



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Virtual Meeting Agenda - Final-revised

Thursday, April 8, 2021

11:00 AM

Virtual

The New Orleans Regional Transit Authority does hereby certify that it is unable to hold a commission meeting under regular quorum requirements due to Covid-19. On authority of the Governor under Section 2 of Proclamation Number 84 JBE 2020, the next Commission meeting will be held via telephone and/or video conference on Thursday, April 8, 2021 at 11:00 am. All efforts will be made to provide for observation and input by members of the public.

1. Call To Order

2. Roll Call

3. Consideration of Meeting Minutes

[Meeting Minutes for February 11, 2021]

[21-047](#)

[Meeting Minutes for March 11, 2021]

[21-046](#)

4. Committee Chairman's Report

5. Chief Executive Officer's Report

6. Chief Financial Officer's Report

6a. [February 2021 Financials]

21-049

7. Infrastructure & Planning Report

8. DBE Report

9. Procurements

9a. New Flyer Proprietary Parts

[21-029](#)

9b. CARES Act Funding

[21-032](#)

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- 9c.** Louisiana Compliance Questionnaire [21-039](#)
- 9d.** Resolution to Ratify Purchase of Inventory [21-040](#)
- 9e.** [Amendment of ADP Contract-Deferral is requested until May 13, 2021
Committee Meeting.] [21-045](#)
- 10. New Business**
- 10a.** Connecting Communities-NORTA Bus Rapid Transit (BRT) Planning Project **21-038**
- 11. Audience Questions & Comments**
- 12. Adjournment**



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-047

Board of Commissioners

[Meeting Minutes for February 11, 2021]



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, February 11, 2021

11:00 AM

Zoom

1. Call To Order

Meeting was called to order at 9:06 a.m.

2. Roll Call

Present: Commissioner Mark Raymond, Art Walton, Walt Tillery
and Sharon Wegner

Absent: Mostofa Sarwar

3. Consideration of Meeting Minutes

[Finance Committee Meeting Minutes from January 14, 2021]

[21-010](#)

adopted

4. Committee Chairman's Report

None

5. RTA Chief Executive Officer's Report

None

6. Chief Financial Officer's Report

7. Financial Statements - December

Gizelle Banks reported that for the month of December Passenger Revenue was \$481,000, General Use Sales Tax was \$4.9 Million, State and Motor Vehicle Sales Tax \$16,000, Hotel and Motel Sales Tax \$91,000 and other revenue was \$161,000 for a total of Operating Revenue was \$5.9 Million for the month of December.

Gizelle Banks reported that Operating Expenses budgeted was \$9.1 Million and currently at \$7.2 Million for the month and \$1.9 under budget.

Gizelle Banks reported that Services Line Item was under budget and Casual and Liability was a little over budget due to the additional reserve that was put aside. The Operating Revenue for the month was at \$1.3 Million.

Gizelle Banks reported that the TMSEL Legacy and Maritime Operations Costs and the TMSEL Legacy Cost was \$130,000 a little under budget and the Maritime Operations was \$2 Million and some of the CARE Act funding was used for Maritime Operations.

Gizelle Banks reported that Government Operating Assistance was at \$1.6 Million and the RTA was awarded \$43 Million in CARES Act funding and to date used \$36 Million and the Net Revenue for the month before Capital Expenditures is \$149,000.

Gizelle Banks reported that Capital Expenditures and Principal on Long Term Debt was \$823,000 and the refinancing of the debt has given the RTA some savings.

Commissioner Raymond stated that the RTA was under budget on expenses of a total of \$5.6 Million and over the revised projections for Operating Revenues and the RTA made improvements in service and did an emphasis on people and bringing people together and delivering the service that people needed

Commissioner Wegner stated that the RTA has \$9.3 Million ins surplus still have \$6 Million in the CARES Act and \$30 Million in reserves.

8. Procurement Items:

- a. Rampart Streetcar Line: Emergency Recovery Project: Amend AECOM Engineering's Contract

[21-006](#)

Lona Edwards Hankins reported that the funds would come from the developer or the insurance companies and the construction cost is higher at \$2.3 Million.

In response to Commissioner Wegner, Lona Edwards Hankins stated that there was a typo in the Board Summary and the Construction Work would be bided out to the public and brought before the Board the amendment for the AECOM contract was from \$63,000 to \$190,000 for Engineering work.

In response to Commissioner Walton, Lona Edwards Hankins stated that this relates only to the line.

In response to Commissioner Walton, Alex Wiggins stated that this way would allow the RTA to restore the line quickly and the RTA would receive the money from the either the developer and/or insurance company.

In response to Commissioner Walton, Alex Wiggins stated that an Independent Cost Estimate will be done for this project and once the bids get in staff will know the estimated construction cost and staff will bring this to the Board for approval.

In response to Commissioner Walton, Alex Wiggins stated that the cars on the Canal Street Line are already handicapped assessable. In response to Commissioner Wegner, Alex Wiggins stated that this project was not to exceed \$190,000.

referred to Consent Agenda

Enactment No: 21-008

b. Bus Remanufactured and Overhauled Engines

21-008

In response to Commissioner Wegner, Alex Wiggins stated that the engines has a lifecycle but currently the RTA does not have the staff to do this work in-house.

In response to Commissioner Walton, Alex Wiggins stated that this was an not to exceed contract of \$1 Million and the range for one engine is between \$40,000 and \$50,000.

referred to Consent Agenda

Enactment No: 21-009

9. New Business

None

10. Audience Questions & Comments

Alex Posorske stated that he was really impressed with the RTA's Financials and things was looking good with the federal assistance and he would like to know when will the RTA go back to 100% service.

Alex Wiggins reported that the RTA was working with stakeholder in the industry at what point can the RTA can return to full service and once the community is vaccinated at a greater extent.

Commissioner Wegner stated that a lot of people in the hospitality industry is still out of work and not using the services of the RTA.

Alex Wiggins reported that the entire transportation industry was looking at the Fall for things to return to a normal pace.

Commissioner Neal stated that the RTA would start rebuilding the infrastructure that was affect by the Hare Rock.

Gizelle Banks reported that from March to December the RTA used \$37 Million from the CARES ACT and the RTA would need the carry over monies from the CARES ACT.

11. Adjournment

adjourned



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-046

Board of Commissioners

[Meeting Minutes for March 11, 2021]



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, March 11, 2021

11:00 AM

RTA Board Room

The New Orleans Regional Transit Authority does hereby certify that it is unable to hold a commission meeting under regular quorum requirements due to Covid-19. On authority of the Governor under Section 2 of Proclamation Number 84 JBE 2020, the next Commission meeting will be held via telephone and/or video conference on Tuesday, March 23, 2021 at 10:00 am. All efforts will be made to provide for observation and input by members of the public.

1. Call To Order

The meeting was called to order at 11:23 a.m.

2. Roll Call

Present: Commissioner Mark Raymond, Art Walton, Walt Tillery,
Mostofa Sarwar and Sharon Wegner

Absent:

3. Consideration of Meeting Minutes

Deferred

4. Committee Chairman's Report

No Report.

5. RTA Chief Executive Officer's Report

Alex Wiggins reported that staff wanted to thank RTA partnership with the City and the State for helping with the welfare of the RTA's employees because about a week ago the Paratransit Operators were prioritized to receive the COVID Vaccine and over 60% of the operators has taken the vaccine and the RTA continues to work with the State for the closed pod vaccine.

Alex Wiggins reported that the employees were taking part in a survey to see who was

vaccinated and who are going to opt out of taking the vaccine.

Alex Wiggins reported that next week the RTA was hosting Iconic Women in Transportation as part of the celebration of Women's History Month. The panelists are three fantastic leaders in transportation one was our very own Lona Hankins, Deputy CEO, of Infrastructure and Planning and the other two panelists are Carolyn Flowers, Managing Principal and Partner, InfraStrategies LLC., and Grace Crunican, Consultant, Crunican, LLC., Retired General Manager of Bay Area Rapid Transit (BART).

Alex Wiggins reported that the region was making great progress and making great trends with the Sales Tax Revenue and the RTA should be up and running fully by the fall and staff was going to bring before the Board was a Restoration Plan that would include the recommendations made in the New Links Plan.

Alex Wiggins reported that he was asking for the Board to allow staff to study how to make the burden light on the riders that use the monthly Passes by a temporary reduction of the monthly transit pass, introducing a low or no cost monthly pass for seniors, introducing a low or no cost monthly pass for the students 18 and younger and the monthly pass will include all travel modes. If this is marketed effectively this would actually increase revenue and ridership by offering a more competitive monthly pass to riders and a Title VI Analysis may need to be done.

Alex Wiggins reported that staff would like to conduct a Fare Structure Analysis and lay the groundwork for Regional Fare Integration with our transit partners as the RTA implement New Links to make sure the riders has a seamlessly ride between the two transit agencies and the streetcar offers the best tour of the city of \$1.25 and that a study should be done to find that correct fare would likely to come before the Board in May with recommendations.

Commissioner Wegner stated that she was interested in the Fare Study and the discounted monthly pass for seniors and the fare reduction for the school kids and tying in an education training program.

In response to Commissioner Walton, Alex Wiggins stated that management has hired some very experienced staff as part of the finance team that have the experience in doing this type of work so I am very confident that this work can be done in-house.

Commissioner Wegner stated that staff should keep in mind the New Links Study.

6. Chief Financial Officer's Report

7. Financial Statements - January

7a. [January Financials]

21-031

Gizelle Banks reported the adverse impact of the COVID-19 pandemic on Operating Revenues was reflected in the prior year-to-current year comparisons. Passenger Fares continue to fall short of projections and highlighting this month's activity, however is the amount by which General Sales Tax Revenues

outperformed the budget - by \$1.3 Million.

Gizelle Banks reported that Operating Revenues of the \$6.9 Million 83% or \$5.7 Million was derived from General Use Sales Tax.

Gizelle Banks Labor and Fringe Benefits is the largest expenditure, comprising 70% of this month's actual expenses. For this line item did not include the lump sum discretionary payment, some pension benefits, the 3% cost of living adjustment and full staffing, creating a large positive budget variance. The contrast in prior year and current year results for Labor and Fringe Benefits and Services are directly related to the transition from the O&M contractual arrangement with Transdev to 100% in-house operations.

Gizelle Banks Operating Expenses of \$6.8 Million were \$2.8 Million under the budgeted amount of \$9.6 Million for the month of January. The prior year actual totaled \$8.4 Million.

Gizelle Banks reported that the TMSEL Legacy Costs for the month exceeds both the budget and prior year actuals.

Gizelle Banks reported that the Net Revenue reported a positive \$1.3 Million in Net Revenue largely because Operating Revenues kept the pace with Operating Expenses. This was compared with \$713k in CY20. Government Assistance include: Preventative Maintenance, Cares Act funding and State Parish Transportation fund totaled \$1.5 Million for January and the Total Net revenue after Capital Expenditure and Debt Service is \$662,827.

Gizelle Banks reported that the actual ridership slumped by 10.6% or 62K passengers when compared to the budget. The prior year results are pre-COVID as illustrated graphically the drastic difference in ridership.

In response to Commissioner Walton, Gizelle Banks reported that the CARES Act can be used for General Operating Revenue.

8. Procurement

8 a. Procurement Status Report

None

8 b. RTA Randolph Building Sewer Repairs

[21-013](#)

Commissioner Wegner moved and Commissioner Walton seconded to approve the RTA Randolph Building Sewer Repairs to Industrial and Mechanical Contract. The motion was passed unanimously.
approved

Aye: Commissioner Raymond, Commissioner Walton,
Commissioner Tillery, Commissioner Sarwar and
Commissioner Wegner

Absent:

8 c. Approval of Routematch Contract [21-019](#)

Commissioner Wegner moved and Commissioner Walton seconded to approve the Route Match Contract. The Motion was approved unanimously.

In response to Commissioner Walton, Alex Wiggins reported that this was the initial purchase of the software.
approved

Aye: Commissioner Raymond, Commissioner Walton,
Commissioner Tillery, Commissioner Sarwar and
Commissioner Wegner

Absent:

9. New Business

None

10. Audience Questions & Comments

Valerie Jefferson stated that she would like to thank Commissioner Wegner for speaking up for the Operators and Thomas Stringer did add the operators to the planning committee and there was an issue with an Operator and Robert Hickman did handle the issue.

Alex Posorske stated that the riders was excited about the Fare Study and he would like the RTA to look at other ideas such as Pay-As-You -Go Fares and the RTA need to eliminate transfer fees and also look into eliminating the transfer fees between the RTA and Jefferson Parish.

11. Adjournment

adjourned

Aye: Commissioner Raymond, Commissioner Walton,
Commissioner Tillery, Commissioner Sarwar and
Commissioner Wegner

Absent:



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-049

Finance Committee

[February 2021 Financials]

**February 2021
Analysis of Financials**

Budget	Actuals	\$ Variance	% Var.	Explanation of Variance
<u>Passenger Revenue</u>				
1,203,555	955,223	(248,332)	(20.63%)	Passenger Fares were 20.6% (\$248k) below projections through February 2021 and ridership was 12.7% (142k) under budget. Pass Sales were also 20.6% (\$241k) under projections. The recovery from the COVID19 pandemic has been slower than anticipated through February.
<u>Sales Tax</u>				
10,155,635	11,005,215	849,580	8.37%	Actual CNO sales tax collections for January have been received. These collections reflect a \$507k positive variance (11.1%). When compared to January 2020 these collections reflect a \$1.7m disparity (25.6%).
<u>Labor and Fringe Benefits</u>				
12,700,860	11,661,870	1,038,990	8.18%	Labor and Fringes are below projections, \$1.0m (8.2%). February was the second full month post-transition for all employees, and a thorough review and analysis for these two line items is in process. There are several known factors that contributed to the sizable positive variance and are being corrected. The non-discretionary company contribution lump sum payment, a large portion of pension costs and the 3% cost of living adjustment were not included in the two months' of actuals. In addition, the budget represents full staffing while there some position vacancies throughout the organization.
<u>Services</u>				
1,712,234	1,078,045	634,189	37.04%	Almost all line items comprising Services are under budget. However, Professional/Technical Services contributed 460k to this expense shortfall. Most line items included in Professional/Technical Services (Legal Fees, Consultants, Other Outside Services, etc.) were under budget in February.
<u>Materials and Supplies</u>				
1,413,162	1,177,168	235,994	16.70%	Diesel fuel prices for the month of February were budgeted at \$2.05/gal. (excl. \$0.21/gal. tax). Actual diesel fuel prices for February averaged \$1.85/gal. (before taxes), which was \$0.20/gal. under budget but \$0.22/gal. more than the average price for January. Diesel fuel consumption for February was 49,400 gallons under budget.
<u>Miscellaneous</u>				
86,903	36,928	49,975	57.51%	All line items comprising Miscellaneous Expenses are under budget through February but Travel and Meeting which includes the training budget was the primary reason comprising \$41k, 82% of the \$50k positive variance.

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
February 28, 2021
Unaudited**

	Current Month				Year to Date				CY2021 Annual Budget
	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	<u>Budget</u>	<u>Actual</u>	<u>\$ Var.</u>	<u>%Var.</u>	
Operating Revenues									
Passenger Fares	582,129	456,417	(125,712)	(21.60%)	1,203,555	955,223	(248,332)	(20.63%)	9,528,536
General Use Sales Tax	4,486,381	4,131,974	(354,407)	(7.90%)	9,818,059	9,839,368	1,021,309	11.58%	61,881,115
State Motor Vehicle Sales Tax	439,084	439,084	0	0.00%	863,027	863,027	0	0.00%	6,056,330
Hotel/Motel Sales Tax	241,436	151,229	(90,207)	(37.36%)	474,546	302,820	(171,726)	(36.19%)	3,330,146
Other Revenue	113,399	144,943	31,544	27.82%	223,798	238,801	15,003	6.70%	1,574,550
Total Operating Revenues	5,862,429	5,323,647	(538,782)	(9.19%)	11,582,985	12,199,239	616,254	5.32%	82,370,677
Operating Expenses									
Labor and Fringe Benefits	5,517,832	6,871,903	(1,354,071)	(24.54%)	12,700,860	11,661,870	1,038,990	8.18%	71,991,388
Services	856,167	383,531	472,636	55.20%	1,712,234	1,078,045	634,189	37.04%	10,281,940
Materials and Supplies	682,356	593,933	88,423	12.96%	1,413,162	1,177,168	235,994	16.70%	8,670,177
Utilities	141,774	127,641	14,133	9.97%	278,445	252,181	24,264	8.78%	1,483,860
Casualty & Liability	652,330	614,635	37,695	5.78%	1,304,660	1,242,235	62,425	4.78%	7,974,400
Taxes	33,690	23,433	10,257	30.44%	69,823	46,568	23,255	33.31%	430,958
Miscellaneous	42,852	26,457	16,395	38.26%	88,903	36,928	49,975	57.51%	672,205
Leases and Rentals	15,009	17,729	(2,720)	(18.12%)	30,018	35,331	(5,313)	(17.70%)	180,108
Total Operating Expenses (excl. Depr.)	7,942,010	8,659,262	(717,252)	(9.03%)	17,594,105	15,530,325	2,063,780	11.73%	101,685,036
Net Operating Revenue	(2,079,581)	(3,335,615)	(1,256,034)	60.40%	(6,011,120)	(3,331,087)	2,680,033	(44.58%)	(19,314,359)
TMSEL Legacy Costs									
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%	0
TMSEL Health Benefit Costs	114,750	134,879	(20,129)	(17.54%)	230,500	308,575	(78,075)	(33.87%)	1,379,000
TMSEL Workers' Compensation Costs	17,500	22,356	(4,856)	(27.75%)	35,000	32,043	2,957	8.45%	210,000
TMSEL All Other Costs	44,900	43,649	1,251	2.79%	89,800	87,298	2,502	2.79%	540,000
Total TMSEL Legacy Costs	177,150	200,884	(23,734)	(13.40%)	355,300	427,916	(72,616)	(20.44%)	2,129,000
Net Revenue (Before Gov't. Asst.)	(2,256,731)	(3,536,500)	(1,279,769)	56.71%	(6,366,420)	(3,759,003)	2,607,417	(40.96%)	(21,443,359)
Maritime Operations									
Passenger Fares	48,470	59,467	10,997	22.69%	78,535	127,307	48,772	62.10%	651,232
Labor and Fringe Benefits	(28,397)	(25,439)	(2,958)	10.42%	(70,705)	(32,649)	(38,056)	53.82%	(368,088)
Services	(318,338)	(605,064)	286,726	(90.07%)	(675,242)	(1,481,717)	806,475	(119.43%)	(4,074,842)
Materials and Supplies	(80,155)	(15,267)	(64,888)	80.95%	(173,630)	69,942	(243,572)	140.28%	(1,049,865)
Casualty and Liability	(105,986)	0	(105,986)	100.00%	(211,972)	0	(211,972)	100.00%	(1,271,823)
Other Operating Expenses	(29)	(136)	107	(367.76%)	(63)	(306)	243	(385.79%)	(382)
Grant Expenses	(940,777)	(509,613)	(431,164)	45.83%	(1,851,554)	(554,456)	(1,297,098)	70.05%	(11,139,306)
CARES Act Funding	0	0	0	0.00%	0	0	0	0.00%	0
Preventive Maintenance	0	0	0	0.00%	0	0	0	0.00%	0
Grant Revenues	723,314	388,135	(335,179)	(46.34%)	1,422,628	401,724	(1,020,904)	(71.76%)	8,559,739
State Subsidy	701,898	707,916	6,018	0.86%	1,482,003	1,470,154	(11,849)	(0.80%)	8,693,335
Total Maritime Operations	0	0	0	0.00%	0	0	0	0.00%	0
Government Operating Assistance									
Preventive Maintenance	1,126,830	1,076,910	(49,920)	(4.43%)	2,253,659	2,439,713	186,054	8.26%	13,521,954
State Parish Transportation	162,798	162,798	0	0.00%	325,596	325,596	0	0.00%	1,953,576
CARES Act Funding	1,101,147	0	(1,101,147)	(100.00%)	2,202,295	0	(2,202,295)	(100.00%)	13,213,771
Total Government Operating Assistance	2,390,775	1,239,708	(1,151,067)	(48.15%)	4,781,550	2,765,309	(2,016,241)	(42.17%)	28,689,301
Net Revenue (After Gov't. Asst.)	134,044	(2,296,792)	(2,430,836)	(1813.46%)	(1,584,870)	(993,693)	591,177	(37.30%)	7,245,942

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
BUDGET TO ACTUAL COMPARISON
February 28, 2021
Unaudited**

	Current Month				Year to Date				CY2021 Annual Budget
	Budget	Actual	\$ Var.	%Var.	Budget	Actual	\$ Var.	%Var.	
Net Revenue (After Gov't. Asst.)	134,044	(2,296,792)	(2,430,836)	-1813.46%	(1,584,870)	(993,693)	591,177	-37.30%	7,245,942
Government Non-Operating Rev. (Exp.)									
Federal - Capital	1,068,982	101,245	(967,737)	(90.53%)	2,165,063	357,826	(1,807,237)	(83.47%)	12,477,693
Local - Capital	339,921	47,400	(292,522)	(86.06%)	689,743	(206,542)	(896,285)	(129.94%)	3,994,651
Capital Expenditures	(1,408,903)	(148,644)	1,260,259	(89.45%)	(2,854,806)	(151,284)	2,703,522	(94.70%)	(16,472,344)
FEMA Project Worksheets	5,000	0	(5,000)	(100.00%)	10,000	(38,100)	(48,100)	(481.00%)	1,058,160
FEMA Project Worksheet Expenditures	(5,000)	0	5,000	(100.00%)	(10,000)	38,100	48,100	(481.00%)	(1,073,200)
Total Gov't. Non-Operating Rev. (Exp.)	0	0	0	0.00%	0	0	0	0.00%	(15,040)
Total Revenues (Expenses) Before Capital Expenditures and Debt	134,044	(2,296,792)	(2,430,836)	(1813.46%)	(1,584,870)	(993,693)	591,177	(37.30%)	7,230,902
Capital Expenditures									
Interest Income - Capital (bonds)	0	5,094	5,094	100.00%	0	10,646	10,646	100.00%	0
Debt Service	(671,770)	(661,570)	10,200	1.52%	(1,343,540)	(1,323,139)	20,401	1.52%	(8,061,240)
Total Capital Expenditures	(671,770)	(656,475)	15,295	2.28%	(1,343,540)	(1,312,493)	31,047	2.31%	(8,061,240)
Net Revenue less Capital Expenditures and Principal on Long Term Debt	(537,726)	(2,953,267)	(2,415,541)	(449.21%)	(2,928,410)	(2,306,187)	622,223	21.25%	(830,338)
Other Funding Sources									
Restricted Operating / Capital Reserve	537,726	2,953,267	(2,415,541)	(449.21%)	2,928,410	2,306,187	622,223	21.25%	830,338
Total Other Funding	537,726	2,953,267	(2,415,541)	(449.21%)	2,928,410	2,306,187	622,223	21.25%	830,338
Net Revenue / Expense	0	0	0	0.00%	0	0	0	0.00%	0
Depreciation - Local	110,000	94,288	15,712	14.28%	220,000	188,575	31,425	14.28%	1,320,000
Depreciation - Federal	1,850,000	1,727,050	122,950	6.65%	3,700,000	3,545,160	154,840	4.18%	22,200,000
Total Depreciation	1,960,000	1,821,338	138,662	7.07%	3,920,000	3,733,735	186,265	4.75%	23,520,000

