



**Regional Transit Authority
SOLE SOURCE JUSTIFICATION FORM
FOR TRANSACTION OVER \$25,000**

FOR PROCUREMENT USE ONLY:

FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately considering the standards of subparagraph 3.i(1)(b) of this Chapter. This procurement can be defined as any contract entered without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. FTA expects this sole source justification to be in writing.

1. The materials/services listed on Requisition number # is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

MANUFACTURER	
Manufacturer Name	CleverDevices
Manufacturer Address	300 crossways park drive, Woodbury New York 11797
Manufacturer's Dealer/Representative	Mark Jason
Dealer/Representative address and Phone	300 crossways park drive, Woodbury New York 11797

3. Description of the materials/service required, the estimated cost, and required delivery date.

DESCRIPTION	
Materials/Services/Product	CleverDevices
Estimated Cost	\$138,469.00
Required Delivery Date	June 1, 2024

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system

Replacement monitors must work with on-board ITS equipment manufactured by CleverDevices. System works in unison with existing GPS to provide route progression and content displayed comes from proprietary desktop software.

5. Reason for sole-source

Material/Service must be compatible

(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole



source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.

Unique Capability or Availability
Substantial Duplication Costs

CERTIFICATION

I certify that statements checked, and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

REQUESTOR	
Request ID #	154
Name	AMSBAUGH, ELLIOT
Title	FLEET TECHNOLOGY MANAGER
RTA Extention	7900

AMSBAUGH, ELLIOT

March 5, 2024

Requestor

Date

A. I have reviewed this form and the attachments provided and by signing below I give authority to the above stated department representative to proceed as lead in the procurement process.

Department Head: Ryan Moser

Ryan Moser

May 09 2024

Signature

Date

B. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Director of Grants/ Federal Compliance :

Signature

Date

C. Safety, Security and Emergency Management: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

Chief: Michael J. Smith



Michael J. Smith

May 10 2024

Signature

Date

Risk Management:

Include Standard Insurance Provisions Only?

true

Include Additional Insurance Requirements Attached ?

false

Risk Management Analyst: **Marc L Popkin**

Marc L Popkin

May 13 2024

Signature

Date

D. Funding Source:

Funds are specifically allocated in the Department’s current fiscal year budget or in a grant to cover this expenditure as follows:

Multiple Years allocation if required:

Year	Amount
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Total all years	

Estimated Amount: \$138,469.00

Total Estimated Cost: \$138,469.00

Funding Type: Local

Capital/Grant Project ID: 2024-FL-02

Federal Funding	State	Local	Other
		\$138,469.00	
Projected Fed Cost	State	Local	Other
		\$138,469.00	

FTA Grant IDs	Budget Codes
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	01-0000-00-1501-000-00-00-00000-00000

Budget Analyst: Eugenie Fenerty

Eugenie Fenerty

Signature

May 09 2024

Date

E. DBE/SBE GOAL:

0	% DBE
0	% Small Business

Director of Small Business Development:

Adonis Charles Expose

Adonis Charles Expose

Signature

May 13 2024

Date

DBE/EEO Compliance Manager::

Adonis Charles Expose

Adonis Charles Expose

Signature

May 13 2024

Date

F. Information Technology Vetting:

IT Director: Sterlin J. Stevens

Sterlin J. Stevens

Signature

May 13, 2024

Date

G. Authorizations: I have reviewed and approved this sole source justification request.

Chief: Ryan Moser

Ryan Moser

Signature

May 10 2024

Date

Director of Procurement: Ronald Gerard Baptiste

Ronald Gerard Baptiste

Signature

May 13 2024

Date

Chief Financial Officer:: Required if Total Cost above \$15K

Gizelle Johnson-Banks



Gizelle Johnson-Banks
Signature

May 13 2024
Date

Chief Executive Officer:: Required if Total Cost above \$50K

Lona Edwards Hankins
Lona Edwards Hankins
Signature

May 13 2024
Date
