



2817 Canal Street  
New Orleans, LA 70119

**New Orleans Regional Transit Authority**  
**Finance Committee**  
**Meeting Agenda - Final**

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**Thursday, August 10, 2023**

**11:00 AM**

**RTA Board Room**

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The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, August 10, 2023, at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: [rtaboard@rtaforward.org](mailto:rtaboard@rtaforward.org) prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

**1. Call To Order**

**2. Roll Call**

**3. Consideration of Meeting Minutes**

[Finance Committee Meeting - June 8, 2023]

[23-113](#)

No quorum present. No action taken at the July 13, 2023 Finance Committee Meeting.

**4. Committee Chairman's Report**

**5. Chief Executive Officer's Report**

**6. Chief Financial Officer's Report**

**7. DBE Report**

**8. Chief Planning and Capital Project Officer's Report**

**9. Procurements**

## A. Authorizations:

Cooperative Endeavor Agreement (CEA) between the Parish of Jefferson (JP) and Regional Transit Authority [23-126](#)

Purchase of New Flyer Proprietary Parts [23-131](#)

New Contract to Purchase a Welding Truck [23-139](#)

## B. Amendments:

Change Order to Purchase Non-Revenue Support Vehicles: 7 Dodge RAM Trucks [23-129](#)

Change Order for Facility Maintenance & Construction Support Services with BRC Construction Group, LLC [23-135](#)

**10. Audience Questions & Comments****11. New Business****12. Adjournment**



# New Orleans Regional Transit Authority

2817 Canal Street  
New Orleans, LA 70119

## Board Report and Staff Summary

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**File #:** 23-113

**Finance Committee**

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[Finance Committee Meeting - June 8, 2023]



2817 Canal Street  
New Orleans, LA 70119

## New Orleans Regional Transit Authority Finance Committee

### Meeting Minutes - Final

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Thursday, June 8, 2023

11:00 AM

RTA Board Room

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The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, June 8, 2023 at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.

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#### 1. Call To Order

#### 2. Roll Call

Commissioners Present: Commissioner Walton, Commissioner Coulon, Commissioner Ewell and Commissioner Neal

Other Commissioners Present: Commissioner Raymond, Commissioner DeFrancesch and Commissioner LeBeouf

**Present:** Art Walton, Fred Neal, Timothy Coulon and Joseph Ewell

**Absent:**

#### 3. Consideration of Meeting Minutes from May 11, 2023

Commissioner Ewell moved and Commissioner Neal seconded to approve the Meeting Minutes of May 11, 2023. The motion was approved unanimously.

A motion was made by Commissioner Ewell, seconded by Commissioner Neal and approved. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal, Commissioner Coulon and Commissioner Ewell

**Absent:**

[Finance Committee Meeting - May 11, 2023]

[23-096](#)**4. Committee Chairman's Report**

No Report.

**5. Chief Executive Officer's Report**

Lona Hankins reported that the New Service Schedule went into service June 4, 2023, and minimal calls has been received regarding the new schedules, and the RTA was also supporting Jefferson Parish riders since the E1 Line was discontinued. The line servicing Nunez College has been doing well.

Lona Hankins reported an incident where a teenager was trying to get to Job Corp and the operator noticed that the person needed help and the operator assisted the person getting to their destination.

Commissioner Coulon thanked staff for the St. Bernard Bus Line and regarding the BRT - DOTD was having a meeting to discuss the HOV Lanes and the RTA staff was invited to the meeting.

Commissioner Walton stated that this was the last day of the Legislative Session and hopefully the RTA did very well.

**6. Chief Financial Officer's Report**

The Chief Financial Officer, Gizelle Banks gave the RTA Chief Financial Officer's Report. This report can be found in the Finance Committee PowerPoint Report dated, June 8, 2023, under the RTA Chief Financial Officer's Report.

Gizelle Banks reported that the TMSEL Legacy Cost was for a group of TMSEL employees that receive post employee benefits and this cost will start to decrease as the employees age. This cost was an overall credit on the Workers Compensation Side and classify it in the TMSEL Line Item for the Budget.

[April 2023 Financials]

[23-098](#)**7. CY 2022 Single & Financial Audit Acceptance Update**

Mark Major reported that the Single and Finance Audit are currently being performed and the Audits has to be completed by June 30, 2023, and the auditors will make that deadline. The RTA was not informed of any Deficits or Material Weaknesses. Mark Major reported that Becky Hammond will be present at the June 27, 2023, Board Meeting and will give the Board an update status of the Audit it will be submitted by the June 30, 2023 deadline. Board acceptance of the Audit is expected at the July Board Meeting.

## 8. DBE Report

The DBE Officer, Adonis Expose' gave the DBE Report. This report can be found in the Finance Committee PowerPoint Report dated, May 11, 2023, under the DBE Report.

## 9. Chief Planning and Capital Project Officer's Report

Chief Planning and Capital Officer, Dwight Norton gave the Infrastructure & Planning Report. This report can be found in the Finance Committee PowerPoint Report dated, May 11, 2023, under the Infrastructure & Planning Report.

## 10. Procurements

### A. Authorizations:

Purchase of Non-Revenue Support Vehicles (Ram 1500 Trucks) [23-070](#)

### Commissioner Ewell Left the Meeting

Commissioner Neal moved and Commissioner Coulon seconded to approve the Purchase of Non-Revenue Support Vehicles (Ram 1500 Trucks). The motion was approved unanimously.

A motion was made by Commissioner Neal, seconded by Commissioner Coulon and approved. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and Commissioner Coulon

**Absent:** Commissioner Ewell

Enactment No: 23-039

New State Contract for Fuel Card Services [23-081](#)

Commissioner Coulon moved, and Commissioner Neal seconded to approve the New State Contract for Fuel Card Services. Motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Commissioner Neal and approved to the Board of Commissioners, due back on 6/27/2023. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and Commissioner Coulon

**Absent:** Commissioner Ewell

Enactment No: 23-042

RTA Compensation Schedule [23-086](#)

**This item was taken out of order and handled first on the Agenda**

Lona Hankins reported that staff was presenting to the Finance Committee the Grade Bands for approval from the Compensation Study.

Darwyn Anderson presented the Update on RTA's Compensation Study with Pay Grades and Pay Bands. This report is in the Finance Committee Power Point under Update on RTA's Compensation Study.

In response to Commissioner Neal, Lona Hankins reported that this report shows all positions that staff feels will be needed now and in the future.

In response to Commissioner Neal, Lona Hankins reported that for Grade 12 Analyst, Analyst was a mistake that title would be Principal Analyst.

Commissioner Coulon stated that each employee should receive this information, and this Study will impact the budget, and if this study deviates from the budget that information needs to be shared with the Board. His concern is that the CEO has the authority to start a position passed the midpoint range and the RTA was spending Public Money.

Commissioner Ewell stated that Darwyn Anderson explained to him that this Compensation Study was not just about hiring but working with the current employees to make sure that their levels are correct.

Lona Hankins reported that she has a lot of talented employees on her staff that she believed was under valued and she would like to make sure that their job was in line with the correct grade band to reward them appropriately based on the work that they perform.

Commissioner Ewell stated that 30 years ago he realized that he was under paid and that he was looking for a transparent seamless way for all employees to know where they stand and that they can go to HR to make sure they are made whole.

Lona Hankins reported that her goal was to have a level of transparency so the employees can see what their career paths look like.

Commissioner Ewell ask staff to make this Study as simple as possible for the Board to understand.

Lona Hankins stated that she will speak to the Board to summarize this Study better for the Board's understanding.

Lona Hankins reported that the RTA needs the performance metric for employees.

Darwyn Anderson reported that HR works closely with the Chief of Finance to make sure that these salaries stay within the Budget.

Lona Hankins reported that once the Board adopts this Study she will then work with Chiefs/Directors to review all the job grades and staff will make the appropriate adjustments and staff should see these adjustments in their checks in August.

Commissioner Walton stated that he understands the purpose of the Study and he wants to ensure that the RTA was not fixing this with something that was arbitrary.