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
February 28, 2021
Unaudited**

	Current Month				Year to Date			
	Prior Yr.	Current Yr.	\$ Var.	%Var.	Prior Yr.	Current Yr.	\$ Var.	%Var.
Operating Revenues								
Passenger Fares	1,196,043	456,417	(739,626)	(61.84%)	2,482,246	955,223	(1,527,023)	(61.52%)
General Use Sales Tax	6,680,916	4,131,974	(2,548,942)	(38.15%)	12,436,457	9,839,368	(2,597,089)	(20.88%)
State Motor Vehicle Sales Tax	385,384	439,084	53,700	13.93%	806,051	863,027	56,976	7.07%
Hotel/Motel Sales Tax	855,936	151,229	(704,707)	(82.33%)	1,441,487	302,820	(1,138,667)	(78.99%)
Other Revenue	178,588	144,943	(33,645)	(18.84%)	330,847	238,801	(92,046)	(27.82%)
Total Operating Revenues	9,296,867	5,323,647	(3,973,220)	(42.74%)	17,497,088	12,199,239	(5,297,849)	(30.28%)
Operating Expenses								
Labor and Fringe Benefits	613,301	6,871,903	(6,258,602)	(1020.48%)	1,242,229	11,661,670	(10,419,642)	(838.79%)
Services	7,231,012	383,531	6,847,481	94.70%	13,942,574	1,078,045	12,864,529	92.27%
Materials and Supplies	273,001	593,933	(320,932)	(117.56%)	605,351	1,177,168	(571,817)	(94.46%)
Utilities	125,535	127,641	(2,105)	(1.68%)	251,932	252,181	(250)	(0.10%)
Casualty & Liability	552,824	614,635	(61,811)	(11.18%)	1,105,648	1,242,235	(136,587)	(12.35%)
Taxes	33,209	23,433	9,776	29.44%	71,106	46,568	24,538	34.51%
Miscellaneous	9,170	26,457	(17,287)	(188.50%)	35,457	36,928	(1,471)	(4.15%)
Leases and Rentals	5,010	17,729	(12,719)	(253.88%)	10,011	35,331	(25,320)	(252.93%)
Total Operating Expenses (excl. Depr.)	8,843,063	8,659,262	183,801	2.08%	17,264,306	15,530,325	1,733,981	10.04%
Net Operating Revenue	453,804	(3,335,615)	(3,789,419)	(835.03%)	232,782	(3,331,087)	(3,563,869)	(1530.99%)
TMSEL Legacy Costs								
TMSEL Pension Costs	0	0	0	0.00%	0	0	0	0.00%
TMSEL Health Benefit Costs	99,841	134,879	35,039	35.09%	308,993	308,575	(418)	(0.14%)
TMSEL Workers' Compensation Costs	20,819	22,356	1,537	7.38%	33,745	32,043	(1,702)	(5.04%)
TMSEL All Other Costs	87,029	43,649	(43,380)	(49.85%)	69,792	87,298	17,507	25.08%
Total TMSEL Legacy Costs	207,689	200,884	(6,805)	(3.28%)	412,529	427,916	15,387	3.73%
Net Revenue (Before Gov't. Asst.)	246,115	(3,536,500)	(3,782,615)	(1536.93%)	(179,747)	(3,759,003)	(3,579,255)	1991.27%
Maritime Operations								
Passenger Fares	118,982	59,467	(59,515)	(50.02%)	170,773	127,307	(43,466)	(25.45%)
Labor and Fringe Benefits	0	(25,439)	(25,439)	100.00%	0	(32,649)	(32,649)	(100.00%)
Services	(1,158,815)	(605,064)	553,751	(47.79%)	(2,028,648)	(1,481,717)	546,932	(26.96%)
Materials and Supplies	(35,203)	(15,267)	19,936	(56.63%)	(64,669)	69,942	134,612	(208.15%)
Casualty and Liability	0	0	0	0.00%	0	0	0	0.00%
Other Operating Expenses	(93)	(136)	(42)	45.61%	(144)	(306)	(162)	112.67%
Grant Expenses	(27,934)	(509,613)	(481,679)	1724.35%	(27,934)	(554,456)	(526,522)	1884.88%
CARES Act Funding	0	0	0	0.00%	0	0	0	0.00%
Preventive Maintenance	0	0	0	0.00%	0	0	0	0.00%
Grant Revenues	0	388,135	388,135	100.00%	0	401,724	401,724	100.00%
State Subsidy	1,103,063	707,916	(395,147)	(35.82%)	1,950,623	1,470,154	(480,469)	(24.63%)
Total Maritime Operations	0	0	0	0.00%	0	0	0	0.00%
Government Operating Assistance								
Preventive Maintenance	976,259	1,076,910	100,650	10.31%	1,952,519	2,439,713	487,194	24.95%
State Parish Transportation	162,798	162,798	0	0.00%	325,596	325,596	0	0.00%
CARES Act Funding	0	0	0	0.00%	0	0	0	0.00%
Total Government Operating Assistance	1,139,057	1,239,708	100,650	8.84%	2,278,115	2,765,309	487,194	21.39%
Net Revenue (After Gov't. Asst.)	1,385,172	(2,296,792)	(3,681,964)	(265.81%)	2,098,368	(993,693)	(3,092,061)	(147.36%)

**REGIONAL TRANSIT AUTHORITY
CONSOLIDATED INCOME STATEMENT
ACTUAL TO ACTUAL COMPARISON
February 28, 2021
Unaudited**

	Current Month				Year to Date			
	Prior Yr.	Current Yr.	\$ Var.	%Var.	Prior Yr.	Current Yr.	\$ Var.	%Var.
Net Revenue (After Gov't. Asst.)	<u>1,385,172</u>	<u>(2,296,792)</u>	<u>(3,681,964)</u>	<u>-265.81%</u>	<u>2,098,368</u>	<u>(993,693)</u>	<u>(3,092,061)</u>	<u>-147.36%</u>
Government Non-Operating Rev. (Exp.)								
Federal - Capital	80,362	101,245	20,882	25.99%	151,929	357,826	205,897	135.52%
Local - Capital	82,911	47,400	(35,511)	(42.83%)	100,802	(206,542)	(307,344)	(304.90%)
Capital Expenditures	(163,273)	(148,644)	14,629	(8.96%)	(252,731)	(151,284)	101,447	(40.14%)
FEMA Project Worksheets	(2,005)	0	2,005	(100.00%)	0	(38,100)	(38,100)	0.00%
FEMA Project Worksheets Expenditures	0	0	0	0.00%	0	38,100	38,100	0.00%
Total Gov't. Non-Operating Rev. (Exp.)	<u>(2,005)</u>	<u>0</u>	<u>2,005</u>	<u>0.00%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Revenues (Expenses) Before Capital Expenditures and Debt	<u>1,383,167</u>	<u>(2,296,792)</u>	<u>(3,679,959)</u>	<u>(266.05%)</u>	<u>2,098,368</u>	<u>(993,693)</u>	<u>(3,092,061)</u>	<u>(147.36%)</u>
Capital Expenditures								
Interest Income - Capital (bonds)	58,786	5,094	(53,692)	(91.33%)	102,401	10,646	(91,755)	(89.60%)
Debt Service	(1,187,464)	(661,570)	525,894	(44.29%)	(2,377,139)	(1,323,139)	(1,054,000)	44.34%
Total Capital Expenditures	<u>(1,128,678)</u>	<u>(656,475)</u>	<u>472,202</u>	<u>(41.84%)</u>	<u>(2,274,739)</u>	<u>(1,312,493)</u>	<u>962,245</u>	<u>(42.30%)</u>
Net Revenue less Capital Expenditures and Principal on Long Term Debt	<u>254,489</u>	<u>(2,953,267)</u>	<u>(3,207,756)</u>	<u>1260.47%</u>	<u>(176,371)</u>	<u>(2,306,187)</u>	<u>(2,129,816)</u>	<u>(1207.58%)</u>
Other Funding Sources								
Restricted Operating / Capital Reserve	(254,489)	2,953,267	3,207,756	(1260.47%)	176,371	2,306,187	2,129,816	1207.58%
Total Other Funding	<u>(254,489)</u>	<u>2,953,267</u>	<u>3,207,756</u>	<u>(1260.47%)</u>	<u>176,371</u>	<u>2,306,187</u>	<u>2,129,816</u>	<u>1207.58%</u>
Net Revenue / Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Depreciation - Local	94,288	94,288	0	0.00%	188,575	188,575	0	0.00%
Depreciation - Federal	1,799,499	1,727,050	72,449	4.03%	3,598,076	3,545,160	52,916	1.47%
Total Depreciation Expense	<u>1,893,787</u>	<u>1,821,338</u>	<u>72,449</u>	<u>3.83%</u>	<u>3,786,652</u>	<u>3,733,735</u>	<u>52,916</u>	<u>1.40%</u>

REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF FEBRUARY 28, 2021 AND 2020

	2021	2020
ASSETS AND DEFERRED OUTFLOW OF RESOURCES		
CURRENT ASSETS:		
Cash	40,841,227	54,660,349
Accounts Receivable (net)	41,732,992	33,836,739
Prepaid Expenses and other assets	2,550,289	1,815,912
Inventory	563,560	
Total Current Assets	85,688,070	90,313,001
Restricted assets, cash and investments		
Ferry Operating Subsidy	0	0
1991 series bond trustee accounts	4,629,446	2,965,990
2020 series bond trustee accounts	5,378,553	0
2000 series bond trustee accounts	0	6,912,047
2010 series bond trustee accounts	396,017	395,141
Self-Insurance Reserve	1,415,000	1,415,000
Total restricted assets	11,819,015	11,688,178
Net Pension Assets	0	0
Net OPEB Assets	0	0
Property, buildings and equipment, net	273,061,238	282,051,129
Total noncurrent assets	273,061,238	282,051,129
 TOTAL ASSETS	 370,568,321	 384,052,306
 DEFERRED OUTFLOW OF RESOURCES		
Deferred charges - prepaid bond	1,121,879	0
Pension deferrals	10,823,831	10,823,831
OPEB deferrals	1,016,927	1,016,927
Total Deferred Outflows of Resources	12,962,637	11,840,758
 TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	 \$ 383,530,961	 \$ 395,893,066

REGIONAL TRANSIT AUTHORITY
STATEMENT OF NET POSITION
AS OF FEBRUARY 28, 2021 AND 2020

	2021	2020
LIABILITIES, DEFERRED INFLOW OF RESOURCES AND NET POSITION		
CURRENT LIABILITIES (PAYABLE FROM CURRENT ASSETS)		
Accounts payable, accrued expenses, and deferred credits	\$ 25,557,101	36,224,405
Current portion of legal and small claims	3,151,243	3,151,243
Due to Transdev	0	0
Total Current Liabilities (payable from current assets)	28,708,344	39,375,648
CURRENT LIABILITIES (PAYABLE FROM RESTRICTED ASSETS)		
Current portion of accrued bond interest	2,293,949	950,408
Current portion of bonds payable net	0	3,565,433
Current portion of debt service assistance fund loan	0	0
Advanced collection of ferry subsidy	0	4,600,386
Total Current Liabilities (payable from restricted assets)	2,293,949	9,116,227
LONG-TERM LIABILITIES		
Accrued bond interest less current portion	3,146,823	7,464,680
Legal and small claims less current portion	13,360,190	14,663,650
Bonds-Payable less current portion net	99,295,279	75,554,066
Net Pension Liability	32,096,048	32,096,048
Total OPEB Liability	7,737,191	7,737,191
Debt service assistance fund loan less current portion	-	19,768,813
Total long-term liabilities	155,635,530	157,284,448
TOTAL LIABILITIES	186,637,822	205,776,323
DEFERRED INFLOW OF RESOURCES		
Pension Deferrals	25,335	25,335
OPEB Deferrals	835,374	835,374
TOTAL DEFERRED INFLOWS OF RESOURCES	860,709	860,709
NET POSITION		
Invested in capital assets, net of related debt	168,325,187	194,516,542
Restricted for Debt Service	11,819,015	11,688,178
Unrestricted	15,888,227	(16,948,685)
Total net position	196,032,431	189,256,036
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND NET POSITION	\$ 383,530,961	\$ 395,893,066

Regional Transit Authority
Financial Performance Indicators
February 28, 2021
(Excludes Ferry Operations)

	Company-wide		Fixed Route Bus		Streetcar		Paratransit	
	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date	Current Mo.	Year-to-date
Ridership (Unlinked Trips)	458,438	981,624	303,008	666,842	147,008	296,880	8,422	17,902
Total Platform Hours	58,653	123,074	35,065	74,142	14,154	29,736	9,434	19,196
Passenger Revenue	456,417	955,223	297,238	641,212	145,006	284,122	14,173	29,889
Operating Expenses	8,659,262	15,530,325	5,452,213	9,495,311	1,268,253	3,048,696	1,938,796	2,986,318
Operating Cost Per Platform Hour	147.64	126.19	155.49	128.07	89.60	102.53	205.51	155.57
Annual Budgeted Cost Per Platform Hour		141.41		135.21		180.50		118.03
Farebox Recovery Rate	5.27%	6.15%	5.45%	6.75%	11.43%	9.32%	0.73%	1.00%
Operating Cost Per Unlinked Trip	18.89	15.82	17.99	14.24	8.63	10.27	230.21	166.81
Passenger Revenue Per Unlinked Trip	1.00	0.97	0.98	0.96	0.99	0.96	1.68	1.67
Subsidy per Unlinked Trip	17.89	14.85	17.01	13.28	7.64	9.31	228.53	165.14

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

REPORT FOR THE MONTH

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For the Month Ended February 28, 2021	2020	Variance	For the Month Ended February 28, 2021	2020	Variance	For the Month Ended February 28, 2021	2020	Variance	For the Month Ended February 28, 2021	2020	Variance
Ridership (Unlinked Trips)	458,438	1,095,529	(637,091)	303,008	746,668	(443,660)	147,008	331,315	(184,307)	8,422	17,546	(9,124)
Total Platform Hours	58,653	73,061	(14,409)	35,065	47,455	(12,390)	14,154	14,368	(214)	9,434	11,239	(1,805)
Passenger Revenue	456,417	1,196,043	(739,626)	297,238	784,082	(486,844)	145,006	375,781	(230,775)	14,173	36,180	(22,006)
Operating Expenses	8,659,262	8,843,063	(183,801)	5,452,213	5,652,543	(200,331)	1,268,253	2,064,362	(796,108)	1,938,796	1,126,158	812,639
Operating Cost Per Platform Hour	147.64	121.04	26.60	155.49	119.11	36.38	89.60	143.68	(54.08)	205.51	100.20	105.31
Annual Budgeted Cost Per Plat. Hour	141.41	115.28	26.13	135.21	117.02	18.19	180.50	125.12	55.38	118.03	94.56	23.47
Farebox Recovery Rate	5.27%	13.53%	-8.25%	5.45%	13.87%	-8.42%	11.43%	18.20%	-6.77%	0.73%	3.21%	-2.48%
Operating Cost Per Unlinked Trip	18.89	8.07	10.82	17.99	7.57	10.42	8.63	6.23	2.40	230.21	64.18	166.03
Passenger Revenue Per Unlinked Trip	1.00	1.09	(0.09)	0.98	1.05	(0.07)	0.99	1.13	(0.14)	1.68	2.06	(0.38)
Subsidy per Unlinked Trip	17.89	6.98	10.91	17.01	6.52	10.49	7.64	5.10	2.54	228.53	62.12	166.41

**Regional Transit Authority
Financial Performance Indicators
Current to Prior Year Comparison**

YEAR-TO-DATE REPORT

	Company-wide			Fixed Route Bus			Streetcar			Paratransit		
	For 2 Months Ending February 28, 2021	2020	Variance	For 2 Months Ending February 28, 2021	2020	Variance	For 2 Months Ending February 28, 2021	2020	Variance	For 2 Months Ending February 28, 2021	2020	Variance
Ridership (Unlinked Trips)	981,624	2,289,106	(1,307,482)	666,842	1,529,427	(862,585)	296,880	721,566	(424,686)	17,902	38,113	(20,211)
Total Platform Hours	123,074	150,705	(27,631)	74,142	97,293	(23,151)	29,736	29,154	582	19,196	24,258	(5,062)
Passenger Revenue	955,223	2,482,246	(1,527,023)	641,212	1,620,680	(979,468)	284,122	794,839	(510,718)	29,889	66,727	(36,837)
Operating Expenses	15,530,325	17,264,306	(1,733,980)	9,495,311	11,062,703	(1,567,392)	3,048,696	3,940,764	(892,068)	2,986,318	2,260,839	725,479
Operating Cost Per Platform Hour	126.19	114.56	11.63	128.07	113.71	14.36	102.53	135.17	(32.64)	155.57	93.20	62.37
Annual Budgeted Cost Per Plat. Hour	141.41	115.28	26.13	135.21	117.02	18.19	180.50	125.12	55.38	118.03	94.56	23.47
Farebox Recovery Rate	6.15%	14.38%	-8.23%	6.75%	14.65%	-7.90%	9.32%	20.17%	-10.85%	1.00%	2.95%	-1.95%
Operating Cost Per Unlinked Trip	15.82	7.54	8.28	14.24	7.23	7.01	10.27	5.46	4.81	166.81	59.32	107.49
Passenger Revenue Per Unlinked Trip	0.97	1.08	(0.11)	0.96	1.06	(0.10)	0.96	1.10	(0.14)	1.67	1.75	(0.08)
Subsidy per Unlinked Trip	14.85	6.46	8.39	13.28	6.17	7.11	9.31	4.36	4.95	165.14	57.57	107.57



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-029

Finance Committee

New Flyer Proprietary Parts

DESCRIPTION: For the purchase of proprietary bus parts from New Flyer	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to award a contract for the purchase of proprietary bus parts from New Flyer.

ISSUE/BACKGROUND:

There are roughly 1500 parts or 30-35% of our parts installed on our New Flyer and Orion buses (varies by SR) that are considered a sole source, or proprietary. The only place to purchase these proprietary parts is through New Flyer Parts (NFI),t the RTA needs an effective method to procure these parts.

DISCUSSION:

All of our current fixed-route buses contain parts that are proprietary to New Flyer parts (NFI), including our Orion buses. Meaning these parts can only be purchased through NFI. For example, some of these parts could be manufactured by New Flyer, Or a manufacture could produce a part exclusively for New Flyer, thus making NFI the only company available to purchase a specific part from.

NFI acquired Orion's parts division when they went out of business in 2012. There are roughly 30-35% of the parts that are considered a sole source, or proprietary for all of our fixed-route buses. We are limiting the purchases within this scope to solely those that are considered proprietary and cannot be purchased elsewhere, attached is a list of most of those parts and pricing with NFI parts.

The purpose of the purchase order is to put in place the method to procure these proprietary parts from NFI. This request would supply our proprietary parts purchases for two years. It will help to establish a JIT (just in time) inventory and supply chain of these types of parts.

After evaluating expected costs associated with purchasing proprietary parts needed to keep our fleet maintained and running, the best solution is to establish a sole source contract with New Flyer to purchase these parts. Establishing this Sole source purchase order will allow our maintenance department to expediently procure these exclusive parts from New Flyer.

FINANCIAL IMPACT:

The Funding would be through local funding, the expected cost is \$525,000 per year. We are looking

to fund this project for a two-year term and a total funding cost of \$1,050,000.

NEXT STEPS:

When approved to proceed, the team will continue to develop this proposal in accordance with the Notice of Funding and sole Source justification.

ATTACHMENTS:

1. Resolution
2. Sole Source Justification
3. New Flyer Solicitation Request Routing sheet

Prepared By: Ryan Moser
Title: Maintenance Manager

Reviewed By: Raymundo Delgadillo
Title: Director of Bus Maintenance

Reviewed By: Thomas Stringer
Title: Chief Operations Officer



3/22/2021

Alex Wiggins
Chief Executive Officer

Date



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO AWARD A CONTRACT TO NFI PARTS, FOR THE SUPPLY OF
PROPRIETARY BUS PARTS**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, the Board of Commissioners of the Regional Transit Authority (RTA) previously authorized staff to solicit companies that can supply bus parts.

WHEREAS, the staff issued an Sole Source Justification for the acquisition of New Flyer proprietary parts.

WHEREAS, staff evaluated all elements of the sole source in accordance with requirements prescribed by the RTA, Louisiana Public Bid Law, and the Federal Transit Administration; and

WHEREAS, RTA's Disadvantaged Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

WHEREAS, staff evaluated all cost components submitted by vendor and determined the price to be fair and reasonable; and



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

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RESOLUTION NO. _____

Page 2

WHEREAS, it is the opinion of the RTA Board of Commissioners that the NFI Parts is to provide proprietary sole source parts for our Orion and New Flyer buses.

WHEREAS, funding for the above stated project is made available through, local funding (\$1,050,000).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairwoman of the Board, or her designee, is authorized to execute a contract with New Flyer Parts.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE ____ DAY OF ____ .

**FLOZELL DANIELS
CHAIRMAN
BOARD OF COMMISSIONER**

SOLE SOURCE JUSTIFICATION FOR NEW FLYER PARTS

FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately in light of the standards of subparagraph 3.i(1)(b) of this Chapter. FTA expects this sole source justification to be in writing.

1. The materials/services listed on Requisition number 104330 is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

Manufacturer: New Flyer Parts (101298)

Manufacturer:

Manufacturer Address: 7001 Universal Coach Drive Louisville, KY 40258

Manufacturer's Dealer/Representative: Kim Watts

Dealer/Representative Address and Phone Number: 1-800-231-2312 kim.watts@nfi.parts

3. Description of the materials/service required, the estimated cost, and required delivery date.

This request is for the purchase of proprietary Bus parts for fleet repair that is only available through New Flyer. The estimated cost is 525,000 per year. We are looking to fund this project for a term of 2 years and a total funding cost of 1,050,000

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system.

As per manufacture, these specific parts must be purchased directly from New flyer; see the attached documents.

5. Check and fill in all that are applicable:

☐ The material or service must be compatible in all aspects (form, fit, and function) with existing systems presently installed. Describe the equipment you have now and how the new materials/service must coordinate, connect, or interface with the existing system: See attached.

☒ A patent, copyright, or proprietary data limits competition. The proprietary data are described as follows:

☐ These are "direct replacement" parts/components for existing equipment.

