292,712; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorize the CEO to award a contract to Canon Solutions America



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THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>1</u>

AND THE RESOLUTION WAS ADOPTED ON THE 12th DAY OF DECEMBER, 2023.

A handwritten signature in black ink, appearing to read "Mark Raymond, Jr.", is positioned above a horizontal line.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



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