



**Regional Transit Authority
SOLE SOURCE JUSTIFICATION FORM
FOR TRANSACTION OVER \$25,000**

FOR PROCUREMENT USE ONLY:

FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately considering the standards of subparagraph 3.i(1)(b) of this Chapter. This procurement can be defined as any contract entered without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. FTA expects this sole source justification to be in writing.

1. The materials/services listed on Requisition number **#N/A** is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

MANUFACTURER	
Manufacturer Name	Powell Electrical Systems
Manufacturer Address	8967 Pleasantwood Ave NW North Canton, OH 44720
Manufacturer's Dealer/Representative	Joey Nelson
Dealer/Representative address and Phone	8967 Pleasantwood Ave NW North Canton, OH 44720 225-324-4231

3. Description of the materials/service required, the estimated cost, and required delivery date.

DESCRIPTION	
Materials/Services/Product	Powell Electrical Systems
Estimated Cost	\$1,046,565.00
Required Delivery Date	December 25, 2025

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system

Powell has proprietary rights to our substations and are the only company who has the information to repair/upgrade our failing system.

5. Reason for sole-source

Patent, copyright, or proprietary data limits

(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole



source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.

Unique Capability or Availability

Patents or Restricted Data Rights

CERTIFICATION

I certify that statements checked, and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

REQUESTOR	
Request ID #	190
Name	BAILEY, FLOYD JR
Title	DIRECTOR OF RAIL MAINTENANCE
RTA Extention	8460

BAILEY, FLOYD JR

May 29, 2024

Requestor

Date

A. I have reviewed this form and the attachments provided and by signing below I give authority to the above stated department representative to proceed as lead in the procurement process.

Department Head: Floyd Bailey

Floyd Bailey

May 29 2024

Signature

Date

B. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

Director of Grants/ Federal Compliance : Ronald Gerard Baptiste

Ronald Gerard Baptiste

May 29 2024

Signature

Date

C. Safety, Security and Emergency Management: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

Chief: Michael J. Smith



Michael J. Smith

Signature

May 30 2024

Date

Risk Management:

Include Standard Insurance Provisions Only?

true

Include Additional Insurance Requirements Attached ?

false

Risk Management Analyst: Marc L Popkin

Marc L Popkin

Signature

May 30 2024

Date

D. Funding Source:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Multiple Years allocation if required:

Year	Amount
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Total all years	

Estimated Amount: \$1,046,565.00

Total Estimated Cost: \$1,046,565.00

Funding Type: Federal

Capital/Grant Project ID: LA2023-001

Federal Funding	State	Local	Other
\$1,725,000.00			
Projected Fed Cost	State	Local	Other
\$1,046,565.00			

FTA Grant IDs	Budget Codes
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LA 2023-001	

Budget Analyst:

Signature

Date

E. DBE/SBE GOAL:

0	% DBE
0	% Small Business

Director of Small Business Development:

Adonis C Expose'

Adonis C Expose'

Signature

May 30 2024

Date

DBE/EEO Compliance Manager::

Adonis C Expose'

Adonis C Expose'

Signature

May 30 2024

Date

F. Information Technology Vetting:

IT Director: Sterlin J. Stevens

Sterlin J. Stevens

Signature

May 30, 2024

Date

G. Authorizations: I have reviewed and approved this sole source justification request.

Chief: Ryan moser

Ryan moser

Signature

May 29 2024

Date

Director of Procurement: Ronald Gerard Baptiste

Ronald Gerard Baptiste

Signature

May 30 2024

Date

Chief Financial Officer:: Required if Total Cost above \$15K

Gizelle Johnson Banks

Gizelle Johnson Banks

June 04 2024



Signature

Date

Chief Executive Officer:: Required if Total Cost above \$50K

Lona Edwards Hankins

Lona Edwards Hankins

Signature

June 05 2024

Date