

## PROCUREMENT SUMMARY - IFB 2024-013

### REQUIREMENTS

Board approval is required for this solicitation to procure Compressor Replacement. There was a no DBE goal established for this solicitation per the RTA Routing Sheet.

#### Procurement Policy:

The Independent Cost Estimate for this procurement is \$77,692.00, which exceeds the Small Purchase threshold of \$25,000.00 therefore in compliance with the Regional Transit Authority of New Orleans Procurement Policies and Procedures Manual, Section VII.B. This procurement shall be conducted through formal advertisement (competitive means).

#### Procurement Method:

More than one responsive and responsible offeror can meet the solicitation requirements. Specifications furnished by the user department are complete, adequate, precise and realistic. No discussions or negotiations will be needed to address technical requirements, award will be made on lowest responsible/responsive bidder. Therefore, the IFB method of solicitation is selected as the method of procurement.

### SOLICITATION

Invitation for Bids (IFB) No. 2024-013 Public Notice was published in the The Advocate. The Public Notice and the IFB 2024-013 bid documents were posted on the RTA website beginning 03/27/2024. The IFB submittal deadline was 4/23/2024 at 2:00pm.

### IFB SUBMITTAL

Bid Opening was held on April 23, 2024 at 2:00pm.

Small Business certification,

Debarment Certification

Insurance certification

Non-collision affidavit

### DETERMINATION

There was one (1) bid received and it was determined responsive and provided all required certifications.

### SUBMITTAL ANALYSIS

#### Respondents

Liftnow Automotive Equipment Corp.

#### Pricing

\$108,894.00

Price determined fair and reasonable based on competition.

### SUMMARY

Based on the information above, the bid was received, prepared and sent to Procurement Department for further review. This solicitation was previously bid as IFB 2024-007 on February 20, 2024 and closed March 22, 2024. IFB 2024-007 was limited to small businesses only, and only received one bid from Liftnow. In an effort to allow the suggested vendor, and others, an opportunity to bid, it was rebid with no DBE goal, and Liftnow was the only received bid again. Therefore, the requesting department wishes to proceed with awarding Liftnow for this bid, IFB 2024-013, as these services are urgently needed.

An Administrative Review Form was prepared by Leah McCraw, Contract Administrator.

Procurement department: Recommend award be made to lowest responsive/responsible bidder. Recommendation submitted to May 2024 Board of Commissioners for approval. **Board approval required.**