



**Regional Transit Authority
Award Routing Sheet**

INSTRUCTION: The user department is responsible for providing all information requested below and securing the requisite signatures. Attachments should be prepared in accordance with the RTA Procurement Policy and Procedure Manual.

Attachments (*Indicates required items)	
Solicitation Request Routing Sheet*	Cost or Price Analysis
Administrative Review Form*	Single Bidder Justification
List of Responding Teams w/ subs (DBE)*	Other: _____

A. I have reviewed this form and the attachments provided and by signing below I give authority to the below stated Department Representative to proceed as lead in the procurement process.

Marc Popkin _____
Name

Risk Analyst
Title

8395
Ext.

Marc A. Popkin
Department Head Signature

5-17-2022
Date

B. Name of Project, Service or Product: VARIOUS INSURANCE COVERAGES:
PROPERTY/EXCESS PROPERTY; PUBLIC ENTITY E&O; CRIME; OVERHEAD CATENARY
"OCS"

C. Solicitation Method: IFB RFQ RFP SS TWO-STEP

D. Date of Solicitation Advertisements: FROM _____ TO _____

E. Collection Deadline: _____

F. Number of Responding Firms: 50

G. List of Teams Deemed Non-Responsive (Please provide reason in parenthesis):

RTA General Counsel

Date

H. List of Responding Teams by Technical Evaluation Committee Ranking (Please provide Price/Bid amount in parenthesis if applicable):




Regional Transit Authority Award Routing Sheet

INSTRUCTION: The user department is responsible for providing all information requested below and securing the requisite signatures. Attachments should be prepared in accordance with the RTA Procurement Policy and Procedure Manual.

Attachments (*Indicates required items)	
Solicitation Request Routing Sheet*	Cost or Price Analysis
Administrative Review Form*	Single Bidder Justification
List of Responding Teams w/ subs (DBE)*	Other: _____

A. I have reviewed this form and the attachments provided and by signing below I give authority to the below stated Department Representative to proceed as lead in the procurement process.

<u>Marc Popkin</u>	<u>Risk Analyst</u>	<u>8395</u>
Name	Title	Ext.
		<u>5-17-2022</u>
Department Head Signature		Date

- B. Name of Project, Service or Product: VARIOUS INSURANCE COVERAGES: FLOOD only
- C. Solicitation Method: IFB RFQ RFP SS TWO-STEP
- D. Date of Solicitation Advertisements: FROM _____ TO _____
- E. Collection Deadline: _____
- F. Number of Responding Firms: 1 (WRIGHT NATIONAL FLOOD)
- G. List of Teams Deemed Non-Responsive (Please provide reason in parenthesis):

_____	_____
RTA General Counsel	Date

H. List of Responding Teams by Technical Evaluation Committee Ranking (Please provide Price/Bid amount in parenthesis if applicable):