☒ Other information to support a sole-source buy:

(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.

1 Unique Capability or Availability. The property or services are available from one source if one of the conditions described below is present:

- ☐ Unique or Innovative Concept. The offeror demonstrates a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to the recipient only from one source and has not in the past been available to the recipient from another source.
- ☒ Patents or Restricted Data Rights. Patent or data rights restrictions preclude competition.
- ☐ Substantial Duplication Costs. In the case of a follow-on contract for the continued development or production of highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in substantial duplication of costs that are not expected to be recovered through competition.
- ☐ Unacceptable Delay. In the case of a follow-on contract for the continued development or production of a highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in unacceptable delays in fulfilling the recipient's needs.

CERTIFICATION

I certify that statements checked and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

Ryan Moser

Requestor

2-23-21
Date

Randy DeFallo
Department Head

2-23-21
Date

Raymond Va
Grants

2-23-21
Date

Korin L. Cantorone
DBE/EEO Compliance Manager

3/1/2021
Date

Kimberly Baptista
Director of Procurement

3/3/21
Date

AS
Chief Financial Officer

3/3/21
Date

CEO
Vice President

3/3/21
Date



1/19/2021

Ryan Moser
Maintenance Manager
2817 Canal Street
New Orleans, LA 70119

In reference to proprietary parts

Dear Mr. Moser,

I am writing to provide a statement of proprietary items as sold by NFI parts

NFIParts™ is the aftermarket support team for New Flyer Industries, a leading manufacturer of transit vehicles in North America.

Employing over 250 administrative and warehouse staff, and supported by our professional external sales force, New Flyer Parts maintains a consistent and stable pattern of growth. Since 1986, our Parts organization has expanded to its current status as the leading transit parts supplier in the U.S. and Canada.

To further diversify and grow our aftermarket parts business, New Flyer acquired Orion from Daimler Buses North America in March, 2013 and North American Bus Industries (NABI) in June, 2013. Combining scale, footprint and overhead has created a robust service infrastructure that continues to provide a high level of service and support to our customers. Orion and NABI parts have been efficiently integrated into New Flyer's business systems and distribution centers in Canada and the U.S.

NFIParts™ is the largest distributor of aftermarket parts in the transit bus industry with five strategically located Parts Distribution Centers (PDCs) representing over 300,000 square feet of warehouse space. This distribution strategy allows us to efficiently serve all of our customers, reduce in-transit times, and support new initiatives such as Supply Chain Solutions.

In further solidifying this statement, there are over 100+ vendor relationships that are established in providing parts which are considered sole source for the New Flyer SRs which you have provided. This would also include our internal partners in the factory and parts warehouses which engage in the manufacture and kitting of several of these items. For the New Flyer SRs, there are roughly 1500 parts per SR or 30%-35% per total parts installed on the bus (varies by SR) which are considered sole source. We are working on providing a clearly defined list of these items for both your New Flyer and Orion products. I have attached an example data pull for the New Flyer SRs 2441 and 2343 for your initial review. Please let me know if you have any questions.

Yours truly,

Brian Hanna
Customer Service Manager, NFI Parts

Part Number	Latest Part Description	Proprietary?	Supplier	Pricing
082120NFA	Nut, Lug Hub Piloted M22	Yes	KUMAR INDUSTRIAL CORPORATION	\$1.64
201584	Plate, Shock Mount	Yes	CHAMP INDUSTRIES CDN	\$24.56
327892	Nut, Hex Lock M14 x 1.5	Yes	MAN TRUCK AND BUS AG	\$3.06
328118	Bumper, Suspension	Yes	STATE INDUSTRIES LTD	\$38.70
348060	Mounting Plate, Bellows	Yes	ASSEMBLY SYSTEMS INC	\$24.36
365460	Bracket, Quick Release Valve	Yes	ACCUFAB METAL WORKS	POR
404146	Screw, Torx Cap M22 x 1.5 x 75	Yes	MAN TRUCK AND BUS AG	\$12.67
494433	Panel, ABS	Yes	SCT WELDING LASER AND MFG CO	\$253.59
543288	Hose, 3808 FL45.1	Yes	AIR HYDRAULIC SYSTEMS INC	\$15.99
5947950	Neoprene, 2" W x .06" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.48
6313074	Screw, Stop M16 x 1.5 x 68	Yes	MAN TRUCK AND BUS AG	\$8.72
6313075	Nut, Hex M16 x 1.5	Yes	NEW FLYER	POR
6313076	Plug	Yes	MAN TRUCK AND BUS AG	\$5.19
6313077	Data Plate	Yes	MAN TRUCK AND BUS AG	\$2.50
6313086	Nipple, Hydraulic Lube Type	Yes	MAN TRUCK AND BUS AG	\$2.99
6313087	Cap, Protective	Yes	MAN TRUCK AND BUS AG	\$0.24
6313255	Puller Cap, Threaded	Yes	MAN TRUCK AND BUS AG	\$130.36
6313256	Cover, Fitting	Yes	MAN TRUCK AND BUS AG	\$274.93
6313258	T-Handle	Yes	MAN TRUCK AND BUS AG	\$90.74
6313261	Bushing, Threaded M115	Yes	MAN TRUCK AND BUS AG	\$216.68
6314711	Multiplier, Torque 1:8	Yes	MAN TRUCK AND BUS AG	\$3,236.70
6317346	Joint Press	Yes	MAN TRUCK AND BUS AG	\$2,759.72
6320073	Mandrel, Guide & Press	Yes	MAN TRUCK AND BUS AG	\$68.61
6344747	Center Link Assembly	Yes	MAN TRUCK AND BUS AG	\$344.73
6344763	Arm, Tie Rod Streetside	Yes	MAN TRUCK AND BUS AG	\$250.55
6344764	Screw, Cylinder Internal M22 x 1.5 x 90	Yes	MAN TRUCK AND BUS AG	\$12.67
6344765	Tie Rod End	Yes	MAN TRUCK AND BUS AG	\$205.35
6344768	Nut, Hex Lock M24 x 1.5	Yes	MAN TRUCK AND BUS AG	\$8.19
6345370	Slotted Nut Spanner Socket	Yes	MAN TRUCK AND BUS AG	\$289.78
6345371	Counter Holder Flange	Yes	MAN TRUCK AND BUS AG	\$444.61
6345375	Removal Flange, Hub Unit	Yes	MAN TRUCK AND BUS AG	\$441.72
6345474	Adapter, Wheel Bolt	Yes	MAN TRUCK AND BUS AG	\$80.70
6345476	Slide Hammer	Yes	MAN TRUCK AND BUS AG	\$356.46
6345479	Holder, Dial Gauge	Yes	MAN TRUCK AND BUS AG	\$429.99
6345695	Pump, Hydraulic	Yes	MAN TRUCK AND BUS AG	\$1,913.00
6346198	King Pin	Yes	MAN TRUCK AND BUS AG	\$88.77

6361057	Arm, Tie Rod Curbside	Yes	MAN TRUCK AND BUS AG	\$250.55
6361058	Arm, Steering Rear Streetside	Yes	MAN TRUCK AND BUS AG	\$557.96
6361062	Bolt, Torx M18 x 1.5 x 60 Black	Yes	MAN TRUCK AND BUS AG	\$8.40
6361225	Lifting Hook	Yes	MAN TRUCK AND BUS AG	\$139.88
6361226	Piston Cylinder, Hollow 200 KN	Yes	MAN TRUCK AND BUS AG	\$1,056.15
6361227	Pressure Piece, Hub Unit Bearing 200 KN	Yes	MAN TRUCK AND BUS AG	\$54.14
6361228	Flange Extractor	Yes	MAN TRUCK AND BUS AG	\$1,932.57
6361229	Plate, Traverse	Yes	MAN TRUCK AND BUS AG	\$148.78
6361230	Rod, Threaded M20 x 270	Yes	MAN TRUCK AND BUS AG	\$33.76
6361231	Nut, Collar M20	Yes	MAN TRUCK AND BUS AG	\$33.21
6361371	Kit, Guide Pin w/Lubricant	Yes	MAN TRUCK AND BUS AG	\$122.01
6361372	Kit, Tappet & Boot	Yes	MAN TRUCK AND BUS AG	\$105.22
6361373	Kit, Multi-Purpose Cap	Yes	MAN TRUCK AND BUS AG	\$90.10
6361378	Nut, Collar Trapezoidal Thd	Yes	MAN TRUCK AND BUS AG	\$21.01
6361379	Spindle, Trapezoidal Thd	Yes	MAN TRUCK AND BUS AG	\$29.06
6361380	Punch, Installer	Yes	MAN TRUCK AND BUS AG	\$45.37
6361381	Sleeve, Installer	Yes	MAN TRUCK AND BUS AG	\$54.85
6361382	Tool, Indenting	Yes	MAN TRUCK AND BUS AG	\$669.27
6361383	Sleeve, Press-in	Yes	MAN TRUCK AND BUS AG	\$129.34
6361384	Sleeve, Centering	Yes	MAN TRUCK AND BUS AG	\$59.45
6361385	Sleeve, Press-in	Yes	MAN TRUCK AND BUS AG	\$43.68
6361386	Sleeve, Press-in	Yes	MAN TRUCK AND BUS AG	\$76.51
6361387	Plate, Adapter	Yes	MAN TRUCK AND BUS AG	\$41.51
6361388	Mounting Fixture	Yes	MAN TRUCK AND BUS AG	\$560.21
6361389	Supporting Fixture	Yes	MAN TRUCK AND BUS AG	\$365.35
6361440	Fork, Press-Off	Yes	MAN TRUCK AND BUS AG	\$154.14
6361441	Sleeve Installer	Yes	MAN TRUCK AND BUS AG	\$394.77
6361442	Bushing Installer	Yes	MAN TRUCK AND BUS AG	\$81.05
6361683	Plug, EBS Port	Yes	MAN TRUCK AND BUS AG	\$17.95
6362405	Torque Adapter, TX100	Yes	MAN TRUCK AND BUS AG	\$126.33
6362406	Retaining Bolt, M8	Yes	MAN TRUCK AND BUS AG	\$22.60
6389180	Torque Multiplier - 1.3.5	Yes	MAN TRUCK AND BUS AG	\$1,470.00
6389181	Flat Cylinder	Yes	MAN TRUCK AND BUS AG	\$920.15
6389186	Socket, Wheel Flange Bolt	Yes	MAN TRUCK AND BUS AG	\$157.16
6392519	Gauge, Feeler	Yes	MAN TRUCK AND BUS AG	\$19.41
6402102	Brace, Front Wheel Flange	Yes	MAN TRUCK AND BUS AG	\$109.94
6402104	Pin, Connecting	Yes	MAN TRUCK AND BUS AG	\$1.98
6402105	O-Ring, Rubber 42mm	Yes	MAN TRUCK AND BUS AG	\$5.63

338677	Bracket, Shock Mount Rear Fore Curbide	Yes	MACKOW INDUSTRIES	\$156.98
340918	Bumper, Suspension	Yes	STATE INDUSTRIES LTD	\$66.90
392738	Elbow, 90° Breather Barb 6 mm	Yes	MAN TRUCK AND BUS AG	\$5.02
393314	Breather, Membrane	Yes	MAN TRUCK AND BUS AG	\$25.23
439331	Spacer, Block	Yes	ASSEMBLY SYSTEMS INC	\$52.24
458541	Driveshaft Assembly	Yes	PROP SHAFT SUPPLY INC	\$1,167.01
503394	Guard, Driveshaft	Yes	MACKOW INDUSTRIES	\$615.14
543415	Hose, 3808 FL 31.35	Yes	AIR HYDRAULIC SYSTEMS INC	\$13.61
543416	Hose, 3808 FL 30.27	Yes	AIR HYDRAULIC SYSTEMS INC	\$13.99
543418	Hose, 3806 FL 66.19	Yes	AIR HYDRAULIC SYSTEMS INC	\$17.25
543419	Hose, 3806 FL 60.81	Yes	AIR HYDRAULIC SYSTEMS INC	\$16.50
546052	Beam Spacer, Rear Suspension	Yes	MACKOW INDUSTRIES	\$31.81
559359	Axle Assembly, Rear 4.56 w/ABS	Yes	MAN ENGINES AND COMPONENTS	POR
6312111	Plug, Drain and Fill M24 x 1.5	Yes	MAN TRUCK AND BUS AG	\$5.74
6312852	Pin, Dowel	Yes	MAN TRUCK AND BUS AG	\$2.51
6312877	Screw, Lock M12 x 40 Lg.	Yes	MAN TRUCK AND BUS AG	\$3.98
6316565	Plug, Magnetic M24 x 1.5	Yes	MAN TRUCK AND BUS AG	\$9.55
6320052	Pressing Plate, Input Flange Shield Removal	Yes	MAN TRUCK AND BUS AG	\$231.82
6320091	Reducer, Rollex II	Yes	MAN TRUCK AND BUS AG	\$150.78
6320144	Flange, 150mm - 180mm	Yes	MAN TRUCK AND BUS AG	\$182.14
6328226	Connector, Breather	Yes	MAN TRUCK AND BUS AG	\$12.74
6345470	Socket, Nut Slotted	Yes	MAN TRUCK AND BUS AG	\$517.44
6345478	Gauge, Dial	Yes	MAN TRUCK AND BUS AG	\$274.43
6345483	Hook, Seal Race Removal	Yes	MAN TRUCK AND BUS AG	\$111.15
6345786	Bolt, Hex Lock M16 x 1.5 x 45	Yes	MAN TRUCK AND BUS AG	\$7.91
6346381	Washer	Yes	NEW FLYER	POR
6350215	Handle, Slip-On	Yes	MAN TRUCK AND BUS AG	\$156.38
6350216	Adapter, Pressing Device	Yes	MAN TRUCK AND BUS AG	\$137.14
6355957	Thrust Piece, Hydraulic Puller	Yes	MAN TRUCK AND BUS AG	\$98.51
6356514	Bolt, Hex M8 x 20 Lg.	Yes	MAN TRUCK AND BUS AG	\$2.46
6357001	Tester, Friction	Yes	MAN TRUCK AND BUS AG	\$990.46
6357002	Separator, Roller Bearing Inner Race	Yes	MAN TRUCK AND BUS AG	\$231.27
6357003	Puller, Bearing Separator	Yes	MAN TRUCK AND BUS AG	\$341.41
6358225	Extension, Centering Tool	Yes	MAN TRUCK AND BUS AG	\$395.22
6358226	Tapered Collar	Yes	MAN TRUCK AND BUS AG	\$69.74
6358227	Spindle, Screw	Yes	MAN TRUCK AND BUS AG	\$71.96
6358228	Washer	Yes	MAN TRUCK AND BUS AG	\$23.77
6359347	Rotor, Brake Rear 17"	Yes	MAN TRUCK AND BUS AG	\$169.39

6399623	Plate Attachments	Yes	MAN TRUCK AND BUS AG	\$75.60
6400656	Pin, Cotter 6.3 X 32mm	Yes	MAN TRUCK AND BUS AG	\$0.78
6402100	Thrust Piece, Differential	Yes	MAN TRUCK AND BUS AG	\$372.23
6402101	Assembling Device, Differential	Yes	MAN TRUCK AND BUS AG	\$1,503.93
6402109	Adapter	Yes	MAN TRUCK AND BUS AG	\$46.82
6402112	Depth Gauge, Electronic	Yes	MAN TRUCK AND BUS AG	\$1,235.16
6402113	Support Bar, Electronic Depth gauge	Yes	MAN TRUCK AND BUS AG	\$202.70
6407900	Differential Assembly, 4.56 Ratio	Yes	MAN ENGINES AND COMPONENTS	\$9,601.69
6407901	Driving Flange, Cross-Serrated with Ring	Yes	MAN TRUCK AND BUS AG	\$453.16
6407902	Nut, Grooved M70 x 1.5	Yes	MAN TRUCK AND BUS AG	\$38.67
6407903	Housing, Rear Axle	Yes	MAN ENGINES AND COMPONENTS	\$9,989.62
6407905	Screw, Lock M16 x 1.5 x 60 Lg.	Yes	NEW FLYER	POR
6407906	Screw, Lock M16 x 1.5 x 50 Lg.	Yes	MAN TRUCK AND BUS AG	POR
6407907	Shaft, Rear Axle Curbside	Yes	MAN ENGINES AND COMPONENTS	\$1,051.28
6407908	Shaft, Rear Axle Streetside	Yes	MAN ENGINES AND COMPONENTS	\$1,051.28
6407909	Screw, Lock M16 x 1.5 x 40 Lg.	Yes	NEW FLYER	POR
6407910	Seal, Pinion Shaft	Yes	MAN TRUCK AND BUS AG	\$98.12
6407971	Housing Assembly, Ring Gear Differential	Yes	MAN TRUCK AND BUS AG	\$2,592.61
6407972	Bolt, Hex M20 x 2 x 110	Yes	MAN TRUCK AND BUS AG	\$10.34
6407973	Cover, Differential Housing	Yes	MAN TRUCK AND BUS AG	\$753.40
6407974	Pinion Drive, w/Ring Gear 4.56	Yes	MAN TRUCK AND BUS AG	\$1,891.96
6407975	Screw, Lock M18 x 1.5 x 55	Yes	MAN TRUCK AND BUS AG	\$10.60
6407976	Bearing, Differential Tapered Roller	Yes	MAN TRUCK AND BUS AG	\$340.37
6407977	Ring, Threaded Adjuster	Yes	MAN TRUCK AND BUS AG	\$140.61
6407978	Housing, Pinion	Yes	MAN TRUCK AND BUS AG	\$302.23
6407979	Bearing, Roller	Yes	MAN TRUCK AND BUS AG	\$145.07
6407980	Spacer Bushing	Yes	MAN TRUCK AND BUS AG	\$63.33
6407981	Bearing, Inner Pinion Shaft	Yes	MAN TRUCK AND BUS AG	\$276.75
6407982	Bearing, Outer Pinion Shaft	Yes	MAN TRUCK AND BUS AG	\$301.30
6407983	Cover, Differential Triangular	Yes	MAN TRUCK AND BUS AG	\$9.98
6407984	Gasket, Triangular Plate	Yes	MAN TRUCK AND BUS AG	\$7.38
6407987	O-Ring	Yes	MAN TRUCK AND BUS AG	\$26.74
6407988	Screw, Lock M8 x 10	Yes	MAN TRUCK AND BUS AG	\$1.03
6407989	Circlip, A45	Yes	MAN TRUCK AND BUS AG	\$3.32
6411033	Oil Filter	Yes	MAN TRUCK AND BUS AG	\$14.50
6412468	Ratchet Insert	Yes	MAN TRUCK AND BUS AG	\$168.51
6412469	Torque Wrench, 20 - 100 Nm	Yes	MAN TRUCK AND BUS AG	\$475.06
6412470	Square Drive	Yes	MAN TRUCK AND BUS AG	\$74.44

6412880	Shim, 5.20 mm	Yes	MAN TRUCK AND BUS AG	\$51.88
6412881	Shim, 5.30 mm	Yes	MAN TRUCK AND BUS AG	\$51.88
6412882	Shim, 5.40 mm	Yes	MAN TRUCK AND BUS AG	\$51.88
6412883	Shim, 5.50 mm	Yes	MAN TRUCK AND BUS AG	\$51.88
6412884	Shim, 5.60 mm	Yes	MAN TRUCK AND BUS AG	\$51.88
6446678	Shaft Assembly, Short Coupled	Yes	PROP SHAFT SUPPLY INC	POR
6446685	Valve, Relief	Yes	PROP SHAFT SUPPLY INC	\$12.56
6447270	Disc Brake Calliper Assembly, Front Curbiside/Rear Streetside	Yes	MAN TRUCK AND BUS AG	\$1,032.26
6447272	Disc Brake Calliper Assembly, Front Streetside/Rear Curbiside	Yes	MAN TRUCK AND BUS AG	\$1,032.26
6458685	Bolt, Hex M18 x 1.5 x 65	Yes	MAN TRUCK AND BUS AG	\$22.99
6466031	Housing, Differential	Yes	MAN TRUCK AND BUS AG	\$1,170.74
6471641	Bolt, Mounting Wheel M22 x 1.5 x 79	Yes	MAN TRUCK AND BUS AG	\$13.20
011243	Support, Lower Steering Column Polyurethane	Yes	SHEKONIC GROUP LTD	\$31.41
109985	Support, Steering Column	Yes	SPECIALLASER TECH INC	\$155.43
115906	Ground Wire, Steering Column	Yes	MAKE AT MB1	\$11.71
315781	Bracket, Steering Column Cover	Yes	SPECIALLASER TECH INC	\$188.23
328380	Support Plate, Steering Gearbox	Yes	NEW FLYER	\$101.61
449177	Tee, 12 ORFS x 12 ORFS x 8 ORB Steel	Yes	BRENNAN INDUSTRIES INC	\$14.97
450543	Shaft Assembly, Upper	Yes	PROP SHAFT SUPPLY INC	\$208.31
450544	Shaft Assembly, Lower	Yes	PROP SHAFT SUPPLY INC	\$208.31
450606	Plug, 12 JIC Steel	Yes	AIR HYDRAULIC SYSTEMS INC	\$1.65
5115753	Clamp, Steering Column 2.215" Fore	Yes	MACKOW INDUSTRIES	\$28.23
5115754	Clamp, Steering Column 2.215" Aft	Yes	MACKOW INDUSTRIES	\$30.95
557063	Button, Horn w/Logo	Yes	IMMI VEHICLE IMPROVEMENT PRODU	\$12.22
558201	Tube, Power Steering Front Supply	Yes	UNASSIGNED	POR
558206	Hose, EQ2 -10 FL44.0	Yes	POLAR BEAR RUBBER LTD	\$34.98
558212	Hose, EQ2 - 8 FL19.0	Yes	POLAR BEAR RUBBER LTD	\$15.89
579804	Nut, Castle M12 x 1.5	Yes	SUPPLY TECHNOLOGIES LLC	\$2.22
579980	Mounting, Steering Damper Front	Yes	MACKOW INDUSTRIES	\$624.23
583640	Mounting, Steering Damper Rear	Yes	MACKOW INDUSTRIES	\$621.06
607311	Tube, Power Steering Rear Supply	Yes	ORISKANY MFG TECHNOLOGIES	\$56.00
607312	Tube, Power Steering Rear Return	Yes	ORISKANY MFG TECHNOLOGIES	\$56.00
612828	Bracket, Mounting Steering Lines	Yes	NEW FLYER	\$38.67
615806	Tube, Power Steering Rear Return	Yes	ORISKANY MFG TECHNOLOGIES	\$74.28
634540	Hose, GH100 - 12 FL 43.0	Yes	AIR HYDRAULIC SYSTEMS INC	\$42.97
6406353	Yoke, End	Yes	PROP SHAFT SUPPLY INC	POR
6406354	Cross	Yes	PROP SHAFT SUPPLY INC	\$13.54
6444254	Nut, Hex Lock 7/16" - 20 UNF	Yes	PROP SHAFT SUPPLY INC	\$1.47

