

PROCUREMENT SUMMARY-RFQ 2025-008

REQUIREMENTS

A Solicit Request Routing Sheet for Standard Operating Procedure Development with attached scope of work was received by Procurement on October 28, 2024. A DBE goal of 34.61% was established for this project.

SOLICITATION

The Public Notice and the RFQ 2025-008 was posted on the RTA website beginning 02/06/25. The RFQ submittal deadline was 03/25/25 at 4:00pm.

RFP SUBMITTAL

Submittal deadline was on 03/25/25 at 4:00pm. Briana Howze handled the receipt of all submissions received. Eleven (11) proposals were received.

DETERMINATION

Nine (9) responsive proposals were received and determined to be responsive.

SUBMITTAL ANALYSIS

Respondents

BDM
Center for Individual & Organizational Effectiveness
DMC
Eluciniere LLC
Embark
Halaian Solutions
JAJ Business Consulting
K&J
Landmark Consulting
Life Happens Business Consulting Group
TRNA

Required Forms

All Required Documents
All Required Documents
All Required Documents
Not Certified DBE
All Required Documents
All Required Documents
All Required Documents
All Required Documents
All Required Documents
Not Certified DBE
All Required Documents

SUMMARY

An Administrative Review was prepared by Briana Howze.

A technical evaluation was conducted on Tuesday May 20, 2025, at 11:00 am. The evaluation committee consisted of the following:

Ryan Moser
Michele Foster
Shalome Jenkins

The final combined scores for the technical evaluation are as follows:

BDM	209
Center for Individual	109
DMC	77
Embark	135
Haliation Solutions	114
JAJ Business Consulting	134
K & J	228
Landmark Consulting	242
TRNA	160

Landmark Consulting has been determined to be fair and reasonable and is recommended for award.