

PROCUREMENT SUMMARY-RFQ 2025-040

REQUIREMENTS

A Solicit Request Routing Sheet for On-Call Planning Services with attached scope of work was received by Procurement on June 30, 2025.

SOLICITATION

The Public Notice and the RFQ 2025-040 was posted on the RTA website beginning 11/20/25. The RFQ submittal deadline was 1/14/26 at 4:00pm.

RFP SUBMITTAL

Submittal deadline was on 1/14/26 at 4:00pm. Briana Howze handled the receipt of all submissions received. Three (3) proposals were received.

DETERMINATION

Three (3) proposals were received and determined to be responsive and responsible.

SUBMITTAL ANALYSIS

Respondents

HDR Engineering

Jarrett Walker

Toole Design Group

Required Forms

All Required Documents

All Required Documents

All Required Documents

SUMMARY

An Administrative Review was prepared by Briana Howze.

A technical evaluation was conducted on Wednesday April 15, 2026 at 2:00 pm. The evaluation committee consisted of the following:

Elisabeth Stancioff – Technical Evaluator

Connie Smith – Technical Evaluator

Sterlin Stevens- Technical Evaluator

Eric Boudreaux– Technical Evaluator

The final scores for the technical evaluation are as follows:

HDR Engineering 302

Jarrett Walker 376

Toole Design Group 274

Jarrett Walker has been determined to be fair and reasonable and is recommended for award.