Lona Hankins reported that she was trying to create a standard across the board for all employees and as staff moves forward, she expects raises to be a combination of Cost of Living and Merit Increases.

Commissioner Walton stated that for this to be successful, metrics have to be developed, space for the Board questions to be answered, and financial beneficial to the RTA.

**This agenda Item was brought back up again under its normal agenda spot.**

Commissioner Neal stated that the Commissioners will work with staff to get the necessary information that the Board has requested.

Commissioner Neal moved and Commissioner Coulon seconded to approve the RTA Compensation Schedule would be removed from the Consent Agenda and taken up at the June Board Meeting. The motion was approved unanimously.

A motion was made by Commissioner Neal, seconded by Commissioner Coulon and approved. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and Commissioner Coulon

**Absent:** Commissioner Ewell

Purchase Canal and Riverfront Streetcar Inverter Upgrades [23-087](#)

Commissioner Coulon moved, and Commissioner Neal seconded to approve the Purchase for Canal and Riverfront Streetcar Inverter Upgrades. The motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Commissioner Neal and approved to the Board of Commissioners, due back on 6/27/2023. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and Commissioner Coulon



**Absent:** Commissioner Ewell  
Enactment No: 23-043

B. Amendments:

McPherson Oil Contract Extension [23-079](#)

In response to Commissioner Coulon, Lona Hankins reported if the procurement being bid allows other entities to participate the RTA will participate with other agencies.

Commissioner Neal moved and Commissioner Coulon seconded to approve the McPherson Oil Contract Extension. The motion was approved unanimously.

A motion was made by Commissioner Neal, seconded by Commissioner Coulon and approved to the Board of Commissioners, due back on 6/27/2023. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and  
Commissioner Coulon

**Absent:** Commissioner Ewell  
Enactment No: 23-040

Change Order for Fuel Card Services [23-080](#)

**This item was taken out order.**

Commissioner Coulon moved, and Commissioner Neal seconded to approve Change Order for Fuel Card Services. The motion was approved unanimously.

Enactment No: 23-041

Change Order for Transit Security Services [23-089](#)

In response to Commissioner Walton, Lona Hankins reported that the RTA has a Technical Evaluation Committee that is bringing back firms for questions to get clarifications and then a selection would be made.

In response to Commissioner Walton, Gizelle Banks reported that she was not sure of the number of proposals that were submitted but she can get that information.

In response to Commissioner Coulon, Gizelle Banks reported that staff has consulted with General Counsel with this process and staff involved with the elevations process was very diverse.

In response to Commissioner Neal, Gizelle Banks reported that the RTA

was not in litigation, the respondents were in litigation with each other.

Commissioner Coulon moved, and Commissioner Neal seconded to approve the Change Order for Transit Security Services. The motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Commissioner Neal and approved to the Board of Commissioners, due back on 6/27/2023. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and  
Commissioner Coulon

**Absent:** Commissioner Ewell  
Enactment No: 23-044

## 11. Audience Questions & Comments

None.

## 12. New Business

None.

A motion was made by Commissioner Coulon, seconded by Commissioner Neal and adjourned. The motion carried by the following vote:

**Aye:** Chairperson Walton, Commissioner Neal and Commissioner  
Coulon

**Absent:** Commissioner Ewell

## 13. Adjournment

Commissioner Neal moved and Commissioner Coulon seconded to adjourn the Finance Committee Meeting of June 8, 2023. The motion was adjourned unanimously.

[Finance Slides 06.08.23]

[23-106](#)



Board Report and Staff Summary

File #: 23-126

Finance Committee

Cooperative Endeavor Agreement (CEA) between the Parish of Jefferson (JP) and Regional Transit Authority

DESCRIPTION: Requesting to ratify and approve amending Cooperative Endeavor Agreement (CEA) between the Parish of Jefferson (JP) and Regional Transit Authority	AGENDA NO: 23-126
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Ratification of the CEA between the Parish of Jefferson (JP) and the RTA for mobile ticketing integration and authorization amendment one (1) for payment for real-time signage integration at the Wilty Terminal.

ISSUE/BACKGROUND:

The Parish of Jefferson (JP) and the Regional Transit Authority (RTA) have been working to continue to integrate the two transit systems for the benefit of the Greater New Orleans community. Not long after the launch of RTA’s new mobile application, “Le Pass”, in August 2022, RTA incorporated real-time vehicle information from JP Transit. While RTA has been selling tickets and passes in its mobile app since 2018, JP has not had any mobile ticketing. The vendors RTA selected to build and operate Le Pass were chosen specifically with future integration capabilities in mind.

DISCUSSION:

RTA and JP have developed an agreement for a one-year pilot to add mobile ticketing for JP Transit integrated into Le Pass. This opportunity will allow riders to use one mobile application to navigate the region, get real-time information, and purchase tickets and passes for travel within one agency or combined trips. Riders will be able to purchase the already existing “Regional Ride” day pass that allows for unlimited trips on either system through either agency. A CEA has been created to outline the roles and responsibilities around integration.

FINANCIAL IMPACT:

There is no direct cost for the ratification of the current CEA.

NEXT STEPS:

Upon Board approval, staff will amend the CEA with the Parish of Jefferson.

ATTACHMENTS:

1. Resolution

2. CEA

Prepared By: Dwight Norton, dnorton@rtaforward.org  
Title: Interim Chief of Planning & Capital Projects

Reviewed By: Dwight Norton, dnorton@rtaforward.org  
Title: Interim Chief of Planning & Capital Projects

Reviewed By: Gizelle Banks  
Title: Chief Financial Officer



8/4/2023

Lona E. Hankins  
Chief Executive Officer

Date



# JEFFERSON PARISH

## OFFICE OF THE PARISH ATTORNEY

**CYNTHIA LEE SHENG**  
PARISH PRESIDENT

**PEGGY O. BARTON**  
PARISH ATTORNEY

**DAVID I. COURCELLE**  
DEPUTY PARISH  
ATTORNEY

**TONI G. HURLEY**  
DEPUTY PARISH  
ATTORNEY

### CERTIFICATION

In compliance with Jefferson Parish Code of Ordinances § 2-890, I certify that the proposed contract described below has been reviewed by the Parish Attorney’s Office and it is my legal opinion that the proposed contract complies with all current legal requirements for such contract under federal, state and parish law. However, compliance with Jefferson Parish Code of Ordinances § 2-895.1, 2-925.2 and 2-933.5 cannot be determined due to the lack of an enforcement procedure in the ordinances. This Office has not reviewed any technical specifications of any contract and this certification applies only to the legal terms of the contract. This certification is made in reliance upon the certification of the requesting Department’s Director that the Parish is in compliance with all grant requirements, as well as certification of the Department of Finance regarding the availability of funds, and the legality of all financial transactions pursuant to Jefferson Parish Charter § 4.02(A)(5).

Contract Description: RESOLUTION NO 142009 A Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Transit Authority for use of the Regional Transit Authority LE PASS application which would give Jefferson Parish the ability to sell Jefferson Parish Transit passes electronically. Parishwide

Parish Council Approval: Resolution No. 142009 adopted on the 17th day of May 2023

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Peggy O. Barton  
Parish Attorney, Jefferson Parish



PARISH OF JEFFERSON
COVER SHEET FOR ALL PARISH CONTRACTUAL AGREEMENTS
AND/OR AMENDMENTS

Contractor's Name: New Orleans Regional Transit Authority
Contact Person: Lona E. Hankins
Street Address: 2817 Canal Street
City: New Orleans State: LA Zip: 70119
Contact Phone: 504-348-3900
Contact Email: dnorton@rtaforward.org
Department: TRANSIT
Type of Service: CEA

AUTHORIZATION OF:

Resolution No.: 142009 Adopted on: 5/17/2023
Ordinance No.: RFP/Bid No.:
Payment Bond Required?: No Bond Amount: .00
Fidelity Bond Required?: No Bond Amount: .00
Performance Bond Required?: No Bond Amount: .00
Amendment to Contract: No
Previous Resolution/Ordinance No.:
Contract Amendment Amount: .00
Previous Contract Amount: .00
Total Contract Amount: .00

Description of Services to be Provided:
Agreement with the Regional Transit Authority for use of the RTA LE PASS
application which would give Jefferson Parish Transit passes electronically.

