



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, January 9, 2025

11:00 AM

RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, January 9, 2024 at 11:00 a.m. Meetings start at the scheduled time but may be delayed until a quorum of the Commissioners is present. The agency's website will stream the in-person meeting live and wearing masks in the boardroom is optional.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

This meeting is accessible to people with disabilities. To help ensure availability, modifications or accommodations linked to a disability must be requested 72 hours before the meeting or hearing. Please direct requests for public meeting accommodations to the Office of Board Affairs, 2817 Canal Street, NOLA 70119, or call 504-827-8341 or by email (rtaboard@rtaforward.org).

referred to Consent Agenda

1. Call To Order

2. Roll Call

Commissioners Present: Commissioner Colin, Commissioner Daniels and Commissioner Walton

Other Commissioner Present: Commissioner Guidry

3. Consideration of Meeting Minutes

[Finance Committee Minutes - December 12, 2024]

[25-003](#)

Commissioner Colin moved and Commissioner Daniels seconded to approve

the Finance Meeting Minutes of December 12, 2024. The motion was approved unanimously.

approved

4. Committee Chairman's Report

None.

5. Chief Executive Officer's Report

The CEO thanked staff for the support given to the City of New Orleans with the terrorist attacked that took place in the French Quarter on January 1, 2025. And, Brian Marshall was introduced to the Board as the new Chief of Operations. He came to New Orleans from the CATS Transit System in Baton Rouge.

6. Chief Financial Officer's Report

The CFO gave the Chief Financial Officer's Report. This report can be found in the PowerPoint Presentation in the Finance Committee Report. The CFO stated that the financial presentations don't have baselines. Last year the RTA service delivery was less so the expenses were low. The target farebox recover ratio is 15% and \$2.5M was allocated for payroll.

[Financial Statement]

[25-004](#)

7. DBE Report

The DBE Report was given by the DBE/SBE Liaison Officer. This report can be found in the PowerPoint Presentation in the Finance Committee Report.

8. Chief Planning and Capital Project Officer's Report

The Chief Planning and Capital Project Officer's Report was given. This report can be found in the PowerPoint Presentation in the Finance Committee Report.

The Chief Planning & Capital Project Officer reported that the infrastructure lines up with the delivery of the buses and the RTA has another grant that would assist the workforce development for the in-house maintenance mechanics to work on buses. It was further reported that the buses will be housed at the Canal Facility initially and all maintenance will be moved to the East New Orleans Facility.

9. Reconsiderations

Swiftly Contract Award for Software Services

[24-116](#)

Commissioner Guidry asked Mr. Marshall to give his opinion on the Swiftly Software. Mr. Marshall reported that it would be an enhancement to Clever Devices and Swiftly can't operate without Clever.

Commissioner Daniels moved and Commissioner Colin seconded to approve the Swiftly Contract Award Software Services. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 25-003

10. Procurements

A. Authorizations:

Cooperative Endeavor Agreement with GNO Inc for Shelter Improvement Funding [24-141](#)

Commissioner Colin moved and Commissioner Daniels seconded to approve the Cooperative Endeavor Agreement with GNO, Inc. for Shelter Improvement Funding. The motion was approved unanimously.

referred to Consent Agenda

Third-Party Administrator of Automobile/General Liability and Workers' Compensation Claims [24-147](#)

Commissioner Daniels moved and Commissioner Colin seconded to approve the Third-Party Administrator of Automobile/General Liability and Workers' Compensation Claims. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 25-006

Changes to the Office of Internal Audit and Compliance's Internal Audit Charter [24-150](#)

Commissioner Daniels moved and Commissioner Colin seconded to approve the Changes to the Office of Internal Audit and Compliance's Internal Audit Charter. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 25-008

B. Grants:

FY25 PROTECT Grant Resilience Improvement Application/Bus Shelter Installations [24-143](#)

The Chief Planning & Capital Projects Officer reported that this grant was for the expansion of shelters and once the budget is reviewed the retrofitting of existing shelters will be determined.

Commissioner Colin stated that he wants to make sure that these new

shelters were going to enhance the riders' experience and not become a nuisance to the public. The CEO stated that RTA works with the City of New Orleans when the homeless take up residence in the shelters. Commissioner Walton added that he would like to have all the shelters with the same look. It was also reported that all the extra shelters that are taken off the routes are placed into storage.

Commissioner Colin moved and Commissioner Daniels seconded to approve the FY25 Protect Grant Resilience Improvement Application/Bus Shelter Installations. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 25-005

11. New Business

None.

12. Audience Questions & Comments

Commissioner Daniels moved and Commissioner Colin seconded to adjourn the Finance Committee Meeting of January 9, 2025. The motion was adjourned unanimously.

adjourned

[01.09.25 Fin Meeting PowerPoint]

[25-006](#)

13. Adjournment