384340	Strap, SCR Mounting	Yes	MACROW INDUSTRIES	\$135.98
384974	Strap, SCR Mounting	Yes	MACROW INDUSTRIES	\$146.02
386264	Bracket, Air Intake Tube Support	Yes	ACCUFAB METAL WORKS	\$23.81
389125	Bracket, Mounting P-Clamp Harness	Yes	ACCUFAB METAL WORKS	\$33.52
389141	Bolt, M6 x 1 x 16 SST	Yes	WURTH ADAMS NUT AND BOLT CO	\$0.34
393509	Tube, Agent Cylinder SST	Yes	ORISKANY MFG TECHNOLOGIES	POR
393511	Tube, Cylinder Agent SST Engine Compartment	Yes	ORISKANY MFG TECHNOLOGIES	\$72.55
394520	Tube, Ancillary Spherical	Yes	RITZ MACHINE WORKS	\$217.13
395700	Plate, Fire Suppression Bulkhead Connector	Yes	ACCUFAB METAL WORKS	\$23.53
395702	Plate, Fire Suppression	Yes	NEW FLYER	\$7.92
395859	Gasket, Marmon 3.5"	Yes	VIBRANT POWER INC	\$28.86
397053	Support, Elbow/Reactor	Yes	SPECIALLASER TECH INC	\$84.22
397523	Bracket, DEF Fill Box	Yes	CHAMP INDUSTRIES CDN	\$137.76
397822	Flange, Bulkhead SST with Bushing	Yes	CHAMP INDUSTRIES USA INC	\$25.62
397864	DEF Fill Box, Welded	Yes	MACROW INDUSTRIES	\$72.40
399623	Bracket, Switch Box	Yes	SCT WELDING LASER AND MFG CO	\$86.74
399958	Switch, Float	Yes	SMD FLUID CONTROLS	\$25.87
402659	Crossmember, Engine Front	Yes	ASSEMBLY SYSTEMS INC	\$172.15
404846	Clamp, DPF Upper Support	Yes	SCT WELDING LASER AND MFG CO	\$65.06
406502	Bracket, DPF/Tail Pipe Support	Yes	ACCUFAB METAL WORKS	POR
406927	Bracket, Tail Pipe Support	Yes	SPECIALLASER TECH INC	\$58.83
417198	Valve Assembly, Solenoid	Yes	MAKE AT MB1	\$88.66
417915	Hanger, Support Alternator Air Intake	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$5.81
418239	Bracket, Deutsch Connector	Yes	SPECIALLASER TECH INC	\$73.70
421734	Bracket, Exhaust Tube Support	Yes	ASSEMBLY SYSTEMS INC	\$28.34
427177	Tube, Tail Pipe Exhaust	Yes	ORISKANY MFG TECHNOLOGIES	\$307.54
438902	Insulation, .25 Neoprene	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$2.06
448856	Bracket, Alternator Air Intake	Yes	NEW FLYER	\$8.44
451921	Tube, Discharge SST	Yes	ORISKANY MFG TECHNOLOGIES	\$45.50
453006	Cable, Hazard 50' Lg.	Yes	AMEREX CORP	\$227.27
464701	Cable, Power Lead 50' Lg.	Yes	AMEREX CORP	\$211.32
470768	Bracket, Fire Suppression Hose Support	Yes	NEW FLYER	\$7.06
470771	Bracket, SCR Channel Harness Support	Yes	CHAMP INDUSTRIES CDN	\$54.02
470951	Channel, SCR Harness Support	Yes	NEW FLYER	POR
472329	Bracket, SCR Support	Yes	ACCUFAB METAL WORKS	\$861.95
472402	Panel, Heatshield	Yes	CHAMP INDUSTRIES CDN	POR
474583	Bracket, Harness Support	Yes	CHAMP INDUSTRIES CDN	POR
	Bracket, Exhaust Tube Support	Yes	CHAMP INDUSTRIES CDN	\$80.15

627893	Engine Strut, Curbside	Yes	MACKOW INDUSTRIES	\$567.34
634977	Hinge, Belt Guard Yellow	Yes	SPECIALLASER TECH INC	\$16.49
634978	Plate, Belt Guard Closeout	Yes	SPECIALLASER TECH INC	\$15.08
634979	Closeout, Belt Guard Upper	Yes	ACCUFAB METAL WORKS	\$13.00
635255	Frame, Belt Guard	Yes	MACKOW INDUSTRIES	\$336.91
635433	Plate, with Nut M14 Welded	Yes	NEW FLYER	\$20.99
6460413	Blanket, Bellow	Yes	UNASSIGNED	POR
6460649	Blanket, Flex Pipe to Turbo	Yes	BLACK DIAMOND ENGINEERED PRODU	POR
6460650	Blanket, Muffler to Flex Pipe	Yes	BLACK DIAMOND ENGINEERED PRODU	POR
659026	Tube, Alternator Air Intake	Yes	RITZ MACHINE WORKS	\$67.60
670761	Box, SCR Harness	Yes	MAKE AT MB1	POR
565574	Cover, Accumulator Solenoid	Yes	MACKOW INDUSTRIES	\$54.96
565693	Accumulator Assembly	Yes	NEW FLYER	\$777.10
596275	Hose, EQ1T REX-20 FL 35.0	Yes	POLAR BEAR RUBBER LTD	\$65.97
596276	Hose, EQ1T REX-20 FL 53.0	Yes	POLAR BEAR RUBBER LTD	\$78.02
665723	Cover, Accumulator Solenoid	Yes	NEW FLYER	POR
723401	Harness, Transmission Interior	Yes	IMECO CABLE INC	\$403.73
003502	Channel, U Rubber 1/2" x 1/4"	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.92
013480	Clamp, U-Bolt 2.5" Dia. Lower Radiator Tube	Yes	SHEKONIC GROUP LTD	\$8.15
473375	Tube, CAC Inlet Engine	Yes	ORISKANY MFG TECHNOLOGIES	\$84.28
474680	Tube, Inlet Air Compressor	Yes	ORISKANY MFG TECHNOLOGIES	\$66.42
493544	Bracket, CAC Tube	Yes	ACCUFAB METAL WORKS	\$106.46
507948	Tube, Radiator Upper	Yes	ORISKANY MFG TECHNOLOGIES	\$90.87
512356	Elbow, 90° Silicone 4.0" I.D.	Yes	PUROSIL	\$125.32
552872	Hose, NOZ2 - 04 FL 18.0	Yes	POLAR BEAR RUBBER LTD	\$11.92
554006	Hose Hump, 62 mm I.D.	Yes	VENAIR INC	\$28.96
554007	Hose Hump, 56mm I.D.	Yes	VENAIR INC	\$27.82
554008	Elbow, 90° Silicone 56 mm I.D.	Yes	VENAIR INC	\$29.37
555446	Hose, 24 mm I.D. Silicone	Yes	VENAIR INC	\$46.44
555540	Elbow, 45° Silicone 49 mm I.D.	Yes	VENAIR INC	\$28.46
556632	Hose, Silicone 9 mm 13" Long	Yes	VENAIR INC	\$81.20
563966	Elbow, 45° Silicone 34mm I.D.	Yes	VENAIR INC	\$26.78
570882	Elbow, 90° Silicone 62 mm I.D.	Yes	VENAIR INC	\$39.07
572938	Hose, Silicone 9 mm I.D. x 4' Lg.	Yes	VENAIR INC	\$26.62
576123	Harness, Radiator Ground 50" Lg.	Yes	IMECO CABLE INC	\$38.38
576585	Harness, Radiator Ground 21" Lg.	Yes	IMECO CABLE INC	\$22.38
581684	Bracket, Radiator Tube Lower	Yes	NEW FLYER	\$9.56
594400	Cooling Pressure Tester Assembly	Yes	BERENDSEN FLUID POWER	\$1,278.34

448148	Strap, Fuel Tank	Yes	CHAMP INDUSTRIES CDN	\$138.96
455447	Cable, Fuel Tank	Yes	IMECO CABLES AMERICA INC	\$25.58
469129	Tube, Engine Fuel Return 138" Lg.	Yes	AIR HYDRAULIC SYSTEMS INC	\$33.42
475689	Tube, Engine Fuel Supply 141.6" Lg.	Yes	AIR HYDRAULIC SYSTEMS INC	\$33.58
491104	Fuel Tank	Yes	CENTRO INCORPORATED	\$1,179.98
491106	Plate, Fuel Filler	Yes	CHAMP INDUSTRIES CDN	\$758.52
491109	Gasket, Fuel Filler	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$6.49
491140	Fuel Filler	Yes	CHAMP INDUSTRIES CDN	\$718.71
496887	Fuel Tank Assembly, 100 Gal.	Yes	NEW FLYER	POR
496888	Fuel Filler Assembly, 100 Gal.	Yes	MAKE AT MB1	POR
554493	Bracket, Fuel Supply Line	Yes	PRITCHARD METALFAB INC	\$34.75
6469677	Check Valve Assembly	Yes	DAVCO MFG L L C	\$100.34
652982	Support, Fuel Tank	Yes	MACKOW INDUSTRIES	POR
652983	Support, Fuel Tank	Yes	MACKOW INDUSTRIES	POR
228742	Valve, Leveling	Yes	BARKSDALE INC	\$49.56
261556	Nut, Hex Lock Steel 1/4" - 20 UNC	Yes	SUPPLY TECHNOLOGIES LLC	\$0.09
344351	Hose, 2807 - 16 FL 18.0	Yes	AIR HYDRAULIC SYSTEMS INC	\$51.16
354542	Bracket, Mounting Drain Valves	Yes	ACCUFAB METAL WORKS	POR
358855	Sender, Air Pressure 150 psi	Yes	BARKSDALE INC	\$130.05
405264	Link Assembly, Leveling Valve Streetside	Yes	MAKE AT MB1	\$29.48
405265	Link Assembly, Leveling Valve Curbside	Yes	MAKE AT MB1	\$27.56
420033	Hose, 2807 - 16 FL 25.0	Yes	AIR HYDRAULIC SYSTEMS INC	\$61.38
420756	Spacer	Yes	HARDER MACHINE SHOP	\$1.90
423941	Air Dryer Assembly	Yes	NEW FLYER	\$1,597.60
434960	Bracket, Curbside Leveling Valve	Yes	NEW FLYER	\$7.41
443507	Hose, 2807 - 16 FL 31.0	Yes	AIR HYDRAULIC SYSTEMS INC	\$20.58
443988	Bracket, Streetside Leveling Valve	Yes	NEW FLYER	\$9.09
444564	Valve Assembly, Leveling Streetside	Yes	BARKSDALE INC	\$66.99
445139	Valve Assembly, Leveling Curbside	Yes	MAKE AT MB1	\$139.84
447997	Park Brake Tower Assembly	Yes	MAKE AT MB1	\$157.84
494147	Spacer, 1 1/4" O.D.	Yes	MACKOW INDUSTRIES	\$243.34
494340	Decal, Front Brake & Emergency Tank	Yes	ASSEMBLY SYSTEMS INC	POR
494866	Valve Assembly, Traction Control	Yes	MAKE AT MB1	\$150.02
495556	Valve, 90° 1/2" MPT x 1/2" FPT Single Check	Yes	UNASSIGNED	POR
495608	Plate, Spacer	Yes	NEW FLYER	\$5.81
502002	Bracket, Junction Block	Yes	NEW FLYER	\$10.78
503138	Valve Assembly Complete, E6 Brake	Yes	MAKE AT MB1	\$412.57
520983	Air Tank Assembly, Kneeling & Accessories	Yes	ASSEMBLY SYSTEMS INC	\$410.46

336054	Bracket, Connector	Yes	SCT WELDING LASER AND MFG CO	POR	
338201	Clamp, Power Cable	Yes	HARDER MACHINE SHOP	\$20.11	
338225	Clamp Plate, Power Cable	Yes	CHAMP INDUSTRIES USA INC	\$34.76	
355019	Plate Mounting, VMIM Panel	Yes	ACCUFAB METAL WORKS	POR	
357732	Power Cable, Front Climate Control to Ground CC54PC	Yes	KMG FABRICATION INC	\$48.96	
371156	Light Indicator Assembly	Yes	MAKE AT MB1	\$19.89	
379084	Bracket, Service Lamp LED	Yes	NEW FLYER	POR	
384986	Hold Down, Battery	Yes	ACCUFAB METAL WORKS	\$22.77	
390201	Spacer, .5" O.D. x .75" Thk.	Yes	SUPPLY TECHNOLOGIES LLC	\$1.22	
392091	Track, Electrical	Yes	SHEKONIC GROUP LTD	\$8.55	
392283	Bracket, Cable	Yes	CHAMP INDUSTRIES CDN	\$179.79	
392286	Clamp, Support Power Cable	Yes	MACKOW INDUSTRIES	\$14.37	
395858	Plate, Jumpstart Support	Yes	KOCH STAINLESS PRODUCTS LTD	\$53.34	
408957	Support, Panel Advertising 144" Lg.	Yes	KMG FABRICATION INC	\$129.22	
408972	Support, Ceiling Panel Advertising 72" Lg.	Yes	TCB ENTERPRISES LLC	POR	
408974	Trim, Ceiling Coverstrip	Yes	KMG FABRICATION INC	\$22.63	
409621	Panel, Filler 28.68" x 2.14"	Yes	TCB ENTERPRISES LLC	POR	
409669	Tray, Battery	Yes	PLASTICOM INC	\$76.12	
417245	Harness, Service Lamp Jumper	Yes	IMECO CABLE INC	\$28.77	
417853	Cable Entry Seal Assembly, EZ 10/5	Yes	WESTBURNE ELECTRIC	\$90.86	
418147	Clamp, Hold Down 1/4" - 20 UNC	Yes	MACKOW INDUSTRIES	\$5.97	
418208	Clamp, Support Power Cable	Yes	CHAMP INDUSTRIES CDN	\$181.98	
418209	Clamp Plate Support, Power Cable	Yes	ACCUFAB METAL WORKS	\$27.25	
420400	Spacer, Chime Switch	Yes	RUSSEL METALS US	POR	
423873	Support, Panel Advertising 53.38" Lg.	Yes	KMG FABRICATION INC	\$73.95	
425130	Bushing, Snap 1.125" Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.25	
425896	Cable Entry Seal Assembly, EZ 16/13	Yes	WESTBURNE ELECTRIC	\$147.16	
426010	Lamp Assembly, Strip White LED 10-30V 18"	Yes	SMARTREND SUPPLY LTD	\$117.77	
427859	Bracket, Harness Support	Yes	ACCUFAB METAL WORKS	\$97.59	
431412	Hanger, Light Support	Yes	TCB ENTERPRISES LLC	POR	
435863	Door Assembly, Fusebox	Yes	ACCUFAB METAL WORKS	\$414.83	
435868	Panel, Fusebox Door	Yes	CONTOUR MACHINE LTD	\$136.55	
435929	Hinge, Fusebox Door 2" SST	Yes	ALLEGIS CORPORATION	\$7.50	
438920	Electric Chime Assembly	Yes	SMARTREND SUPPLY LTD	POR	
438921	Chime Assembly, Passenger Signal	Yes	SMARTREND SUPPLY LTD	\$73.21	
440124	Power Cable, Fusebox to Alternator PS2PC1	Yes	IMECO CABLES AMERICA INC	\$92.72	
442250	Plate, Driver's Light	Yes	MACKOW INDUSTRIES	\$31.90	
443135	Bracket, LED Lamp Shield	Yes	SMARTREND SUPPLY LTD	\$11.38	

556708	Slider, Tray Right	Yes	NEW FLYER	\$112.42
569711	Bracket, Service Lamp LED	Yes	NEW FLYER	POR
577898	Power Cable, Fusebox to Starter PS2PC2	Yes	KMG FABRICATION INC	\$85.30
581679	Power Cable, 24V Battery to Disconnect Switch PS29PC	Yes	IMECO CABLES AMERICA INC	\$104.72
582916	Harness, XBAT24 with 4-Way Tower and 1-Way Shroud Conn	Yes	IMECO CABLE INC	\$28.77
583067	Power Cable, Switch to 12V Battery Fusebox PS1PC	Yes	IMECO CABLES AMERICA INC	\$121.50
583068	Power Cable, Switch to 24V Battery Fusebox PS2PC	Yes	IMECO CABLES AMERICA INC	\$95.91
5924048	Fitting, Cord Guide	Yes	WESTBURNE ELECTRIC	\$2.45
594025	Channel, Chime Cover	Yes	NEW FLYER	POR
594639	Lamp Assembly, LED 12V	Yes	SMARTREND SUPPLY LTD	\$59.14
594819	Lamp, Clear LED 12/24V	Yes	SMARTREND SUPPLY LTD	\$19.72
5955848	Seal, Rubatex .05" W x .125" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.25
5962311	Seal, Rubatex 0.25" Thk. x 1.0" W	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.24
5963353	Seal, Rubatex .5" W x .06" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.20
604714	Bracket, Hose Support	Yes	NEW FLYER	\$11.82
616879	Lamp Assembly, Clear LED 12/24V	Yes	MAKE AT MB1	POR
620599	Bracket, E-Stroke Diagnostic	Yes	NEW FLYER	\$6.35
623439	Cable, GPS Antenna 25' Lg.	Yes	KMG FABRICATION INC	\$303.75
627382	Cable, WLAN 1 Antenna 25' Lg.	Yes	KMG FABRICATION INC	\$448.20
627383	Cable, WLAN 2 Antenna 25' Lg.	Yes	MAKE AT MB1	POR
6394880	Bolt, Hex 1/4" - 20 x 1" Lg.	Yes	TCB ENTERPRISES LLC	POR
6394881	Nut, Lock 1/4" x 20	Yes	TCB ENTERPRISES LLC	POR
6394882	Washer, Steel 1/4"	Yes	TCB ENTERPRISES LLC	POR
6394883	Rivet, 3/16" x .125" - .25"	Yes	TCB ENTERPRISES LLC	POR
6394884	Pin, Spring 1/8" Dia. x 1" Lg.	Yes	TCB ENTERPRISES LLC	POR
6394885	Velcro, Tape Black 1"	Yes	KMG FABRICATION INC	\$45.37
6394886	Tape, .0625" Urethane Foam	Yes	TCB ENTERPRISES LLC	POR
6394888	Washer, Flat #8	Yes	TCB ENTERPRISES LLC	POR
6394889	Nut, Lock #8 - 32	Yes	TCB ENTERPRISES LLC	POR
6394890	Spring Clip, Lower Vent	Yes	TCB ENTERPRISES LLC	\$1.49
6394894	Finger Board, with Female Connector	Yes	LUMASMART TECHNOLOGY INTERNATIONAL INC	\$10.62
6394912	Vent, Light Closing Panel	Yes	KMG FABRICATION INC	POR
6395034	Support, LED Board 14" Lg.	Yes	KMG FABRICATION INC	\$126.14
6399969	Screw, PH Type F #4 - 40 x 3/8" Lg.	Yes	KMG FABRICATION INC	\$0.09
6399978	Harness Assembly, 48" Lg. Dimmable	Yes	KMG FABRICATION INC	\$20.60
6401550	Bracket, Closing Panel Hanger	Yes	TCB ENTERPRISES LLC	POR
6401551	Bracket, LED Light Hanger	Yes	TCB ENTERPRISES LLC	POR
6401556	Angle, Duct Liner Support	Yes	TCB ENTERPRISES LLC	POR

6461118	Bracket, LED Light Hanger	Yes	TCB ENTERPRISES LLC	POR
648492	Switch, Stop Request	Yes	SMARTREND SUPPLY LTD	\$17.85
649659	Lamp Assembly, Clear LED 12/24V	Yes	KMG FABRICATION INC	\$115.62
654074	Busbar, 12V Fusebox	Yes	MACKOW INDUSTRIES INTERNATIONAL	\$174.04
663126	Harness, Service Lamp Extension	Yes	MAKE AT MB1	POR
665778	Busbar, 24V	Yes	MACKOW INDUSTRIES	POR
667580	Bracket, Cable	Yes	NEW FLYER	POR
679166	Power Cable, Fusebox/Gridheater EN97PC	Yes	IMECO CABLES AMERICA INC	\$67.14
693578	Bracket, Switched LED Service Lamp	Yes	NEW FLYER	\$8.42
693608	Lamp Assembly, Clear LED 12/24V	Yes	MAKE AT MB1	POR
788535	Bracket, Alternator Cable	Yes	MACKOW INDUSTRIES	POR
275941	Clamp, Tensioner	Yes	ASSEMBLY SYSTEMS INC	\$62.67
276010	Turnbuckle, 5/8" - 18 UNF	Yes	MACKOW INDUSTRIES	\$20.02
284302	Seal, Defroster	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$5.39
325434	Rivet, Blind SST 3/16" .126/.250"	Yes	SUPPLY TECHNOLOGIES LLC	\$0.22
331855	Bracket, Compressor Support	Yes	CHAMP INDUSTRIES CDN	\$560.38
340727	Tube, 1 1/8" Dia. Discharge	Yes	ORISKANY MFG TECHNOLOGIES	\$338.54
340730	Tube, 1 3/8" Dia. Suction	Yes	ORISKANY MFG TECHNOLOGIES	\$316.06
340731	Tube, 1 1/8" Dia. Discharge	Yes	ORISKANY MFG TECHNOLOGIES	\$302.30
342044	Clamp, Twin 1.38/1.12 Dia.	Yes	STATE INDUSTRIES LTD	\$11.97
346108	Spacer, 1.75" O.D. x .38" Thk	Yes	HARDER MACHINE SHOP	\$7.58
346904	Washer, 3/8" I.D. x .19" Thk	Yes	CHAMP INDUSTRIES CDN	\$7.75
352991	Bracket, Belt Idler	Yes	MACKOW INDUSTRIES	\$20.29
361388	Seal, Defroster Inlet	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$3.13
364731	Tube, 1 1/8" Dia. Discharge	Yes	ORISKANY MFG TECHNOLOGIES	\$282.01
364733	Tube, 1 3/8" Dia. Suction	Yes	ORISKANY MFG TECHNOLOGIES	\$330.52
374092	Base Support, Compressor	Yes	MACKOW INDUSTRIES	\$197.73
380096	Bracket, Drain Lines	Yes	NEW FLYER	\$10.72
382893	Plate, -24 Retainer	Yes	SPECIALLASER TECH INC	\$209.26
382906	Plate, -20 Retainer	Yes	SPECIALLASER TECH INC	\$94.75
383535	Plate, Tensioner	Yes	MACKOW INDUSTRIES	\$713.61
402416	Housing, Louver 4" Hose	Yes	PLASTICOM INC	\$16.96
406618	Tube, 1 3/8" Dia. Suction	Yes	ORISKANY MFG TECHNOLOGIES	\$376.83
419273	Tube, 1 1/8" Dia. Copper with Insulation	Yes	NEW FLYER	\$118.47
420092	Duct, Roof HVAC Streetside	Yes	NEW FLYER	\$82.07
420093	Duct, Roof HVAC Curbside	Yes	MAKE AT MB1	POR
420237	Tube, 1 3/8" Dia. Suction	Yes	ORISKANY MFG TECHNOLOGIES	\$367.39
424455	Plate, A/C Driver's Control	Yes	NEW FLYER	POR

