

PROCUREMENT SUMMARY - IFB 2025-006

REQUIREMENTS

Approval of the Board is required for this solicitation for Pest Control Services.
There was no DBE goal established for this solicitation per the RTA Routing Sheet.

Procurement Policy:

The Independent Cost Estimate for this procurement is \$186,447.00, which exceeds the Small Purchase threshold of \$25,000.00 therefore in compliance with the Regional Transit Authority of New Orleans Procurement Policies and Procedures Manual, Section VII.B. This procurement shall be conducted through formal advertising (competitive means).

Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

SOLICITATION

Invitation for Bids (IFB) No. 2025-006 Public Notice was published in The Advocate, RTA's website, & RTA's Procureware site. The Public Notice and the IFB 2025-006 bid documents were posted on the RTA website beginning 1/16/2025. The IFB submittal deadline was 2/24/2025 at 1:00pm.

IFB SUBMITTAL

Bid Opening was held on February 24, 2025, at 1:00pm.

Required documents included: Unit Price Form, Certificate on Primary Debarment, Buy America Certificate for Compliance or Buy America Certificate for Non-Compliance, Non-Collusion Affidavit, Certificate Regarding Debarment (Lower Tier), Certification of Restrictions on Lobbying, and Participant Information Form.

DETERMINATION

There were two (2) bids received, and both were determined reasonable and responsive and provided all required documentation.

SUBMITTAL ANALYSIS

Respondents

Maxx Pro Pest Solutions
Al's Pest Control Service Inc.

Pricing

\$75,610.00 (4 years = \$298,440.00)
\$44,642.00 (4 years = \$178,568.00)

Prices are determined to be fair and reasonable based on competition.

SUMMARY

Based on the information above, the bids received were prepared and sent to the Procurement Department for further review. The requesting department wishes to proceed with the lowest reasonable and responsive bidder, Al's Pest Control Service Inc., for this bid, IFB 2025-006.

An Administrative Review Form was prepared by Leah McCraw, Contract Administrator.

Procurement department: Recommend award be made to the lowest responsive/responsible bidder, Al's Pest Control Service Inc.

Recommendation submitted to April 2025 Board of Commissioners for approval. **Board approval required.**