



**Regional Transit Authority
SOLE SOURCE JUSTIFICATION FORM
FOR TRANSACTION OVER \$25,000**

FOR PROCUREMENT USE ONLY:

FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately considering the standards of subparagraph 3.i(1)(b) of this Chapter. This procurement can be defined as any contract entered without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. FTA expects this sole source justification to be in writing.

1. The materials/services listed on Requisition number # is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

MANUFACTURER	
Manufacturer Name	Contemporary Machinery & Engineering Services, INC
Manufacturer Address	551 Roberts Rd P.O. Box 7 Flagler Beach, FL 32136
Manufacturer's Dealer/Representative	Jim Smith
Dealer/Representative address and Phone	Jim Smith 386-439-0937

3. Description of the materials/service required, the estimated cost, and required delivery date.

DESCRIPTION	
Materials/Services/Product	Contemporary Machinery & Engineering Services, INC
Estimated Cost	\$189,600.00
Required Delivery Date	August 28, 2025

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system

Contemporary Machinery has proprietary rights to this equipment and must be compatible.

5. Reason for sole-source

Patent, copyright, or proprietary data limits

(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.



Unique Capability or Availability
Unique or Innovative Concept

CERTIFICATION

I certify that statements checked, and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

REQUESTOR	
Request ID #	262
Name	BAILEY, FLOYD JR
Title	DIRECTOR OF RAIL MAINTENANCE
RTA Extention	8460

BAILEY, FLOYD JR

March 14, 2025

Requestor

Date

A. I have reviewed this form and the attachments provided and by signing below I give authority to the above stated department representative to proceed as lead in the procurement process.

Department Head: Ryan Moser

Ryan Moser

March 16 2025

Signature

Date

B. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

Director of Grants/ Federal Compliance : Alisa P Maniger

Alisa P Maniger

March 17 2025

Signature

Date

C. Safety, Security and Emergency Management: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

Chief: Michael J Smith

Michael J Smith

March 17 2025



Signature

Date

Risk Management:

Include Standard Insurance Provisions Only?

true

Include Additional Insurance Requirements Attached ?

false

Risk Management Analyst: Marc L Popkin

Marc L Popkin

Signature

March 19 2025

Date

D. Funding Source:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Multiple Years allocation if required:

Year	Amount
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Total all years	

Estimated Amount: \$189,600.00

Total Estimated Cost: \$189,600.00

Funding Type: Federal

Capital/Grant Project ID: LA 2023-001

Federal Funding	State	Local	Other
\$250,000.00			
Projected Fed Cost	State	Local	Other
\$189,600.00			

FTA Grant IDs	Budget Codes
LA2023-001 - 12.42.06	



Budget Analyst:

Signature

Date

E. DBE/SBE GOAL:

0	% DBE
0	% Small Business

Director of Small Business Development:

Adonis Charles Expose

Adonis Charles Expose

Signature

March 19 2025

Date

DBE/EEO Compliance Manager::

Adonis Charles Expose'

Adonis Charles Expose'

Signature

March 19 2025

Date

F. Information Technology Vetting:

IT Director: Sterlin J Stevens

Sterlin J. Stevens

Signature

March 19, 2025

Date

G. Authorizations: I have reviewed and approved this sole source justification request.

Chief: Ryan Moser

Ryan Moser

Signature

March 17 2025

Date

Director of Procurement: Ronald Gerard Baptiste

Ronald Gerard Baptiste

Signature

March 21 2025

Date

Chief Financial Officer:: Required if Total Cost above \$15K

Gizelle Johnson-Banks

Gizelle Johnson-Banks

Signature

March 23 2025

Date

Chief Executive Officer:: Required if Total Cost above \$50K



Lona Edwards Hankins

Lona Edwards Hankins

Signature

March 24 2025

Date
