

## **PROCUREMENT SUMMARY-IFB 2021-034**

### **REQUIREMENTS**

A Board approved Agenda for Authorization to Solicit dated September 29, 2021 with attached technical specifications was received by Procurement to procure Replacement of DumpTruck Unit. There was a no DBE goal established for this solicitation per the RTA Routing Sheet.

#### **Procurement Policy:**

The Independent Cost Estimate for this procurement is \$135,682.00, which exceeds the Small Purchase threshold of \$100,000.00 therefore in compliance with the Regional Transit Authority of New Orleans Procurement Policies and Procedures Manual, Section VII.B. This procurement shall be conducted through formal advertisement (competitive means).

#### **Procurement Method:**

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

### **SOLICITATION**

Invitation for Bids (IFB) No. 2021-034 Public Notice was published in the The Advocate. The Public Notice and the IFB 2021-034 were posted on the RTA website beginning 11/16/2021. The IFB submittal deadline was 12/14/2021 at 2:30 pm.

### **IFB SUBMITTAL**

Bid Opening was held on 12/14/2021 at 2:30 pm. Briana Howze handled the receipt of all submissions received.

### **DETERMINATION**

The one (1) bid was determined responsive and provided all required certifications.

### **SUBMITTAL ANALYSIS**

<u>Respondents</u>	<u>Pricing</u>
Empire Truck Sales	\$139,984.00

Cost/price analysis was done and found that price is determined fair and reasonable based on market research. A price search was done for similar dump and is attached to the award package.

### **SUMMARY**

Based on the information above the Bids received were prepared and sent to Procurement Director for further review. An Administrative Review Form was prepared by Briana Howze - Procurement Agent.