546191	Structure, Dash/Side Console Welded Assembly	Yes	MACROW INDUSTRIES	\$362.61
598000	Chassis, Center Welded Assembly	Yes	NEW FLYER	\$6,155.73
660157	Chassis, Rear Welded Assembly	Yes	NEW FLYER	\$8,046.50
003242	Grommet, 3.75" O.D.	Yes	STATE INDUSTRIES LTD	\$7.43
006569	Grommet, Rubber 2" O.D. x 1.38" I.D. x .06" Thk.	Yes	STATE INDUSTRIES LTD	\$3.10
044996	Plate, Door Prop. Upper	Yes	ACCUFAB METAL WORKS	\$33.53
044997	Plate, Door Prop. Lower	Yes	ACCUFAB METAL WORKS	\$33.53
069019	Damper, 4" x 2.21" Steel	Yes	MOBILE CLIMATE CONTROL CORP	\$46.73
084301	End, Nylon Ball Joint	Yes	DESPA GAZLI AMORTISOR	\$1.27
093003	Flooring, Corner	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.39
102845	Angle, Door Catch	Yes	ACCUFAB METAL WORKS	POR
142496	Wire, #16 Gauge Red	Yes	WESTBURNE ELECTRIC	\$0.22
202680	Seal, Rubber	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$1.35
205142	Cylinder, Gas 10 Lbs.	Yes	DESPA GAZLI AMORTISOR	\$9.27
206845	Channel, U Rubber 3/8" x 1/2"	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$4.85
225686	Bracket, Equipment Box	Yes	ACCUFAB METAL WORKS	\$45.67
225772	Bracket, Box Lid	Yes	SPECIALLASER TECH INC	\$26.32
227871	Sealant, Tara Slate Grey	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$32.76
232245	Roller Blind Assembly, Front	Yes	AUTO MOTION SHADE INC	\$147.74
248112	Seal, "D" Shape	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$2.34
266333	Grille, Lower Air Vent	Yes	SCT WELDING LASER AND MFG CO	\$86.74
270851	Plate, Hood Latch	Yes	MACROW INDUSTRIES	\$6.02
291017	Roller Blind Assembly, Side	Yes	AUTO MOTION SHADE INC	\$124.86
30500012BK	Screw, FH Tpg. Type F #10 - 24 UNC x 3/4" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.20
315794	Cover, Steering Column Panel	Yes	PLASTICOM INC	POR
317826	Extrusion, Seat Track	Yes	APEL EXTRUSIONS LTD	\$8.09
317828	Extrusion, Seat Track	Yes	APEL EXTRUSIONS LTD	\$6.93
320391	Panel, Gusset Closeout	Yes	SPECIALLASER TECH INC	\$156.07
323879	Screen, Defroster Duct	Yes	SCT WELDING LASER AND MFG CO	\$38.94
332377	Bracket, Side Console RH	Yes	SPECIALLASER TECH INC	\$73.70
332403	Bracket, Side Console LH	Yes	SCT WELDING LASER AND MFG CO	\$126.80
333067	Support Assembly, Rack	Yes	NEW FLYER	POR
333197	Cove, Closeout Rear Curbside	Yes	ELO ENGINEERING INC	POR
333199	Cove, Closeout Rear Streetside	Yes	ELO ENGINEERING INC	\$27.33
333200	Cove, Closeout Front Curbside Wheelhouse	Yes	ELO ENGINEERING INC	\$121.50
333203	Cove, Closeout Rear Curbside	Yes	ELO ENGINEERING INC	POR
333728	Bracket, SDS Support	Yes	NEW FLYER	\$26.34
334448	Plate, Striker	Yes	ACCUFAB METAL WORKS	\$32.89

358012	Panel, Trim 7.79" Lg.	Yes	NEW FLYER	\$2.59
358770	Flange, Closeout Curbside	Yes	MACKOW INDUSTRIES	POR
358771	Trim, Closeout Curbside	Yes	SPECIALTY MANUFACTURING	\$15.26
360042	Plate, Dump Valve	Yes	UNASSIGNED	\$26.32
361917	Brace, Rear Bulkhead	Yes	ARTIK OEM CORPORATION	POR
362010	Plate, Cover Latch	Yes	SCT WELDING LASER AND MFG CO	\$43.38
362428	Tape, Foam Black 1/2" x 3/8" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.22
363139	Bracket, HVAC Closeout Teather	Yes	ACCUFAB METAL WORKS	\$33.52
363144	Strap, Door	Yes	ARTIK OEM CORPORATION	\$15.73
368941	Bracket, Wheelhouse Support	Yes	NEW FLYER	\$8.35
375684	Spacer, Neoprene .25"	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	POR
377662	Plate, Striker	Yes	SUNSET MANUFACTURING	POR
377981	Plate, Mounting Support	Yes	NEW FLYER	\$5.07
377983	Stud Plate	Yes	NEW FLYER	\$10.97
379184	Panel, Gusset Closeout	Yes	ACCUFAB METAL WORKS	\$138.11
381167	Upper Vent, Advertising Panel	Yes	KMG FABRICATION INC	\$13.02
385045	Panel, Firewall Closeout Streetside	Yes	ARTIK OEM CORPORATION	\$94.17
391470	Insulation, Wheelwell Plug Support	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	POR
395096	Panel, End Cap	Yes	MACKOW INDUSTRIES	POR
400352	Plate, Tapping HVAC	Yes	SCT WELDING LASER AND MFG CO	\$43.38
401338	Plate, Step Closeout	Yes	ACCUFAB METAL WORKS	\$48.52
403163	Trim, Entrance Door	Yes	CHAMP INDUSTRIES USA INC	\$35.37
403166	Trim, Entrance	Yes	CHAMP INDUSTRIES USA INC	\$43.54
403190	Gasket, Entrance Trim	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$1.28
407539	Bracket, Luggage Rack Support	Yes	NEW FLYER	\$8.40
415518	Seal, Foam	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$15.35
415959	Bracket, Hinge	Yes	SPECIALLASER TECH INC	\$94.75
416832	Plate, Lower RH Dash	Yes	UNASSIGNED	POR
416889	Guard, Wheelhouse Curbside	Yes	CHAMP INDUSTRIES CDN	\$189.26
417082	Plate, Stud	Yes	NEW FLYER	\$31.90
417167	Stud Plate	Yes	NEW FLYER	\$21.78
417177	Plate, HVAC Closeout Mounting Support	Yes	NEW FLYER	\$9.02
417215	Cover Assembly, Headlamp Access	Yes	UNASSIGNED	POR
417473	Plate, Stud	Yes	MACKOW INDUSTRIES	\$54.02
417475	Plate, Stud	Yes	NEW FLYER	\$36.35
418665	Bracket, Mechanism Cover Support	Yes	NEW FLYER	\$12.22
421098	Bracket, Destination Sign Closeout	Yes	CHAMP INDUSTRIES CDN	\$114.01
421099	Bracket, Destination Sign Closeout	Yes	CHAMP INDUSTRIES CDN	\$142.26

4539393	Finisher, End	Yes	TCB ENTERPRISES LLC	POR	
459954	Upper Deck Step Platform Assembly	Yes	CARFAIR COMPOSITES INC	\$3,249.54	
459970	Plate, Decal	Yes	CARFAIR COMPOSITES INC	\$20.97	
460138	Closeout, Stanchion Ceiling	Yes	KMG FABRICATION INC	\$1.54	
460140	Screw, PH AB #4 x 1/2" Lg.	Yes	SUPPLY TECHNOLOGIES LLC	\$0.05	
460141	Closeout, Stanchion Oval RH	Yes	TCB ENTERPRISES LLC	POR	
460142	Closeout, Stanchion Oval LH	Yes	TCB ENTERPRISES LLC	POR	
466948	Fan Assembly	Yes	MAKE AT MB1	\$208.90	
469593	Door Catch, Rear Ceiling Panel	Yes	GENERAL PLASTICS INC	\$22.15	
475660	Bracket, Supply Module Support	Yes	CHAMP INDUSTRIES CDN	\$220.26	
479086	Seal, Closeout	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$5.25	
479305	Panel, Firewall Closeout Curbside	Yes	ARTIK OEM CORPORATION	\$106.69	
479351	Insert, Steel 1/4" - 20 UNC x .027/.165"	Yes	SUPPLY TECHNOLOGIES LLC	\$0.30	
479874	Flange, Firewall	Yes	CHAMP INDUSTRIES CDN	POR	
480419	Decal, OBD	Yes	SEIFERT GRAPHICS INC	POR	
480457	Plate, Cover	Yes	UNASSIGNED	POR	
480628	Bracket, SCR Cooling Lines	Yes	MACKOW INDUSTRIES	POR	
481131	Trim, Rear Wheelhouse	Yes	SCT WELDING LASER AND MFG CO	\$266.27	
486980	Decal, To Open Doors Manually	Yes	INTERGRAPHICS DECAL LIMITED	\$5.42	
489721	Bracket, Muffler Mounting	Yes	MACKOW INDUSTRIES	POR	
489761	Louwer, 3.00" Dia.	Yes	GENERAL PLASTICS INC	\$18.66	
494693	Decal, Wait For Light (Spanish)	Yes	INTERGRAPHICS DECAL LIMITED	\$40.83	
502820	Bracket, SDS Enclosure	Yes	MACKOW INDUSTRIES	\$103.86	
50500012BK	Screw, FH Cross Recess Tpg. Type AB #10 x 3/4" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.24	
510179BK	Screw, Tapping #10 - 24 x 3/4" Torx Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.61	
510853	Panel, Access	Yes	CHAMP INDUSTRIES USA INC	POR	
512674	Bracket, SDS Box Side	Yes	CHAMP INDUSTRIES USA INC	POR	
514877	Insert, SST 1/4 - 20 UNC	Yes	SUPPLY TECHNOLOGIES LLC	\$0.74	
521716	Seal, Foam Armaflex with PSA Backing	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$19.31	
539944	Decal, Emergency Instruction (English/Spanish)	Yes	INTERGRAPHICS DECAL LIMITED	\$6.50	
541726	Bracket, SDS Rack Top	Yes	CHAMP INDUSTRIES USA INC	POR	
54500024BK	Screw, PH Cross Recess Tpg. Type AB #10 x 1 1/2" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.39	
550320	Trim, Exit Door	Yes	XSFR FR SCL	\$7.61	
553302	Cylinder, Gas 15 Lbs	Yes	DESPA GAZLI AMORTISOR	\$13.99	
563192	Striker Support, SDS Enclosure	Yes	NEW FLYER	\$4.40	
563372	Plate, Farebox Pedestal	Yes	CARFAIR COMPOSITES INC	\$58.66	
565216	Bracket, Destination Sign Closeout	Yes	NEW FLYER	\$44.85	
565239	Bracket, Destination Sign Closeout	Yes	NEW FLYER	\$22.98	

346333	Angle, Wiper Inner Curbside	Yes	ACCUFAB METAL WORKS	\$65.05
346334	Angle, Wiper Inner Streetside	Yes	NEW FLYER	\$10.40
346335	Angle, Wiper Support	Yes	NEW FLYER	\$8.56
360078	Fender, Polyurethane	Yes	ROMEO RIM INC	\$96.87
361853	Splash Guard, Front	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$27.48
361855	Retainer, Splash Guard 1" x 8" Lg.	Yes	SCT WELDING LASER AND MFG CO	\$59.36
362326	Bracket, Washer Pump	Yes	KMG FABRICATION INC	\$7.92
362671	Clamp, Cushion "P" 1/4"	Yes	SUPPLY TECHNOLOGIES LLC	\$1.55
367429	Rib, Window Streetside	Yes	CARFAIR COMPOSITES INC	\$78.58
374600	Spacer, Foam Roof 14" x 2" x .50"	Yes	ARTIK OEM CORPORATION	\$7.28
392337	Panel, Front Mask Curbside	Yes	UNASSIGNED	POR
393340	Bumper Assembly, Front	Yes	ROMEO RIM INC	\$1,249.12
401409	Plate, Strip	Yes	CHAMP INDUSTRIES CDN	\$32.72
404013	Spacer, Foam Roof Channel 1.69" x 1.56" x 1.15"	Yes	ARTIK OEM CORPORATION	\$20.96
405670	Lift Towing Adapter	Yes	NIELSON MANUFACTURING LTD	\$92.99
405780	Pin, Towing Adapter 7.94" Lg.	Yes	NIELSON MANUFACTURING LTD	\$56.44
409382	Flat Towing Adapter	Yes	MACCOW INDUSTRIES	\$616.45
417092	Bracket, Channel Support	Yes	ACCUFAB METAL WORKS	\$25.78
418884	Panel, Filler 32.98" x 1.84"	Yes	NEW FLYER	\$7.70
419360	Panel, Filler 52.30" x 2.43"	Yes	ACCUFAB METAL WORKS	\$37.11
419362	Panel, Filler 33.66" x 2.43"	Yes	ACCUFAB METAL WORKS	\$33.52
419370	Panel, Filler 26.86" x 2.43"	Yes	ACCUFAB METAL WORKS	\$33.52
422759	Panel, Entrance Door	Yes	ACCUFAB METAL WORKS	\$69.27
424395	Panel, Driver's Window 42.37"	Yes	ACCUFAB METAL WORKS	\$153.56
424859	Panel, Streetside Upper Rear Pier	Yes	CARFAIR COMPOSITES HEATHERWOOD	\$527.07
424864	Panel, Curbside Entrance Door	Yes	CARFAIR COMPOSITES INC	\$431.34
426863	Foam, Neoprene Insulation	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$3.10
430429	Support, Channel	Yes	MACCOW INDUSTRIES	\$115.02
430503	Gasket, Outer Spacer	Yes	XSFR FR KY1	\$0.59
430519	Outer Spacer Assembly, Wiper Arm	Yes	SMARTREND SUPPLY LTD	\$18.08
430577	Nut, Spanner 1.125"-18" UNEF	Yes	WESTBURNE ELECTRIC	\$2.09
430594	Tee, 7/64" - 5/32"	Yes	WESTBURNE ELECTRIC	\$1.12
431467	Plate, Washer Bottle	Yes	CHAMP INDUSTRIES CDN	\$121.54
431689	Rib, Window Curbside	Yes	CARFAIR COMPOSITES INC	POR
431807	Spacer, Rear Bumper	Yes	ACCUFAB METAL WORKS	\$8.38
434434	Jacking Adapter Kit	Yes	SCT WELDING LASER AND MFG CO	\$1,587.06
434435	Jacking Adapter	Yes	SCT WELDING LASER AND MFG CO	POR
436266	Plate, Mud Flap Retainer 1" x 15.62" Lg.	Yes	SPECIALLASER TECH INC	\$160.03

6396567	Lift Towing Receivers Kit	Yes	MAKE AT MBI	\$1,807.62
639666	Fairing, Streetside	Yes	CARFAIR COMPOSITES INC	\$445.82
6458762	Gasket	Yes	SAFE FLEET BUS AND RAIL	\$11.08
6465832	Arm, Idler	Yes	SMARTREND SUPPLY LTD	\$32.75
6465833	Washer, Flat M5	Yes	SMARTREND SUPPLY LTD	\$0.05
6465834	Nut, Lock Nylon M5 x 0.8	Yes	SMARTREND SUPPLY LTD	\$0.20
6465835	Bushing, Saddle Link	Yes	SMARTREND SUPPLY LTD	\$3.45
6465836	Saddle Link, Wiper Arm	Yes	SMARTREND SUPPLY LTD	\$2.25
6465837	Bolt, Special M5 x 0.8	Yes	SMARTREND SUPPLY LTD	\$2.27
6465838	Arm, Main	Yes	SMARTREND SUPPLY LTD	\$30.26
6465839	Head, Wiper Arm	Yes	SMARTREND SUPPLY LTD	\$26.04
6465841	Spring	Yes	SMARTREND SUPPLY LTD	\$1.54
6465842	Nozzle, Wiper Arm	Yes	SMARTREND SUPPLY LTD	\$1.00
6465843	Bolt, M5 Nozzle	Yes	SMARTREND SUPPLY LTD	\$3.01
6465849	Clamp, Wire Hose	Yes	SMARTREND SUPPLY LTD	\$0.03
6465850	Hose, Wiper	Yes	SMARTREND SUPPLY LTD	\$2.05
656315	Wiper Motor and Bracket Assembly, Curbside	Yes	COMOTECH NA INC	\$169.71
656316	Wiper Motor and Bracket Assembly, Streetside	Yes	COMOTECH NA INC	\$174.80
657942	Panel, Roof Front	Yes	CARFAIR COMPOSITES INC	\$4,486.10
675827	Strip, Bumper Isolator	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$4.51
680792	Wiper Arm Assembly, Wet	Yes	SMARTREND SUPPLY LTD	\$83.29
9210152	Hose, 7/64" I.D.	Yes	POLAR BEAR RUBBER LTD	\$0.45
9210153	Hose, 5/32" I.D.	Yes	POLAR BEAR RUBBER LTD	\$0.55
215138	Lace, Window Seal	Yes	POLAR BEAR RUBBER LTD	\$0.70
357552	Seal, Clamping Screw Cover	Yes	AROW GLOBAL CORP	\$2.03
518461	Windshield, Streetside 72% Green Tint	Yes	CUSTOM GLASS SOLUTIONS UPPER SANDUSKY LLC	\$298.91
518462	Windshield, Curbside 72% Green Tint	Yes	CUSTOM GLASS SOLUTIONS UPPER SANDUSKY LLC	\$298.91
523874	Glass, Destination Sign	Yes	CUSTOM GLASS SOLUTIONS UPPER SANDUSKY LLC	\$469.49
591199	Flush Window Assembly, Emergency Fixed Front Streetside	Yes	AROW GLOBAL CORP	\$1,759.18
598457	Flush Window Assembly, Emergency Side Destination Sign	Yes	AROW GLOBAL CORP	\$4,707.87
598465	Flush Window Assembly, Emergency Tip-In/Fixed 62.28" x 42	Yes	AROW GLOBAL CORP	\$2,432.80
598503	Flush Window Assembly, Non-Emergency Fixed Front Curbside	Yes	AROW GLOBAL CORP	\$2,961.80
601041	Flush Window Assembly, Non-Emergency Tip-In/Fixed 62.28"	Yes	AROW GLOBAL CORP	\$2,333.58
601042	Flush Window Assembly, Non-Emergency Tip-In/Fixed Street	Yes	AROW GLOBAL CORP	\$2,518.35
601044	Flush Window Assembly, Non-Emergency Tip-In/Fixed Curbside	Yes	AROW GLOBAL CORP	\$2,567.25
6309292	Cylinder, Gas Spring	Yes	DESIPA GAZLI AMORTISOR	\$10.26
6310460	Latch, Sash	Yes	AROW GLOBAL CORP	\$11.30
6335773	Seal, Clamping Outer	Yes	AROW GLOBAL CORP	\$1.16

346654	Bracket, Latch	Yes	ACCUFAB METAL WORKS	\$33.52
346834	Bracket, Door Stop	Yes	MACKOW INDUSTRIES	\$22.46
350319	Panel, Engine Door	Yes	CARFAIR COMPOSITES INC	\$1,368.22
359218	Cylinder, Gas 60 Lbs	Yes	DESPA GAZLI AMORTISOR	\$12.81
362261	Plate, with Stud	Yes	NEW FLYER	\$13.22
362426	Hinge, Access Door 3" x 29.56" Lg. SST	Yes	NETTWORK MANUFACTURING	\$31.84
363030	Bracket, Prop Rod	Yes	NEW FLYER	\$6.72
363132	Bracket, HVAC Closeout Tether	Yes	ACCUFAB METAL WORKS	\$33.52
366783	Bracket, Rear Crown	Yes	SCT WELDING LASER AND MFG CO	\$168.08
366791	Bracket, Rear Crown	Yes	SCT WELDING LASER AND MFG CO	POR
368810	Plate, Quad Latch Bracket	Yes	ACCUFAB METAL WORKS	\$29.76
370035	Cylinder Assembly, 10 Lbs.	Yes	DESPA GAZLI AMORTISOR	\$11.17
370328	Strip, Foam Isolator	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$2.80
377824	Angle Bar, 1" x 1" x .12" x 32.5"	Yes	CHAMP INDUSTRIES CDN	POR
384394	Angle Bar, 1" x 1" x .12" x 10"	Yes	CHAMP INDUSTRIES CDN	POR
384396	Angle Bar, 1" x 1" x .12" x 5"	Yes	CHAMP INDUSTRIES CDN	POR
384564	Angle Bar, 1" x 1" x .12" x 3.25"	Yes	CHAMP INDUSTRIES CDN	\$133.63
391013	Insulation, Rear Crown	Yes	ARTIK OEM CORPORATION	\$135.96
396173	Angle, Bumper Stop	Yes	XSFR FR KY1	\$22.82
405288	Plate, Latch Backing	Yes	SCT WELDING LASER AND MFG CO	\$13.01
413218	Panel, Closeout	Yes	ACCUFAB METAL WORKS	\$387.70
414749	Grille, Return Air	Yes	NEW FLYER	\$32.26
415369	Hinge, Stop Request Access Door	Yes	NETTWORK MANUFACTURING	\$46.75
416010	Bracket, Defroster Door Curbside	Yes	CHAMP INDUSTRIES CDN	\$49.74
416011	Bracket, Defroster Door Streetside	Yes	CHAMP INDUSTRIES CDN	\$68.54
417267	Bracket, Stop Request Mounting	Yes	CHAMP INDUSTRIES CDN	POR
420342	Bracket, Heat Shield	Yes	MACKOW INDUSTRIES	\$187.56
421231	Hinge, Corner Pillar Door	Yes	SHEKONIC GROUP LTD	\$23.20
421321	Bracket, Corner Pillar Door Hinge	Yes	NEW FLYER	\$9.05
423529	Insulation, Corner Pillar	Yes	ARTIK OEM CORPORATION	\$74.74
423532	Insulation, Corner Pillar	Yes	ARTIK OEM CORPORATION	\$10.79
424810	Bracket, Over Center Spring	Yes	NETTWORK MANUFACTURING	\$8.59
424811	Bracket, Corner Pillar Door Hinge	Yes	CHAMP INDUSTRIES USA INC	\$30.17
424812	Bracket, Corner Pillar Door Hinge	Yes	CHAMP INDUSTRIES USA INC	\$38.75
424914	Spring, Torsion	Yes	SUPPLY TECHNOLOGIES LLC	\$2.69
426459	Door Assembly, Fuel Filler Access	Yes	ACCUFAB METAL WORKS	\$336.86
427313	Frame, HVAC Filter	Yes	SPECIALLASER TECH INC	\$209.26
432973	Plate, Access Door Latch	Yes	SCT WELDING LASER AND MFG CO	\$44.22