Special Instructions:

CONTRACT ADMINISTRATOR:

Name: Joanna Miller
Address: 21 WestBank Expressway
City: Gretna State: La Zip: 70053
Phone Number: 504-364-3452
Email Address: jmiller@jeffparish.net

APPROVED BY:

Department Head: Ninette Barrios Date: 05/19/2023
Finance Director: Kerry Schrieffer Date: 05/19/2023
Parish Attorney: Peggy Barton Date: 05/25/2023

\*Assistant Parish Attorney

\*Review as to Form. Document Complies with Authorizing Ord/Res



**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN  
THE PARISH OF JEFFERSON  
AND  
THE NEW ORLEANS REGIONAL TRANSIT AUTHORITY**

This Agreement is made and entered into as of the date of full execution by the parties, as evidenced by the electronic signatures, by and between the Parish of Jefferson, State of Louisiana, (hereinafter, referred to as “PARISH”) represented herein by Scott A. Walker, Council Chairperson of the Jefferson Parish Council, the Parish’s governing authority, duly authorized to act pursuant to Resolution No. 142009 adopted on the 17<sup>th</sup> day of May, 2023, and The New Orleans Regional Transit Authority (hereinafter called “NORTA”) represented by Lona E. Hankins, Chief Executive Officer of NORTA. PARISH and NORTA may be referred to herein as “PARTY,” individually, and “PARTIES,” collectively.

**WHEREAS**, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

**WHEREAS**, PARISH is a constitutionally and statutorily-created local political body of the State of Louisiana with the constitutional and statutory authority to contract, including entering into Cooperative Endeavor agreements; and

**WHEREAS**, as indicated by LSA-R.S. 48:1651 *et al.*, NORTA is a statutorily created local political body of the State of Louisiana with a statutory authority to contract, including entering into Cooperative Endeavor agreements; and

**WHEREAS**, PARISH and NORTA are authorized to enter into this Cooperative Endeavor Agreement pursuant to La. R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves for purposes of mass transportation; and

**WHEREAS**, the parties desire to launch a one (1) year pilot program wherein NORTA allows PARISH to use its LE PASS application; and

**WHEREAS**, the public purpose of the Project is described as shared use between PARISH and NORTA of the LE PASS application in an effort to make the purchasing of Transit bus tickets and/or passes more easily accessible to prospective riders; and

**WHEREAS**, PARISH has a reasonable expectation of receiving a benefit or value in the use of the LE PASS application which is at least equivalent to the transfer or expenditure of public funds provided for in this Agreement; and

**WHEREAS**, any transfer or expenditure of public funds or property is not a gratuitous donation; and

**WHEREAS**, the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and

**WHEREAS**, PARISH desires to cooperate with NORTA in the implementation of the project as hereinafter provided.

**NOW, THEREFORE**, PARISH and NORTA hereby agree as follows:

**1.0 Services.** NORTA will grant PARISH administrative access to the LE PASS application so that PARISH can provide real-time bus route information and mobile ticketing to end users



(i.e., transit riders).

PARISH shall input necessary transit information into LE PASS application such that it allows end users of LE PASS application real-time bus route information and mobile ticketing to PARISH transit system.

**2.0 Token Transit.** Token Transit, Inc. (“Token Transit”) is the Mobile Ticketing Provider for the LE PASS application. The PARISH shall use Token Transit as the Mobile Ticketing Provider for the LE PASS application.

**3.0 Payment.** In consideration of the services described above, Token Transit shall charge the following fee for each purchase of PARISH transit services on LE PASS application:

- a. A Digital Pass Fee of 10% of the gross total proceeds when the transaction is greater than or equal to \$2.00; and
- b. A fee of \$.06 + 7% of the gross total proceeds when the transaction is less than \$2.00.

The PARISH will not pay a fee, or any similar charge, to NORTA for use of the LE PASS application. At the end of each calendar month, the PARISH will be provided with monies resulting from purchases of PARISH transit services on LE PASS application, less the aforementioned Token Transit fees.

**4.0 Separation of Funds.** NORTA and PARISH will not co-mingle monies earned from the mobile ticketing offered on the LE PASS application. NORTA and PARISH will each have separate accounts, wherein money earned from Section 3.0 of the Agreement will be directly deposited.

Neither PARTY will have access, use, or control of the other PARTY’s account.

**5.0 Regional Fares.** For the purpose of this contract, a “Regional Fare” shall be described as a transit pass that includes both an NORTA route and a PARISH route. Regional Fares can be purchased through the LE PASS application, on-vehicle, and/or through other methods offered by NORTA and PARISH. Any Regional Fare purchased through the LE PASS application will be subjected to the same fees described in Section 3.0 – Payment.

The proceeds of Regional Fares, regardless of the rider’s purchasing method, shall be subsequently split in equal amounts between NORTA and PARISH. Thus, should PARISH receive proceeds from a Regional Fare, it shall then pay NORTA half the total amount received by check or other preferred method of payment. Should NORTA receive proceeds from a Regional Fare, it shall then pay PARISH half the total amount received by check or other preferred method of payment. Payments subject to this section shall be made on a monthly basis as agreed upon by the PARTIES.

**6.0 Customer Service.** NORTA shall not be responsible for any rider inquiries related to customer service pertaining to PARISH routes and mobile ticketing on LE PASS application. PARISH shall not be responsible for any rider inquiries related to customer service pertaining to NORTA routes and mobile ticketing on LE PASS application. Both NORTA and PARISH agree to provide to the other PARTY contact information for their respective customer service and direct rider inquiries accordingly.

**7.0 Community Development and Outreach.** PARTIES may cooperate as needed to develop new and/or modified regional fare products to offer potential riders through the LE PASS application. To provide necessary outreach, PARTIES may collaborate to jointly market and promote available and future rider services.

**8.0 Term of Agreement.** Except in the case of earlier termination, as hereafter specifically provided, the term of this pilot program shall commence on the date of execution and end at midnight of the date immediately preceding the one (1) year anniversary.

**9.0 Termination.** The terms of this Agreement shall be binding upon the PARTIES hereto until the term of the pilot program has expired, but this Agreement may be terminated under any or all of the following conditions:

- a. By mutual agreement and consent of the PARTIES hereto.
- b. By PARISH as a consequence of the failure of NORTA to comply with the terms or quality of work in a satisfactory manner, proper allowance being made for circumstances beyond the control of NORTA, provided PARISH will give NORTA written notice of any such failure and ten (10) days to cure any such failure.
- c. By either PARTY upon failure of the other PARTY to fulfill its obligation as set forth in the Agreement.
- d. By PARISH for cause or convenience by issuing NORTA thirty (30) days written notice.
- e. By NORTA for cause or convenience by issuing the PARISH thirty (30) days written notice.
- f. By NORTA immediately should it elect to discontinue its contract with Token Transit.

**10.0 Force Majeure.** Neither PARTY to this Agreement shall be responsible to the other PARTY hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

**11.0 Indemnification.** RTA shall indemnify and hold harmless PARISH against any and all claims, demands, suits, costs, liabilities or judgments for sums of money, and fines or penalties asserted by any person, firm or organization for loss of life or injury or damages to person or property, for any negligent acts committed by NORTA under this Agreement.

Further, NORTA hereby agrees to indemnify PARISH for all reasonable expenses and attorney’s fees incurred by or imposed upon PARISH in connection therewith for any loss, damage, injury or other casualty pursuant to this section. NORTA further agrees to pay all reasonable expenses and attorney’s fees incurred by PARISH in establishing the right to indemnity pursuant to the provisions of this Section.

**12.0 Cost and Collection Records.** PARISH shall be entitled to audit the books, documents, papers and records of NORTA which are reasonably related to this Agreement. NORTA shall maintain all books, documents, papers, and accounting records, and shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from date of termination of this Agreement, for inspection by PARISH, and copies thereof shall be furnished if requested.

