2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board of Commissioners

Meeting Agenda - Final

Tuesday, April 23, 2024 | **10:00 AM** | **RTA Board Room**

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Tuesday, April 23, 2024 at 10:00 a.m. Meetings start at the scheduled time, but may be delayed until a quorum of the Commissioners is present. The agency's website will stream the in-person meeting live, and wearing masks in the boardroom is optional.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119.

This meeting is accessible to persons with disabilities. To help assure availability, modifications or accommodations linked to a disability must be requested 72 hours before the meeting or hearing. Please direct requests for public meeting accommodations to the Office of Board Affairs, 2817 Canal Street, NOLA 70119, or call 504-827-8341 or by email (rtaboard@rtaforward.org).

1. Call to Order

2. Roll Call

3. Consideration of Meeting Minutes

[Board of Commissioners Meeting Minutes - February 27, 2024] **24-025**

4. RTA Chairman's Report

A. Swearing in of Commissioners

B. Assignment of Committees

5. Reports

A. Operations & Administration Committee Chairman's Report

B. Finance Committee Chairman's Report

C. Jefferson Parish Report

D. RTA General Counsel's Report

E. RTA Chief Executive Officer's Report

F. Chief of Staff Legislative Update

G. Operations Update

H. RTA Chief Financial Officer's Report

6. Authorizations

FY 2024 Trapeze Support	**24-013**
Oracle SaaS Annual Subscription	**24-016**
Paratransit Buses	**24-021**
Website Services	**24-022**
FY24 Lo/No Vehicles - Bus Facilities FTA Grant Application	**24-026**

7. New Business (UNANIMOUS VOTE REQUIRED TO CONSIDER)

8. Audience Questions and Comments

9. Executive Session (2/3RDS VOTE TO Consider)

Ernest N. Morial Exhibition Hall Authority v. Regional Transit Authority Civil District Court No. 2021-04470, Division "J-15"

10. Adjournment

[PowerPoint 04.23.24]	**24-037**

2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-025 **Board of Commissioners**

[Board of Commissioners Meeting Minutes - February 27, 2024]

2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board of Commissioners

Meeting Minutes - Draft

Tuesday, February 27, 2024	10:00 AM	RTA Board Room

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Tuesday, February 27, 2024 at 10:00 a.m. Meetings start at the scheduled time but may be delayed until a quorum of the Commissioners is present. The agency's website will stream the in-person meeting live and wearing masks in the boardroom is optional.

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1. Call to Order

2. Roll Call

Commissioners Present: Commissioner Raymond, Commissioner Walton, Commissioner Bruno, Commissioner Coulon, Commissioner Ewell, Commissioner LeBeouf, Commissioner Neal and Commissioner Sams

Present: Chairman Mark Raymond, Commissioner Fred Neal, Commissioner Sunni LeBeouf, Vice-Chairman Art Walton, Commissioner Timothy Coulon, Commissioner Joseph Ewell, Commissioner Timolyn Sams, and Commissioner Brian Bruno

Absent:

3. Consideration of Meeting Minutes

[Board Meeting Minutes - January 23, 2024] **24-018**

Commissioner Walton moved and Commissioner Neal seconded to approve the Board Meeting of January 23, 2024. The motion was approved unanimously.

A motion was made by Vice-Chairman Walton, seconded by Commissioner Neal and approved. The motion carried by the following vote:

Aye: Chairman Raymond, Commissioner Neal, Commissioner LeBeouf, Vice-Chairman Walton, Commissioner Coulon, Commissioner Ewell, Commissioner Sams, and Commissioner Bruno

Absent:

4. RTA Chairman's Report

A. Swearing in of Jefferson Parish Commissioner

Judge Jupiter swore in Commissioner Brian Bruno.

B. Assignment of Committees

Commissioner Bruno will serve on the Operations and Administration Committee.

5. Reports

A. Operations & Administration Committee Chairman's Report

No Report.

B. Finance Committee Chairman's Report

No Report.

C. Jefferson Parish Report

Commissioner Ewell gave the Jefferson Parish Report. This report can be found in the Board PowerPoint Presentation under Jefferson Parish Report.

D. RTA General Counsel’s Report

No report.

E. RTA Chief Executive Officer's Report

Lona Hankins asked for a moment of silence for Tonora Butler, Communications Dispatcher who passed away.

The CEO reported that during Mardi Gras the RTA conducted maintenance on the streetcar system and construction began on the Rampart Streetcar Line on Canal Street and this work should take at least 6 weeks to complete. In response to a question from Commissioner Coulon, Lona reported that the rail project was a competitive bid and not a professional service contract. The project only received one bid.

The Women in Transit Conference is scheduled in New Orleans in May and the American Public Transit Association (APTA) held its Marketing and Communications & Customer Experience Working in New Orleans on February 11-14, 2024 and staff supported this conference. APTA also held its CEO Conference that the CEO attended. Lona explained that there are only two bus manufacturers in the United States and that costs have gone up across the country along with craftsman shortage.

After the January pick, the agency is receiving less complaints even with less buses on the streets.

In response to a question from Commissioner Ewell, Lona stated that staff was working with the Union to see if the Operators were paid their base line salary. She further stated that the RTA time-keeping system for the Operators was very antiquated and this system did cause problems with Operators pay and staff is looking to replace the system. A consultant was contracted to help solve the problem with the system. In response to an additional question from Commissioner Walton, Lona reported that the Union did agree to the operator's base-line pay and the problem with the pay was with the Operators that work the Board.

An update was given on the HR Consultant project. Lona reported that two weeks ago staff met with the consultants. The goal for the Human Resources Consultants is to be completed within 120 days but implementation of the recommendations may take longer. Commissioner LeBeouf requested to receive a copy of the consultants time-line and that she would like to see all gaps that the consultant identifies closed immediately.

Commissioner LeBeouf also requested to receive a copy of the Executive Summary on Oracle this week and an update on the permanent Bus Stop Signs.

Employees of the Month:
Myron Hughes - Operator
Richard Smith - Smith

F. Chief of Staff Legislative Update

Katherine Felton reported on the Legislative Update. This report can be found in the PowerPoint Presentation dated February 27, 2024, under the Chief of Staff Legislative Update.

In response to a question from Commissioner Ewell, Lona reported that the Capital Cost for the Ferry is reflected in the Capital Outlay Plan and that the $7 Million covers the Ferry Budget. The report concluded with Lona mentioning a meeting she had with Congressman Carter to discuss Capital Projects and Federal Funding.

G. Operations Update

Chris Clark reported on the Operations Update. This report can be found in the PowerPoint Presentation dated February 27, 2024, under the Operations Update.

Operations reported that since the January Pick there has been significant improvements to the routes with a 70% on time-performance rate. Commissioner LeBeouf responded by saying that 70% was not great, and we must do better because people are relying on the RTA services. Commissioner Neal commented that ridership has increased, and more people are riding the system.

Gratitude was expressed to the Operations Team for their efforts during Mardi Gras. Commissioner LeBeouf also thanked staff for their work. As a lesson learned, Commissioner Neal suggested that the RTA meet with city representatives to figure out how to address the problem of people blocking the streetcar line before parades start.

H. RTA Chief Financial Officer's Report

Gizelle Banks reported on the RTA Chief Financial Officer's Report. This report can be found in the PowerPoint Presentation dated February 27, 2024, under the Financial Report.

The Budget that was adopted did take into consideration the reduction of service and that there was a $11Million surplus because services were under budget.

[December Financials] **24-019**

6. La DOTD Report - Mr. Lawson

Kevin Lawson - LADOTD - Everything is working great between the RTA and the State. The State and the RTA has a great working relationship, and the Board should receive a copy of the oversight report this week.

Kevin Lawson stated that the State conducted a triennial review in December and nothing major was found and the Board approved the Agency Safety Plan at the January Board Meeting, and he attends the safety meeting. The RTA was going beyond the call of duty and Mike Smith was a great asset to the RTA.

This matter was

7. Authorizations

5-Year Capital Investment Program 2024-2028 **23-216**

Commissioner LeBeouf moved, and Commissioner Neal seconded to defer the

5-Year Capital Investment Program 20204-2028 back to Committee. This motion was adopted unanimously.

This Resolutionwas tabled.

Enactment No: 24-007

Cintas Uniform Service Contract **24-005**

In response to a question from Commissioner Walton, Ronald Baptiste stated that this was the first time that the RTA was using Cintas on the State Contract. Cintas was having issues with the rugs that were being placed round the building and that was discussed and resolved with this new contract.

Commissioner Coulon moved, and Commissioner Neal seconded to approve the Cintas Uniform Service Contract. Resolution No. 24-010 was adopted unanimously.

Transit Security Services - SEAL Security Services Contract Amendment **24-009**

Ronald Baptiste provided the background for this procurement. He stated that the service started in 2021, and there is a potential for a court filing. This service contract has had internal and external issues, and the flaw is not in the Procurement Policy but in some of the applications and decisions made throughout the process that contribute to the protest and this particular service is not available on State Contract.

In response to a question from Commissioner Ewell, Ronald stated that if this was a contract it would have expired in May 2024 and if this amendment is not approved the RTA would be without security by the end of February.

Commissioner LeBeouf stated that the Procurement Procedures must be followed when engaged in a competitive process those participates in the process must be afforded a fair opportunity to do business with the RTA and Commissioner Ewell agreed with Commissioner LeBeouf.

Commissioner Ewell moved, and Commissioner Neal seconded to amendment the Transit Security Services - SEAL Security Services Contract. Resolution No. 24-011 was adopted with 7 yeas and one abstention.

Enactment No: 24-011

Winter 2024 Service Change Title VI Analysis **24-010**

Commissioner LeBeouf moved, and Commissioner Neal seconded to defer the Winter 2004 Service Change Title VI Analysis back to Committee. This motion was adopted unanimously.

This Resolutionwas tabled.

8. New Business (UNANIMOUS VOTE REQUIRED TO CONSIDER)

None

9. Audience Questions and Comments

Lane Trip, Aretha Lewis, Kevin Clark (signed up but didn't speak), Dr. Ashonta Watts, Rev Richard Bell, and Betty Dimarco were in attendance and all spoke in support of Lona Hankins as the CEO.

Kory Dupree - He stated that every month he comes before the Board to speak on behalf of the Operators. Currently, the RTA has some of the worst safety issues - the Director of Safety told him it was okay to drive a bus with the back door not working. There are some lines with only one bus on the line and passengers has to use the back door because the buses are so crowded. Some of the operators are spit on and things are thrown on them by passengers. He also stated that out of 600 union members only 60 Operators received a Safety Bonus and some Operators has not gotten paid for work they have performed. The Operators are being totally disrespected on all levels.

Mr. Dupree further stated that some operators were not paid for their Safety Bonus, Outstanding Grievances, and Retroactive Monies, for a contract that was signed two-years ago and the system that is currently in place is not working when it comes to paying Operators and the numbers of Operators that received Safety Bonus should be different, because once the Operators attends all the Safety Classes they are eligible for a Safety Bonus and he feels that approximately 300 Operations are eligible for the Safety Bonus and the retroactive payments was a good faith agreement with management (Alex Williams) and he had spoken to Lona Hankins and Gizelle Banks regarding the Retroactive Payments.

In response, Gizelle Banks stated that every Safety Bonus originated from the Operations Department has been paid. Commissioner LeBeouf stated that the Operators are the driving force for the agency and she would like to make it a priority that Operators that have followed all the necessary regulations for the Safety Bonus be paid and get all these payment issues resolved immediately and share all updates with Yolanda Rodriguez. Commissioner Raymond added that the Operators are the front facing Customer Service Representative of the Agency and this Board does care about the Operators.

Shirani Jayasuriya - Ride - stated that with Mardi Gras being so early this year riders had limited time to become accustomed with the new schedules. Some of the riders' feedback was that the schedules are still unreliable and buses are still inconsistence and bus detours for route No.12 are still confusing and signage is need on the routes.

Timothy Curdner - Ride - stated that the detours for Mardi Gras were all wrong and one night he had to walk home Route 91 was not a clear route and for two Sundays there were Second-Lines in the City and the RTA did not communicate the necessary detours.

Loretta Barrte -The RTA does not communicate with the passenger regarding detours and nothing is on the app and she has to pay for a Uber to get home. The St. Claude Route only has one bus on the line and is always late and no one is communicating this information to

the riding public. The RTA does not need electric buses. The buses are not clean. The RTA need to communicate better with the passengers. The Commissioners do not ride the bus and don't understand the passengers issues. She feels that the Commissioners need to ride the bus.

10. Executive Session (2/3RDS VOTE TO Consider)

Commissioner Coulon moved and Commissioner Sams seconded to go into Executive Session. The motion was approved unanimously.

A motion was made by Commissioner Coulon, seconded by Vice-Chairman Walton and adjourned. The motion carried by the following vote:

Aye: Chairman Raymond, Commissioner Neal, Commissioner LeBeouf, Vice-Chairman Walton, Commissioner Coulon, Commissioner Ewell, Commissioner Sams, and Commissioner Bruno

Absent:

[02.27.24 Board PowerPoint Presentation] **24-023**

BRC Construction Group Report

11. Adjournment

Commissioner Walton moved and Commissioner Neal seconded to adjourn the meeting of February 27, 2024. The motion was approved unanimously.

This was approved.

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New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-013 **Board of Commissioners**

FY 2024 Trapeze Support

DESCRIPTION: Application renewal for Trapeze maintenance contract services.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: ☒ Approval ☐ Review Comment ☐ Information Only ☐ Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to renew a support maintenance contract for Trapeze software. The renewal request is not to exceed the amount of $158,051.00.

ISSUE/BACKGROUND:

Trapeze software is used to develop and plan schedules, route vehicles, and schedule operator work time for fixed-route operations. For Paratransit operations, Trapeze tracks client information, schedules, and reservations, manages active trips, and develops vehicle manifests.

DISCUSSION:

Originally contracted between Trapeze Software and Transit Management Authority of Southeast Louisiana (TMSEL), the RTA continues to utilize the software and maintenance support services available for the hardware and software installed in fixed-route and paratransit vehicles.