575286	Bracket, Hinge	Yes	SPECIALLASER TECH INC	\$24.18
575795	Bracket, Mounting Mechanical Door	Yes	CHAMP INDUSTRIES CDN	\$149.01
576501	Plate, Striker	Yes	NEW FLYER	\$2.29
577721	Bracket, Hinge Mount	Yes	CHAMP INDUSTRIES CDN	\$80.02
577995	Plate, Driveshaft Guard	Yes	NEW FLYER	\$24.18
578003	Plate, Driveshaft Load	Yes	NEW FLYER	\$3.47
578014	Spacer, Driveshaft	Yes	MACKOW INDUSTRIES	\$2.46
584062	Door Assembly, Transmission/Drive Unit Access	Yes	NEW FLYER	\$953.04
5963178	Seal, Rubatex 1.5" W x .06" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.24
5964906	Seal, Rubatex .62" W x .187" Thk.	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$0.34
599305	Panel, Steering Closeout	Yes	NEW FLYER	\$9.14
599306	Door Assembly, Radius Rod Access	Yes	MAKE AT MBI	\$121.37
599310	Door Assembly, Steering Box Access	Yes	NEW FLYER	\$243.77
619128	Panel, Defroster Door	Yes	CARFAIR COMPOSITES INC	\$779.10
6459404	Door, Access	Yes	DALSIN INDUSTRIES INC	\$134.30
675378	Door Assembly, Upper Corner Pillar Curbside	Yes	NEW FLYER	\$608.86
712701	Bracket, Fuel Fill Door	Yes	NEW FLYER	\$31.87
760996	Bracket, Cylinder	Yes	CHAMP INDUSTRIES CDN	\$14.84
761034	Bracket, Cylinder	Yes	CHAMP INDUSTRIES CDN	\$22.51
026221	Washer, Special 1" I.D. x 1 1/2" O.D.	Yes	WURTH ADAMS NUT AND BOLT CO	\$0.39
103424	Wedge, w/Thread	Yes	SUPPLY TECHNOLOGIES LLC	\$1.65
10B05016BK	Bolt, Hex 5/16" - 18 UNC x 1" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.44
14S04008BK	Screw, PH Cross Recess SST 1/4" - 20 UNC x 1/2" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.30
15S00006BK	Screw, PH Cross Recess SST #10 - 32 UNF x 3/8" Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.34
332957	Glass, Entrance Aft	Yes	XINYI GLASS NORTH AMERICA INC	\$74.09
332958	Glass, Entrance Fore	Yes	XINYI GLASS NORTH AMERICA INC	\$73.38
337126	Trim, Seal Mounting Fore	Yes	MACKOW INDUSTRIES	\$65.14
339554	Trim, Entrance Door Fore	Yes	SCT WELDING LASER AND MFG CO	\$175.06
346281	Angle, Door Mechanism Hanger	Yes	NEW FLYER	\$7.43
346503	Bracket, Hanger	Yes	NEW FLYER	\$12.44
347085	Bracket, Controller	Yes	MACKOW INDUSTRIES	POR
354219	Cover, Door Post	Yes	ARTIK OEM CORPORATION	\$12.82
354408	Cover Door Post, Aft 17" x 68.63"	Yes	ARTIK OEM CORPORATION	\$19.03
40167	Trim, Entrance Door Aft	Yes	MACKOW INDUSTRIES	\$69.12
401838	Trim, Seal Mounting Aft	Yes	SCT WELDING LASER AND MFG CO	\$106.11
417779	Trim, Seal Mounting Fore	Yes	SCT WELDING LASER AND MFG CO	\$106.11
426901	Glass, Door 44% Grey	Yes	AROW GLOBAL CORP	\$169.54
437976	Cover Door Post, Fore Middle	Yes	ARTIK OEM CORPORATION	\$8.28

8410544	Washer, Special 7/16" x 3"	Yes	SUPPLY TECHNOLOGIES LLC	\$1.14
10804020BK	Bolt, Hex 1/4" - 20 UNC x 1 1/4" Lg. Black	Yes	SUPPLY TECHNOLOGIES LLC	\$0.30
433436	Spacer, 0.50 Thk. x 0.75 O.D.	Yes	SCT WELDING LASER AND MFG CO	\$65.06
452350	Bracket, Streetside	Yes	MACKOW INDUSTRIES	\$37.38
452367	Bracket, Curbside	Yes	MACKOW INDUSTRIES	\$28.94
065409	Switch Assembly, 4-Way Flasher	Yes	MAKE AT MB1	POR
103030	Lamp Assembly, 12V Green	Yes	MAKE AT MB1	\$27.10
175200	Harness, Throttle Jumper	Yes	KMG FABRICATION INC	\$36.93
185447	Harness, 3-Circuit Weatherpack Switch	Yes	MAKE AT MB1	\$19.69
198972	Harness, Foot Switch Turn Signal	Yes	IMECO CABLE INC	\$32.59
270796	Harness Assembly, Foot Switch 6" Lg.	Yes	IMECO CABLE INC	\$52.15
390727	Switch, Camera Event w/LED Indicator	Yes	SEON DESIGN INC	\$131.01
426643	Cover, Harness with Hole 3.5" x 2.0"	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	POR
5115988	Plate, Dimmer Switch	Yes	SPECIALLASER TECH INC	\$96.59
553292	Plate, Driver's Control	Yes	CHAMP INDUSTRIES CDN	\$125.31
555896	Driver's Plate Assembly	Yes	MAKE AT MB1	POR
572740	Lamp Assembly, Indicator Green with Connectors	Yes	MAKE AT MB1	POR
5944241	Grommet, Rubber 1.25" O.D. x .75" I.D. x .13" Thk.	Yes	WURTH ADAMS NUT AND BOLT CO	\$1.19
5951270	Switch, Master Run	Yes	WESTBURNE ELECTRIC	\$30.55
625880	Plate, Grommet Retainer	Yes	NEW FLYER	\$12.18
6324970	Inverter, Instrument Panel	Yes	POSITRON	\$17.07
632560	Bracket, Mounting Foot Turn Signal	Yes	NEW FLYER	\$53.50
6349370	Strip, Lamp .75" W x 3.75 Lg.	Yes	POSITRON	\$16.40
6349373	Filter, Inverter	Yes	POSITRON	\$13.26
6390141	Lamp, Strip 3 1/2" x 7 5/8" Lg.	Yes	POSITRON	\$35.78
6392125	Trim, Bezel	Yes	PARKER HANNIFIN VANSO	\$80.57
6392402	Washer, Flat .52 I.D. x .0215 Thk.	Yes	POSITRON	\$1.18
6392403	Washer, Flat .465" I.D. x .0215" Thk.	Yes	POSITRON	\$1.18
6392404	Washer, Flat 0.465" I.D. x .0215" Thk.	Yes	POSITRON	\$1.18
6412855	Kit, Captive Screw	Yes	MAKE AT MB1	\$11.20
6461418	Washer, Flat 0.375" I.D. x .0215" Thk.	Yes	POSITRON	POR
8111605	Guard, Switch Red	Yes	WESTBURNE ELECTRIC	\$14.49
001081	Grommet, Rubber 1.5" O.D. x .50" I.D. x .18" Thk.	Yes	WESTBURNE ELECTRIC	\$2.66
033945	Strap, Ramp Pull-Up .98" W x 9.00" Lg.	Yes	ARTIK OEM CORPORATION	\$5.19
247222	Clamp, "P" .562" SST/HT	Yes	SUPPLY TECHNOLOGIES LLC	\$0.73
333423	Spacer, Wheelchair Ramp .050" Thk.	Yes	SCT WELDING LASER AND MFG CO	\$52.05
333424	Spacer, Wheelchair Ramp .037" Thk.	Yes	SCT WELDING LASER AND MFG CO	\$52.05
342702	Spacer, Bushing .500" O.D. x .260" I.D.	Yes	MACKOW INDUSTRIES	\$17.01

608772	Block, Chain Spacer	Yes	MACKOW INDUSTRIES	\$160.42
614470	Shaft, Clevis .625" Dia x 3.750" Lg.	Yes	SPECIALLASER TECH INC	\$209.26
655536	Hose, FC510 - 04 13.06 FL	Yes	ORISKANY MFG TECHNOLOGIES	\$19.95
655537	Hose, FC510 - 04 10.13 FL	Yes	ORISKANY MFG TECHNOLOGIES	\$18.28
333144	Bracket, Leveling Valve Link	Yes	ACCUFAB METAL WORKS	\$23.46
559351	Front Axle Assembly	Yes	NEW FLYER	POR
6361061	Hub Flange	Yes	MAN TRUCK AND BUS AG	POR
6472725	Stud, Wheel Mounting M22 x 1.5 x 65	Yes	MAN TRUCK AND BUS AG	\$11.26
680466	Harness, Front ABS Interface	Yes	IMECO CABLE INC	\$752.78
353431	Washer, Flat 1.03" I.D. x 2.5" O.D.	Yes	WURTH ADAMS NUT AND BOLT CO	POR
406868	Bracket, Hydraulic Reservoir	Yes	SPECIALLASER TECH INC	\$130.10
489605	Power Steering Pump Assembly w/Fittings	Yes	MAKE AT MB1	\$298.32
511135	Reservoir Assembly, Power Steering	Yes	ASSEMBLY SYSTEMS INC	POR
484879	Engine Strut, Streetside	Yes	MACKOW INDUSTRIES	\$325.66
498480	Bracket, Tube Support	Yes	NEW FLYER	\$31.52
501105	Tube, Discharge SST	Yes	NEW FLYER	\$30.46
631826	Strip, Neoprene	Yes	INDUSTRIAL RUBBER SUPPLY 1995 LTD	\$4.22
631827	Plate, Neoprene Backing	Yes	NEW FLYER	\$4.48
635353	Plate, Air Intake Closeout	Yes	NEW FLYER	\$12.45
635356	Panel, Air Intake Closeout	Yes	NEW FLYER	\$55.58
720843	Harness, SCR Engine X40/60	Yes	IMECO CABLE INC	\$732.58
425568	Hose Assembly, EQ1HT - 20 FL 31.0	Yes	POLAR BEAR RUBBER LTD	\$70.98
10B04088	Bolt, Hex 1/4" - 20 UNC x 5 1/2" Lg.	Yes	ENDRIES INTERNATIONAL	POR
331710	Bracket, Transcooler Mount	Yes	MACKOW INDUSTRIES	\$63.46
526441	Tube, Radiator Lower	Yes	ORISKANY MFG TECHNOLOGIES	\$61.95
553566	Hose, Silicone 62mm I.D.	Yes	VENAIR INC	\$112.22
555448	Hose, Silicone 34mm I.D.	Yes	VENAIR INC	\$64.59
574845	Clamp, Saddle 1.375" Dia. SST	Yes	WURTH ADAMS NUT AND BOLT CO	\$2.02
607698	Bracket, Surge Tank Hose Manifold	Yes	NEW FLYER	\$7.45
681660	Tube, Radiator Lower	Yes	ORISKANY MFG TECHNOLOGIES	\$284.85
686612	Tube, Bypass	Yes	RITZ MACHINE WORKS USA LLC	\$163.22
405191	Link Assembly, Leveling Valve	Yes	MAKE AT MB1	\$37.98
502001	Junction Block Assembly	Yes	MAKE AT MB1	\$97.87
506786	Transducer Manifold Assembly	Yes	MAKE AT MB1	\$650.66
561933	Valve Assembly, Leveling	Yes	BARSDALE INC	\$403.85
591449	Valve, Leveling w/Sensor	Yes	BARSDALE INC	\$361.33
699427	Switch, Pressure 50 psi	Yes	BARSDALE INC	\$42.27
704908	Kneeling Valve Assembly	Yes	MAKE AT MB1	POR



**Regional Transit Authority
Solicitation Request Routing Sheet**

INSTRUCTION: The user department is responsible for providing all information requested below and securing the requisite signatures.

Attachments (*Indicates Required Items)	
* Scope of Work	Project Schedule/Delivery Date *
Technical Specifications	Selection Criteria (RFQ/RFP Only)
DBE/SBE Goal Calculation	

A. I have reviewed this form and the attachments provided, and by signing below, I give authority to the below stated Department Representative to proceed as lead in the procurement process.

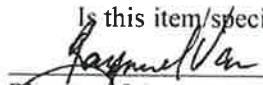
<u>Ryan Moser</u>	<u>Maintenance Manager</u>	<u>8400</u>
Name	Title	Ext.
	<u>2-23-21</u>	
Department Head Signature	Date	

B. Name of Project, Service or Product: New Flyer Proprietary parts

C. Justification of Procurement:

This request is for the purchase of proprietary Bus parts for fleet repair that is only available through New Flyer. The estimated cost is \$525,000 per year. We are looking to fund this project for a term of 2 years and a total funding cost of \$1,050,000

D. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?	Yes	<u>No</u>
	<u>2/23/21</u>	
Director of Grants/ Federal Compliance	Date	

E. Safety: Include Standard Safety Provisions Only

<u>Michael G. Smith</u>	<u>2/24/21</u>
Additional Safety Requirements Attached	Date
Safety Director	

Risk Management: Include Standard Insurance Provisions Only? Yes No

<u>[Signature]</u>	<u>3/1/21</u>
Include Additional Insurance Requirements Attached	Date
Risk Management Analyst	

F. Funding Source: Federal State Local Other: _____



Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Amount Available \$ _____
Projected Cost \$ 525,000 per year total 1,050,000
Previous Cost (if applicable) \$ _____
FTA Grant No. (s) _____

Line Item(s) _____
Operations/Department Code _____
Budget Code(s) 1430002.8510.06101 1.1030.103 *mtc*

Monica F. Richard
Budget Analyst Date 2/25/2021

G. DBE/SBE Goal: 8 % DBE _____ % Small Business

Director of Small Business Development _____ Date _____
Laziah S. Antkowiak
DBE/EEO Compliance Manager Date 3/1/2021

H. Authorizations: I have reviewed and approved the final solicitation document.

Benjamin J. Saffell Date 3-1-2021
Department Head Signature
Thomas R. Saffell Date 3/1/21
Division Manager
David J. Saffell Date 3/2/21
Director of Procurement

FOR PROCUREMENT USE ONLY

Type of Procurement Requested: (circle one) IFB RFQ RFP SS TWO-STEP
Invitation for Bid (IFB) This competitive method of awarding contracts is used for procurements of more than \$25,000 in value. The agency knows exactly what and how many of everything it needs in the contract, as well as when and how the products and services are to be delivered. The award is generally based on price.
Request for Quote (RFQ) This type of solicitation is often used to determine current market pricing.
Request for Proposal (RFP) This approach to contracting occurs when the agency isn't certain about what it wants and is looking to you to develop a solution and cost estimate.
Sole Source (SS) this procurement can be defined as any contract entered into without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements.
Two-step Procurement - request for qualifications step-one used in the formal process of procuring a product or service, It is typically used as a screening step to establish a pool of vendors that are then qualified, and thus eligible to submit responses to a request for price proposal (RFP). In this two-step process, the response to the RFQ will describe the company or individual's general qualifications to perform a service or supply a product, and RFP will describe specific details or price proposals.



[Signature]

Chief Financial Officer

[Signature]

Chief Executive Officer

2/25/21

Date

3/3/21

Date



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-032

Finance Committee

CARES Act Funding

DESCRIPTION: Grant Application for FY 2021 Section 5307 CARES Act Funding	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

To authorize the CEO to submit a grant application for Coronavirus Aid, Relief, and Economic Security (CARES) Act funding (CRRSAA).

ISSUE/BACKGROUND:

Staff is interested in filing a grant application for fiscal year 2021 Section 5307 Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) funding for Operating Assistance during the COVID 19 Pandemic.

DISCUSSION:

The Regional Transit Authority is applying for Section 5307 CRRSAA Act grant application for fiscal year 2021 funding in the amount of \$26,285,000 for Operating Assistance. The total eligible cost is \$26,285,000 and will be funded 100% FTA and zero RTA match. CRRSAA directs recipients to prioritize payroll and operational needs.

FINANCIAL IMPACT:

Total Budget is \$26,285,000; Federal Share is \$26,285,000 and RTA Local Match is \$0.

NEXT STEPS:

Upon Board approval staff will submit FY2021 grant application for Section 5307 CRRSAA Act Funding, once approved by FTA staff can begin to draw down funds.

ATTACHMENTS:

Resolution

Prepared By: Raymond Vance
Title: Grants Administration Manager

Reviewed By: Ronald Baptiste
Title: Director of Procurement

Reviewed By: Gizelle Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

3/30/2021

Date



RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

Resolution Authorizing the Filing of a Grant Application with the Department of Transportation, United States of America, for a Grant under 49 U.S.C. 5307 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) Act, 2021, for Approximately \$26,285,000. The Regional Transit Authority will provide zero Local Match.

Introduced by Commissioner _____, seconded by
Commissioner _____.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant; and

WHEREAS, the Regional Transit Authority is applying for Section 5307 CRRSAA Act grant application for fiscal year 2021 funding in the amount of \$26,285,000 for Operating Assistance. The total eligible cost is \$26,285,000 and will be funded 100% FTA and zero RTA match. The federal participation is \$26,285,000 and the RTA local match is \$0; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with filing an application for assistance under Section 5307 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) Act, 2021, the Regional Transit Authority gives an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirement; and



RESOLUTION NO. _____

Page 2

WHEREAS, it is the goal of the Regional Transit Authority that Disadvantaged Business Enterprises (DBE) be afforded full opportunities to participate in connection with these projects, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority:

1. That the Chairman of the Board of Commissioners, or his designee, is authorized to execute and submit grant proposals on behalf of the Regional Transit Authority with the U.S. Department of Transportation, to aid in financing operating assistance projects pursuant Section 5307 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) Act, 2021; and
2. That the Chairman of the Board of Commissioners, or his designee, is authorized to execute and submit proposals with an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of the Title VI of the Civil Rights Act of 1964; and
3. That the Chairman of the Board of Commissioners, or his designee, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the grant proposal for the project; and



RESOLUTION NO. _____

Page 3

4. That the Chairman of the Board of Commissioners, or his designee, is authorized to set forth and execute affirmative minority business policies in connection with the program of projects procurement needs; and
5. That the Chairman of the Board of Commissioners, or his designee, is authorized to execute grant agreements with the U.S. Department of Transportation to aid in the financing of capital projects pursuant Section 5307 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) Act, 2021.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF MARCH 2021.

FLOZELL DANIELS, JR.
CHAIRMAN
BOARD OF COMMISSIONERS



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-039

Finance Committee

Louisiana Compliance Questionnaire

DESCRIPTION: The purpose of this resolution is to obtain board approval for the completion and submittal of the Louisiana Compliance Questionnaire in conjunction with the RTA's calendar year 2020 financial audit.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Operating Officer to complete and submit calendar year 2020 Louisiana Compliance Questionnaire.

ISSUE/BACKGROUND:

The Louisiana Compliance Questionnaire must be completed as part of the financial and compliance audits of Louisiana governmental units and quasi-public entities.

DISCUSSION:

The State Legislative Auditor requires that the Questionnaire be presented to and adopted by the governing body of the RTA by means of a formal resolution in an open meeting.

FINANCIAL IMPACT:

There are no costs associated with the completion and submittal of the CY 2020 Louisiana Compliance Questionnaire. Annual audits can significantly reduce costs associated with unnecessary expenses and help track and solve internal issues. Additionally, the fundamental purpose of the audit is to provide independent assurance that management has, in its financial statements, presented a "true and fair" view of RTA's financial performance and position.

NEXT STEPS:

Staff will be authorized and directed to submit the completed Questionnaire appropriately as required by the State Legislative Auditor.

ATTACHMENTS:

Resolution Adopting CY 2020 LLA Compliance Questionnaire

Prepared By: Dacia Johnson
Title: Administrative Analyst

Reviewed By: Mark Major
Title: Deputy Chief Financial Officer

Reviewed By: Gizelle Johnson - Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

4/6/2021

Date



RESOLUTION NO. _____

STATE OF LOUISIANA
PARISH OF ORLEANS

**LOUISIANA COMPLIANCE QUESTIONNAIRE
IN CONNECTION WITH CALENDAR YEAR 2020
FINANCIAL AUDIT**

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, the Board of Commissioners of the Regional Transit Authority (hereinafter "Board") considered the matter of adoption of the Louisiana Compliance Questionnaire as completed by Regional Transit Authority (hereinafter RTA); and

WHEREAS, the Legislative Auditor requires that this questionnaire be completed as part of the financial and compliance audits of Louisiana governmental units and quasi-public entities, the completed questionnaire must be presented to and adopted by the governing body; and

WHEREAS, the completed questionnaire and the copy of the adoption instrument must be given to auditors when performing audits of RTA records and activities; and

WHEREAS, the Board of Commissioners has reviewed this questionnaire and agrees with the statements contained therein; and

RESOLUTION NO. _____
Page 2

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority that the completed questionnaire as attached hereto is adopted.

THE FOREGOING WAS READ IN FULL; THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____
NAYS: _____
ABSTAIN: _____
ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 27th DAY OF APRIL 2021.

FLOZELL DANIELS, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS



Board Report and Staff Summary

File #: 21-040

Finance Committee

Resolution to Ratify Purchase of Inventory

DESCRIPTION: Pursuant to the August 2019 RTA/Transdev Operations and Maintenance Agreement and the Memorandum of Understanding between the two parties, ratify the purchase of \$841,419.21 non-obsolete revenue and non-revenue vehicle parts.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to purchase \$841,419.21 non-obsolete revenue and non-revenue inventory parts pursuant to the August 2019 RTA/Transdev Operating & Maintenance Contract and Memorandum of Understanding between the two parties.

ISSUE/BACKGROUND:

On August 29, 2019 RTA/Transdev entered into an Operations and Maintenance Agreement (the "O&M Agreement") which resulted from a competitive procurement process to select a contractor to operate and maintain transit service by means of fixed route transit bus services, streetcar transit service, complementary paratransit service provided in accordance with the requirements of the Americans with Disabilities Act of 1990 (ADA), and special services operating out of facilities owned and provided by the RTA.

The O&M Agreement required Transdev to take the following actions regarding revenue and non-revenue inventory parts. At its sole expense, Transdev shall provide, and maintain stores of, spare parts, supplies, and lubricants necessary for the orderly and timely maintenance and operation of Revenue Vehicles and Non-Revenue Vehicles and for other Equipment and systems used to provide the service, at all times during the Contract Term, including the Option Years. Transdev shall properly store and dispose of all materials, without limitation, required in the operation of the services under this Agreement. At the termination of this Agreement, for whatever reason, Transdev shall offer to sell the spare parts and supplies to RTA for their fair market value or for such other price as may be negotiated by the parties.