**13.0 Notice.** All notices and correspondence required to be sent shall be by U.S. Certified Mail – Return Receipt Requested, or via nationally recognized overnight courier service addressed as follows:

PARISH:                    Scott A. Walker  
                                   Council Chairperson  
                                   Jefferson Parish Council  
                                   200 Derbigny Street, Suite 6200  
                                   Gretna, Louisiana 70053

RTA:                         Lona E. Hankins  
                                   Chief Executive Officer  
                                   2817 Canal Street  
                                   New Orleans, Louisiana 70119

**14.0 Assignment.** This Agreement shall be binding upon the successors and assigns for the PARTIES hereto. Other than what is included in the terms of this Agreement, the PARTIES shall not assign or subcontract, in whole or in part, any of the services to be performed hereunder without the written consent.

**15.0 Employment of Parish Personnel.** NORTA certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is, presently, or at the time of such employment, an employee of PARISH.

**16.0 Annual Appropriation.** Agreement is contingent upon the appropriation of funds by PARISH. If the Jefferson Parish Council fails to appropriate sufficient monies to provide for the continuation of this Agreement, the Agreement shall terminate on the last day of the fiscal year for which funds were appropriated. Such termination shall be without penalty or expense to PARISH except for payments which have been earned prior to the termination date. Termination of this Agreement by PARISH under the provision of this section shall not constitute an event of default. The decision to fund or not to fund this Agreement for the next fiscal year will be made by the Parish Council in its unfettered discretion based upon what the Parish Council believes to be in the best interests of PARISH. The Parish Council may in its discretion opt not to fund this Agreement for a subsequent fiscal year or years for any reason.

**17.0 Jurisdiction.** This Agreement shall be deemed to be made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. NORTA hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person. The PARTIES hereto agree that the sole and exclusive jurisdiction and venue for any suit or proceeding brought pursuant to this contract shall be the 24<sup>th</sup> Judicial District Court for the Parish of Jefferson, State of Louisiana.

**18.0 Severability.** If any provision of this Agreement is held invalid by a Court of competent jurisdiction, such provision will be deemed amended in a manner which renders it valid, or if it cannot be so amended, it will be deemed to be deleted. Such amendment or deletion will not affect the validity of any other provisions of this Agreement.

**19.0 Inspector General.** It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2155.10.

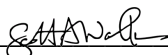
**20.0 Entire Agreement.** This Agreement constitutes the entire Agreement between PARISH and NORTA, and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be amended only by written instrument signed by both PARISH, through its Council Chairman, and NORTA by its authorized representative.

This Agreement is fully executed on the latest date indicated below.

**DATE:**

5/30/2023

**PARISH OF JEFFERSON**

BY:   
**Scott A. Walker, Council Chairperson**  
**Jefferson Parish Council**

**DATE:**

\_\_\_\_\_

**New Orleans Regional Transit  
Authority**

**BY:** \_\_\_\_\_

**Lona E. Hankins  
Chief Executive Officer**



Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119-6301

504.827.8300  
[www.norta.com](http://www.norta.com)

RESOLUTION NO. \_\_\_\_\_

STATE OF LOUISIANA

PARISH OF ORLEANS

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**AUTHORIZATION TO RATIFY AND AMEND A COOPERATIVE ENDEAVOR  
AGREEMENT WITH THE PARISH OF JEFFERSON FOR MOBILE TICKETING AND  
REAL-TIME INFORMATION INTEGRATION**

---

Introduced by Commissioner \_\_\_\_\_, seconded  
by Commissioner \_\_\_\_\_.

**WHEREAS**, the New Orleans Regional Transit Authority (RTA) and the Parish of Jefferson (JP) have agreed to enter a Cooperative Endeavor Agreement (CEA) that will allow JP to pilot the sale of tickets and passes for JP Transit through the RTA's mobile application, "Le Pass"; and

**WHEREAS**, Le Pass already provides real-time vehicle information and trip planning for both RTA and JP Transit in Le Pass; and

**WHEREAS**, JP does not have its own mobile application nor any mobile ticketing offering; and

**WHEREAS**, JP has contracted directly with RTA's mobile ticketing vendor, Token Transit, to provide mobile ticketing services; and

**WHEREAS**, JP and RTA both currently sell a Regional Ride day pass that allows riders unlimited rides on either system that will be available through either agency in the mobile application in addition to each agency's own tickets and passes; and



Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119-6301

504.827.8300  
[www.norta.com](http://www.norta.com)

RESOLUTION NO. \_\_\_\_\_

Page 2

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Regional Transit Authority (RTA) to ratify the Cooperative Endeavor Agreement (CEA) with the Parish of Jefferson.

**THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**AND THE RESOLUTION WAS ADOPTED ON THE 22<sup>nd</sup> DAY OF AUGUST 2023.**

---

**MARK RAYMOND, JR.  
CHAIRMAN  
BOARD OF COMMISSIONERS**



Board Report and Staff Summary

File #: 23-131

Finance Committee

Purchase of New Flyer Proprietary Parts

DESCRIPTION: To award a new contract to purchase New Flyer Bus Parts	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to award a two-year contract, with two one-year options, to New Flyer of America for the purchase of proprietary bus parts not to exceed \$1,120,000.00.

ISSUE/BACKGROUND:

The RTA currently has an aged fixed-route bus fleet 40% of which has exceeded its FTA useful life of 12 years or 500,000 miles. 60% of the fleet is manufactured by New Flyer of America and these sole source parts are only available through New Flyer of America. The agency also has Orion buses, New Flyer currently holds the rights to any proprietary parts from them as well.

DISCUSSION:

As with any aging fleet, there will be more maintenance repairs necessary as well as the type of repairs may become more extensive. There are some parts that are only available from the OEM and deemed proprietary, leaving New Flyer the only place to get these parts. Fixed-Route currently has 142 buses with a current daily average of 50 out of service.

FINANCIAL IMPACT:

This funding will be available through local budget account code 1.1030.103 in the amount not to exceed \$1,120,000.00 for a two-year period, with two one-year options.

NEXT STEPS:

Upon approval, staff will work to issue a purchase order to start the project.

ATTACHMENTS:

1. Resolution
2. Procurement Summary

Prepared By: Jacques Robichaux Sr.  
Title: Director of Bus Maintenance

Reviewed By: Ryan Moser  
Title: Interim Chief of Asset Management

Reviewed By: Gizelle Banks  
Title: Chief Financial Officer



Lona Edwards Hankins  
Chief Executive Officer

8/4/2023

Date





**Regional Transit Authority**  
2817 Canal Street  
New Orleans, LA 70119-6301

504.827.8405

[www.norta.com](http://www.norta.com)

**RESOLUTION NO.** \_\_\_\_\_

**STATE OF LOUISIANA**

**PARISH OF ORLEANS**

---

**AUTHORIZATION TO AWARD A CONTRACT TO NFI PARTS FOR THE SUPPLY OF  
PROPRIETARY BUS PARTS**

---

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the Board of Commissioners of the Regional Transit Authority (RTA) previously authorized staff to solicit companies that can supply bus parts.

**WHEREAS**, the staff issued a Sole Source Justification for the acquisition of New Flyer proprietary parts.

**WHEREAS**, staff evaluated all elements of the sole source in accordance with requirements prescribed by the RTA, Louisiana Public Bid Law, and the Federal Transit Administration; and

**WHEREAS**, RTA's Disadvantaged Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

**WHEREAS**, staff evaluated all cost components submitted by the vendor and determined the price to be fair and reasonable; and



RESOLUTION NO. \_\_\_\_\_

Page 2

WHEREAS, it is the opinion of the RTA Board of Commissioners that the NFI Parts is to provide proprietary sole source parts for our Orion and New Flyer buses.

WHEREAS, funding for the above stated project is made available through, local funding (\$1,120,000).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with New Flyer Parts.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

AND THE RESOLUTION WAS ADOPTED ON THE \_\_\_ DAY OF \_\_\_\_\_ .