The most recent historic support activities are Board Approvals for Resolution #21-098 Trapeze Support Software Maintenance covering annual fees for 2021 and 2022 at a total cost of $310,000.00 and Resolution #23-023 Trapeze Maintenance Contract for 2023 annual fees for a total cost of $162,446.00.

The 2024 Quote is $4,401.00 less than the previous year due to scope change and co-terminus adjustment. A needs assessment of current use and practices revealed RTA did not use Trapeze software for Paratransit trip online booking, and the service is to being discontinued. To align software terminus dates, Trapeze Blockbuster 2024 prorated fees reflect the same fiscal year as this package. Fiscal year 2025 should reflect the full 12-month fee.

The software subscriptions coverage period extends the current maintenance fiscal year plan into 2024 scheduled from 4/4/2024 to 3/31/2025. Software paid annually with a 2024 projected cost of $158,051.00.

FINANCIAL IMPACT:

The subscriptions will be funded from the following sources:

Paratransit $79,546 - 01-2900-02-7140-021-05-00-00000-00000

Fixed Route $78,505 - 01-2900-02-7140-021-13-00-00000-00000

The total cost is not to exceed $158,051.00.

NEXT STEPS:

With Board approval, staff will assign a purchase order and complete the project.

ATTACHMENTS:

1. Resolution
2. Procurement summary / Routing sheet
3. NORTA - 2024 Quote
4. Trapeze Support Breakdown 2023-2024

Prepared By: Doris O'Sullivan
Title: Project Manager of Information Technology III

Reviewed By: Dwight Norton
Title: Chief Planning & Capital Projects Officer

Reviewed By: Gizelle Johnson-Banks
Title: Chief Financial Officer

3/25/2024

Lona Hankins
Chief Executive Officer

Date

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

AUTHORIZATION TO APPROVE SUPPORT MAINTENANCE CONTRACT FOR TRAPEZE SOFTWARE

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, the software is used to develop and plan schedules, route vehicles, and schedule operator work time for fixed-route operations. It is also used to track client information, schedules and reservations, develop vehicle manifests, and manage active trips for paratransit operations; and

WHEREAS, originally contracted between Trapeze Software and Transit Management of Southeast Louisiana (TMSEL), the RTA continues to utilize the software and maintenance support services available for the hardware and software installed in fixed-route and paratransit vehicles; and

WHEREAS, the most recent historic support activities are Board Approvals for Resolution #21-098 Trapeze Support Software Maintenance covering annual fees for 2021 and 2022 at a total cost of $310,000.00 and Resolution #23-023 Trapeze Maintenance Contract for 2023 annual fees for a total cost of $162,446.00; and

WHEREAS, the 2024 Quote is $4,401.00 less than the previous year due to scope change and co-terminus adjustment. Annual software fees increased as a whole, but the adjustment in scope and prorated amounts resulted in a reduction in annual fees. A needs assessment of current use revealed RTA did not use Trapeze PASS Web, an online booking service, and discontinued the service. To align software annual renewal dates, Trapeze prorated the BlockBuster Service fees to reflect the same fiscal year as this package. Fiscal year 2025 should reflect the full 12-month fee; and

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

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WHEREAS, the software subscriptions coverage period extends the current maintenance fiscal year plan into 2024 scheduled from 4/1/2024 to 3/31/2025. Software paid annually with a 2024 projected cost of $158,045.00; and

WHEREAS, the subscriptions will be funded for the following funding sources:

Paratransit: $79,544.00 from account code 01-2900-02-7140-021-05-00-00000-00000

Fixed Route: $78,505.00 from account code 01-2900-02-7140-021-13-00-00000-00000

The total amount is not to exceed $158,051.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, to authorize the CEO to award a contract to Trapeze Software.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 26TH OF MARCH 2024.

_____

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS

Regional Transit Authority
Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

Date Created	February 2, 2024
Change Order ID	210

A. **Department Representative to participate in procurement process**.

Name: O'SULLIVAN, DORIS
Title: PROJECT MANAGER III
Ext: 8380

B. **Contract Information:**

Contract Number	Trapeze Support
PO Number	915059
Contract Title	Trapeze Software Group Inc

Contract-History:

Original Award Value	162446
Previously Executed Change Order Value	
Adjusted Contract Value	0
Current Change Order Value	158045
Revised Contract Value	320491

C. **Justification of Change Order**

Continuation of annual software support to fixed and mobility services vehicles.

D. **Type of Change Request**: Supplemental

E. **Certification of Authorized Grant:**

Is this item/specification consistent with the Authorized Grant?	
Are there any amendments pending?	
If yes see explanation (attachments are in the SharePoint folder for this request)	

Director of Grants/ Federal Compliance:
Signature:

Date:

F. **Safety, Security, And Emergency Management:** Include Standard Safety Provisions Only:

Additional Safety Requirements Attached: **false**

Chief: **Michael J Smith**
Signature: *Michael J Smith*
Date: **February 08 2024**

Risk Management:

Include Standard Insurance Provisions Only?	**No**
Include Additional Insurance Requirements Attached ?	**false**

Risk Management Analyst: **Marc L Popkin**
Signature: *Marc L Popkin*
Date: **February 08 2024**

G. **Funding Source:**

Independent Cost Estimate (ICE): **$0.00**
Projected Total Cost: **$320,491.00**
Funding Type: **Local**

Federal Funding	State	Local	Other
		$320,491.00	
Projected Fed Cost	**State**	**Local**	**Other**
		$320,491.00	

FTA Grant IDs	Budget Codes
	01-2900-02-7140-021-05-00-00000-00000
	01-2900-02-7140-021-13-00-00000-00000

Budget Analyst: **Eugenie Fenerty**
Signature: *Eugenie Fenerty*
Date: **February 02 2024**

H. **Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):**

DBE % Goal	0
SLDBE % Goal	0

SBE % Goal	**0**

Director of Small Business Development: **Adonis Charles Expose'**
Signature: *Adonis Charles Expose'*
Date: **February 08 2024**

DBE/EEO Compliance Manager **Adonis Charles Expose'**
Signature: *Adonis Charles Expose'*
Date: **February 08 2024**

I. **Authorizations**: I have reviewed and approved the final solicitation document.

Department Head: **Sterlin Stevens**
Signature: *Sterlin Stevens*
Date: **February 02 2024**

Chief: **Dwight Daniel Norton**
Signature: *Dwight Daniel Norton*
Date: **February 08 2024**

Director of Procurement: **Ronald Gerard Baptiste**
Signature: *Ronald Gerard Baptiste*
Date: **February 12 2024**

Required if Total Cost above $15K
Chief Financial Officer: **Gizelle Johnson-Banks**
Signature: *Gizelle Johnson-Banks*
Date: **February 15 2024**

Required if Total Cost above $50K
Chief Executive Officer: **Lona Edwards Hankins**
Signature: *Lona Edwards Hankins*
Date: **2/16/2024 4:15 PM**

FIXED ROUTE SERVICE

Product	Description	2023 Invoice Amt		2024	Differences
Trapeze FX	Up to 85 Peak Vehicles	$ 35,912.00		$ 39,628.00	$ 3,716.00
Trapeze PLAN RID	Up to 85 Peak Vehicles	$ 9,050.00		$ 9,987.00	$ 937.00
Trapeze Google Export	Up to 87 Peak Vehicles	$ 4,118.00		$ 4,544.00	$ 426.00
Trapeze TSDE Export	Up to 150 Peak Vehicles	$ 13,913.00		$ 15,353.00	$ 1,440.00
Trapeze BlockBuster	Up to 85 Peak Vehicles	$ 9,777.00	*Projected	$ 8,991.00	$ (786.00)
Fixed Route Totals		**$ 72,770.00**		$ 78,503.00	$ 5,733.00

PARATRANSIT SERVICE

Product	Invoice	Invoice Amt			
Trapeze PASS Mon	Up to 36 Paratransit Vehicles	$ 15,083.00		$ 16,139.00	$ 1,056.00
Trapeze PASS INFO	Up to 793 Booked Trips	$ 23,343.00		$ 24,977.00	$ 1,634.00
Trapeze PASS CERT	Up to 7500 Registered Clients	$ 7,182.00		$ 7,685.00	$ 503.00
Trapeze PASS	Up to 793 Booked Trips	$ 28,730.00		$ 30,741.00	$ 2,011.00
Trapeze PASS Web	Discontinues service	$ 15,338.00	*Projected		$ (15,338.00)
Paratransit Totals		**$ 89,676.00**		$ 79,542.00	$ (10,134.00)
TOTALS (Fixed and Para)		**$ 162,446.00**		$ 158,045.00	$ (4,401.00)

Software Support Quote

Quote	**PRO-24-105-136A**
Date	**April 4, 2024**
Customer ID	
Contract No.	
Due date	**Upon Receipt**
Contract type	
Project No	

New Orleans RTA
Attn: Sterlin Stevens (sstevens@rtaforward.org)
2817 Canal Street
New Orleans, LA
70019
US

Purchase Order No : **Request for PO**

Coverage period 4/1/2024 - 9/30/2024		
PASS MON	$ 8,070.00	
INFO IVR Server - PASS	$ 12,489.00	
PASS CERT	$ 3,843.00	
FX	$ 19,814.00	
PASS	$ 15,371.00	
PLAN RID	$ 4,994.00	
Google FX	$ 2,272.00	
TSDE	$ 7,677.00	
Coverage period 6/1/2024 - 9/30/2024		
BLOCKBUSTER *prorated 4 months to align to a common anniversary start date of April 1st*	$ 3,596.00	
Subtotal	$78,126.00	
State Tax		
Total Payable in USD		$78,126.00

Please make payment to following:

Lockbox
Trapeze Software Group
P.O.Box 202528
Dallas, TX 75320-2528
USA

For billing inquiries contact:
trapezebilling@trapezegroup.com
Toll Free: 1-800-265-3617 Ext. #5
Local: 905-629-8727

Interest may be charged on overdue amounts not paid by the specified due date.

Software Support Quote

Quote	**PRO-24-105-136B**
Date	**April 4, 2024**
Customer ID	
Contract No.	
Due date	**Upon Receipt**
Contract type	
Project No	

New Orleans RTA
Attn: Sterlin Stevens (sstevens@rtaforward.org)
2817 Canal Street
New Orleans, LA
70019
US

Purchase Order No : **Request for PO**

Coverage period 10/1/2024 - 3/31/2025		
PASS MON	$ 8,070.00	
INFO IVR Server - PASS	$ 12,489.00	
PASS CERT	$ 3,843.00	
FX	$ 19,814.00	
PASS	$ 15,371.00	
PLAN RID	$ 4,994.00	
Google FX	$ 2,272.00	
TSDE	$ 7,677.00	
BLOCKBUSTER	$ 5,395.00	
Subtotal	$79,925.00	
State Tax		
Total Payable in USD		$79,925.00

Please make payment to following:

Lockbox
Trapeze Software Group
P.O.Box 202528
Dallas, TX 75320-2528
USA

For billing inquiries contact:
trapezebilling@trapezegroup.com
Toll Free: 1-800-265-3617 Ext. #5
Local: 905-629-8727

Interest may be charged on overdue amounts not paid by the specified due date.

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New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-016 **Board of Commissioners**

Oracle SaaS Annual Subscription

DESCRIPTION: Authorization to procure Oracle Cloud ERP SaaS annual subscription	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: ☒ Approval ☐ Review Comment ☐ Information Only ☐ Other	

RECOMMENDATION:

Authorizes the Chief Executive Officer to renew an annual subscription of Oracle SaaS software with Mythics, Inc. for an amount not to exceed $721,334.85.

ISSUE/BACKGROUND:

In May 2022, RTA signed the contract with Mythics, Inc. for the purchase of Oracle Software as a Service (SaaS) to migrate financial and human capital functions to Oracle. The software conversion project impacted the entire agency. Functionality in each area included user-customizable reporting, workflow for management review and approval. Specific advancements by area were:

Enterprise Resource Planning (ERP)

- Fusion Enterprise Resource Planning
- Fusion Procurement Cloud Service
- Fusion WebCenter Forms Recognition

Human Capital Management (HCM)

- Human Capital Management Base Cloud Service
- Recruiting
- Time and Labor
- Talent Management
- Fusion Learning

Additional Subscription As A Service Subscriptions

- Test Environment
- Digital Assistant Platform
- Priority Support for SaaS - Base Support
- Priority Support for SaaS

RTA seeks 2024 annual Software as a Service subscription fees to enable continued Oracle access and services.

DISCUSSION:

Contracts using State contract 4400022095, Oracle Products and Services, is in accordance with the OMNIA Partners, Public Sector Master Agreement Number 180233-002 by and between Maricopa County, AZ and Mythics, Inc. The contract is available for use by all State agencies and local government entities, public institutions of higher education, school districts and other governmental entities which are authorized by the State of Louisiana to utilize State contracts.

In April 2023, the Oracle Project was removed from the scope Fusion Supply Chain Execution Cloud Service and Oracle EPM SaaS subscription. The removal from scope resulted in the following:

RTA elected to continue with Ron Turley as the main inventory and maintenance software and integrated purchasing with Oracle - and - RTA purchased OpenGov in April 2023 instead of Oracle's version (EPM).

The quote and annual cost reflect the adjusted SaaS scope.

Year 1 (2022) (original scoped price) - $392,508.00
Year 2 (2023) (Adjusted scope price) - $341,622.00
Year 3 (2024) - $351,870.66
Year 4 (2025) - $369,464.19

The total cost for the remaining contracted two years is $721,334.85. The 2024 breakdown of costs is $351,870.66 disbursed in four quarterly installments of $87,969.17. The 2025 breakdown would be $369,464.19 disbursed in four quarterly installments of $92,366.05.

RTA seeks to continue the SaaS subscription for the remaining two years with the intent to reevaluate the contract in the coming years based on use and practice requirements.

FINANCIAL IMPACT:

The funding is currently available through 01-0000-00-1517-000-00-00-00000-00000 for a total cost of $721,334.85.

NEXT STEPS:

Upon RTA Board Approval, staff will assign purchase orders.