DISCUSSION:

The purchase of the non-obsolete revenue and non-revenue vehicle parts allowed for an efficient transfer of maintenance efforts on December 20, 2020. All terms and conditions of the O&M Agreement and subsequent MOU were adhered to in this transaction.

After review by the independent third-party audit and roll-forward as of December 19, 2020, RTA

agreed to purchase inventory at \$841,419.21.

FINANCIAL IMPACT:

The purchase of the non-obsolete revenue and non-revenue inventory parts costs RTA \$841,419.21, which is determined to be fair and reasonable. Additionally, the quantity of parts on hand as of December 20, 2020 was determined by an independent third party retained by RTA.

NEXT STEPS:

After the adoption of the resolution ratifying the purchase of the \$841,419.21 non-obsolete revenue and non-revenue inventory parts, no additional steps are required.

ATTACHMENTS:

Resolution and executed MOU

Prepared By: Dacia Johnson
Title: Administrative Analyst

Reviewed By: Mark Major
Title: Deputy Chief Executive Officer

Reviewed By: Gizelle Johnson-Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

4/6/2021

Date



RESOLUTION NO. _____

**STATE OF LOUISIANA
PARISH OF ORLEANS**

RESOLUTION TO RATIFY THE PURCHASE OF 841,419.21 REVENUE AND NON-REVENUE INVENTORY PARTS FROM TRANSDEV

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, on or about August 29, 2019 the parties entered into an Operations maintenance Agreement (the "O&M Agreement") which resulted from a competitive procurement process to select a contractor to operate and maintain transit service by means of fixed route transit bus services, streetcar transit, ferry service, complementary paratransit service provided in accordance with the requirements of the Americans with Disabilities Act of 1990 (ADA), and special services operating out of facilities owned and provided by the RTA.

WHEREAS, at the sole expense, the Contractor shall provide, and maintain stores of spare parts, supplies, and lubricants necessary for the orderly and timely maintenance and operation of Revenue Vehicles and Non-Revenue Vehicles and for other Equipment and systems used to provide the service, at all times during the Contract Term, including the Option Years. The contractor shall properly store and dispose of all materials, without limitation, required in the operation of the services under this Agreement. At the termination of this Agreement, for whatever reason, the contractor shall offer to sell the spare parts and supplies to the New Contractor for their fair market value or for such other price as may be negotiated by parties.

WHEREAS, on or about March 15, 2020, the O&M Agreement was terminated for the operations and maintenance of the ferry service.

WHEREAS, in May of 2020, the RTA desired to assume full responsibility for the operations and maintenance of transit services by providing notice to Transdev that the O&M Agreement will be terminated effective on October 1, 2020.

RESOLUTION NO. _____

Page 2

WHEREAS, at the request of the RTA, the contract will extend until 12/19/20, and Transdev will continue to employ all existing staff through 12/19/20, allowing for one additional payroll period to be covered by Transdev (covering the staff shift ending at 3:00 a.m. on 12/20/20.

WHEREAS, the parties agree that the value of the non-obsolete parts as of 11/20/20 was \$1,040,539.04, subject to verification by third-party audit that is presently underway. This value adjusted by usage and new purchases for the period of 11/21/20 through 12/19/20 will be included in Transdev's December invoice paid to Transdev by 12/30/20.

WHEREAS, after review by the independent third-party audit and roll-forward as of December 19, 2020 both RTA and Transdev agree the value of the inventory to be purchased by RTA from Transdev was \$841,419.21.

WHEREAS, on January 26, 2021, RTA paid Transdev \$841,419.21 for the verified inventory on-hand as of December 19, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the \$841,419.21 revenue and non-revenue inventory is hereby ratified.

THE FOREGOING WAS READ IN FULL; THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 27th DAY OF APRIL 2021.

FLOZELL DANIELS, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE NEW ORLEANS REGIONAL TRANSIT AUTHORITY AND TRANSDEV SERVICES, INC.**

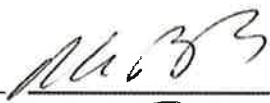
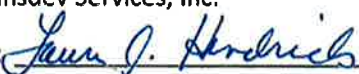
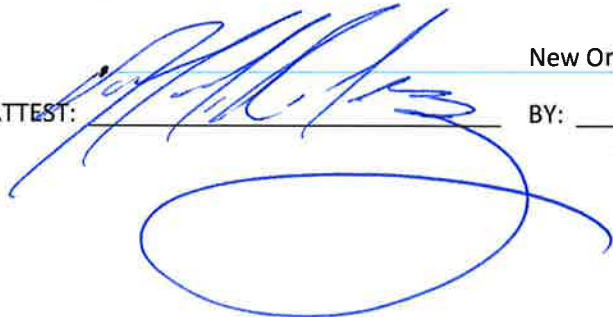

The parties, New Orleans Regional Transit Authority ("RTA") and Transdev Services, Inc. ("Transdev") agree to the following terms:

Explanatory Statement

- A. At the request of the RTA, Transdev will revise its 401K plan document to provide 100% vesting for all collectively bargained employees that are still in their employ at the transition of the project on 12/19/20. This will subsequently need to be approved by the ATU Local 1560 and the IBEW Local 1700-4.
- B. At the request of the RTA, Transdev will pay out the 401K Health Insurance Subsidy for the entirety of year 2020. This payment will be made into the eligible employees' 401K accounts on 1/1/21 but will be inclusive of all time as if worked between 12/19/20 and 12/31/20. This will subsequently need to be approved by the ATU Local 1560 and the IBEW Local 1700-4. RTA agrees to cover the cost of the additional period between 12/6-31/20.
- C. At the request of the RTA, the contract will extend until 12/19/20, and Transdev will continue to employ all existing staff through 12/19/20, allowing for one additional payroll period to be covered by Transdev (covering the staff shift ending at 3:00 a.m. on 12/20/20).
 - a. During the period of 12/6-19/20, Transdev will be responsible for all personnel matters relating to the employees they employ, including Worker's Comp issues, 401K, health benefits, all labor matters (including discipline), wages, etc. Transdev will also procure parts and fluids (excluding fuel) from 12/6-19/20.
 - b. During the period of 12/6-19/20, RTA will be responsible for all subcontracts related to the operation and maintenance of the project, except those specific to the employment of personnel and trash collection subcontractor services. RTA will procure and pay directly for all out of shop repairs from 12/6/20 forward.
 - c. Transdev agrees to work in good faith to wind down the trash collection services subcontract until at least 3/5/21 as RTA directly procures a trash collection contract.
 - d. During the period of 12/6-19/20, Transdev agrees to continue working in shop to complete the repairs noted in the VTC audit.
 - e. During the period of 12/6-19/20, Transdev agrees to continue the subcontractor armored car services.
- D. At the request of the RTA, Transdev will not charge the agency the 5.6% overhead fee on the COVID Incentive payments on the October Schedule "O" invoicing. Additionally, Transdev will not charge the 5.6% overhead on the 2020 annual fee for Swiftly. Additionally, Transdev will not charge the 5.6% overhead on the single payroll for the period of 12/6/20-12/19/20. All other expenses will be covered under the normal 5.6% overhead arrangement, including parts ordered by Transdev pre-12/19.

- E. Transdev will charge a prorated profit for the period of 12/1-5/20, as well as for the period of 12/6-19/20.
- F. The RTA, seeing the progress made on the VTC audit, and the modest amount of work remaining, will not charge Transdev for any fleet transition expenses. This is consistent with the terms of the existing contract whereby costs are covered by the RTA, and the inability of the parties to set up an initial transition at the start of the current contract.
- G. Upon good faith efforts by Transdev to complete a corrective action plan through 12/19/20, RTA will not charge Transdev for any facility transition expenses.
- H. Upon the condition that invoice supporting documentation is provided through 11/30/20 by 12/4/20, RTA will pay the undisputed portion of the November invoice in full no later than 12/24/20. Upon the condition that invoice supporting documentation is provided through 12/19/20 by 12/24/20, RTA will pay the undisputed portion of the December invoice no later 12/30/20.
- I. The parties agree that the value of the non-obsolete parts as of 11/20/20 was \$1,040,539.04, subject to verification by third-party audit that is presently underway. This value adjusted by usage and new purchases for the period of 11/21/20 through 12/19/20 will be included in Transdev's December invoice paid to Transdev by 12/30/20.

IN WITNESS WHEREOF, the parties have agreed to the above terms.

ATTEST: <u></u>	Transdev Services, Inc.
Mathieu Le Bourhis, CFO	BY: <u></u>
	Laura Hendricks, CEO
ATTEST: <u></u>	New Orleans Regional Transit Authority
	BY: <u></u>
	CEO Alex Z. Wiggins



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-045

Finance Committee

[Amendment of ADP Contract-Deferral is requested until May 13, 2021 Committee Meeting.]



New Orleans Regional Transit Authority

2817 Canal Street
New Orleans, LA 70119

Board Report and Staff Summary

File #: 21-038

Finance Committee

Connecting Communities-NORTA Bus Rapid Transit (BRT) Planning Project

DESCRIPTION: Requesting Board authorization to approve the contract with Integrated Logistical Support, Inc. (ILSI) to study BRT Routes	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to approve a contract with Integrated Logistical Support, Inc. (ILSI), an 8(a) Certified Woman Owned-Minority Owned Small Business, to study Bus Rapid Transit (BRT) routes in the amount of \$599,949.00.

ISSUE/BACKGROUND:

The RTA was awarded a grant as part of the FTA Helping Obtain Prosperity for Everyone (HOPE) Program in FY2020. The RTA project, *Connecting Communities - New Orleans RTA BRT Planning Project* will develop design standards to define BRT for the New Orleans region and BRT corridors. The BRT corridors will deliver premium transit to areas of persistent poverty to connect residents to jobs and services. This is aligned with the Agency's *Strategic Mobility Plan-Connect to Opportunities* goal.

DISCUSSION:

The *Connecting Communities-New Orleans RTA BRT Planning Project* will deliver the following:

- 1)BRT Standards: service planning, guideway design, station amenities and implementation strategy
- 2)BRT Corridor Plan: project definition and 15% design plans to include ridership projections, traffic analysis, service planning, capital cost estimates and operating and maintenance (O&M) cost estimates.
- 3) Funding Analysis and Assessment: identify and review funding sources for BRT capital cost including local, state, and federal financing options and potential private sources.
- 4) Public Engagement: assist the Agency in educating community stakeholders on BRT, gathering input and advice from the community.
- 5) Project Management:

The contract with ILSI to provide the project deliverables will be managed by the Strategic Planning Department.

FINANCIAL IMPACT:

The portfolio projects is funded from HOPE grant, the total project amount is \$611,000, the federal share is \$550,000 and the local share is \$61,000.

NEXT STEPS:

Procurement to issue the contract to ILSI and Strategic Planning kick off project.

ATTACHMENTS:

1. ILSI BRT Proposal 022621
2. 210222_RTA_BRFTFeasibilityStudy_Scope
3. Resolution

Prepared By: Lona Edwards Hankins, lhankins@rtaforward.org
Title: Deputy CEO Planning and Infrastructure

Reviewed By: Lona Edwards, lhankins@rtaforward.org
Title: Deputy CEO Planning and Infrastructure

Reviewed By: Gizelle Johnson-Banks
Title: Chief Financial Officer



Alex Wiggins
Chief Executive Officer

4/6/2021

Date



RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

**AUTHORIZATION TO APPROVE THE CONTRACT WITH INTEGRATED LOGISTICAL
SUPPORT, INC., (ILSI) TO STUDYBUS RAPID TRANSIT (BRT) ROUTES**

Introduced by Commissioner _____,
seconded by Commissioner _____.

WHEREAS, the Connecting Communities New Orleans RTA BRT Planning Project will deliver the following; and

1)BRT Standards: service planning, guideway design, station amenities and implementation strategy.

2)BRT Corridor Plan: project definition and 15% design plans to include ridership projections, traffic analysis, service planning, capital cost estimates and operating and maintenance (O&M) cost estimates.

3) Funding Analysis and Assessment: identify and review funding sources for BRT capital cost including local, state and federal financing options and potential private sources.

4) Public Engagement: assist the Agency in educating community stakeholders on BRT, gathering input and advice from the community.

5) Project Management:

WHEREAS, the contract with ILSI to provide deliverables will be managed by the Strategic Planning Department; and

WHEREAS, the portfolio of projects is funded HOPE grant, the total project amount is \$611,000.00 the federal share is \$550,000 and the local share is \$61,000.00; and.



Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

Page 2

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, award Integrated Logistical Support, Inc. (ILSI) a contract to study BRT Routes.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 27th DAY OF APRIL, 2021.

**FLOZELL DANIELS
CHAIRMAN
BOARD OF COMMISSIONERS**



8(a) Certified Woman Owned – Minority Owned Small Business
INTEGRATED LOGISTICAL SUPPORT, INC.
IAM C. TUCKER
PRESIDENT/CEO

February 26, 2021

Mr. Adonis C. Expose
Procurement Director
New Orleans Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119

Attention: Procurement Department

Submitted via email: aexpose@rtaforward.org

RE: **Integrated Logistical Support, Inc.**
(ILSI Engineering) Revised Fee Proposal
Bua Rapid Transit Feasibility Study – New Orleans East to CBD

Dear Mr. Expose:

Integrated Logistical Support, Inc. (ILSI Engineering) is pleased to submit this revised proposal in response to the Request for a Fee Proposal (RFP) received in an email dated January 26, 2021, for the Bus Rapid Transit Feasibility Study – New Orleans East to CBD. ILSI Engineering is prepared to perform the work as outlined in the attached Scope of Services Dated February 22, 2021 for a lump sum fee of \$599,948.98. Attached to this letter in the email are the hours and calculation of costs on the FAA 4400 forms and the scope of services described by tasks.

We are also adding The Hawthorne Agency, Inc. to our on-call team as a subcontractor to perform the public engagements aspects of this project.

Please let me know if you require any additional information or have any questions regarding our proposal. We look forward to your response to our proposal.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Ronald L. Schumann, Jr.", written over a horizontal line.

Ronald L. Schumann, Jr., PE

Vice President – Engineering and Technical Services

Attachments



FEDERAL AVIATION AGENCY COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS				Form approved Budget Bureau No. 06-r120	
This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.				PURCHASE REQUEST NUMBER	
NAME AND ADDRESS OF OFFERER Integrated Logistical Support, Inc. 5130 Tchoupitoulas Street New Orleans, LA 70115				RFP No.	
TITLE OF PROJECT Bus Rapid Transit Feasibility Study – New Orleans East to CBD					
DETAIL DESCRIPTION			ESTIMATED HOURS	RATE/HOUR	TOTAL ESTIMATED COST (Dollars)
BRT Standards, BRT Corridor Plan, Funding Analysis and Assessment, Public Engagement, and Project Management					
1) DIRECT LABOR (Specify)					
Project Principal			8	\$106.75	\$854.00
Project Manager			162	\$76.53	\$12,397.86
Senior Civil Engineer			96	\$66.30	\$6,364.80
Civil Engineer			100	\$44.88	\$4,488.00
CADD/Engineering Technician			80	\$38.47	\$3,077.60
Administrative Support			74	\$26.52	\$1,962.48
TOTAL DIRECT LABOR			520		\$29,144.74
2) BURDEN (Overhead - Specify)		BURDEN RATE	x	BASE =	BURDEN (\$)
corporate overhead		153.00%		\$29,144.74	\$44,591.45
TOTAL BURDEN					\$44,591.45
3) DIRECT MATERIAL					
Printing 8"x 11" – 320 sheets @ \$0.05 per sheet				\$16.00	
TOTAL MATERIAL					\$16.00
4) SPECIAL TESTING (Including field work at Governmental installations)					
N/A					
TOTAL SPECIAL TESTING					
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse)					
6) TRAVEL (If direct charge)					
a) TRANSPORTATION (mileage for field visits = 150 miles @ \$0.56/mile)					\$84.00
b) PER DIEM OR SUBSISTENCE					
TOTAL TRAVEL					\$84.00
7) CONSULTANTS (Identify - purpose - rate)					
TOTAL CONSULTANTS					
8) SUBCONTRACTS (Specify in Exhibit B on reverse)					\$517,264.45
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain royalty costs, in any)					
10) TOTAL Direct Cost & Burden					\$591,100.64
11) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of item nos.)					
12) TOTAL ESTIMATED COSTS					\$591,100.64
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% of LABOR & OVERHEAD					\$8,848.34
14) TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT					\$599,948.98

FEDERAL AVIATION AGENCY COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS				Form approved Budget Bureau No. 06-r120	
This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.				PURCHASE REQUEST NUMBER	
NAME AND ADDRESS OF OFFERER HNTB Corporation 2021 Lakeshore Drive, Ste. 230 New Orleans, LA 70122				RFP No.	
TITLE OF PROJECT Bus Rapid Transit Feasibility Study – New Orleans East to CBD					
DETAIL DESCRIPTION BRT Standards, BRT Corridor Plan, Funding Analysis and Assessment, Public Engagement, and Project Management			ESTIMATED HOURS	RATE/HOUR	TOTAL ESTIMATED COST (Dollars)
1) DIRECT LABOR (Specify)					
Principal			150	\$98.06	\$14,709.00
Project Manager			292	\$86.68	\$25,310.56
Senior Advisor			228	\$98.96	\$22,562.88
Senior Planner			236	\$71.47	\$16,866.92
Planner			265	\$58.92	\$15,613.80
Junior Planner			1075	\$41.86	\$44,999.50
Project Engineer			216	\$51.01	\$11,018.16
Engineer II			316	\$36.83	\$11,638.28
Project Administrator			24	\$46.64	\$1,119.36
TOTAL DIRECT LABOR			2802		\$163,838.46
2) BURDEN (Overhead - Specify)		BURDEN RATE	x	BASE =	BURDEN (\$)
corporate overhead		140.59%		\$163,838.46	\$230,340.49
TOTAL BURDEN					\$230,340.49
3) DIRECT MATERIAL					
Reproduction					\$3,000.00
Printing					\$500.00
Mail					\$0.00
TOTAL MATERIAL					\$3,500.00
4) SPECIAL TESTING (Including field work at Governmental installations)					
N/A					
TOTAL SPECIAL TESTING					
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse)					
6) TRAVEL (If direct charge)					
a) TRANSPORTATION Kickoff Meeting & PM Weekly Trips					\$6,200.00
b) PER DIEM OR SUBSISTENCE					\$00
TOTAL TRAVEL					\$6,200.00
7) CONSULTANTS (Identify - purpose - rate)					
TOTAL CONSULTANTS					
8) SUBCONTRACTS (Specify in Exhibit B on reverse)					\$0.00
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain royalty costs, in any)					\$0.00
10) TOTAL Direct Cost & Burden					\$403,878.95
11) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of item nos.)					
12) TOTAL ESTIMATED COSTS					\$403,878.95
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% of LABOR & OVERHEAD					\$47,301.47
14) TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT					\$451,180.42


15) OVERHEAD RATE AND GENERAL ADMINISTRATIVE RATE INFORMATION				
A. GOVERNMENT AUDIT PERFORMED Yes		DATE OF AUDIT 8/17/2020		ACCOUNTING PERIOD COVERED 2017-2019
B. NAME AND ADDRESS OF GOVERNMENT AGENCY MAKING AUDIT Louisiana Department of Transportation & Development (LADOTD) 1201 Capitol Access Road Baton Rouge, LA 70802			C. DO YOUR CONTRACTS PROVIDE NEGOTIATED OVERHEAD RATES YES NO (If yes, Name Agency negotiating rates)	
D. (If no Government rates have been established furnish the following information)				
DEPARTMENT OR COST CENTER	RATE	BASE	INDIRECT EXPENSE POOL	BASE FOR TOTAL
N/A				
16) EXHIBIT A - SUB CONSULTANT INFORMATION (If more space is needed use blank sheets, identifying item numbers)				
NAME AND ADDRESS OF SUBCONTRACTOR	SUBCONTRACTED WORK		SUBCONTRACT	
			TYPE	AMOUNT
17) EXHIBIT B - OTHER DIRECT COSTS (Specify, if more space is needed, use blank sheets, identifying item numbers)				
CERTIFICATE				
<p>The labor rates and overhead costs are current and other estimated costs have been determined by generally accepted accounting principles. Bidder represents: (A) that he has, or has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the bidder) to solicit or secure this contract, and (b) that he has, or has not, paid or agreed to pay any company or persons (other than a full-time bona fide employee working solely for the bidder) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating to (a) and (b) above, as requested by the Contracting Offices.</p>				
(For interpretation of the representation, including the term "bona fide employee," see (Code of Federal Regulations. Title 44, Part 150.)				
NUMBER OF CONTRACTOR EMPLOYEES 500 AND UNDER OVER 700		STATE INCORPORATED IN		
		<div style="text-align: center;"> <u>OVER 500</u> <u>OVER 1,000</u> </div>		
DATE 02/25/21	SIGNATURE AND TITLE OF AUTHORIZED REPRESENTATIVE OF CONTRACTOR			
				

Figure IIC-1 (Page 2 of 2)

FEDERAL AVIATION AGENCY COST AND PRICE ANALYSIS - RESEARCH AND DEVELOPMENT CONTRACTS				Form approved Budget Bureau No. 06-r120	
This form is to be used in lieu of FAA Form 3515 as provided under FAPH 2-16-260-2, it will be executed and submitted with proposals in response to "Requests for Proposals," for the procurement research and development services. If your cost accounting system does not permit analysis of costs as required, contact the purchasing office for further instructions.				PURCHASE REQUEST NUMBER	
NAME AND ADDRESS OF OFFERER The Hawthorne Agency 615 Baronne Street, Ste. #200 New Orleans, LA 70113				RFP No.	
TITLE OF PROJECT Bus Rapid Transit Feasibility Study – New Orleans East to CBD					
DETAIL DESCRIPTION		ESTIMATED HOURS	RATE/HOUR	TOTAL ESTIMATED COST (Dollars)	
Public Engagement, and Project Management					
1) DIRECT LABOR (Specify)					
Public Engagement Manager		138	\$57.73	\$7,966.74	
Public Engagement Coordinator		236	\$43.55	\$10,277.80	
Public Engagement Graphics / Clerical		156	\$29.37	\$4,581.72	
TOTAL DIRECT LABOR		530		\$22,826.26	
2) BURDEN (Overhead - Specify)	BURDEN RATE	x	BASE =	BURDEN (\$)	
corporate overhead	158.49%		\$22,826.26	\$36,177.34	
TOTAL BURDEN					\$36,177.34
3) DIRECT MATERIAL					
Reproduction				\$0.00	
Printing				\$0.00	
Mail				\$0.00	
TOTAL MATERIAL				\$0.00	
4) SPECIAL TESTING (Including field work at Governmental installations)					
N/A					
TOTAL SPECIAL TESTING					
5) SPECIAL EQUIPMENT (If direct charge - specify in Exhibit B on reverse)					
6) TRAVEL (If direct charge)					
a) TRANSPORTATION				\$0.00	
b) PER DIEM OR SUBSISTENCE				\$0.00	
TOTAL TRAVEL				\$0.00	
7) CONSULTANTS (Identify - purpose - rate)					
TOTAL CONSULTANTS					
8) SUBCONTRACTS (Specify in Exhibit B on reverse)				\$0.00	
9) OTHER DIRECT COSTS (Specify in Exhibit B on reverse. Explain royalty costs, in any)				\$0.00	
TOTAL Direct Cost & Burden				\$59,003.60	
11) GENERAL AND ADMINISTRATIVE EXPENSE (Rates % of item nos.)					
TOTAL ESTIMATED COSTS				\$59,003.60	
13) FIXED FEE OR PROFIT (State basis for amount in proposal) 12% of LABOR & OVERHEAD				\$7,080.43	
TOTAL ESTIMATED COST AND FIXED FEE OR PROFIT				\$66,084.03	

New Orleans RTA

Bus Rapid Transit Feasibility Study

New Orleans East to Central Business District

Scope of Services – February 22, 2021

The New Orleans Regional Transit Authority (RTA) received an FTA HOPE grant to support development of premium transit in areas of persistent poverty to connect residents to jobs and services. HOPE funds will help the RTA advance a BRT corridor identified after extensive planning and public outreach from New Orleans East to job, educational opportunity and health services that may be in the Central Business District. This study will also develop design standards to define a BRT system for the region.