\_\_\_\_\_  
MARK RAYMOND, JR  
CHAIRMAN  
BOARD OF COMMISSIONERS

## SOLE SOURCE JUSTIFICATION FOR NEW FLYER PARTS

**FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately in light of the standards of subparagraph 3.i(1)(b) of this Chapter. FTA expects this sole source justification to be in writing.**

1. The materials/services listed on Requisition number 107402 is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

Manufacturer: New Flyer Parts (101298)

Manufacturer:

Manufacturer Address: 7001 Universal Coach Drive Louisville, KY 40258

Manufacturer's Dealer/Representative: Kim Watts

Dealer/Representative Address and Phone Number: 1-502-498-4610 [kim.watts@nfi.parts](mailto:kim.watts@nfi.parts)

3. Description of the materials/service required, the estimated cost, and required delivery date.

This request is for the purchase of proprietary Bus parts for fleet repair that is only available through New Flyer. The estimated cost is 560,000 per year. We are looking to fund this project for a term of 2 years and a total funding cost of 1,120,000 with the option of a change order at the end of the 2 year term.

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system.

As per manufacture, these specific parts must be purchased directly from New flyer; see the attached documents.

5. Check and fill in all that are applicable:

The material or service must be compatible in all aspects (form, fit, and function) with existing systems presently installed. Describe the equipment you have now and how the new materials/service must coordinate, connect, or interface with the existing system: See attached.

A patent, copyright, or proprietary data limits competition. The proprietary data are described as follows:

These are "direct replacement" parts/components for existing equipment.

Other information to support a sole-source buy:

**(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.**

**1 Unique Capability or Availability. The property or services are available from one source if one of the conditions described below is present:**

- Unique or Innovative Concept. The offeror demonstrates a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to the recipient only from one source and has not in the past been available to the recipient from another source.
- Patents or Restricted Data Rights. Patent or data rights restrictions preclude competition.
- Substantial Duplication Costs. In the case of a follow-on contract for the continued development or production of highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in substantial duplication of costs that are not expected to be recovered through competition.
- Unacceptable Delay. In the case of a follow-on contract for the continued development or production of a highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in unacceptable delays in fulfilling the recipient's needs.

**CERTIFICATION**

I certify that statements checked and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

Angela Doherty  
Requestor

6/27/2023  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grants

\_\_\_\_\_  
Date

\_\_\_\_\_  
DBE/EEO Compliance Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Procurement

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Date



**Regional Transit Authority  
SOLE SOURCE JUSTIFICATION FORM  
FOR TRANSACTION OVER \$25,000**

**FOR PROCUREMENT USE ONLY:**

**FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately considering the standards of subparagraph 3.i(1)(b) of this Chapter. This procurement can be defined as any contract entered without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. FTA expects this sole source justification to be in writing.**

1. The materials/services listed on Requisition number **#107402** is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

<b>MANUFACTURER</b>	
Manufacturer Name	<b>NewFlyer</b>
Manufacturer Address	<b>7001 UNIVERSAL COACH DRIVE, LOUISVILLE KY 40258</b>
Manufacturer's Dealer/Representative	<b>NEWFLYER</b>
Dealer/Representative address and Phone	<b>KIM WATTS 502-498-4610</b>

3. Description of the materials/service required, the estimated cost, and required delivery date.

<b>DESCRIPTION</b>	
Materials/Services/Product	<b>NewFlyer</b>
Estimated Cost	<b>\$1,120,000.00</b>
Required Delivery Date	<b>July 31, 2023</b>

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system

**Proprietary parts for the bus fleet.**

5. Reason for sole-source

**Patent, copyright, or proprietary data limits**

**(a) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.**



**Unique Capability or Availability  
Patents or Restricted Data Rights**

**CERTIFICATION**

I certify that statements checked, and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

REQUESTOR	
Request ID #	72
Name	DOHERTY, ANGELA J
Title	MANAGER OF INVENTORY CONTROL
RTA Extention	8405

*DOHERTY, ANGELA J*

June 27, 2023

**Requestor**

**Date**

A. I have reviewed this form and the attachments provided and by signing below I give authority to the above stated department representative to proceed as lead in the procurement process.

**Department Head: #Jacques Robichaux**

*Jacques Robichaux Sr.*

July 12 2023

**Signature**

**Date**

**B. Certification of Authorized Grant:**

Is this item/specification consistent with the Authorized Grant?

**Director of Grants/ Federal Compliance : Ron Baptiste**

**Signature**

**Date**

**C. Safety, Security and Emergency Management:** Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

**Chief: Michael J Smith**

*Michael J Smith*

July 17 2023



Signature

Date

**Risk Management:**

Include Standard Insurance Provisions Only?

true

Include Additional Insurance Requirements Attached ?

false

**Risk Management Analyst:** Marc Popkin

*Marc Popkin*

Signature

July 18 2023

Date

**D. Funding Source:**

Funds are specifically allocated in the Department’s current fiscal year budget or in a grant to cover this expenditure as follows:

Multiple Years allocation if required:

Year	Amount
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Total all years	

**Estimated Amount:** \$1,120,000.00

**Total Estimated Cost:** \$1,120,000.00

**Funding Type:** Local

Federal Funding	State	Local	Other
		\$1,120,000.00	
Projected Fed Cost	State	Local	Other
		\$1,120,000.00	

FTA Grant IDs	Budget Codes
	1.1030.103



--	--

**Budget Analyst: Budget Team (All budget analysts)**

Tiffany Gouvier

Signature

July 14 2023

Date

**E. DBE/SBE GOAL:**

<u>0</u>	% DBE
<u>0</u>	% Small Business

**Director of Small Business Development: Adonis Expose**

Adonis C Expose

Signature

July 18 2023

Date

**DBE/EEO Compliance Manager:: Adonis Expose**

Adonis C Expose

Signature

July 18 2023

Date

**F. Information Technology Vetting:**

**IT Director: Sterlin Stevens**

Sterlin Stevens

Signature

July 18, 2023

Date

**G. Authorizations: I have reviewed and approved this sole source justification request.**

**Chief: #Ryan Moser**

Ryan moser

Signature

July 16 2023

Date

**Director of Procurement: Ronald Baptiste Jr.**

Ronald Gerard Baptiste

Signature

July 18 2023

Date

**Chief Financial Officer:: Gizelle Banks**

Gizelle Johnson-Banks

Signature

July 18 2023

Date

**Chief Executive Officer:: Lona E. Hankins**

Lona Edwards Hankins

Signature

July 18 2023

Date





**Regional Transit Authority  
SOLE SOURCE JUSTIFICATION FORM  
FOR TRANSACTION OVER \$25,000**

**FOR PROCUREMENT USE ONLY:**

**FTA C 4220.1F states: Sole Source Justification - If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately considering the standards of subparagraph 3.i(1)(b) of this Chapter. This procurement can be defined as any contract entered without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements. FTA expects this sole source justification to be in writing.**

1. The materials/services listed on Requisition number **#107402** is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

<b>MANUFACTURER</b>	
Manufacturer Name	NewFlyer
Manufacturer Address	7001 UNIVERSAL COACH DRIVE, LOUISVILLE KY 40258
Manufacturer's Dealer/Representative	NEWFLYER
Dealer/Representative address and Phone	KIM WATTS 502-498-4610

3. Description of the materials/service required, the estimated cost, and required delivery date.

<b>DESCRIPTION</b>	
Materials/Services/Product	NewFlyer
Estimated Cost	\$1,120,000.00
Required Delivery Date	July 31, 2023

4. Specific characteristics of the materials/service that limit the availability to a sole source are unique features and functionality of the system

**Proprietary parts for the bus fleet.**

5. Reason for sole-source

**Patent, copyright, or proprietary data limits**

**(a) Sole Source.** When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.



**Unique Capability or Availability  
Patents or Restricted Data Rights**

**CERTIFICATION**

I certify that statements checked, and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

REQUESTOR	
Request ID #	72
Name	DOHERTY, ANGELA J
Title	MANAGER OF INVENTORY CONTROL
RTA Extention	8405

*DOHERTY, ANGELA J*

June 27, 2023

**Requestor**

**Date**

A. I have reviewed this form and the attachments provided and by signing below I give authority to the above stated department representative to proceed as lead in the procurement process.

