

**Regional Transit Authority  
Administrative Review Form**

Project Name: Printer Services

Type of Solicitation: RFP 2022-009 DBE/SBE Participation Goal: 0% Number of Respondents: 2

Prime, Primary Contact and Phone Number	DBE and Non-DBE Subconsultants	DBE Commitment Percentage	Price (RFP and ITB ONLY)
Prime Firm: Mele	N/A	0%	\$
Prime Firm: MPress	N/A	0%	\$

\*Indicates certified DBE or SLDBE firm that will contribute to the project's participation goal

Prime Firm Name	Required Items								
	LA Uniform Public Work Bid	Non-Collusion	Debarment Prime	Debarment Lower	Restrictions on Lobbying	Buy America Compliance	Participant Info	Affidavit of Fee Disposition	Addenda
Mele	Y	Y	Y	Y	Y	N/A	Y	N/A	N/A
MPress	Y	Y	Y	Y	Y	N/A	Y	N/A	N/A

**Review and verification of the above required forms, the below listed vendor is hereby found responsive to this procurement.**

Vendor Name: MPress Printing

Certified by: Name and Title      Briana Howze, Contract Administrator

**Procurement Personnel Only**

Prime Firm Name	Bid Bond	Insurance	Responsiveness Determination	Responsible Determination					
				Certifications /Licenses	Facilities/ Personnel	SAM.Gov	Previous Experience	Years in Business	Financial Stability
Mele	N/A	Y	N/A	N/A	Y	Y		N/A	N/A
MPress	N/A	Y	N/A	N/A	Y	Y		N/A	N/A

**Review and verification of the above "checked" forms, the below listed vendor is hereby found responsible for award of this procurement.**

Vendor Name: MPress Printing

Certified by: Name and Title      Briana Howze, Contract Administrator