1 BRT STANDARDS

Task 3 outlines activities to develop BRT standards for service planning, guideway design, stations amenities, and implementation strategy. BRT is a premium service and will be new to the New Orleans region. The BRT Standards will work to establish consistency across the transit network and streamline efforts to advance future corridors.

1.1 BRT Characteristics

The CONSULTANT will lead two (2) workshops with the RTA and select stakeholders to help define BRT characteristics for development of BRT Standards. The purpose of the first workshop is to determine priorities and strategies of RTA and stakeholders in the design and operation of a future BRT system. The CONSULTANT will lead the first workshop drawing upon examples of other major BRT operations as well as those developed by the American Public Transportation Association (APTA) and the Institute for Transportation Development. The purpose of the second workshop is to review and evaluate design standard components for the complete draft of the BRT Standards.

1.2 Standards Development

The CONSULTANT will develop standards for each of the areas identified below, recognizing that these standards will be used for the New Orleans East to Central Business District corridor, as well as applicable for future BRT corridors.

1.2.1 Guideway

The CONSULTANT will develop standards for transit guideway including business access transit (BAT) lanes and transit only lanes in various settings. Guideway standards will include alignment options, land widths, pavement treatments, and pavement markings.

1.2.2 Stations

The CONSULTANT will develop station standards including station spacing, station placement, and station design. Station design standards will include access, configuration of station elements (shelters, markers, benches, passenger information, etc.), platform dimensions, ADA, and multimodal infrastructure.

1.2.3 Operations

The CONSULTANT will develop operations standards including frequency, service span, on-time performance, boarding procedures, and fare collection.

1.3 Implementation Strategy

BRT will be a new mode in the New Orleans region. The implementation of a new service requires unique considerations. The CONSULTANT will outline an implementation strategy that includes an approach to planning, design, and implementation of the New Orleans East to Central Business District corridor, as well as future BRT corridors.

Task 1 Deliverables:

- Coordination and facilitation of two workshops with the RTA and select stakeholders
- Draft and Final BRT Design Standards Document

2 BRT CORRIDOR PLAN

Task 3 will evaluate the BRT corridor connecting New Orleans East to CBD. This task will include project definition and 15% design plans including alignment, termini, station locations, guideway, and technology improvements. It will also include ridership projections, traffic analysis, service planning, capital cost estimates, and operating and maintenance (O&M) cost estimates.

2.1 Previous Studies

The CONSULTANT will review and summarize relevant prior and ongoing planning studies related to BRT, the New Orleans East to the Central District corridor, and regional transit planning efforts. This includes, but is not limited to the following:

- New Orleans Downtown Transit Center RTA 2020 BUILD Grant Application (2020)
- New Orleans Community Development Scan for the Kresge Foundation (2020)
- New Links Phase 1 and Phase 2 Outreach Reports (2020)
- New Links Origin-Destination (OD) and Demographic Report (2020)
- New Links System Report (2020)
- New Links Market and Needs Assessment (2020)
- New Links Final Report and Proposed Network (2020)
- New Orleans RTA Strategic Mobility Plan (2018)
- New Orleans RTA Strategic Mobility Plan Market Analysis (2018)
- TSP System Veterans Memorial Boulevard Engineering Analysis (2013)
- New Orleans East Transit Center RTA 2017 TIGER Grant Application (2017)
- New Orleans RTA Accessibility Study (2015)
- Veterans Boulevard Corridor Transit Mobility Plan Development (2013)
- TSP System Broad and General DeGaulle Engineering Analysis and Addendum (2013)
- Airline Highway Widening BRT Stage 0 Feasibility Study (2011)

The CONSULTANT will summarize relevant conclusions to support planning work for the BRT Corridor Plan. Previous studies and planning efforts will be summarized in the Project Definition Report.

2.2 Route Evaluation

The CONSULTANT will evaluate potential corridors linking New Orleans East to the CBD. This evaluation will result in a preferred alignment for the BRT line that will be advanced in the Project Definition tasks.

2.2.1 Alignment Options

The CONSULTANT will work with the RTA to conduct a planning-level screening to develop initial BRT alignment alternatives. The initial screening of potential BRT alignments will rely on a largely qualitative assessment of each alignment's implementation and operational feasibility that is based on a series of metrics, potentially including: transit performance/reliability, capacity to efficiently meet ridership demand, integration transit network, possible traffic and parking impacts, impacts to non-motorized transportation, capital and operating costs, environmental impacts, construction risk.

The CONSULTANT will conduct a planning-level analysis of up to three (3) alignment alternatives. The analysis will describe in a conceptual manner how each alternative would affect project elements such as project costs, system headways, ridership, economic development, environmental and social resources, infrastructure, traffic impacts, bus integration and future route extensions based on readily-available existing data. Based on the concept level evaluation, a preferred alignment will be identified.

The CONSULTANT will summarize the screening and analysis in the Screening and Analysis Summary Memorandum.

2.2.2 East Terminus Evaluation

The CONSULTANT will work with RTA to develop and evaluate potential east terminus locations for the New Orleans East to the CBD BRT route. The CONSULTANT will evaluate ridership demand and key destinations, operational feasibility, and land availability. The CONSULTANT will consider an on-street terminus and layover accommodations in addition to conducting a site screening analysis to identify potential parcels that could be used for an end of line terminus facility with on-site bus circulation, layover, operator accommodations, and passenger accommodations. The initial site evaluation will use ArcGIS to identify potential sites. The CONSULTANT will then incorporate both qualitative and quantitative metrics into the screening evaluation.

2.3 Project Definition

The CONSULTANT will define the New Orleans East to Central Business District BRT project based on the following components.

2.3.1 Preliminary Station Locations

The CONSULTANT will identify proposed station locations based on the BRT standards, existing transit ridership in the corridor, existing corridor conditions, potential future development, constraints, and stakeholder and public input. Draft preliminary station locations will be presented to the client and key stakeholders before developing refined preliminary station locations that will be used to further define the project and used for the project ridership forecasts.

2.3.2 Preliminary Guideway/TSP Concept

The CONSULTANT will evaluate guideway improvements in the BRT corridor including but not limited to queue jumps, dedicated transit lanes, business access and transit (BAT) lanes, and other special priority guideway treatments including but not limited to median running alignment with stations vs. inner curb

guideway with bus pullouts at station. The ultimate guideway concept will align with the developed BRT standards.

The CONSULTANT will also evaluate the potential benefits of transit signal priority (TSP) and develop a draft high-level implementation strategy for TSP in the corridor to improve the reliability of BRT service.

2.3.3 Preliminary Ridership Projections

The CONSULTANT will prepare ridership forecasts using the FTA Simplified Trips-on-Project Software (STOPS) model. The CONSULTANT will utilize the New Orleans Regional Transit Authority STOPS Model. The forecasting methodology will focus on analysis to support the selection of a preferred route and a preliminary assessment of FTA ratings. The CONSULTANT will analyze potential ridership for the preferred alternative. The ridership results will be for informational and forecasting purposes only, future phases of the project will require FTA coordination to ensure accuracy and validity.

2.3.3.1 Prepare Methodology Memorandum

Prior to the initiation of work the CONSULTANT will prepare a methodology memorandum that will document the approach to the development of ridership forecasts. The methodology technical memorandum will document the approach to data collection, calibration, development of existing and future no build networks, and development of the build forecasts.

2.3.3.2 Data Collection

The Consultant will collect existing available data, studies, and models from NORTA and the City of New Orleans related to existing development patterns, future growth visions, major trip generators, available modes of transportation, travel patterns, local preference for different modes, transfer opportunities, and transit usage in the region and the corridor. The following specific datasets will be collected at a minimum:

- New Orleans Regional Transit Authority STOPS model.
- 2019 NORTA GTFS
- 2019 Average weekday ridership by stop and by route for local and regional transit agencies
- Information on the project (alignment/s, stop locations, park-and-ride lots, operating plan, fare structure, etc.) will be coordinated with the project team.

Additional data requirements will be coordinated with the CLIENT.

2.3.3.3 NORTA Model Review & Initial Model Set Up

The CONSULTANT will conduct a review of the of the NORTA STOPS model to determine any necessary modifications that will be required for the project. At a minimum the CONSULTANT will review the following:

- Update to latest version
- Base calibration,
- Auto time factor
- Station groups
- Districts
- Park and ride catchment areas/access penalties.

Based on the review of the STOPS model the CONSULTANT will make necessary modifications to the base model for the project. It is assumed that re-calibration of the model will not be required. As part of the initial set up the CONSULTANT will complete the following:

- Initial set up of STOPS parameter file
- Initial definition of districts
 - Zones will be identified that require splitting.
- Initial definition of station groups
 - Districts will be defined to encompass similar areas with areas outside of the transit network having a coarser definition.
- Evaluate fare module, based on the existing fare structure, to refine the model.

2.3.3.4 No Build Network Development

The Consultant will develop an existing and future No Build network in GTFS format for use in STOPS. The existing No Build network will match the existing transit system used in the calibration of the model. The future No Build network will include future transit system modifications that are included in the NORPC Fiscally Constrained Long-Range Plan.

2.3.3.5 Build Network Development

The Consultant will develop a current year and horizon year Build network in GTFS format for use in STOPS. The current year Build network will match the existing transit system used in the calibration of the model, with the addition of the project. The horizon year Build network will include the project along with future transit system modifications that are included in the NORPC Fiscally Constrained Long-Range Plan.

The Consultant will develop the Build scenarios for up to five (5) end to end alternatives that will be the basis for the ridership forecasts; the scenarios will be defined by the Client and Consultant. The scenarios will include service span, frequency, running time, stop locations, and alterations to any underlying bus service. The operating plan, connecting bus service, underlying bus service for each scenario will be developed in sufficient detail to develop a GTFS dataset to be input into the model. The consultant will develop GTFS files for each build scenario. The Consultant will include park and ride locations for each alternative that will be defined by the Client and Consultant and include anticipated capacity. The Consultant will constrain the park and rides based on the capacity of the location developed by the CONSULTANT.

2.3.3.6 Forecast Development

The Consultant will develop forecasts for up to three (3) alternatives. The forecasts will be developed for the current year assumed to be 2019 and up to three (3) additional forecast years. The forecasts years will be developed in consultation with the Client. The results of each forecast will be summarized in a summary spreadsheet.

2.3.3.7 Final Ridership Memorandum

The Consultant will prepare a technical memorandum that documents the model assumptions, scenarios, and model results. The report will document the ridership forecasts including the following:

- Reduction in VMT
- Trips on Project
- Change in system ridership
- Transit Dependent Trips
- Project travel patterns
- Station Mode of Access

2.3.3.8 Task 2.3.3 Deliverables

- Up to two (2) drafts and two (2) final Technical Memorandum documenting the methodology and assumptions.
- Up to two (2) drafts and one (1) final Technical Memorandum documenting ridership results;
- Up to two (2) drafts and one (1) final Ridership Results Summary spreadsheet
- Up to two (2) drafts and one (1) final STOPS Model

2.3.4 Preliminary Traffic Operations Analysis

The CONSULTANT will identify possible locations for exclusive transit lanes or BRT pull out lanes (queue jumps, etc.) at stations and to assess roadway system impacts of capacity reductions primarily resulting from designation of exclusive lanes. This assessment will be qualitative in nature and will not include the development of a detailed traffic model. The conclusions will be documented in the Project Definition Report.

2.3.4.1 Conceptual Parking Analysis:

The CONSULTANT will identify potential parking impacts along the route.

2.3.4.2 BRT Improvements

The CONSULTANT will estimate transit running time saving resulting from BRT operations with recommended roadway and traffic signal improvements.

2.3.5 Preliminary Operating Plan

The CONSULTANT will evaluate and develop a conceptual operating plan. The operating plan will incorporate the determined route alignment(s) and station locations do develop estimated running time, define a service plan (headways, span, etc.), and calculate units of operation (number of vehicles, revenue hours, and revenue miles). The CONSULTANT will develop operating cost estimates based on the operating plan and unit cost assumptions (to be provided by the client).

As part of the operating plan, the CONSULTANT will evaluate potential changes to existing bus services and develop recommended service adjustments to bus circulation, connections, and transit network. Operating cost estimates will include any potential changes in other existing routes assumed to made upon implementation of the BRT.

2.3.6 Preliminary Environmental Screening (Pre-NEPA)

The CONSULTANT will review readily available data on sensitive environmental resources within the project corridor and provide a summary report of potential environmental concerns. All environmental review and analysis activities will be conducted via desktop data collection, GIS analysis, and windshield surveys in the project corridor. Anticipated review topics and resources that could be evaluated:

- Transportation Facilities and Traffic & Parking
- Consistency with Local and State Plans (STIPs)
- Land Use/future land uses
- Environmental Justice populations
- Water Resources and Water Quality
- Wetlands and Waters of the United States
- Floodplains and Flood Management

- Biological Resources/T&E Species
- Cultural and Historic Resources/Section 106 of NHPA
- Hazardous and Regulated Materials.
- Section 4(f)/6(f) Parks and Recreation Resources
- Utilities

2.4 Data Collection/Analysis

The CONSULTANT shall obtain base mapping from the CITY for evaluating proposed corridor improvements and for preparing station layouts. Base mapping shall include digital aerial images and digital topographic mapping based on aerial photography, including available GIS database sources. The CITY shall provide the digital files to the CONSULTANT at no cost to the CONSULTANT.

The ENGINEER will conduct a site visit to each of the proposed station locations to inventory and photograph site conditions, adjacent features, traffic flow and other issues pertinent to the determination and recommendation of the location for the designated size of a BRT station

2.5 Plan Development

The CONSULTANT will develop a conceptual plan set and cost estimate for the recommended BRT corridor to serve as the basis for future planning and design efforts, including potential future environmental clearance studies.

2.5.1 15% Plans

The CONSULTANT will develop a set of conceptual plans for the recommended BRT corridor to a 15% design level sufficient to inform the project cost estimate. The plans shall include a typical station platform, proposed station locations, guideway improvements, and corridor terminus improvements.

2.5.2 15% Capital Cost Estimate

The CONSULTANT will prepare a 15% level conceptual capital cost estimate. The estimate will serve a basis to inform the financial planning tasks of this contract, including the determination of suitable funding sources.

2.5.3 Project Definition Report

The CONSULTANT will develop a Project Definition Report to summarize the project components and strategy. The Project Definition Report will summarize the work completed in Task 2 and document the proposed project alignment (and any options), station locations, guideway concept(s), TSP concept, operating plan, traffic operations assessment, ridership projections, environmental screening, and implementation schedule.

The Project Definition Report will be consistent with the BRT's conceptual design and 15% plans developed in Task 2. The report will document typical cross sections, station footprints, and amenities, and up to three (3) 3D renderings illustrating project components. The report will also document public engagement efforts and conclusions from Task 4.

2.5.4 NEPA Class of Action Request Letter

The CONSULTANT will develop a letter requesting the determination of a NEPA Class of Action from the Federal Transit Administration. This determination will inform future environmental clearance efforts.

Task 2 Deliverables:

- BRT Screening and Analysis Summary Memo
- Traffic Operations Technical Memo
- 15% Conceptual Plans
- 15% Capital Cost Estimate
- 3D Renderings - up to three (3)
- Project Definition Report
- NEPA Class of Action Request Letter

3 FUNDING ANALYSIS AND ASSESSMENT

3.1 Capital Cost Funding Sources

The CONSULTANT will identify and review funding sources for BRT capital costs including local, state and federal financing options and potential private sources.

3.2 FTA Capital Investment Grant Readiness Evaluation

The CONSULTANT will conduct an analysis of the proposed alternatives to determine how they would rate using the Federal Transit Administration's Capital Investment Grant Criteria to determine how each alternative would rate. The CONSULTANT will use the breakpoints in the Final Interim Policy Guidance, Federal Transit Administration Capital Investment Grant Program, June 2016. As part of the analysis the CONSULTANT will also perform a high-level review of plans and policies to determine potential economic development ratings. For the Local Financial Commitment aspect of the ratings the CONSULTANT will determine whether the simplified financial evaluation can be applied, or whether a more detailed assessment will be required based on the FTA guidance.

3.3 BRT Corridor Applicability

The CONSULTANT will evaluate identified potential funding sources based on the preferred BRT corridor's characteristics to determine their applicability. This evaluation will be documented in the Financial Summary Report.

3.4 Conceptual Financial Summary Report

The CONSULTANT will not prepare a financial plan as defined and required by FTA. The CONSULTANT will prepare a summary report that documents conceptual BRT revenue, capital cost funding sources and operations funding sources.

Task 3 Deliverables:

- Conceptual Financial planning and revenues summary report
- FTA Capital Investment Grant Readiness Evaluation Technical Memorandum

4 PUBLIC ENGAGEMENT

Task 4 outlines the Public Engagement activities the CONSULTANT will provide for the Project.

4.1 Project Communications

The CONSULTANT will prepare and distribute up to three (3) electronic communications to the master contact list detailing the project. Communications may include meeting notices and general Project updates at key milestones.

The CONSULTANT will also work with the CLIENT to develop and alter previous content that can be used to display information on the CLIENT's website. Website content will focus on deliverables associated with this scope of services and would include Project overview, schedule, electronic copies of deliverables and public meeting information. The development of information not specific to this scope of services will be the responsibility of the CLIENT.

4.2 Public Information Handouts

The CONSULTANT will prepare up to two (2) handouts summarizing Project information. The handouts will be used at stakeholder meetings and posted on the CLIENT's website to inform the public and stakeholders about the Project. The handouts will typically be double sided 8.5 x 11 sheets for printing or for Web viewing.

4.3 Stakeholder/Neighborhood Meetings

The CONSULTANT will schedule, organize and attend up to four (4) stakeholder/neighborhood meetings in coordination with the CLIENT. The purpose of these meetings is to keep stakeholders informed about the progress of the Project and to seek feedback at key milestones. The CONSULTANT will work with the CLIENT to identify stakeholder meeting candidates such as property owners, local businesses, elected officials, advocacy groups and civic organizations. The CONSULTANT will be responsible for developing meeting presentations and preparing meeting summary notes.

4.4 Public Information Meeting

The CONSULTANT will conduct one (1) public information meeting for the Project. The CONSULTANT will conduct the meeting to present details regarding proposed BRT standards and the recommended New Orleans East to CBD BRT corridor.

4.4.1 Meeting Logistics and Staffing

The CONSULTANT will identify and schedule the meeting venue and provide staffing for each public meeting.

4.4.2 Update and Maintain Master Contact List

The CONSULTANT will create a project outreach database for project outreach communications and updates.

4.4.3 Meeting Notices

The CONSULTANT will prepare meeting notices including an electronic meeting flyer and a press release for the meeting. The CONSULTANT will distribute the electronic meeting flier to the master contact list. The CONSULTANT will assist with the development of a press release and the CLIENT will distribute the press release to media sources.

4.4.4 Meeting Materials

The CONSULTANT will prepare and bring the following display and presentation materials for the public meeting:

- PowerPoint presentation
- Mounted display boards (8 to 12)
- Meeting handout describing purpose of meeting, meeting agenda and how to submit feedback
- Comment forms and sign-in sheets

4.4.5 Meeting Summary Report

The CONSULTANT will prepare a meeting summary report that documents the distribution of meeting notices, the materials and information presented at the meeting, meeting attendance and public input.

4.4.6 Provide Project Materials for CLIENT Website

The CONSULTANT will provide project materials to be uploaded by the CLIENT onto the existing CLIENT web page.

Task 4 Deliverables:

- Master project contact list.
- Electronic communications to master contact list.
- Project-related content for the CLIENT's website.
- Public information handouts.
- Meeting summary notes for up to four (4) stakeholder meetings.
- Public information meeting material.
- Public meeting summary report

5 PROJECT MANAGEMENT

Task 5 outlines the Project Management activities the CONSULTANT will provide for the Project.

5.1 General Management

The CONSULTANT will perform the following general management activities for the Project:

- The CONSULTANT will monitor the scope, schedule and budget for the Project. This will include developing and maintaining a Project schedule that aligns with the Project.
- The CONSULTANT will conduct internal monthly Project review meetings.
- The CONSULTANT will prepare and submit monthly invoices to the Client and provide a progress report with each invoice on the 5th day of the month following the end of the preceding month.

5.2 Client Coordination Meetings

The CONSULTANT will be responsible for organizing and attending up to twenty-six (26) bi-weekly coordination meetings with the Client. These meetings will be used to report on project management functions, obtain feedback on deliverables and coordinate the various aspects of the project. The CONSULTANT will prepare meeting summary notes for each meeting.

5.3 Advisory Committee Engagement

The CLIENT will convene a group of staff from City of New Orleans, RTA and other stakeholder agencies to be determined to provide guidance and review various technical aspects of the project. The CONSULTANT will attend and provide meeting agendas and notes and action log for up to three (3) Advisory Committee Meetings.

5.4 FTA Coordination Meetings

The CONSULTANT, in coordination with the CLIENT, will be responsible for participating in coordination calls with FTA for the Project. The purpose of this coordination is to ensure Project activities and deliverables meet FTA guidelines.

5.5 Quality Management Plan

The CONSULTANT will develop a Quality Management Plan that describes Quality Assurance (QA) and Quality Control (QC) activities for the Project. The plan will focus on project deliverables and identify QA/QC task managers for the major components of the Project, along with anticipated milestones for quality reviews. The plan will describe the levels of review for each major task component and incorporate subconsultant QA/QC activities.

Task 5 Deliverables:

- Monthly invoices
- Meeting minutes for CLIENT coordination, advisory committee and FTA meetings
- Document management system
- Quality Management Plan document