ATTACHMENTS:

1. RTA Resolution for Oracle SaaS Annual Subscription
2. NORTA-Fusion-New-041423
3. Oracle SaaS APR Approval 3.6.2024
4. Oracle ERP Resolution Approved 2022

Prepared By: Doris O'Sullivan
Title: Project Manager of Information Technology III

Prepared By: Sterlin Stevens

Title: Director of Information Technology

Reviewed By: Dwight Norton
Title: Chief Planning & Capital Projects Officer

Reviewed By: Gizelle Banks
Title: Chief Financial Officer

4/5/2024

Lona Hankins
Chief Executive Officer

Date

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6307

RESOLUTION NO. _____

STATE OF LOUISIANA
PARISH OF ORLEANS

AUTHORIZATION TO RENEW ORACLE CLOUD ERP SaaS ANNUAL SUBSCRIPTION

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, authorizes the Chief Executive Officer to renew an annual subscription with Mythics, Inc, for Oracle SaaS software; and

WHEREAS, In May 2022, RTA signed the contract with Mythics, Inc. for the purchase of Oracle Software as a Service (SaaS) as critical to maintaining levels of service for RTA's personnel and services; and

WHEREAS, RTA purchased using State contract 4400022095, Oracle Products and Services, is in accordance with the OMNIA Partners, Public Sector Master Agreement Number 180233-002 by and between Maricopa County, AZ and Mythics, Inc.; and

WHEREAS, In April 2023, the Oracle Project removed from scope Fusion Supply Chain Execution Cloud Service and Oracle EPM SaaS subscription resulting in reduced annual fees; and

WHEREAS, RTA seeks to continue the Oracle SaaS subscription for the remaining two years with the intent to reevaluate the contract in the coming years based on use and practice requirements; and

WHEREAS, The total cost for the remaining contracted two years is $721,334.85. The 2024 breakdown of costs is $351,870.66 disbursed in four quarterly installments of

$87,969.17. The 2025 breakdown would be $369,464.19 disbursed in four quarterly installments of $92,366.05; and

WHEREAS, The funding is currently available through 01-0000-00-1517-000-00-00-00000-00000 for the total cost of $721,334.85; and

NOW, THEREFORE, BE IT RESOLVED by the RTA Board of Commissioners that the Chairman of the Board, or his designee, is authorized to execute contracts with the following:

(1) Mythics, Inc as an Oracle Provider and Implementation Service, continuation of Software as a Service (SaaS) fees of $721,334.85.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____
ABSTAIN: _____
ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd OF APRIL 2024.

_____
MARK RAYMOND, JR.
CHAIRMAN
RTA BOARD OF COMMISSIONERS

MYTHICS™

ORACLE Platinum Partner

4525 Main Street, Suite 1500
Virginia Beach, VA 23462

Janey Krause
Direct: 847.878.9360
Fax: 757.965.9486
Email: jkrause@mythics.com

Company Name: **New Orleans Regional Transit Authority**
Contact: Doris O'Sullivan
Email: dosullivan@rtaforward.org

Quote Number: NORTA-Fusion-New-041423
Valid thru: 5/22/2023

Item Nbr	Oracle Product Description	Part Number	Service Term (Months)	Oracle License Type	Number of Licenses	Extended Price
	Oracle ERP SaaS Subscriptions					
1	**Oracle Fusion Enterprise Resource Planning Cloud Service**	B91084	12	Hosted Employee	1000	$ **77,700.00**
2	**Oracle Fusion Procurement Cloud Service**	B91086	12	Hosted Employee	1000	$ **77,700.00**
3	**Oracle Fusion WebCenter Forms Recognition Cloud Service**	B86841	12	Hosted Employee	1000	$ **4,440.00**
	Oracle HCM SaaS Subscriptions					
4	**Fusion Human Capital Management Base Cloud Service**	B85800	12	Hosted Employee	1000	$ **43,200.00**
5	**Fusion Recruiting Cloud Service**	B87675	12	Hosted Employee	1000	$ **23,040.00**
6	**Fusion Time and Labor Cloud Service**	B75365	12	Hosted Named User	1000	$ **8,640.00**
7	**Fustion Talent Management Cloud Service**	B94925	12	Hosted Named User	1000	$ **20,160.00**
8	**Fusion Learning Cloud Service**	B85242	12	Hosted Named User	1000	$ **8,640.00**
	Oracle Additional SaaS Subscriptions					
9	**Additional Test Environment for Oracle Fusion Cloud Service**	B84490	12	Each	2	$ **28,500.00**
10	**Oracle Digital Assistant Platform for Oracle SaaS**	B91939	12	Hosted Employee	1000	$ **5,400.00**
11	**Cloud Priority Support for SaaS - Base Fee**	B86669	12	Each	1	$ **15,000.00**
12	**Cloud Priority Support for SaaS**	B86668	12	Each	1	$ **29,202.00**

Total Subscription Option Year 1	$	**341,622.00**
Option Year 2	$	**341,622.00**
Option Year 3	$	**351,870.66**
Option Year 4	$	**369,464.19**

*Applicable state taxes will be applied unless an exemption is provided.

Data Center Region: North America

Purchasing Instructions:
Please include the following statements in your order:

1. Address the order to:
Mythics, Inc.
4525 Main St., Suite 1500
Virginia Beach, VA 23462

2. Purchase order must state:
This order is placed pursuant to the terms and conditions of Mythics Louisiana State Contract Number 4400022095 & Omnia Partners Master Agreement Number 180233-002

3. Payment terms are: Quarterly in Arrears

4. Reference Mythics quote number: NORTA-FusionNew-041423

Email Order to: jkrause@mythics.com

Order Level Terms and Conditions:

No Auto Renewal: Notwithstanding any statement to the contrary in the Service Specifications, You expressly agree that the Services acquired under this order will not auto-renew.

Price Hold for Cloud Services: During the services period, you may order additional quantities of the cloud services acquired under this purchase at the Unit Net Price specified above. This price hold does not apply to Eloqua Marketing Platform Cloud Service, any renewals or extensions of the cloud services ordered under this ordering document, to cloud services ordered pursuant to a separate Oracle discount or promotion, or to any cloud services other than those listed in the initial purchase under this ordering document.

Additional Information:
This quotation is an estimate and is an invitation for you to offer to purchase products and services from Mythics.

Mythics DUNS#: 013358002
Mythics Fed Tax ID# 54-1987871
CAGE CODE: 1TA34

In reliance on your order, Mythics will issue a non-cancellable order with its supplier for Oracle Cloud Services products ordered. Therefore all orders are non-cancellable.
Cloud services are provided under Oracle's then current technical Oracle CloudHosting and Delivery Policies located at: oracle.com/contracts

Regional Transit Authority
Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

Date Created	February 19, 2024
Change Order ID	217

A. **Department Representative to participate in procurement process**.

Name: O'SULLIVAN, DORIS
Title: PROJECT MANAGER III
Ext: 8380

B. **Contract Information:**

Contract Number	
PO Number	914193-003
Contract Title	Purchase of Oracle ERP Cloud

Contract-History:

Original Award Value	4188076
Previously Executed Change Order Value	2093195.12
Adjusted Contract Value	6133725.12
Current Change Order Value	721334.85
Revised Contract Value	6855059.97

C. **Justification of Change Order**

In May 2022, RTA signed the 4 year contract with Mythics, Inc. for the purchase of Oracle Software as a Service (SaaS) to migrate financial and human capital functions to Oracle. RTA seeks to increase the remaining two year total for the Software as a Service subscription fees to enable continued Oracle access and services.

D. **Type of Change Request**: Supplemental

E. **Certification of Authorized Grant:**

Is this item/specification consistent with the Authorized Grant?	
Are there any amendments pending?	
If yes see explanation (attachments are in the SharePoint folder for this request)	

Director of Grants/ Federal Compliance:
Signature:
Date:

F. **Safety, Security, And Emergency Management:** Include Standard Safety Provisions Only:

Additional Safety Requirements Attached: **false**

Chief: **Michael J. Smith**
Signature: *Michael J. Smith*
Date: **February 23 2024**

Risk Management:

Include Standard Insurance Provisions Only?	**No**
Include Additional Insurance Requirements Attached ?	**false**

Risk Management Analyst: **Marc L Popkin**
Signature: *Marc L Popkin*
Date: **February 24 2024**

G. **Funding Source:**

Independent Cost Estimate (ICE): **$721,334.85**
Projected Total Cost: **$721,334.85**
Funding Type: **Local**

Federal Funding	**State**	**Local**	**Other**
		$721,334.85	
Projected Fed Cost	**State**	**Local**	**Other**
		$721,334.85	

FTA Grant IDs	**Budget Codes**
	01-0000-00-1517-000-00-00-00000-00000

Capital Project Approval if required signature ID#:
Dir Capital Projects:
Signature:
Date:

Budget Analyst: **Eugenie Fenerty**
Signature: *Eugenie Fenerty*
Date: **February 19 2024**

H. **Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):**

DBE % Goal	**0**
SLDBE % Goal	**0**
SBE % Goal	**0**

Director of Small Business Development: **Adonis Charles Expose**
Signature: *Adonis Charles Expose*
Date: **February 24 2024**

DBE/EEO Compliance Manager **Adonis Charles Expose**
Signature: *Adonis Charles Expose*
Date: **February 24 2024**

I. **Authorizations**: I have reviewed and approved the final solicitation document.

Department Head: **Sterlin Stevens**
Signature: *Sterlin Stevens*
Date: **February 19 2024**

Chief: **Dwight Daniel Norton**
Signature: *Dwight Daniel Norton*
Date: **February 23 2024**

Director of Procurement: **Ronald Gerard Baptiste**
Signature: *Ronald Gerard Baptiste*
Date: **February 29 2024**

Required if Total Cost above $15K
Chief Financial Officer: **Gizelle Johnson-Banks**
Signature: *Gizelle Johnson-Banks*
Date: **March 05 2024**

Required if Total Cost above $50K
Chief Executive Officer: **Lona Edwards Hankins**
Signature: *Lona Edwards Hankins*
Date: **3/5/2024 5:14 PM**

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504.827.8300

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RESOLUTION NO. **22-040**

STATE OF LOUISIANA

PARISH OF ORLEANS

AUTHORIZATION TO AWARD THE CONTRACTS FOR ORACLE CLOUD ERP PURCHASE AND IMPLEMENTATION

Introduced by Commissioner _____Neal_____, seconded by Commissioner _____Walton_ _____.

WHEREAS, purchased in 1996, JDEdwards (JDE) was implemented as the financial and business software for RTA. The financial software used by all departments is version 7.3 which requires a server to house the database; and

WHEREAS, in 2018, Oracle informed the RTA it would no longer support the software or the server of version 7.3 An evaluation of upgrading the software was conducted in 2018, and it was decided to acquire a contractor, Connectria, to host and support JDE for RTA; and

WHEREAS, due to the software version, Oracle capabilities are limited to 1990's era computing which translates to RTA departments seeking other software to fill business process needs. Furthermore, RTA acquired multiple software across departments providing the same function; and

WHEREAS, this project will allow departments to evaluate their tools and either eliminate or integrate into the Oracle Enterprise Resource Planning Software (ERP). This software will be accessible via Cloud and no longer tethered to a server access, business processes can be accessed remotely; and

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WHEREAS, RTA seeks to advance current functionality to take advantage of the Oracle ERP toolset. This software conversion project will impact the entire agency; AND

WHEREAS, functionality in each area includes user customizable reporting, workflow for management review and approval; and Specific advancements by area are:

Enterprise Resource Planning (ERP)
- Fusion Enterprise Resource Planning
- Fusion Procurement
- Fusion WebCenter Forms Recognition
- Fusion Supply Chain Execution

Human Capital Management (HCM)
- Human Capital Management Base
- Recruiting
- Time and Labor
- Talent Management
- Fusion Learning

Enterprise Performance Management (EPM)
- Enterprise Performance Management
- Additional Application for EPM (Hosted Environment)

Additional Subscription As A Service Subscriptions
- Test Environment
- Digital Assistant Platform
- Priority Support for SaaS – Base Support
- Priority Support for SaaS

WHEREAS, movement to Oracle Cloud ERP is to replace the existing JD Edwards; and

WHEREAS, the migration and implementation involve a needs assessment of current policies/procedures and software which will inform best practice, procedures, and training; and

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WHEREAS, RTA uses multiple software across departments. Moving to the Cloud ERP assists RTA to consolidate into one platform used by all departments; and

Determining solution Requirements
One software means:
(1) reduced duplicate software fee payments,
(2) streamlined business policies and procedures,
(3) increased user knowledgebase.

WHEREAS, - **Selecting Solution Requirements** - RTA staff analyzed the entire spectrum of options for JD Edwards replacement. The universe of potential vendors and options is substantial. A Scope of Work was developed with the intent to submit for IFB; however, an existing Louisiana State Contract between Mythics, Inc and LSU Health Sciences Center Shreveport (4400022095, Oracle Products and Services) was identified which matches the RTA defined scope of work; and

WHEREAS, after analyzing potential options, RTA staff identified a preferred solution: **seek State Contract with the existing State of Louisiana contractor.** Contracts using State contract 4400022095, Oracle Products and Services, is in accordance with the OMNIA Partners, Public Sector Master Agreement Number 180233-002 by and between Maricopa County, AZ and Mythics, Inc; and

WHEREAS, the contract is available for use by all State agencies and local government entities, public institutions of higher education, school districts and other governmental entities which are authorized by the State of Louisiana to utilize State contracts; and

WHEREAS, this option delivers the following benefits to RTA; and

- **Data Migration**: RTA retains a license for the application that is delivered. Historical data moved to internal storage.

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- **Software Updating**: RTA movement from 20th century computing into 21st century capabilities. Oracle supported software with Cloud capabilities. Evacuation or local power outages do not impact the ability to work in the application.
- **Software Consolidation**: Migration of one-off software functions into Oracle ERP Cloud modules reduces task duplication in ancillary software, reduces licensing fees, and improves ease-of-use for RTA staff.
- **Training**: Training to be conducted in training cloud environment using the train-the trainer methodology to ensure department champions and trainers. Each department will have a specialist and trainer to instill self-sufficiency.