**Department Head: #Jacques Robichaux**

*Jacques Robichaux Sr.*

July 12 2023

**Signature**

**Date**

**B. Certification of Authorized Grant:**

Is this item/specification consistent with the Authorized Grant?

**Director of Grants/ Federal Compliance : Ron Baptiste**

**Signature**

**Date**

**C. Safety, Security and Emergency Management:** Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

**Chief: Michael J Smith**

*Michael J Smith*

July 17 2023



Signature

Date

**Risk Management:**

Include Standard Insurance Provisions Only?

true

Include Additional Insurance Requirements Attached ?

false

**Risk Management Analyst:** Marc Popkin

*Marc Popkin*

Signature

July 18 2023

Date

**D. Funding Source:**

Funds are specifically allocated in the Department’s current fiscal year budget or in a grant to cover this expenditure as follows:

Multiple Years allocation if required:

Year	Amount
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Total all years	

**Estimated Amount:** \$1,120,000.00

**Total Estimated Cost:** \$1,120,000.00

**Funding Type:** Local

Federal Funding	State	Local	Other
		\$1,120,000.00	
Projected Fed Cost	State	Local	Other
		\$1,120,000.00	

FTA Grant IDs	Budget Codes
	1.1030.103



--	--

**Budget Analyst: Budget Team (All budget analysts)**

Tiffany Gouvier

Signature

July 14 2023

Date

---

**E. DBE/SBE GOAL:**

0	% DBE
0	% Small Business

**Director of Small Business Development: Adonis Expose**

Adonis C Expose

Signature

July 18 2023

Date

**DBE/EEO Compliance Manager:: Adonis Expose**

Adonis C Expose

Signature

July 18 2023

Date

---

**F. Information Technology Vetting:**

**IT Director: Sterlin Stevens**

Sterlin Stevens

Signature

July 18, 2023

Date

---

**G. Authorizations: I have reviewed and approved this sole source justification request.**

**Chief: #Ryan Moser**

Ryan moser

Signature

July 16 2023

Date

---

**Director of Procurement: Ronald Baptiste Jr.**

Ronald Gerard Baptiste

Signature

July 18 2023

Date

---

**Chief Financial Officer:: Gizelle Banks**

Gizelle Johnson-Banks

Signature

July 18 2023

Date

---

**Chief Executive Officer:: Lona E. Hankins**

Lona Edwards Hankins

Signature

July 18 2023

Date



Board Report and Staff Summary

File #: 23-139

Finance Committee

New Contract to Purchase a Welding Truck

DESCRIPTION: To award a new contract to procure a Welding Truck	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to award a contract to Lamarque Ford, Inc. for the purchase of a welding truck at a cost of \$112,487.00.

ISSUE/BACKGROUND:

The Roadway Crew has the need for a new welding truck. As the system ages, more repairs are required on the streetcar lines. The agency has applied for grant funds to purchase a welding truck and it has been awarded.

DISCUSSION:

This new welding truck has been specked out specifically to maintain our streetcar rail lines. Our welders in the Roadway Department will use this vehicle for repairs to switches, crossovers, and other track repairs on a daily basis. The purchase of this truck will help provide staff with the equipment needed to maintain and repair the rail line.

FINANCIAL IMPACT:

Funding for this truck is available through grant LA2022.11113.114211 in the amount of \$112,487.00 one hundred twelve thousand four hundred eighty-seven dollars.

NEXT STEPS:

Once approved staff will work on establishing a purchase order and procuring the truck.

ATTACHMENTS:

1. Resolution
2. Procurement summary

Prepared By: Ryan Moser  
Title: Interim Chief of Asset Management

Reviewed By: Gizelle Banks  
Title: Chief Financial Officer



8/4/2023

Lona Edwards Hankins  
Chief Executive Officer

Date



RESOLUTION NO. \_\_\_\_\_

STATE OF LOUISIANA

PARISH OF ORLEANS

---

**AUTHORIZATION TO AWARD A CONTRACT TO LAMARQUE FORD INC. FOR THE  
PURCHASE OF A WELDING TRUCK.**

---

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the Chief Executive Officer of the RTA has the need to purchase a welding truck;  
and

**WHEREAS**, the purchase of this vehicle will enable the RTA to effectively carry out its day-to-day operation; and

**WHEREAS**, staff has evaluated and determined that purchasing from Lamarque Ford. Through a competitive procurement process; and

**WHEREAS**, RTA's Disadvantage Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

**WHEREAS**, staff evaluated all cost components submitted by the vendor and determined the price to be fair and reasonable; and



RESOLUTION NO. \_\_\_\_\_

Page 2

**WHEREAS**, it is the opinion of the RTA Board of Commissioners that the purchase of a welding truck is critical to maintaining the function, reliability, and support of the agency's mission and goals; and

**WHEREAS**, funding for the above-stated project is made available through Grant LA2022-022.1113.114211 in the amount of ONE HUNDRED TWELVE THOUSAND FOUR HUNDRED EIGHTY-SEVEN DOLLARS.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Lamarque Ford Inc.

**THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**AND THE RESOLUTION WAS ADOPTED ON THE \_\_\_\_ DAY OF \_\_\_\_\_.**

\_\_\_\_\_  
**MARK RAYMOND, JR.**  
**CHAIRMAN**  
**BOARD OF COMMISSIONERS**



**PROCUREMENT SUMMARY-IFB 2023-009**

**REQUIREMENTS**

A Solicit Request Routing Sheet for Welding Truck with the attached scope of work was received by Procurement from the automated procurement system on May 1, 2023.

There was no DBE goal for this solicitation.

**SOLICITATION**

Invitation for Bid (IFB) No. 2023-009 Public Notice was published in The Advocate. The Public Notice and the IFB 2023-009 were posted on the RTA website beginning 5/16/2023. The IFB submittal deadline was 6/14/2023 at 2:00 pm.

**RFP SUBMITTAL**

The submittal deadline was 6/14/2023 at 2:00 pm. Briana Howze handled the receipt of all submissions received. One (1) proposals were received.

**DETERMINATION**

One (1) responsive bid was received.

**SUBMITTAL ANALYSIS**

<u>Respondents</u>	<u>Price</u>
Lamarque Ford	\$112,487.00

**SUMMARY**

An Administrative Review was prepared by Briana Howze

Lamarque Ford was recommended for award as their price was determined to be fair and reasonable



Board Report and Staff Summary

File #: 23-129

Finance Committee

Change Order to Purchase Non-Revenue Support Vehicles: 7 Dodge RAM Trucks

DESCRIPTION: Amendment of Resolution 22-077 to purchase seven (7) Ram 1500 trucks.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

To authorize the Chief Executive Officer to amend the procurement for non-revenue trucks previously approved under Resolution 22-077 from Courtesy Ford to Premier Dodge in the amount of \$261,249.24.

ISSUE/BACKGROUND:

On February 22<sup>nd</sup>, 2022, the Board approved the purchase of 34 non-revenue vehicles. Due to supply chain shortages, Ford was not able to meet production for the model year 2022 vehicles. In order to still purchase vehicles, the agency approved resolution 22-077, allowing a change order and modification to purchase newer 2023 model-year vehicles. Supply chain shortages continue to be an issue for Ford, and the agency has not received the vehicles that were ordered and expected to be delivered in late March or early May.

Previously the Louisiana state contract for half-ton trucks was issued to Courtesy Ford. Since the new bidding of the Louisiana State contract, Premier Dodge was awarded the contract for these vehicles.

DISCUSSION:

With Ford still not able to produce a build date or delivery date for our non-revenue vehicles, the agency has received part of its 1500 truck order from Premier Dodge, recently approved in June. While Dodge cannot supply the 23 hybrid SUV's that we ordered, the agency can order the seven (7) 1500 trucks from Dodge with an expected delivery of late November/early December.

