



2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority Finance Committee

Meeting Minutes

Thursday, August 10, 2023

11:00 AM

RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Thursday, August 10, 2023, at 11:00 a.m. Please be advised that mask wearing is encouraged inside the boardroom.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

1. Call To Order

2. Roll Call

Commissioners Present: Commissioner Walton, Commissioner Coulon and Commissioner LeBeouf

Commissioner Absent: Commissioner Ewell

Other Commissioner Present: Commissioner Raymond, Commissioner Neal, and Commissioner DeFrancesch

3. Consideration of Meeting Minutes

[Finance Committee Meeting - June 8, 2023]

[23-113](#)

Commissioner Coulon moved, and Commissioner LeBeouf seconded to approve the Meeting Minutes of June 8, 2023. The motion was approved unanimously.

approved

No quorum present. No action taken at the July 13, 2023, Finance Committee Meeting.

4. Committee Chairman's Report

No report.

5. Chief Executive Officer's Report

Lona Hankins reported that the RTA was awarded a grant for \$222,000 for the repairs associated with Hurricane Ida and a break area was created in the breezeway.

6. Chief Financial Officer's Report

The Deputy CEO, Mark Major gave the RTA Chief Financial Officer's Report. This report can be found in the Finance Committee PowerPoint Report dated, August 10, 2023, under the RTA Chief Financial Officer's Report.

In response to Commissioner LeBeouf, Mark Major reported that the Other Revenue Line Item consisted of a lot of miscellaneous items such as lease rental, filming revenues and interest income.

In response to Commissioner Coulon, Lona Hankins reported that CSRS Inc. was being used to help closeout Hurricane Katrina FEMA invoices.

Mark Major reported that once all the insurance policies were renewed the RTA saved \$100,000.

7. DBE Report

The DBE Officer, Adonis Expose' gave the DBE Report. This report can be found in the Finance Committee PowerPoint Report dated, August 10, 2023, under the DBE Report.

In response to Commissioner Raymond, Lona Hankins reported that regarding the non-advertising bus shelters the vendors have not invoiced the RTA and the designs are under review.

In response to Commissioner Coulon, Lona Hankins reported that Gizelle Banks was looking into the protest that was filed for the Security Contract.

In response to Commissioner Raymond, Adonis Expose' reported that each month he reviews the RTA's procurements to determine the DBE percentage.

8. Chief Planning and Capital Project Officer's Report

Chief Planning and Capital Officer, Dwight Norton gave the Infrastructure & Planning Report. This report can be found in the Finance Committee PowerPoint Report dated, May 11, 2023, under the Infrastructure & Planning Report.

Commissioner Neal stated that he would like to make the Algiers Ferry Barges Replacement a community project in Algiers. Lona Hankins reported that this was a great opportunity to

work with the Algiers community and a great way to bring tourist to Algiers.

In response to Commissioner Walton, Dwight Norton reported that the Consultant Team that will work with the Algiers Ferry will help with RTA's engagement with the community.

Commissioner Coulon asked for an Executive Summary for the BRT Project.

In response to Commissioner Raymond, Dwight Norton reported that regarding the Accessibility Study the Scope of Work would be ready by the end of the month and turn over to Procurement for solicitation.

In response to Commissioner Raymond, Dwight Norton reported that out of 62 stops on the St. Charles Streetcar Line only 6 stops with 3 streetcars are accessible. The RTA can change the infrastructure faster than changing the streetcars because some streetcars have issues deploying the ramp at different stops.

Commissioner Raymond stated that the modern streetcars will run with the historical streetcars.

9. Procurements

The Procurement Items were taken out of order after the approval of the Board Meeting Minutes.

A. Authorizations:

Cooperative Endeavor Agreement (CEA) between the Parish of Jefferson (JP) and Regional Transit Authority for mobile ticketing integration (Le Pass) (REVISED)

[23-126](#)

Commissioner Coulon stated that President Cynthia Lee Sheng was very grateful for the RTA implementing this CEA.

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve the Cooperative Endeavor Agreement (CEA) between the Parish of Jefferson (JP) and the Regional Transit Authority. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 23-057

Purchase of New Flyer Proprietary Parts

[23-131](#)

Commissioner LeBeouf moved and Commissioner Coulon seconded to approve Purchase New Flyer Proprietary Parts. The motion was approved unanimously.

referred to Consent Agenda

New Contract to Purchase a Welding Truck

[23-139](#)

In response to Commissioner Walton, Ryan Moser reported that the current Welding Truck is working and the new truck will be used to replace the older equipment.

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve the Contract to Purchase a Welding Truck. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 23-061

B. Amendments:

Change Order to Purchase Non-Revenue Support
Vehicles: 7 Dodge RAM Trucks

[23-129](#)

In response to Commissioner Walton, Ryan Moser reported that the RTA will receive a total of 17 Dodge RAM Trucks.

Commissioner LeBeouf moved and Commissioner Coulon seconded to approve the Change Order to Purchase Non-revenue Support Vehicles: 7 Dodge RAM Trucks. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 23-058

Change Order for Facility Maintenance & Construction
Support Services with BRC Construction Group, LLC

[23-135](#)

In response to Commissioner Coulon, Ryan Moser reported that a new proposal will go out for bid and the cap will be moved to a more reasonable level of utilization for emergencies, so the RTA does not have to properly bid out each item.

In response to Commissioner LeBeouf, Ryan Moser reported that the New Links Change Order was \$459,916 which had a very fast timeline and different emergency items came up that amounted to the \$550,000. Lona Hankins reported BRC was also used to label the electric circuits at 2817 Canal Street and repair termites damage at the Carrollton Station.

In response to Commissioner LeBeouf, Ryan Moser reported that the new solicitation will be put out to bid next month.

Commissioner LeBeouf stated that this was not the best practice to do things this way but wanted the RTA to be able to meet the emergencies when they arrive.

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve the Change Order for Facility Maintenance & Construction Support Service with BRC Construction Group, LLC. The motion was approved unanimously.

referred to Consent Agenda

Enactment No: 23-060

10. Audience Questions & Comments

11. New Business

None.

12. Adjournment

Commissioner Coulon moved and Commissioner LeBeouf seconded to approve to adjourn the Finance and Committee Meeting dated, August 10, 2023. The meeting was adjourned unanimously.

[08.10.23 Finance Meeting Presentation]

[23-144](#)