WHEREAS, given these benefits, RTA staff recommend the delivery of oracle ERP Cloud and Implementation utilizing existing vendor on State procurement Contracts; and

WHEREAS, RTA currently pays two costs associated with JD Edwards which result in a total annual cost of approximately $84,891.00, finance and maintenance alone $114,872; and

- **Licensing Fee**: Annual cost of $61,855.12. Four quarterly installments to Oracle of $15,463.78
- **Software Support Fee**: Annual cost of $23,036.04. Twelve monthly installments to Connectria of $1916.67.

Software used to supplement JDE capabilities include, but are not limited to:

Ron Turley – 2021 cost of $29.981.00. Maintenance Fleet Management application used to track vehicle maintenance and purchase requests

ADP – 2021 cost of $154.151.80. Human Capital Management – H/R, benefits, and payroll/timekeeping system

TKD – Timekeeping and dispatch system – Fixed and Para work management, reporting and payroll

NeoGov – HR, hiring, personnel tracking

Zywave (HR Connection) – benefits

WHEREAS, RTA staff analyzed the cost of the replacement solution which would result in total annual costs of approximately $392,508.00 for the software upgrade and approximately $3,750,000.00 for implementation; and

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- Oracle ERP Cloud is an annual fixed fee of $392,508.
- Projected Implementation costs per year are:
  - 2022 – 6 months of implementation at $210,864.89 per month costing $1,265,189.33

  2023 - 12 months of implementation at $210,864.89 per month costing $2,560,378.67
- This project will be funded from Self-Gen Acct 1.1117. The breakdown per year will be:
  - 2022: $1,657,397.33
  - 2023: $2,952,886.67
  - 2024: $392,508.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Regional Transit Authority (RTA) that the Chairman of the Board, or his designee, authorization to procure Oracle Cloud ERP & Implementation.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	**7**
NAYS:	**0**
ABSTAIN:	**0**
ABSENT:	**0**

AND THE RESOLUTION WAS ADOPTED ON THE 24TH DAY OF MAY, 2022.

FLOZELL DANIELS
CHAIRMAN
BOARD OF COMMISSIONERS

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

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2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-021 **Board of Commissioners**

Paratransit Buses

DESCRIPTION: For the purchase of twelve paratransit buses	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: ☒ Approval ☐ Review Comment ☐ Information Only ☐ Other	

RECOMMENDATION:

To authorize the Chief Executive Officer to award a purchase order to Creative Bus sales in the amount of $2,567,916 for twelve paratransit vehicles.

ISSUE/BACKGROUND:

The agency has twelve cutaway paratransit vehicles that were purchased in 2016 that have reached the end of their useful life. These vehicles have been slated for replacement as part of the agency's fleet replacement plan.

DISCUSSION:

In 2023 the agency became aware of grant funding awards which prompted a thorough process to determine the specifications for the new paratransit cutaway vehicles, involving input from various stakeholders within the organization. The result of this process was a culmination of the best specifications from previous vehicles to be combined into this new paratransit cutaway vehicle.

The agency's utilization of the Oklahoma state contract (contract number SW0797C) for procurement of the vehicles is a strategic decision, potentially offering favorable terms and ensuring compliance with FTA and Buy America requirements. This approach streamlines the procurement process and ensures adherence to regulatory standards.

FINANCIAL IMPACT:

Grant Funding is available through LA2024-001 in the amount of $1,840,320 in federal funds and the local required match amount of $460,080 plus an additional $267,516 of local funds from the approved 2024 capital budget account number 01-0000-00-1513-000-00 for a total project cost of $2,567,916.

NEXT STEPS:

Once approved staff will issue a purchase order and continue to develop the purchase of the vehicles.

ATTACHMENTS:

1. Resolution
2. SW0797C Authorization letter
3. Routing approval
4. SW0797C Extension Addendum
5. Oklahoma state contract
6. Vehicle Cost and specs

Prepared By: Alger Pennaman
Title: Fleet Manager (Asset Management)

Reviewed By: Ryan Moser
Title: Chief of Asset Management

Reviewed By: Gizelle Banks
Title: Chief Financial Officer

Lona Edwards Hankins

4/8/2024

Lona Edwards Hankins
Chief Executive Officer

Date

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

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RESOLUTION NO. _____

STATE OF LOUISIANA

PARISH OF ORLEANS

AUTHORIZATION TO AWARD A CONTRACT TO CREATIVE BUS SALES FOR THE PURCHASE OF TWLEVE PARATRANSIT BUSES

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, the agency needs to replace twelve (12) paratransit vehicles; and

WHEREAS, the purchase of these replacement vehicles will enable the RTA to effectively carry out its day-to-day operation; and

WHEREAS, staff has evaluated and determined that purchasing the twelve (12) vehicles from Creative Bus Sales through the State of Oklahoma Contract SW0797C is the most cost-effective way to replace the vehicles; and

WHEREAS, RTA's Disadvantage Business Compliance Manager determined that there was no DBE goal set for this project since there are no subcontracting opportunities; and

WHEREAS, staff evaluated all cost components submitted by the vendor and determined the price to be fair and reasonable; and

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WHEREAS, it is the opinion of the RTA Board of Commissioners that the purchase of the twelve (12) vehicles is critical to maintaining the function, reliability, and support of the paratransit service on behalf of the Regional Transit Authority; and

WHEREAS, funding for the purchase of paratransit cutaway buses is made available through grant LA2024-001 for ONE MILLION EIGHT HUNDRED FORTY THOUSAND THREE HUNDRED TWENTY DOLLARS ($1,840,320), total local funding through account 01-0000-00-1513-000-00 in the amount of SEVEN HUNDRED TWENTY-SEVEN THOUSAND FIVE HUNDRED NINTEY-SIX DOLLARS ($727,596), for a total project amount of TWO MILLION FIVE HUNDRED SIXTY-SEVEN THOUSAND NINE HUNDRED SIXTEEN DOLLARS ($2,567,916).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to execute a contract with Creative Bus Sales per Oklahoma State Contract SW0797C.

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THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE ____ DAY OF _____.

_____
MARK RAYMOND JR.
CHAIRMAN
BOARD OF COMMISSIONERS

OKLAHOMA Transportation

Procurement Division
200 N.E. 21st Street
Oklahoma City, OK 73105-3204
www.odot.org

June 19, 2020

RE: Use of SW0797, Americans with Disabilities Act (ADA) Compliant Transit Buses by entities in states other than Oklahoma

An inquiry was submitted to the Oklahoma Department of Transportation (ODOT) to ascertain if entities in States other than Oklahoma could utilize Oklahoma Office of Management and Enterprise Services (OMES) Statewide Contract 797, ADA Compliant Transit Buses. ODOT requested an opinion of Robin Meyer, OMES Legal Counsel and Dan Sivard, OMES State Purchase Director. Both have concurred that the solicitation for SW0797 does not prohibit entities in other states to utilize SW0797 if the other entity purchasing rules allow this. The supplier must also agree to sell to the particular entity.

Thank you for your patience as OMES reviewed the solicitation and any potential impact to Oklahoma organizations that utilize the Oklahoma mandatory contract.

If you have any questions, please contact:

Jennifer Hankins
(405)708-1846

OKLAHOMA
Office of Management
& Enterprise Services

Statewide Contract Addendum

This addendum is added to and is to be considered part of the subject contract.

Statewide Contract #: 0797C

PeopleSoft Contract ID: 5733

Contract Title: Americans with Disabilities Act Compliant Transit Buses

Contract Issuance Date: 02/01/2020

Contract Supplier: Creative Bus Sales

Addendum # 15

Addendum Date: 01/22/2024

OMES Point of Contact:

Contracting Officer: Marc Brown

Phone Number: 405-521-6669

E-mail address: Marc.brown@omes.ok.gov

Addendum Information:

Addendum #15 issued for 90-day extension to the original T&C's.

Extension Period: 02/01/2024 – 04/30/2024

CONTRACT

State of Oklahoma

Dispatch via Print

Contract ID			Page
0000000000000000000005733			1 of 2
Contract Dates	**Currency**	**Rate Type**	**Rate Date**
02/03/2020 to 04/30/2024	USD	CRRNT	PO Date
Description:		**Contract Maximum**	
SW0797C-ADA Transit Buses		0.00	

Allow Open Item Reference

TYPE: STATEWIDE

Supplier 0000377141
CREATIVE BUS SALES INC
MODEL 1 COMMERCIAL VEHICLES
4955 W NORTHGATE DR
IRVING TX 75062-0001
USA

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc		UOM	Minimum Order Qty	Minimum Order Amt	Maximum / Open Qty	Maximum / Open Amt
1	25101502 / 24' 12 Passenger Rear Lift MFSAB Bus Make: Startrans		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
2	25101502 / 24' 15 Passenger, Rear Lift Metal Transit Vehicle Lift Metal Bus Make; Glaval, Starcraft and Startrans		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
3	25101502 / 26' 20 Passenger, Front Lift Metal Transit Vehicles Make; Glaval, Starcraft and Startrans		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
4	25101502 / 30, 35 & 40 Foot Heavy-Duty Transit Low-Floor Diesel Bus Make: Arboc		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
5	25101505 / Front Ramp Full-Size Conversion Van Make: Lonestar		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
6	25101502 / 30, 35 & 40 Foot Heavy-Duty Transit Low-Floor CNG Bus Make: Arboc		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
7	25101502 / 24' 12 Passenger, Front Lift Metal Transit Vehicle		EA	0.00	0.00	0.00	0.00

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

CONTRACT

State of Oklahoma

Dispatch via Print

Contract ID			Page
0000000000000000000005733			2 of 2
Contract Dates	**Currency**	**Rate Type**	**Rate Date**
02/03/2020 to 04/30/2024	USD	CRRNT	PO Date
Description:		**Contract Maximum**	
SW0797C-ADA Transit Buses		0.00	

Allow Open Item Reference

TYPE: STATEWIDE

Supplier 0000377141
CREATIVE BUS SALES INC
MODEL 1 COMMERCIAL VEHICLES
4955 W NORTHGATE DR
IRVING TX 75062-0001
USA

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc		UOM	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
	Glaval StarCraft Startrans						
	Contract Base Pricing	0.00000	EA		0001		
8	25101505 / ADA Side Ramp Accessible Minivan Braun		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
9	25101502 / Low Floor, Paratransit Cutaway Bus Arboc		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
10	42192201 / Low-Floor ADA Trolley Hometown Trolley		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
11	25101505 / Rear-Lift Full Size Conversion Van Mobility Trans		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		
12	56112107 / Options & Accessories		EA	0.00	0.00	0.00	0.00
	Contract Base Pricing	0.00000	EA		0001		

COMMENTS:

Solicitation Number: 0900000377-Rebid

Contract Period: 02/01/2023 - 04/30/2024
Extension Period 02/01/2024 - 04/30/2024

Creative Bus Sales Point of Contact Info:
Name: Marcus Hoffman
Email: marcush@creativebussales.com
Phone Number (469) 333-8918

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

Notice of Statewide Contract Award

Official signed contract documents are on file with OMES-Central Purchasing.

Contract Title: Americans with Disabilities Compliant Transit Buxes

Statewide Contract # : SW 0797

Contract Issuance Date: 02/01/2020

Total Number of Vendors: 1 *(For details see: Vendor Information Sheet)*

Contract Period: 02/01/2020 through 01/31/2021

Agreement Period: 02/01/2020 through 01/31/2024

Authorized Users: **All State Departments, Boards, Commissions, Agencies and Institutions, in addition to Counties, School Districts and Municipalities which may avail themselves of this contract.**

Contract Priority: Mandatory

Type of Contract: Firm Fixed Pricing

OMES-CP Contact: Jennifer McCaulla **Title:** Statewide Initiatives Lead

Phone: 1 - 405 - 521 - 4772 **Email:** Jennifer.McCaulla@omes.ok.gov

Awarded Supplier Information

Supplier Name: Creative Bus Sales, Inc.
Supplier ID #: 0000377141
Supplier Address: 1641 E. Pine Street
City: Tulsa **State:** OK **Zip Code:** 74106 -
Contact Person Name: Marcus Hoffman **Phone #:** 800-326-2877
Title: Bid Manager **Fax #:** 469-333-8918

Email: marcush@creativebussales.com
Website: www.creativebussales.com

Contract ID #: 0000000000000000000005733
Delivery:
Minimum Order:
P/Card Accepted: ☐ Yes ☐ No
Other:

SECTION "B"
24' 12 Passenger MFSAB Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ 70,231.00

CHASSIS SPECIFICATIONS

Specify Overall Vehicle Length (outside of front bumper to outside of Rear bumper): 291"

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	276" minimum	
OVERALL VEHICLE WIDTH	307" maximum	
WIDTH EXTERIOR	95" minimum	
WIDTH INTERIOR	91" minimum	
HEIGHT EXTERIOR	105" minimum	
HEIGHT EXTERIOR	124" maximum	
HEIGHT INTERIOR	74" minimum	
WHEELBASE	158" minimum	
WHEELBASE	176" maximum	

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC Climate Control MAX 833
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

Make and Model of Rear Heating Unit and Heating Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available

PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea
TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	not available
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	not available
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN:

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
- Any changes to listed specifications as outlined above to accommodate options

Additional Options:

Traffic Control Light Bar	$995.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	- - - - - - AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

SECTION "E"
24' 15 Passenger Metal Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ $70,227.00

CHASSIS SPECIFICATIONS

Specify Overall Vehicle Length (outside of front bumper to outside of Rear bumper): 305"

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	282" minimum	282"
OVERALL VEHICLE WIDTH	307" maximum	305"
WIDTH EXTERIOR	95" minimum	96"
WIDTH INTERIOR	91" minimum	93"
HEIGHT EXTERIOR	105" minimum	116"
HEIGHT EXTERIOR	124" maximum	124"
HEIGHT INTERIOR	76" minimum	81"
WHEELBASE	176" minimum	176"
WHEELBASE	190" maximum	190"

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC 833 Max
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS **COST**

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available
PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea

TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	$1,136.00/ea
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	$150.00/ea
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
- Any changes to listed specifications as outlined above to accommodate options

PROPOSAL EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the Proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any Proposal exceptions.