The agency can cancel the order with Courtesy Ford at no cost to the agency and issue a purchase order to Premier Dodge for seven (7) 1500 series trucks using the Louisiana State contract. The procurement method remains the same utilizing the Louisiana State contract for the vehicles. Staff expects that changing the vendor for the half-ton trucks would get much-needed support vehicles to the agency faster.

FINANCIAL IMPACT:

The funding for the trucks is made available through LA2021-024.1113.114211C and was previously awarded in the amount of \$268,589.79. The estimated cost of the new vehicles is \$261,249.24 giving the

agency a savings of \$7,340.55.

NEXT STEPS:

Once approved staff will work to issue a purchase order to Premier Dodge.

ATTACHMENTS:

1. Current Resolution Amendment (#2)
2. Resolution Amendment (#1) 22-077
3. Original Resolution 22-009

Prepared By: Ryan Moser  
Title: Interim Chief of Asset Management

Reviewed By: Gizelle Banks  
Title: Chief Financial Officer



Lona Edwards Hankins  
Chief Executive Officer

8/4/2023

Date



**RESOLUTION NO.** \_\_\_\_\_

**STATE OF LOUISIANA**

**PARISH OF ORLEANS**

**AUTHORIZATION TO AMEND RESOLUTION 22-077 TO AMEND A PURCHASE ORDER  
TO PREMIER DODGE FOR THE PURCHASE OF SEVEN (7) DODGE PICKUP TRUCKS**

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the Board previously approved Resolution 22-009 on February 22, 2022, for the approval of 34 non-revenue vehicles; and

**WHEREAS**, staff deemed it necessary to amend the scope granted on September 27, 2022, in Resolution 22-077 by reducing the number of non-revenue to 30 non-revenue support vehicles, 23 Hybrids, and 7 trucks to control cost; and

**WHEREAS**, the agency has not received a build date or estimated delivery date for non-revenue trucks; and

**WHEREAS**, staff has located through the Louisiana state contract, half-ton pickup trucks that can be delivered faster; and

**WHEREAS**, the purchase of these replacement vehicles enabled the RTA to effectively carry out its day-to-day operation; and



RESOLUTION NO. \_\_\_\_\_

Page 2

**WHEREAS**, this amendment is being requested to keep the RTA Board of Commissioners informed of the contracting mechanism: and

**WHEREAS**, funding for the above-stated procurement is made available through LA2021-024.1113.114211C in the previously awarded amount of \$268,589.79, the cost of the new vehicle purchase is \$261,249.24.

**NOW, THEREFORE, BE IT RESOLVED** By the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Premier Dodge through the State of Louisiana contract.

**THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**AND THE RESOLUTION WAS ADOPTED ON**

---

**MARK RAYMOND, JR.**  
**CHAIRMAN**  
**BOARD OF COMMISSIONERS**



Regional Transit Authority  
2817 Canal Street  
New Orleans, LA 70119-6301

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RESOLUTION NO. 22-077

STATE OF LOUISIANA

PARISH OF ORLEANS

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**AUTHORIZATION TO AMEND AND RATIFY RESOLUTION 22-009 TO AWARD A  
CONTRACT TO COURTESY FORD, LLC FOR THE PURCHASE OF 30 NON-REVENUE  
VEHICLES**

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Introduced by Commissioner Neal, seconded by  
Commissioner Walton.

**WHEREAS**, the Board previously approved a resolution 22-009 on February 22<sup>nd</sup>, of 2022 for the approval of 34 non-revenue vehicles; and

**WHEREAS**, additionally, Staff deemed it necessary to amend the scope granted in resolution 22-009 by reducing the number of non-revenue vehicles to 30 and change the contracting mechanism from the State of Louisiana to the City of Alexandria; and

**WHEREAS**, the Agency received a letter from Courtesy Ford stating that Ford Corporation would not price protect the 25 Hybrid SUV at 2022 prices and would have to issue a purchase order for 2023 prices by September 16, 2022; and

**WHEREAS**, the State of Louisiana did not have a 2023 pricing agreement established with Ford Corporation; and

**WHEREAS**, the City of Alexandria has a 2023 pricing agreement established with Ford Corporation, and the per unit cost was higher than the 2022 price; and



**RESOLUTION NO. 22-077**

**Page 2**

**WHEREAS**, The Chief Executive officer reduce number 30 non-revenue support vehicles 23 Hybrids and 7 trucks to control cost; and

**WHEREAS**, the purchase of these replacement vehicles enabled the RTA to effectively carry out its day-to-day operation; and

**WHEREAS**, staff has evaluated and determined that the purchasing of the half-ton trucks through the Louisiana State contract is the most cost-effective way to replace the vehicles; and

**WHEREAS**, staff has evaluated and determined that the purchasing of Hybrid SUVs through the City of Alexandria vehicle contract is the most cost-effective way to replace the non-revenue vehicles; and

**WHEREAS**, RTA's Disadvantaged Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

**WHEREAS**, staff evaluated all cost components submitted by the vendor and determined the price to be fair and reasonable; and

**WHEREAS**, this ratification and amendment is being requested to keep the RTA Board of Commissioners informed of the contracting mechanism: and

**WHEREAS**, funding for the above-stated procurement is made available through LA2021-024.1113.114211A , LA2021-024.1113.114211B (hybrids \$944,339), LA2021-024.1113.114211C (Tucks \$268,589.79) in the total amount of One Million Two Hundred Twelve Thousand Nine Hundred Thirty-Nine Dollars.



**RESOLUTION NO. 22-077**

**Page 2**

**NOW, THEREFORE, BE IT RESOLVED** By the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Courtesy Ford through the State of Louisiana contract, and the City of Alexandria contract.

**THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

<b>YEAS:</b>	<u>5</u>
<b>NAYS:</b>	<u>0</u>
<b>ABSTAIN:</b>	<u>1</u>
<b>ABSENT:</b>	<u>1</u>

**AND THE RESOLUTION WAS ADOPTED ON**

A handwritten signature in black ink, appearing to read "Mark Raymond, Jr.", is positioned above the printed name.

---

**MARK RAYMOND, JR.  
CHAIRMAN  
BOARD OF COMMISSIONERS**





RESOLUTION NO. 22-009

STATE OF LOUISIANA

PARISH OF ORLEANS

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**AUTHORIZATION TO AWARD A CONTRACT TO COURTESY FORD, LLC FOR THE  
PURCHASE 34 NON-REVENUE VEHICLES.**

---

Introduced by Commissioner Raymond,  
seconded by Commissioner  
Wegner.

**WHEREAS**, the Chief Executive Officer of the RTA has the need to replace 34 non-revenue support vehicles; and

**WHEREAS**, the purchase of these replacement vehicles, will enable the RTA to effectively carry out its day-to-day operation; and

**WHEREAS**, staff has evaluated and determined that purchasing through the Louisiana state contract is the most cost-effective way to replace the vehicles; and

**WHEREAS**, RTA's Disadvantage Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

**WHEREAS**, staff evaluated all cost components submitted by vendor and determined the price to be fair and reasonable; and



RESOLUTION NO. 22-009

Page 2

WHEREAS, it is the opinion of the RTA Board of Commissioners that the purchase non-revenue support vehicles is critical to maintaining the function, reliability, and support of the revenue collection service on behalf of the Regional Transit Authority; and

WHEREAS, funding for the above stated project is made available through Grant LA2021-024.1113.1113A, LA2021-024.1113.1113B, LA2021-024.1113.1113C in the amount of ONE MILLION ONE HUNDRAD EIGHTY ONE THOUSAND AND ELEVEN DOLLARS.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Courtesy Ford through the Louisiana state contract.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>8</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 22nd DAY OF February.

**FLOZELL DANIELS  
CHAIRMAN**



**Regional Transit Authority**  
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**BOARD OF COMMISSIONERS**



Board Report and Staff Summary

File #: 23-135

Finance Committee

Change Order for Facility Maintenance & Construction Support Services with BRC Construction Group, LLC

DESCRIPTION: Extend BRC Construction Group, LLC Facility & Construction Support Services Contract	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to execute a second change order with the BRC Construction Group, LLC to provide on-call facility and construction corrective/emergency support services in the amount not to exceed \$550,000.00.

