<u>**PROCUREMENT SUMMARY-RFP 2024-019**</u>

<u>**REQUIREMENTS**</u>

A Solicit Request Routing Sheet for Drug and Alcohol Testing Services with attached scope of work was received by Procurement from Executive Office on May 22, 2024.

There was no DBE goal for this solicitation.

<u>**SOLICITATION**</u>

Request for Proposal (RFP) No. 2024-019 Public Notice was published in The Advocate. The Public Notice and the RFP 2024-019 was posted on the RTA website beginning 5/22/2024. The RFP submittal deadline was 6/20/2024 at 2:00pm.

<u>**RFP SUBMITTAL**</u>

Submittal deadline was on 6/20/2024 at 2:00pm. Shaun Temple handled the receipt of all submissions received. Seven (7) proposals were received. All were responsive having all required documents submitted. Submittal Log attached to Summary.

<u>**DETERMINATION**</u>
Seven (7) responsive Proposals were received.

SUBMITTAL ANALYSIS

Respondents	Required Forms
Innovative Risk Management Services	ALL SUBMITTED
Tulane Drug Analysis Lab d/b/a Toxiocology	ALL SUBMITTED
RN Expertise Inc.	ALL SUBMITTED
Pharmatech Inc.	ALL SUBMITTED
DSI Medical Services Inc.	ALL SUBMITTED
Statcare Urgent & Walkin Medical Care	ALL SUBMITTED
On-Site Samples	ALL SUBMITTED

<u>**SUMMARY**</u>
An Administrative Review was prepared by Shaun Temple.

The Technical Evaluation Committee meeting was held on _June 20, 2024 at 2:00 am in the RTA Board Room.

The Technical Evaluation Committee was selected and authorized by Gizelle Banks and was comprised of:
Mike Smith
Joy Palmer
Alger Pennaman
Non-voting member Shalome Jenkins

The Technical Evaluation Committee scoring was as follows:

Innovative Risk Management Services	249
Tulane Drug Analysis Laboratory d/b/a Toxicology & amp:	
Drug Analysis Laboratory	244
RN Expertise Inc.	192
Phamatech, Inc.	193
Statcare Urgent & Walkin Medical Care	188
DSI Medical Services Inc.	142
On Site Samples	119

Innovative Risk Management Services was the highest scoring firm.

Innovative Risk Management Services recommended for award as their price was determined to be fair and reasonable when compared to other firms providing the same service.