Additional Options:

Traffic Control Light Bar	$995.00
AED Defibrillator Kit	$1,675.00
Liquid Spring Rear Suspension System	$9,850.00
Storage Rack in lieu of Co-pilot Seat	$350.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	- - - - - - AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

SECTION "E"
24' 15 Passenger Metal Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ 64,127.00

CHASSIS SPECIFICATIONS

Specify Overall Vehicle Length (outside of front bumper to outside of Rear bumper): 305"

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	282" minimum	282"
OVERALL VEHICLE WIDTH	307" maximum	305"
WIDTH EXTERIOR	95" minimum	96"
WIDTH INTERIOR	91" minimum	93"
HEIGHT EXTERIOR	105" minimum	116"
HEIGHT EXTERIOR	124" maximum	124"
HEIGHT INTERIOR	76" minimum	81"
WHEELBASE	176" minimum	176"
WHEELBASE	190" maximum	190"

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC 833 Max
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS **COST**

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available
PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea

TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	not available
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	$150.00/ea
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
- Any changes to listed specifications as outlined above to accommodate options

PROPOSAL EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the Proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any Proposal exceptions.

Additional Options:

Traffic Control Light Bar	$995.00
AED Defibrillator Kit	$1,675.00
Full Electric Vehicle Conversion	$169,440.00 (this is only available on Starcraft)
Liquid Spring Rear Suspension System	$9,850.00
Storage Rack in lieu of Co-pilot Seat	$350.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	- - - - - - AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

SECTION "E"
24' 15 Passenger Metal Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ 65,846.00

CHASSIS SPECIFICATIONS

Specify Overall Vehicle Length (outside of front bumper to outside of Rear bumper): 305"

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	282" minimum	282"
OVERALL VEHICLE WIDTH	307" maximum	305"
WIDTH EXTERIOR	95" minimum	96"
WIDTH INTERIOR	91" minimum	93"
HEIGHT EXTERIOR	105" minimum	116"
HEIGHT EXTERIOR	124" maximum	124"
HEIGHT INTERIOR	76" minimum	81"
WHEELBASE	176" minimum	176"
WHEELBASE	190" maximum	190"

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC 833 Max
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS **COST**

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available
PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea

	StarTrans Senator II & Options
TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	not available
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	$150.00/ea
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
- Any changes to listed specifications as outlined above to accommodate options

PROPOSAL EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the Proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any Proposal exceptions.

Additional Options:

Traffic Control Light Bar	$995.00
AED Defibrillator Kit	$1,675.00
Liquid Spring Rear Suspension System	$9,850.00
Storage Rack in lieu of Co-pilot Seat	$350.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	- - - - - - AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

SECTION "G"
26' 20 Passenger Composite Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ 72,209.00

CHASSIS SPECIFICATIONS

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	300" minimum	300"
OVERALL VEHICLE WIDTH	324" maximum	315"
WIDTH EXTERIOR	95" minimum	96"
WIDTH INTERIOR	91" minimum	93"
HEIGHT EXTERIOR	105" minimum	116"
HEIGHT EXTERIOR	124" maximum	124"
HEIGHT INTERIOR	76" minimum	81"
WHEELBASE	190" minimum	190"
WHEELBASE	202" maximum	190"

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC 833 Max
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available
PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea

TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	not available
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	$150.00/ea
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN:

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
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PROPOSAL EXCEPTIONS

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Additional Options:

Traffic Control Light Bar	$995.00
AED Defibrillator Kit	$1,675.00
Liquid Spring Rear Suspension System	$9,850.00
Storage Rack in lieu of Co-pilot Seat	$350.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	- - - - - - AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

SECTION "G"
26' 20 Passenger Composite Bus
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT BUS (GAS ENGINE)	$ 69,580.00

CHASSIS SPECIFICATIONS

SPECIFICATIONS	MINIMUM/MAXIMUM IN INCHES	SUPPLIER'S RESPONSE
OVERALL VEHICLE WIDTH	300" minimum	315"
OVERALL VEHICLE WIDTH	324" maximum	300"
WIDTH EXTERIOR	95" minimum	96"
WIDTH INTERIOR	91" minimum	93"
HEIGHT EXTERIOR	105" minimum	116"
HEIGHT EXTERIOR	124" maximum	124"
HEIGHT INTERIOR	76" minimum	81"
WHEELBASE	190" minimum	190"
WHEELBASE	202" maximum	190"

AIR CONDITIONING

Make and Model of Rear A/C Unit and Cooling Capacity of rear Unit BTU's/Hr. Include literature on unit being proposed.

MAKE/MODEL	MCC 833 Max
BTU/HR OF REAR UNIT ONLY	60,000

HEATING

MAKE/MODEL	
BTU/HR OF REAR UNIT ONLY	65,000

OPTIONAL ITEMS

OPTIONAL ITEMS	COST PER ITEM
CNG CONVERSION CHASSIS	$24,550.00/ea
CNG BIFUEL CONVERSION CHASSIS	not available
PROPANE DEDICATED CONVERSION	$21,600.00/ea
PROPANE DUEL FUEL CONVERSION	$21,600.00/ea
BACK-UP MONITOR SYSTEM	$565.00/ea
TWO-WAY RADIO (UHF)	$980.00/ea

TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MZ)	$1,250.00/ea
DRIVER'S SHIELD	$162.00/ea
PAINTED LOWER SKIRTS	$695.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$98.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
FABRIC INSERT ON CEILING	$565.00/ea
STREET SIDE EXHAUST	$195.00/ea
INTEGRATED CHILD SEATS	$1,016.00/ea
VINYL SEATS (PRICE DEDUCTION)	$32.00/ea
PUBLIC ADDRESS SYSTEM	$385.00/ea
PASSENGER SIGNAL SYSTEM PULL CORD	$875.00/ea
PASSENGER STOP REQUEST SIGNS	$220.00/ea
FARE COLLECTION BOX	$15,840.00/ea
DESTINATION SIGNS	$4,956.00/ea
BICYCLE RACKS	$3,168.00/ea
DELETE ALTRO CHROMA FLOORING (PRICE DEDUCTION)	not available
DELETE YELLOW POWDER COATING ON HANDRAILS, GRAB RAILS, AND STANCHIONS (PRICE DEDUCTION)	-$110.00/ea
100% NIDA-CORE STRUCTURE	not available
COMPOSITE FLOOR	not available
SIDE DOOR SLIDE OUT BATTERY BOX	$125.00/ea
DIESEL ENGINE	not available
REAR SPARE TIRE HOLDER	$125.00/ea
ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
MEMO/PAMPHLET RACK (See Figure 6)	$395.00/ea
FREEDMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT (See Figure 7)	$150.00/ea
METAL BOX (See Figure 8)	$185.00/ea
EXTRA SEAT BELT EXTENSIONS	$22.00/ea

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PROPOSAL EXCEPTIONS

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Additional Options:

Traffic Control Light Bar	$995.00
AED Defibrillator Kit	$1,675.00
Full Electric Vehicle Conversion	$169,440.00 (this option only available on Starcraft)
Liquid Spring Rear Suspension System	$9,850.00
Storage Rack in lieu of Co-pilot Seat	$350.00
Mor Ryde RSX	$3,875.00
Solar Power Battery Tender	$975.00

Item	Description	Qty	Total
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h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
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DIESEL ENGINE	not available
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ADJUSTABLE REAR SUSPENSION SYSTEM	$1,136.00/ea
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5.53 Available Options:

GP-1	Green Power 48P All Electric High Floor Bus	$ 277,805
GP-2	Green Power EV350 Low Floor All Electric Bus	$ 550,505
GP-3	Green Power EV550 100P DBL Decker All Electric Bus	$ 892,996
ARL-1	Black Steel Bumper	Std
ARL-2	Transpec Bumper Front & Rear Anti Ride	$ 2,250
ARL-3	Romeo Rim Bumper Front & Rear Anti Ride	$ 1,890
ARL-4	Transpec Bumper Front & Rear w/Hawkeye Back Up system w/anti ride plate	$ 2,670
ARL-5	Romeo Rim Bumper Front & Rear w/Hawkeye Back Up system w/anti ride plate	$ 2,430
ARL-6	Spare Tire & wheel (shipped loose)	$ 990
ARL-7	Stainless Steel Versa Liner Wheel Inserts (4/set) includes valve stem extenders - 19"	$ 342
ARL-8	Tow Hooks Rear	$ 250
ARL-9	Altro Flooring - Storm Grey (no coving on sides)	Std
ARL-10	Altro Flooring - (dependent on color selection)	$ 500
ARL-11	Altro Flooring - with 6" Coving	$ 500
ARL-12	Canadian Upfit	$ 300
ARL-13	Exhaust - Roadside Vertical	$ 750
ARL-14	Exhaust - Curbside Vertical	$ 690
ARL-15	Remote/Htd Velvac w/Rear View Camera System w/Monitor (side cameras in mirror)	$ 2,070
ARL-16	Solid Framed Windows	Std
ARL-17	Extra Egress Window w/light (36 x 36)	$ 72
ARL-18	Double T Slider Windows	$ 300
ARL-19	Solid Frameless Windows (with Black out mullions)	$ 2,700
ARL-20	Thermopane Windows (n/a in T-sliders,solid framed only)	$ 1,260
ARL-21	Driver's Window Shade	$ 90
ARL-22	Armoring for Front & Rear Marker Lights (10)	$ 96
ARL-23	Amber lens for Turn Signal	$ 108
ARL-24	Additional Reflectors - Amber (Each)	$ 6
ARL-25	Additional Reflectors - Red (Each)	$ 6
ARL-26	Top Front 4" LED Flashing Lights (on with door open only) AMBER	$ 240
ARL-27	Top Rear 7" LED Flashing Lights (on with door open only) AMBER	$ 240
ARL-28	Top Rear 7" LED Flashing Lights (on with switch only) AMBER	$ 240
ARL-29	Top Rear 7" LED Flashing Lights (on with door and switch) AMBER	$ 258
ARL-30	Top Rear 7" LED Flashing Lights (activated by ramp) RED	$ 240
ARL-31	Merge Alert LED Sign (YIELD/MERGING/ARROW)	$ 900
ARL-32	Roof Hatch - Transpec Econo #1976	Std
ARL-33	Roof Hatch - Transpec Prolo (REPLACE 1 ECONO)	$ 138
ARL-34	Roof Hatch - Transpec Prolo - Additional	$ 384
ARL-35	Roof Hatch - Transpec Econo #1976 - Additional	$ 246

ARL-36	Deluxe Overhead Parcel Racks -PRICED PER FOOT each side without reading lights (not over wheelchair positions) 2' sections	$ 54
ARL-37	Double Reading Lights (for OH Parcel)	$ 60
ARL-38	2nd Passenger Door w/Stanchion Stainless Steel (includes entry door light & step)	$ 2,310
ARL-39	2nd Passenger Door w/Stanchion Stainless Steel Yellow Powdercoat (includes entry door light & step)	$ 2,376
ARL-40	Luggage Rack-72" Folding	$ 810
ARL-41	Luggage Rack-88" Folding	$ 810
ARL-42	Luggage Rack-72"	$ 570
ARL-43	Luggage Rack-88"	$ 570
ARL-44	Drivers Storage in place of Front Seat	$ 500
ARL-45	Electronic Equipment Rack in place of Front Seat	$ 1,200
ARL-46	Luggage Rack in place of Front Seat	$ 1,200
ARL-47	Advertising Racks - Exterior 18" X 110"	$ 600
ARL-48	Advertising Racks - Interior	$ 1,218
ARL-49	Sportworks Bike Rack DL2	$ 2,100
ARL-50	Sportworks Bike Rack Deployment light	$ 150
ARL-51	Echo Back Up Alarm	$ 654
ARL-52	Front Illuminated ID Sign- No lettering	$ 330
ARL-53	Destination Sign Hanover Front & Side	$ 5,022
ARL-54	Destination Sign Hanover Front /Side / Rear	$ 8,154
ARL-55	Destination Sign Twin Vision Mobilite Front & Side	$ 4,230
ARL-56	Destination Sign Twin Vision Mobilite Front Only	$ 2,490
ARL-57	Destination Sign Luminator Digital Front & Side Horizon	$ 8,634
ARL-58	Destination Sign, Transign LED Destinator Front & Side	$ 5,190
ARL-59	Fast Idle	Std
ARL-60	Additional Interior LED Light (specify location)	$ 90
ARL-61	Front Light for Fare Box w/switch	$ 90
ARL-62	Front Light for Fare Box Door Activated Only	$ 90
ARL-63	Egress Window Lights (match # of Egress Windows)	Std
ARL-64	Engine Compartment Light	$ 240
ARL-65	Keyless Entry FOB	$ 258
ARL-66	Ext Entrance Door Key - Additional	$ 90
ARL-67	Ext Entrance Door Toggle - Additional	$ 90
ARL-68	Ramp Activation Warning light & buzzer (exterior)	$ 180
ARL-69	Ground Screen in front roof cap	$ 90
ARL-70	Pull Cord for 2 way radio - terminates behind drvr seat (unless noted differently on order)	$ 90
ARL-71	Passenger Stop Request - Easy Stop Wireless Buttons with C-Storm chimes	$ 1,320
ARL-72	Passenger Stop Request - Yellow Pull Cord w/chimes	$ 870
ARL-73	Yellow Vertical Pull Cords at wheelchair positions	Std
ARL-74	Yellow Touch Tape at wheelchair positions	$ 60
ARL-75	PA-System w/hand held microphone w/4 speakers - REI	$ 342