ISSUE/BACKGROUND:

BRC Construction Group, LLC was publicly procured by a panel through RFP 2021-025 to provide all services, materials, supplies, supervision, labor, and equipment for facility maintenance and construction support services as the On-Call General Contractor at all RTA Properties providing facility/construction support in accordance with A/E specifications, plans, terms, and conditions. The BRC contract began on February 22, 2022, and was amended on July 26, 2022, as part of the New Links Implementation.

RTA staff developed a support services solicitation for a Task Order System describing what each task will accomplish through specific requirements and work the vendor/contractor must perform using performance-based language, identifying the outcome, not how-to but breaking each discrete task separately

DISCUSSION:

This BRC (Vendor No. 9254605) provided both corrective & emergency services through task orders for Facilities, Transit Stop, Marina, Safety, and Security. BRC operational requirements were outlined through periodic reports and task deliverables that shall be inspected, tested (where applicable), reviewed, and accepted by the RTA. Staff is proposing a two-step solution to hiring a Facility and Construction corrective/emergency support services contractor/vendor.

Step 1

Extending BRC's contract for Facility and Construction corrective/emergency support services. The Facility and Construction corrective/emergency support services extension is needed to complete the services rendered. The procurement cycle from Bid Solicitation to Notice to Proceed typically takes 120 days.

Step 2

Publicly procuring a vendor through Solicitation/Submission/Selection/Contract-Formation/Project Delivery for three years with two (2) one (1) year options. The timeline of procurement from advertising to board approval typically takes four months Invitation for Bid.

FINANCIAL IMPACT:

Original Award Value: \$250,000.00  
Previous Executed Change Order Value: \$467,506.86  
Adjusted Contract Value: \$717,506.86  
Current Change Order Value: \$550,000  
New Contract Value: \$1,267,596.86

The previously executed change order was in support of the new links implementation infrastructure support project (HUBZone center and shelters) resolution no. 22-056.

The cost of this contract will not exceed \$1,267,596.00 for the amended services and will be charged to the accounts established for Facility and Construction corrective/emergency support services for all the RTA properties. Facility and Construction corrective/emergency support services are part of the approved 2023 budget and the account code is as follows, 1284399.7570.125.

NEXT STEPS:

Upon RTA Board approval, staff will work with the CEO to execute a change order to BRC.

ATTACHMENTS:

1. Board Resolution
2. Change Order Routing Sheet
3. Adopted Resolution 22-013
4. Adopted Resolution 22-056

Prepared By: Ryan Moser  
Title: Interim Chief Asset Management Officer

Reviewed By: Gizelle Banks  
Title: Chief Financial Officer

*Lona Edwards Hankins*

8/4/2023

Lona Edwards Hankins  
Chief Executive Officer

Date



**RESOLUTION NO.** \_\_\_\_\_

**STATE OF LOUISIANA**

**PARISH OF ORLEANS**

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**AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO APPROVE A CHANGE ORDER  
WITH BRC CONSTRUCTION GROUP FOR ON-CALL FACILITY REPAIR SERVICES**

---

Introduced by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_.

**WHEREAS**, the board previously approved BRC Construction Group, LLC through RFP 2021-025 to provide all services, materials, supplies, supervision, labor, and equipment for facility maintenance and construction support services.; and later approved a change order to facilitate the implementation of New Links and

**WHEREAS**, BRC operational requirements were outlined through periodic reports and task deliverables for Facilities, Transit Stop, Marina, Safety, and Security that shall be inspected, tested (where applicable), reviewed, and accepted by the RTA.; and

**WHEREAS**, the cost of this contract amendment will not exceed \$550,000.00 for a total contract value of \$1,267,596.86 for the amended services and will be charged to the accounts established for Facility and Construction corrective/emergency support services for all the RTA properties and will be funded by local budget/account code number 1284399.7570.125.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorize the CEO to award a contract change order to BRC Construction Group, LLC for facility maintenance and construction support services.



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RESOLUTION NO. \_\_\_\_\_

Page 2

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

AND THE RESOLUTION WAS ADOPTED ON THE 27<sup>TH</sup> DAY OF SEPTEMBER 2022.

---

MARK RAYMOND, JR.  
CHAIRMAN  
BOARD OF COMMISSIONERS





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RESOLUTION NO. 22-013

STATE OF LOUISIANA

PARISH OF ORLEANS

---

**REQUEST AUTHORIZATION TO AWARD CONTRACT TO BRC CONSTRUCTION FOR  
FACILITY MAINTENANCE & CONSTRUCTION SUPPORT SERVICES**

---

Introduced by Commissioner Raymond,  
seconded by Commissioner Wegner.

**WHEREAS**, the Regional Transit Authority (RTA) requested to have a qualified contractor to repair/upgrade all RTA's physical structures on an as needed basis. The Request for Proposal (RFP) No. 2021-025 Public Notice was published in The Advocate. The Public Notice and the RFP 2021-025 was posted on the RTA website beginning 10/1/21. The RFP submittal deadline was 11/2/21 at 4:00 p.m.; and

**WHEREAS**, this will be a Task Order services contract, staff will provide a written scope, with Performance Work Statement/Statement of Work for each task. The contractor will provide pricing prior to the start of work; and

**WHEREAS**, the Contractor shall provide all services, materials, supplies, supervision, labor, and equipment, except as specified as RTA- furnished, required to provide facilities support services at all listed locations in accordance with the specifications, terms and conditions contained herein and incorporated by reference; and

**WHEREAS**, services shall be performed in accordance with RTA Safety and Health Requirements and applicable Federal, State, and Local laws; and



RESOLUTION NO. 22-013

Page 2

WHEREAS, the Facilities and construction support services funding are being made available by the following sources: Budget Codes (1284399.7570.125), (1284399.7570.127), (1284399.8620.125), & (1284399.8620.127). Total from all four (4) sources is \$250,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to award BRC Construction contract for Facility Maintenance & Construction Support Services.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>8</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>0</u>

AND THE RESOLUTION WAS ADOPTED ON THE 22<sup>ND</sup> DAY OF FEBRUARY, 2022.

---

FLOZELL DANIELS  
CHAIRMAN  
BOARD OF COMMISSIONERS



**RESOLUTION NO.**            22-056

**STATE OF LOUISIANA**

**PARISH OF ORLEANS**

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**AUTHORIZATION TO APPROVE A CHANGE ORDER TO BRC CONSTRUCTION FOR  
NEW LINKS IMPLEMENTATION STRUCTURE SUPPORT**

---

Introduced by Commissioner Raymond,  
seconded by Commissioner Neal.

**WHEREAS**, in an effort to meet critical deadlines related to the New Links Implementation and the new Interim Downtown Transit Center staff is requesting authorization to change order the BRC Construction Contract; and

**WHEREAS**, this contract is a task order contract to repair/upgrade and construct at all RTA facility; and

**WHEREAS**, this change order will allow several task orders to be issued to support the New Links implementation; and

**WHEREAS**, the construction of the interim transit centers for Downtown include relocation; and

**WHEREAS**, the Contractor shall provide all services, materials, supplies, supervision, labor, and equipment, except as specified as RTA-furnished, required to provide facilities support services at all listed locations in accordance with the specifications, terms and conditions contained herein and incorporated by reference; and



RESOLUTION NO. 22-056

Page 2

WHEREAS, services shall be performed in accordance with RTA Safety and Health Requirements and applicable Federal, State, and Local laws; and

WHEREAS, this change order for \$201,000.00 will be funded from 1.1044 (Interim Downtown Transit Center); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to approve a change order to BRC Construction for New Links Implementation Infrastructure Support.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>1</u>

AND THE RESOLUTION WAS ADOPTED ON THE 26th DAY OF JULY, 2022.

**FLOZELL DANIELS  
CHAIRMAN  
BOARD OF COMMISSIONERS**