



Regional Transit Authority Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

Date Created	October 23, 2023
Change Order ID	150

A. Department Representative to participate in procurement process.

Name: QUEZERGUE, ROSE
Title: INFRASTRUCTURE PROJECT MANAGER II
Ext: 5048278304

B. Contract Information:

Contract Number	2021-031
PO Number	914110 - CDW Services, Inc.
Contract Title	Napoleon Facility Rebuild

Contract-History:

Original Award Value	4742000
Previously Executed Change Order Value	475582.81
Adjusted Contract Value	5217582.81
Current Change Order Value	139725.5
Revised Contract Value	537308.31

C. Justification of Change Order

The Lead-Based paint was unforeseen due to the roof being on top of the trusses and wasn't able to be tested prior to construction. The Lead-Based paint tested positive and was above the allowable threshold. the regulatory limit is 0.5% by weight and the results came in at 4.1%. Being that the contractor had to weld on top of the trusses to install the insulated roof, the lead-based paint had to be remediated due to this hazardous material.

D. Type of Change Request: Administrative

E. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?	
Are there any amendments pending?	



If yes see explanation (attachments are in the SharePoint folder for this request)	
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Director of Grants/ Federal Compliance:

Signature:

Date:

F. Safety, Security, And Emergency Management: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached: *false*

Chief: *Michael J Smith*

Signature: *Michael J Smith*

Date: *October 25 2023*

Risk Management:

Include Standard Insurance Provisions Only?	<i>No</i>
Include Additional Insurance Requirements Attached ?	<i>false</i>

Risk Management Analyst: *Marc Popkin*

Signature: *Marc Popkin*

Date: *October 26 2023*

G. Funding Source:

Independent Cost Estimate (ICE): *\$143,000.00*

Projected Total Cost: *\$139,725.50*

Funding Type: *Local*

Federal Funding	State	Local	Other
		<i>\$1,000,000.00</i>	
Projected Fed Cost	State	Local	Other
		<i>\$139,725.50</i>	

FTA Grant IDs	Budget Codes
	<i>01-0000-1501-000-00-000000-00000</i>

Budget Analyst: *Eugenie Fenerty*

Signature: *Eugenie Fenerty*

Date: *October 25 2023*



H. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

DBE % Goal	30.8
SLDBE % Goal	0
SBE % Goal	0

Director of Small Business Development: Adonis Charles Expose'
Signature: *Adonis Charles Expose'*
Date: October 26 2023

DBE/EEO Compliance Manager Adonis Charles Expose'
Signature: *Adonis Charles Expose'*
Date: October 26 2023

I. Authorizations: I have reviewed and approved the final solicitation document.

Department Head: Christopher H. Cook
Signature: *Christopher H. Cook*
Date: October 23 2023

Chief: Dwight Daniel Norton
Signature: *Dwight Daniel Norton*
Date: October 25 2023

Director of Procurement: Ronald Gerard Baptiste
Signature: *Ronald Gerard Baptiste*
Date: October 27 2023

Required if Total Cost above \$15K
Chief Financial Officer: Gizelle Johnson-Banks
Signature: *Gizelle Johnson-Banks*
Date: October 28 2023

Required if Total Cost above \$50K
Chief Executive Officer: Lona Edwards Hankins
Signature: *Lona Edwards Hankins*
Date: 10/30/2023 3:45 PM