ARL-76	PA-System w/hand held microphone w/6 speakers - REI	$ 402
ARL-77	AM/FM/CD w/4 Speakers w/PA System w/ hand held microphone REI	$ 390
ARL-78	AM/FM/CD w/6 Speakers w/PA System w/ hand held microphone REI	$ 450
ARL-79	Additional Speakers (each)	$ 30
ARL-80	Outside Speaker w/switch (separate interior/exterior)	$ 162
ARL-81	Wifi Sky Wireless Router (works off hotspots)	$ 390
ARL-82	Wifi Ranger Go2 Router (works w customer's current plan)	$ 450
ARL-83	Tour Bus Audio Visual Package includes AM/FM/DVD w/PA system & hand held mic w/6 speakers; 24" LED TV mounted on included Driver Stanchion	$ 1,500
ARL-84	Tour Bus Audio Visual Package includes AM/FM/DVD w/PA system & hand held mic w/6 speakers; 24" LED TV mounted on included Driver Stanchion Yellow PowderCoat	$ 1,554
ARL-85	ACC - A/C 100,000 BTU TropiCool TC8031 Roof Mount Evaporator Condenser Combo Unit TM31 compressor	$ 10,278
ARL-86	ACC - Dual A/C 100,000 BTU TropiCool TC8043 Roof Mount Evaporator / Condenser Combo Unit TM43 compressor	$ 22,098
ARL-87	ACC - Dual A/C 85,000 BTU TropiCool TC7043 Roof Mount Evaporator / Condenser Combo Unit TM43 compressor	$ 20,430
ARL-88	Thermo King- A/C Roof Top SLR65-1000 Cool Only 66,000 BTU w/TM21 Compressor	$ 9,798
ARL-89	Thermo King - A/C Roof Top SLR65-1004 Cool 66,000 BTU/Heat 42,000 BTU w/TM21 Compressor	$ 10,110
ARL-90	Thermo King - A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM21 Compressor	$ 10,014
ARL-91	Thermo King - A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM31 Compressor	$ 12,570
ARL-92	Thermo King - Dual A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM43 Compressor	$ 21,990
ARL-93	Trans Air - A/C Roof Top RT65 Cool Only 64,000 BTU W/TM21 Compressor	$ 9,990
ARL-94	Trans Air - A/C Roof Top RT65 Cool/Heat W/TM21 Compressor	$ 11,010
ARL-95	60K BTU Heater Slim Line	$ 474
ARL-96	35K BTU Heater Low Profile - rear	$ 402
ARL-97	65K BTU Heater Low Profile - rear	$ 540
ARL-98	Espar Engine D5 Hydronic Pre Heat on/off switch (required w/floor and/or rooftop heaters)	$ 2,952
ARL-99	Dash Mounted Defrosted Fans w/switch	Std
ARL-100	Insulate Heater lines	$ 330
ARL-101	Brass shut off valve w/label	$ 78
ARL-102	Diamond XV Fare box w/2 Vaults	$ 1,530
ARL-103	Diamond NV Fare box w/1 Vault	$ 1,074
ARL-104	LH Entry Stanchion w/Grab Handle	Std
ARL-105	LH Entry Stanchion w/Grab Handle Yellow Powdercoat	$ 48
ARL-106	Vertical Stanchion bolted to seat bottom	$ 90

ARL-107	Vertical Stanchion Yellow Powdercoat bolted to seat bottom	$ 114
ARL-108	RH Entry Stanchion w/Grab Handle	Std
ARL-109	RH Entry Stanchion w/Grab Handle Yellow Powdercoat	$ 54
ARL-110	RH Stanchion W/Fare Box Pre Wire (specify type of fare box & pull wire location)	$ 72
ARL-111	RH Stanchion W/Fare Box Pre Wire Yellow Powdercoat (specify type of fare box & pull wire location)	$ 114
ARL-112	Ceiling Grab Rail (2)	$ 432
ARL-113	Ceiling Grab Rail (2) Yellow Powdercoat	$ 534
ARL-114	Wheelchair Grab Rail - 10"	$ 42
ARL-115	Wheelchair Grab Rail - 10"Yellow Powdercoat	$ 54
ARL-116	Assist Handles on Main Entry Doors	Std
ARL-117	Assist Handles on Main Entry Doors Yellow Powdercoat	$ 66
ARL-118	Driver Stanchion W/Modesty Panel	$ 252
ARL-119	Driver Stanchion W/Modesty Panel - Yellow Powdercoat	$ 288
ARL-120	Stanchion w/modesty panel front edge of riser over rear axles (both curbside and roadside)	Std
ARL-121	Stanchion w/modesty panel front edge of riser over rear axles (both curbside and roadside) Yellow Powdercoat	$ 120
ARL-122	Padding on Stanchion (each) Black or Yellow	$ 66
ARL-123	Walker Rack (need size and location)	$ 500
ARL-124	Walker Rack - Yellow Powdercoat (need size and location)	$ 800
ARL-125	Auto Cloth Ceiling (Grey)	$ 300
ARL-126	Vinyl Soft Touch Ceiling(Grey)	$ 300
ARL-127	Auto Cloth Side Walls (Grey)	$ 660
ARL-128	Vinyl Soft Touch Side Walls (Grey)	$ 660
ARL-129	USSC G2E Evolution Driver Seat GM Manual seat base	Std
ARL-130	USSC G2E Evolution Driver Seat Adnik Power seat base	$ 492
ARL-131	USSC G2 Driver Seat w/Air Ride Suspension w/wide back and 3 Chamber Lumbar Support	$ 2,520
ARL-132	High Back Double Seat	$ 366
ARL-133	High Back Single Seat	$ 228
ARL-134	Mid High Double Seat	$ 348
ARL-135	Mid High Single Seat	$ 216
ARL-136	Low Back Double Seat	$ 312
ARL-137	Low Back Single Seat	$ 204
ARL-138	Flip Seat Single	$ 402
ARL-139	Flip Seat Double	$ 558
ARL-140	Flip Seat Split Double	$ 732
ARL-141	Flip Seat Triple	$ 852
ARL-142	Single BV Foldaway Seat	$ 468
ARL-143	Double BV Foldaway Seat with notch	$ 708
ARL-144	Citi Seat Single (w/insert)	$ 378
ARL-145	Citi Seat Double (w/insert)	$ 690
ARL-146	Citi Seat Flip Double (w/insert)	$ 1,008

ARL-147	Citi Seat Foldaway Double (w/insert)	$ 1,596
ARL-148	Citi Seat Grab Handle	$ 54
ARL-149	Grab Handle at top of seat back-black padded Mid/Low Back Seats	$ 24
ARL-150	Grab Handle at top of seat back High Back Seats	$ 72
ARL-151	US Armrest	$ 25
ARL-152	ABS Seat Backs (each)	$ 66
ARL-153	Non-Retractable Seat Belt (each)	$ 24
ARL-154	Retractable Seat Belt (each)	$ 54
ARL-155	USR Single Under Seat Belt	$ 78
ARL-156	USR Double Under Seat Belt	$ 144
ARL-157	Seat Belt Extenders - 12" (USR Seats Only)	$ 24
ARL-158	Stitching for vinyl seats - vertical (each)	$ 18
ARL-159	NON STOCK Fabric per seat	$ 66
ARL-160	Seat Cover - Level 1	Std
ARL-161	Seat Cover - Level 2 per seat	$ 18
ARL-162	Seat Cover - Level 3 per seat	$ 24
ARL-163	Seat Cover - Level 3.5 per seat	$ 48
ARL-164	Seat Cover - Level 4 per seat	$ 54
ARL-165	Seat Cover - Level 5 per seat	$ 66
ARL-166	Seat Cover - Level 6 per seat	$ 78
ARL-167	LaFrance Wool Seat Cover per seat	$ 126
ARL-168	European Wool Seat Cover per seat	$ 144
ARL-169	Citi Seat Cover - Level 1	Std
ARL-170	Citi Seat Cover - Level 3 per seat	$ 18
ARL-171	Citi Seat Cover - Level 3.5 per seat	$ 24
ARL-172	Citi Seat Cover - Level 4 per seat	$ 48
ARL-173	Citi Seat Cover - Level 5 per seat	$ 54
ARL-174	Citi Seat Cover - Level 6 per seat	$ 66
ARL-175	Safety Kit, includes #10 fire extinguisher (3.5lb), 16 Unit First Aid Kit & triangle kit	$ 102
ARL-176	Safety Kit, includes 5lb fire extinguisher, 16 Unit First Aid Kit & triangle kit	$ 180
ARL-177	Body Fluid Clean Up Kit	$ 60
ARL-178	Standee Line W/ Sign Yellow (front & rear)	Std
ARL-179	Q'Straint Q8100-A-L3 4 Deluxe Retractors mounted on L-Track (Q8-6200-L) 1-Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325) W/48" L-Track	$ 714
ARL-180	Q'Straint Q8300-A-L3 4 Max Retractors mounted on L-Track (Q8-6209-L) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325) W/48" L-Track	$ 714
ARL-181	Q'Straint Floor L-Track (number of pieces required - 100") Add'l needed for extending track longer than 48"	$ 90
ARL-182	Q'Straint Q8100-A-SC3 (Slide & Click) 4 Deluxe Retractors (Q8-6200-SC) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325)	$ 630

ARL-183	Q'Straint Q8300-A-SC3 (Slide & Click) 4 Max Retractors (Q8-6209-SC) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325)	$ 630
ARL-184	Q'Straint Qube System (specify L-Track or Slide & Click) w/leg mount retractors*used on double flip seat	$ 2,334
ARL-185	Q Straint Slide & Click Floor Anchors Slide'n Click bottom assembly(Q8-7580A) No belts included (set of 4 floor anchors)	$ 114
ARL-186	Wheel chair belt storage under seat Qstraint TDSS L-Track	$ 90
ARL-187	Wheel chair belt storage under seat Qstraint TDSS Slide&Click	$ 90
ARL-188	Belt Storage-Wall mount	$ 54
ARL-189	SC Wheel Chair restraint - Wall storage	$ 30
ARL-190	Q Straint Storage Pouch (each)	$ 36
ARL-191	ADA Decals (included in tiedown kit)	Std
ARL-192	Wheelchair Decal (included in tiedown kit)	Std
ARL-193	Entry Ramp w/Intermotive - Braun 34" x 62"	$ 6,150
ARL-194	Ramp Heater Electric Pad	$ 540
ARL-195	Black Out Windows	$ 1,050
ARL-196	Security Camera Prewire per specified location	$ 150
ARL-197	Pull Cord for GPS Wire - per specified location	$ 150
ARL-198	RVS Accident Avoidance System	$ 660
ARL-199	Perimeter View 360 Degree Camera System	$ 2,178
ARL-200	Install Customer Supplied Cable per specified location	$ 150
CBS-SV-52	Xerox Complete System	$ 22,187
CBS-SV-53	Xerox Wiring only	$ 3,390
CBS-SV-54	APC Add On	$ 5,511
CBS-SV-55	Trapeze Complete	$ 15,864
CBS-SV-56	Trapeze Cabling only	$ 4,628
CBS-SV-57	Seon TL4	$ 4,561
CBS-SV-58	Hanover Displays Frt	$ 2,500
CBS-SV-59	Hanover Displays Side	$ 2,077
CBS-SV-60	Hanover Displays Side	$ 2,034
CBS-SV-61	Apollo Video Technology	$ 5,302
CBS-SV-62	TSO Mobile Base System w/ MDT	$ 3,696
CBS-SV-63	TSO Mobile APC System (Per Door)	$ 5,076
CBS-SV-64	TSO Mobile DVR 4 Channel 4 Cameras	$ 4,332
CBS-SV-65	TSO Mobile DVR 4 Channel 2 Cameras	$ 2,472
CBS-SV-66	TSO Mobile AVAS System (Stand Alone)	$ 2,832
CBS-SV-67	TSO Mobile AVAS System (Using DVR)	$ 4,032
CBS-SV-68	Additonal Route Set Up over 5 (Per Route)	$ 180
CBS-SV-69	TSO In Vehicle Electronic Ad Display + GPS + Wi-Fi	$ 3,228
CBS-SV-70	TSO Anti-Bunchin Monitor	$ 642
CBS-SV-71	TSO APP Public Mobile Tracker Set-UP	$ 420
CBS-SV-72	TSO AVIS Set UP	$ 900

CBS-SV-73	TSO ATIS Set UP	$ 540
CBS-SV-74	TSI Camera System- 4 Camera System	$ 5,040
CBS-SV-75	TSI Camera System- 6 Camera System	$ 7,440
CBS-SV-76	Cummins Powertrain Extended Warranty 5yr/100K	$ Quote
CBS-SV-77	Allison Extended Warranty 5yr/100K	$ Quote
CBS-SV-78	Kidde Fire Suppression System	$ 5,961
CBS-SV-79	Amerex Fire Suppression System	$ 5,961
CBS-SV-80	Fogmaker Fire Suppression System	$ 4,028
CBS-SV-81	DIAMOND MANUFACTURING NV	$ 770
CBS-SV-82	DIAMOND MANUFACTURING RV	$ 1,192
CBS-SV-83	DIAMOND MANUFACTURING SV	$ 1,103
CBS-SV-84	DIAMOND MANUFACTURING H	$ 1,714
CBS-SV-85	DIAMOND MANUFACTURING E-5	$ 1,670
CBS-SV-86	DIAMOND MANUFACTURING D	$ 992
CBS-SV-87	DIAMOND MANUFACTURING XV	$ 1,020
CBS-SV-88	GFI GENFARE Odyssey	$ 16,328
CBS-SV-89	Bosch Master Tech VCI Trio w/ Laptop	$ 6,850
CBS-SV-90	Noregon JPRO Heavy Duty w/Laptop (Cummins & Allison)	$ 10,656

CBS-GP1	Wheelchair Lift	$19,368.75
CBS-GP2	Safety Orange Shoulder Belt	$275.48
CBS-GP3	Custom Exterior Solid Color	$1,625.00
CBS-GP4	Custom Exterior Metallic Color	$2,000.00
CBS-GP5	Custom Exterior Solid Bi Color	$2,375.00
CBS-GP6	Dinex Star LED Headlight w/ Pedestrian Crossing Alert	$5,250.00
CBS-GP7	Interior/Exterior Camera System w/ 3 Cameras & Monitor	$4,375.00
CBS-GP8	Video Entertainment System w/ 1 Video Screen	$1,875.00
CBS-GP9	Video Entertainment System w/ 2 Video Screen	$3,125.00
CBS-GP10	Wi-Fi Hotspot System	$3,125.00
CBS-GP11	Parking Radar	$187.50
CBS-GP12	Interior Luggage Rack 5'	$3,000.00
CBS-GP13	Winter Heating Package	$1,250.00
CBS-GP14	Front Headsign	$2,500.00
CBS-GP15	Aluminum Polished Rims	$1,812.50
CBS-GP16	Add Window Guards (Acrylic Liner and Film)	$1,981.25
CBS-GP17	Carpeted Floor Covering	$1,500.00
CBS-GP18	Woodgrain Floor Covering	$875.00
CBS-GP19	Additional Driver's Handbook	$375.00
CBS-GP20	Additional Parts Manuals	$375.00
CBS-GP21	Additional Electrical Schmatics	$375.00

	GREENPOWER EV250, EV350, EV550 LOW FLOOR OPTION LIST		
CBS-GP22	Bendix ADIS		$448.44
CBS-GP23	Safety Orange Shoulder Belt		$275.48
CBS-GP24	Leather Covered Seat		$937.50
CBS-GP25	(2) Colors, with and without Black Mask At Windows (EV 550 quote)		$12,437.50
CBS-GP26	(3) Colors, with and without Black Mask At Windows (EV 550 quote)		$16,248.75
CBS-GP27	Bus Numbers/Letters (Per Digit)		$375.00
CBS-GP28	Clear Coat Complete Bus		$5,625.00
CBS-GP29	Schedule Racks 3.75" x 7" x 1.5"		$108.91
CBS-GP30	Schedule Racks 8.62" x 1 1" x 1"		$32.04
CBS-GP31	22" x 21" Black, RH Load Open Back		$217.81
CBS-GP32	Powder Coated Vertical Stanchions, Grab Rails and Modesty Panel Tubes		$4,000.00
CBS-GP33	Powder Coated Vertical Stanchions only		$1,937.50
CBS-GP34	Luggage Rack 68", Two -Tier with Fixed Shelf's		$2,523.75
CBS-GP35	Nylon Grab Straps (Cost per Handle)		$25.63
CBS-GP36	Sportworks - 2 Position Bike, Black Powder Coated		$1,915.48
CBS-GP37	Sportworks - 2 Position Bike, Stainless Steel		$2,235.79
CBS-GP38	Sportworks - 3 Position Bike, Black Powder Coated		$2,492.04
CBS-GP39	Sportworks Apex 3 - 3 Position Bike, Stainless Steel		$2,818.75
CBS-GP40	Bike Rack Deployed Lamp on Dash		$437.50
CBS-GP41	Bike Rack 5" Spot Mirror		$246.25
CBS-GP42	Bike Rack Mounted Advertising Frame, 14"X 44"		$625.00
CBS-GP43	Mounting Brackets only 2 or 3 bike		$992.98
CBS-GP44	Glass Drivers Security Enclosure		$8,375.00
CBS-GP45	Upper Clear Plexiglas Modesty Panels Both Sides of Rear Exit Door		$512.50
CBS-GP46	Touch Tape (At Window Mullions)		$1,274.85
CBS-GP47	Pull Cord Type		$1,687.50
CBS-GP48	Electric Hatch with Driver Control (per Position)		$762.35
CBS-GP49	33"H X 20"D X 22.5"W, 13 - 42920F006		$1,889.85
CBS-GP50	33"H X 20"D X 22.5"W, 13 - 42920F006, w/2 - Doors		$1,985.94
CBS-GP51	33"H X 20"D X 22.5"W, 13 - 42920F014, w/Louvered Back Panel		$2,146.10
CBS-GP52	I/O Controls Dinex Star Cornering Light System		$562.50
CBS-GP53	Apollo RoadRunner DVR 2TB 4 Camera System w/Audio		$10,625.00
CBS-GP54	Apollo RoadRunner DVR 2TB 8 Camera System w/Audio		$12,250.00
CBS-GP55	Apollo RoadRunner DVR 2TB 11 Camera System w/Audio		$14,375.00
CBS-GP56	(4) DEKA Group 31 Top Post		$307.50
CBS-GP57	DEKA AGM Type 8D/Group 31		$582.98

CBS-GP58	(2) Trojan Group 31 qty 2		$313.91
CBS-GP59	Additional Driver's Handbook		$375.00
CBS-GP60	Additional Parts Manuals		$375.00
CBS-GP61	Additional Electrical Schmatics		$375.00
CBS-GP62	Additional Electrical Multiplex		$375.00
CBS-GP63	Amerex VH-25lb ABC Cylinder		$343.75
CBS-GP64	Ricon 621 SA, 1:6 Ratio		$4,070.70
CBS-GP65	Veeder Root w/o Tenths w/o Guard		$108.91
CBS-GP66	Aluminum Alcoa - Full Polish		$2,870.00
CBS-GP67	Aluminum Alcoa - Full Polish W/Dura Bright Finish		$4,663.75
CBS-GP68	Aluminum Alcoa - Machine Finish W/Dura Bright Finish		$3,004.54
CBS-GP69	Add Window Guards (Acrylic Liner and Film)		$4,481.25
	25 Passenger Seating (EV250)		
CBS-GP70	American Seating - Insight		$3,656.25
	30 Passenger Seating (EV300)		
CBS-GP71	American Seating - Insight		$4,062.50
	40 Passenger Seating (EV350)		
CBS-GP72	American Seating - Insight		$5,625.00
	100 Passenger Seating (EV550)		
CBS-GP73	Lazzarini Seating		$28,750.00
CBS-GP74	American Seating - Insight		$15,625.00
CBS-GP75	Set Wiper Motors		$620.13
CBS-GP76	Windshields (Standard Transit), per side		$937.50
CBS-GP77	Set of Side Windows - Bonded		$15,602.50
CBS-GP78	Set of Lower Panels		$3,750.00
CBS-GP79	Set of Front Doors		$6,125.00
CBS-GP80	Set of Rear Doors		$6,750.00
CBS-GP81	Door Motor		$1,312.50
CBS-GP82	Rear Bumper		$1,606.60
CBS-GP83	Front Bumper		$1,818.25
CBS-GP84	Traction motor		$49,000.00
CBS-GP85	Traction motor controller		$15,436.25
CBS-GP86	Disk brake pad set for one wheel		$374.85
CBS-GP87	Disk brake rotor		$473.75
CBS-GP88	Set of Multiplexing Diagnostics (Includes the 7 Following Items)		$4,322.50
	Incl w/set - Circuit Tester		Included
	Incl w/set - Program Loader		Included
	Incl w/set - Program		Included
	Incl w/set - ID Writer/Verification		Included
	Incl w/set - RS232/RS485 Converter		Included
	Incl w/set - Software, Real Time Ladder Logic		Included
	Incl w/set - Hand - Held Computer		Included
CBS-GP89	Dinex Diamond Dot USB & Intergrated Programing Software		$608.60

CBS-GP90	TK Intelligaire - Diagnostics		$723.91
CBS-GP91	Set of Hoist Adapters (Includes the 4 Following Items)		$3,542.66
	Incl w/set - Front Saddle		Included
	Incl w/set - Front Adapters		Included
	Incl w/set - Rear Saddle		Included
	Incl w/set - Rear Adapters		Included
CBS-GP92	Brake System Diagnostics		$4,292.19
CBS-GP93	Floor Mounted Turn Signal Switch		$27.43
CBS-GP94	Floor Mounted High-Beam Switch		$14.13
CBS-GP95	Auxiliary Drivers Fan		$198.75
CBS-GP96	Stainless Steel Trash Bag Holder		$160.16
CBS-GP97	Transfer Cutter		$38.44
CBS-GP98	Upgrade battery to E2 440 kWh nominal EV 350		$68,750.00
CBS-GP99	Upgrade battery to E2 300 kWh nominal EV 250		$37,500.00

N.67. PRE-AWARD AUDIT:

N.67.1. The vehicles are not considered delivered to the purchasing agency until the required FTA documents are completed by an ODOT staff member. A Pre-Award Audit shall be conducted to determine if the bid proposal specifications. The bidder shall submit documents, which include certification of the manufacturer's compliance with the Federal Transit Administration (FTA) Pre-Award Buy America Audit Requirements. The document submitted shall include the following information for each major component used on vehicle bid:

N.67.1.1. Name and address of each supplier.

N.67.1.2. Cost of each major component and subcomponent. In order to protect proprietary information, the document may reflect the percentage of total cost each item represents instead of the actual cost.

N.67.1.3. Country of origin of each major component and subcomponent.

N.67.1.4. Name and address of company where final assembly occurs.

N.67.1.5. Cost of final assembly

N.67.1.6. Signature of authorized representative of vehicle manufacturer.

N.68. POST- DELIVARY AUDIT

N.68.1. A Post Delivery Audit of the vehicle(s) shall be conducted at the purchaser's facility, to determine that the completed vehicle(s) meets specifications. Once this process has been satisfactorily completed, the vehicle(s) shall be considered acceptable.

N.69. ACCESSIBILITY REQUIREMENTS

N.69.1. When submitting a bid for an accessible vehicle for the disabled, the vendor shall provide a list of the vehicle related equipment illustrating the component cost and related installation charges. The purpose of this list is to reflect an accurate cost for those vehicle related items, which are required to make the vehicle accessible to the disabled.

N.70. ACCEPTANCE OF VEHICLES

N.70.1. Upon delivery at the designed location specified within this document the final acceptance will occur after the vehicles have been inspected, road tested and all FTA required post audit delivery requirements have been met.

N.70.2. All vehicles shall be insured by the bidder until the post audit delivery has been conducted at minimum.

N.70.3. The Offeror shall submit for review by the agency a completely filled-in Vehicle Technical Information form to confirm his proposed vehicle and components are in compliance with the requirements. A separate form is to be completed for each length and/or fuel type of bus proposed. Brochures/Manufacture specification sheet will not be accepted for the following items.

N.70.4. BUS MANUFACTURER

BUS MANUFACTURER	ARBOC Specialty Vehicles, LLC
MODEL NUMBER	SOE3000, SOE34000

N.70.5. DIMENSIONS

OVERALL VEHICLE LENGTH	30'	34'
OVERALL VEHICLE LENGTH (OVER BUMPERS)	30'	35' 6"
OVERALL VEHICLE LENGTH (OVER BODY)	29' 4"	34' 10"
OVERALL VEHICLE WIDTH		
OVERALL VEHICLE WIDTH (EXCLUDING MIRRORS)	102"	
OVERALL VEHICLE WIDTH (INCLUDING MIRRORS)	127"	
OVERALL VEHICLE HEIGHT		
OVERALL HEIGHT (MAXIMUM)	102", 112" with A/C	

N.70.6. ENGINE

MANUFACTURER	Cummins
TYPE	Diesel
MODEL NUMBER	ISB 6.7
NET SAE HORSEPOWER	220hp @ 2400 RPM

NET SAE TORQUE	520 @ 1600 RPM

N.70.7. TURBO CHARGER

MAKE	Cummins
MODEL	HE300

N.70.8. TRANSMISSION

MANUFACTURER	Allison
TYPE	Automatic
MODEL NUMBER	B2200
SPEEDS	6

N.70.9. VOLTAGE REGULATOR

MANUFACTURER	Delco Remy
MODEL	built into alternator

N.70.10. VOLTAGE EQUALIZER

MANUFACTURER	Delco Remy
MODEL	built into alternator

N.70.11. ALTERNATOR

MANUFACTURER	Delco Remy
TYPE	Engine Driven
MODEL	555I

N.70.12. STARTER MOTOR

MANUFACTURER	Denso
TYPE	DC Integrated
MODEL	PA905

N.70.13. AIR COMPRESSOR

MANUFACTURER	Wabco
TYPE	Gear Drive

N.70.14. AXLE, FRONT

MANUFACTURER	ZF
TYPE	IFS
MODEL	RL55 EC

N.70.15. AXLE, REAR

MANUFACTURER	ZF
TYPE	Drive Axle
MODEL	AV-132

N.70.16. SUSPENSION SYSTEM

MANUFACTURER	ZF
TYPE: FRONT	Air
TYPE: REAR	Air
SPRINGS: FRONT	ZF Sachs
SPRINGS: REAR	ZF Sachs

N.70.17. WHEELS AND TIRES

N.70.17.1. Wheels

MAKE	Accuride
SIZE	19.5 x 7
CAPACITY (LBS)	5000 lbs
MATERIAL	Steel

N.70.17.2. Tires

MAKE	Michelin
SIZE	XZE
CAPACITY (LBS)	245/70R19.5
MATERIAL	

N.70.18. STEERING, POWER

N.70.18.1. Pump

MANUFACTURER	TRW
MODEL NUMBER	EV181619L10101
TYPE	Gear
RELIEF PRESSURE (PSI)	

N.70.19. BOOSTER/GEAR BOX

MANUFACTURER	TRW
TYPE	Recirculating Ball
MODEL	KTHP60063A

N.70.20. STERRING WHEEL

MANUFACTURER	Vehicle Improvement Products
DIAMETER	18"

N.70.21. BRAKES

MADKE OF FUNDATMENTAL BREAK SYSTM	Knorr Bremse

N.70.22. COOLING SYSTEM

MANUFACTURER	Greyson
TYPE	E-Fan
MODEL NUMBER	CP-4705-PRI
TOTAL COOLING AND HEATING SYSTEM CAPACITY (GALS)	14.7

N.70.23. AIR RESERVOIR CAPACITY

SUPPLY RESERVOIR (CUBIC INCHES)	312
PRIMARY RESERVOIR (CUBIC INCHES)	1206

N.70.24. HEATING, VENTILATING AND AIR CONDITIONING EQUIPMENT

HEATING SYSTEM CAPACITY (BTU)	140,000
AIR CONDITIONING CAPACITY (BTU)	160,000
VENTILATING CAPCITY (CFM)	

N.70.25. DOORS:

N.70.25.1. Front

MANUFACTURER OF OPERATING EQUIPMENT	A & M Systems

TYPE OF DOOR	Double Out
TYPE OF OPERATING EQUIPMENT	12v Electric Header

N.70.25.2. Rear

MANUFACTURER OF OPERATING EQUIPMENT	A & M Systems
TYPE OF DOOR	Double Out
TYPE OF OPERATING EQUIPMENT	12v Electric Header

N.70.26. PASSENGER WINDOWS

MANUFACTURER	Cleer Vision
MODEL	CT Series
TYPE	T-Slider

N.70.27. SEATS

MANUFACTURER	Freedman Seating
MODEL	Citi Seats
TYPE	Forward Facing

N.70.28. PAINT

MANUFACTURER	Sikken
TYPE	2 Stage (Base/Clear Coat)

N.70.29. WHEELCHAIR RAMP EQUIPMENT

MANUFACTURER	Braun
MODEL NUMBER	RA300
TYPE	Electric over Hydraulic
CAPCITY (LBS)	1000
WIDTH OF PLATFORM (IN)	34
LENGTH OF PLATFORM (IN)	62

N.70.30. WHEELCHAIR SECUREMENT EQUIPMENT

MANUFACTURER	Q'Straint
MODEL NUMBER	Q-8100

N.70.31. DESTINATION SIGNS

MANUFACTURER	Luminator
MODEL	
TYPE	LED

N.70.32. MULTIPLEX SYSTEM

MANUFACTURER	I/O Controls
MODEL NUMBER	CVC-0008-D-ARBOC-01

N.70.33. BATTERIES

MANUFACTURER	Alliance Batteries
MODEL	Group 31
TYPE	Lead ACID

N.70.34. PASSENGER INTERIOR LIGHTING

MANUFACTURER	TecNiq
MODEL	E28-LB0B-1

N.70.35. GPS

MANUFACTURER	
MODEL	

N.70.36. P.A. System

MANUFACTURER	MODEL NUMBER
AMPLIFIER	
MICROPHONE	
INTERNAL SPEAKERS	

N.70.37. BASE COST PER BUS

BASE VEHICLE	COST PER UNIT
30 FOOT TRANSIT BUS	$312,175.00
35 FOOT TRANSIT BUS	$325,004.00
40 FOOT TRANSIT BUS	

N.71. PROPOSAL EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any proposal exceptions.

SECTION "O"
FRONT RAMP FULL-SIZE CONVERSION VAN
RESPONSE SHEET

BASE VEHICLE COST PER UNIT

BASE VEHICLE	COST PER UNIT
TRANSIT VAN (GAS ENGINE)	$ 79,832.00

CHASSIS SPECIFICATIONS

Specify Overall Vehicle Length (outside of front bumper to outside of Rear bumper): 252"

OPTIONAL ITEMS	COST PER ITEM
TWO-WAY RADIO (UHF)	$980.00/ea
TWO-WAY RADIO (VHF)	$980.00/ea
TWO-WAY RADIO (800 MHZ)	$1,250.00
BODY STRIPE	$850.00/ea
OUTSIDE PASSENGER DOOR SWITCH	$180.00/ea
BUS CAMERA SYSTEM	$3,450.00/ea
INTEGRATED CHILD SEATS	$1,200.00/ea
VINYL SEATS	-$32.00/ea
DIESEL ENGINE 2 PASSENGER CLOTH BENCH SEAT	not available
DIESEL ENGINE 1 PASSENGER CLOTH BENCH SEAT	not available
DIESEL ENGINE OEM EXTERIOR COLOR OTHER THAN WHITE	not available
10 WAY POWER DRIVERS SEAT	not available
CNG CONVERSION	$21,800.00/ea
2 ADDITIONAL KEYS WITH REMOTE FOBS	$300.00/ea
REAR MOUNTED A/C EVAPORATOR	$5,500.00/ea
ADDITIONAL WHEELCHAIR SECUREMENT POSITION	$1,185.00/ea
BUS BODY IN LIEU OF VAN BODY	$9,860.00
MEMO/PAMPHLET RACK	$465.00/ea
FREEMAN SEATING TDSS (OR EQUIVALENT) FOLD AWAY SEAT	$150.00/ea
METAL BOX	$50.00/ea
EXTRA SEAT BELT EXTENSIONS	$40.00/ea

A LIST OF OPTIONAL EQUIPMENT AND/OR ACCESSORIES SHALL BE PROVIDED. THE LIST MUST CONTAIN:

- Item
- Description and functionality detail
- Cost of item installed in final delivery of vehicle
- Any changes to listed specifications as outlined above to accommodate options

BID EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the Proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any Proposal exceptions.

Option Pricing:

Solar Power Battery Tender	$975.00	(ACC CC145)
Q'Straint In Line Winch System	$2,485.00	
Double Foldaway Seat	$985.00	
Electronic Destination Sign	$3,450.00	
Heat Rejection Window Film	$650.00	
1500 Promaster in lieu of 3500 (credit)	-$11,130.00	
Swivel Driver's Seat	$675.00	
AED Defibrillator Kit	$1,675.00	

Item	Description	Qty	Total
	***** CWI Digital - MOBILE DIGITAL VIDEO RECORDERS - ACCESSORIES *****		
	HARDWARE		
h.264-PBT	Panic Button - Momentary Switch	1	62.50
h.264-TRAY-D	h.264 Spare Tray / Includes Hard Drive	1	319.50
h.264-MINI-CP	External LED Indicator	1	187.95
h.264-WIFI-N	Built-In 802.11 B/G/N - Internal WiFi kit built into the DVR - for connection to WiFi networks	1	179.45
h.264-LOCK-H4H	Lock Box Only	1	198.00
500 GB SATA HDD	Seagate 500GB 7200 RPM 2.5 in. SATA-HDD	1	124.00
1TB SATA HD	Seagate Momentus 1TB 5400 RPM 2.5" SATA 3.0Gb/s	1	149.00
	SERVICES		
	------ AUTODOWNLOAD SOFTWARE		
ADSV3CAL	Automatic Download Software Ver 3.X (1 license per asset) - 1XFEE - Used with h.264-WIFI-N radio for WiFi netowrk connectivity - offload video files over the WiFi network upon connection	1	108.95

R.72.8. VOICE ANNUNCIATION AND ITS

R.72.8.1. A Luminator automated voice announcement system shall be integrated into the ITS solution. Proposers will be required to contact Luminator for detailed requirements of procuring agencies architecture and pricing.

R.73. 2-WAY RADIO

R.73.1. Vehicle to be equipped with a 2-way radio for the agency submitting the PO. 2-way radio must be UHF, VHF, or 800 MHz and include radio antenna.

R.74. AM/FM/CD/AUX Radio

R.74.1. Vehicle Radio shall be provided and configured in a manner that does not transmit to the passenger compartment speakers, only the speakers in the driver's area shall be connected to this system.

R.75. BIKE RACK

R.75.1. Sportsworks DL2 SSTL or equivalent.

R.75.2. As an option, the TFT INFOtransit system will be made available and priced separately.

R.76. ACCEPTANCE OF VEHICLES

R.76.1. The Offeror shall submit for review by the agency a completely filled-in Vehicle Technical Information form to confirm his proposed vehicle and components are in compliance with the requirements. A separate form is to be completed for each length and/or fuel type of bus proposed. Brochures/Manufacture specification sheet will not be accepted for the following items.

R.76.2. BUS MANUFACTURER

BUS MANUFACTURER	ARBOC Specialty Vehicles LLC
MODEL NUMBER	SOE3000, SOE34000

R.76.3. MANUFACTURER

UNDERSTRUCTURE MANUFACTURER	ARBOC SV
MODEL NUMBER	

R.76.4. DIMENSIONS

OVERALL VEHICLE LENGTH	30'	34'
OVERALL VEHICLE LENGTH (OVER BUMPERS)	30' 0"	35' 6"
OVERALL VEHICLE LENGTH (OVER BODY)	29' 4"	34' 10"
OVERALL VEHICLE WIDTH		
OVERALL VEHICLE WIDTH (EXCLUDING MIRRORS)	102"	
OVERALL VEHICLE WIDTH (INCLUDING MIRRORS)	127"	
OVERALL VEHICLE HEIGHT		
OVERALL HEIGHT (MAXIMUM)	102", 112" with A/C	

R.76.5. ENGINE

MANUFACTURER	Cummins
TYPE	Gas
MODEL NUMBER	ISB 6.7G
NET SAE HORSEPOWER	240hp @ 2400 RPM
NET SAE TORQUE	560 @ 1600 RPM

R.76.6. TURBO CHARGER

MAKE	Cummins
MODEL	HE300

R.76.7. TRANSMISSION

MANUFACTURER	Allison
TYPE	Automatic
MODEL NUMBER	B2200
SPEEDS	6

R.76.8. VOLTAGE REGULATOR

MANUFACTURER	Delco Remy
MODEL	built in alternator

R.76.1. VOLTAGE EQUALIZER

MANUFACTURER	Delco Remy
MODEL	built in alternator

R.76.2. ALTERNATOR

MANUFACTURER	Delco Remy
TYPE	Engine Driver
MODEL	555I

R.76.3. STARTER MOTOR

MANUFACTURER	Denso
TYPE	DC Integrated
MODEL	PA905

R.76.4. AIR COMPRESSOR

MANUFACTURER	Wabco
TYPE	Gear Drive

R.76.5. AXLE, FRONT

MANUFACTURER	ZF
TYPE	IFS
MODEL	RL55 EC

R.76.6. AXLE, REAR

MANUFACTURER	ZF
TYPE	Drive Axle
MODEL	AV-132

R.76.7. SUSPENSION SYSTEM

MANUFACTURER	ZF
TYPE: FRONT	Air
TYPE: REAR	Air
SPRINGS: FRONT	ZF Sachs
SPRINGS: REAR	ZF Sachs

R.76.8. WHEELS AND TIRES

R.76.8.1. Wheels

MAKE	Accuride
SIZE	19.5 x 7
CAPACITY (LBS)	5000

MATERIAL	Steel

R.76.8.2. Tires

MAKE	Michelin
SIZE	245/70R19.5
CAPACITY (LBS)	120
MATERIAL	

R.76.9. STEERING, POWER

R.76.9.1. Pump

MANUFACTURER	TRW
MODEL NUMBER	EV181619L10101
TYPE	Gear
RELIEF PRESSURE (PSI)	

R.76.10. BOOSTER/GEAR BOX

MANUFACTURER	TRW
TYPE	KTHP6000063A
MODEL	Recirculating Ball

R.76.11. STERRING WHEEL

MANUFACTURER	Vehicle Improvement Products
DIAMETER	18"

R.76.12. BRAKES

MADKE OF FUNDATMENTAL BREAK SYSTM	Knorr Bremse

R.76.13. COOLING SYSTEM

MANUFACTURER	Greyson
TYPE	E-Fan
MODEL NUMBER	CP-4705-PRI
TOTAL COOLING AND HEATING SYSTEM CAPACITY (GALS)	14.7

R.76.14. AIR RESERVOIR CAPACITY

SUPPLY RESERVOIR (CUBIC INCHES)	312
PRIMARY RESERVOIR (CUBIC INCHES)	1206

R.76.15. HEATING, VENTILATING AND AIR CONDITIONING EQUIPMENT

HEATING SYSTEM CAPACITY (BTU)	140,000
AIR CONDITIONING CAPACITY (BTU)	160,000
VENTILATING CAPCITY (CFM)	

R.76.16. DOORS:

R.76.16.1. Front

MANUFACTURER OF OPERATING EQUIPMENT	A & M Systems
TYPE OF DOOR	Double Out
TYPE OF OPERATING EQUIPMENT	12v Electric Header

R.76.16.2. Rear

MANUFACTURER OF OPERATING EQUIPMENT	A & M Systems
TYPE OF DOOR	Double Out

TYPE OF OPERATING EQUIPMENT	12v Electric Header

R.76.17. PASSENGER WINDOWS

MANUFACTURER	Cleer Vision
MODEL	CT Series
TYPE	T-Slider

R.76.18. SEATS

MANUFACTURER	Freedman Seating
MODEL	Citi Seats
TYPE	Forward Facing

R.76.19. PAINT

MANUFACTURER	Sikken
TYPE	2 Stage (Base/Clear Coat)

R.76.20. WHEELCHAIR RAMP EQUIPMENT

MANUFACTURER	Braun
MODEL NUMBER	RA300
TYPE	Electric over Hydraulic
CAPCITY (LBS)	1000
WIDTH OF PLATFORM (IN)	34
LENGTH OF PLATFORM (IN)	62

R.76.21. WHEELCHAIR SECUREMENT EQUIPMENT

MANUFACTURER	Q'Straint
MODEL NUMBER	Q-8100

R.76.22. DESTINATION SIGNS

MANUFACTURER	Luminator
MODEL	
TYPE	LED

R.76.23. MULTIPLEX SYSTEM

MANUFACTURER	I/O Controls
MODEL NUMBER	CVC-0008-D-ARBOC-01

R.76.24. BATTERIES

MANUFACTURER	Alliance Batteries
MODEL	Group 31
TYPE	Lead Acid

R.76.25. PASSENGER INTERIOR LIGHTING

MANUFACTURER	TecNiq
MODEL	E28-LB0B-1

R.76.26. GPS

MANUFACTURER	
MODEL	

R.76.27. P.A. System

MANUFACTURER	MODEL NUMBER

AMPLIFIER	
MICROPHONE	
INTERNAL SPEAKERS	

R.76.28. BASE COST PER BUS

BASE VEHICLE	
30 FOOT TRANSIT BUS	$351,771.00
35 FOOT TRANSIT BUS	$363,788.00
40 FOOT TRANSIT BUS	

R.77. PROPOSAL EXCEPTIONS

Supplier must list any exceptions here to be used as a part of the proposal evaluation and analysis. Please list the roman numerical on the standard specs or the number for the options when listing any proposal exceptions.

1.89 35 Foot Transit Bus $ 363,115.00/ ea. PRICE

1.90 40 Foot Transit Bus $ No Bid/ ea. PRICE

1.91 BID EXCEPTIONS:

1.91.1 Proposal must list any exceptions here to be part of the bid, evaluation, and analysis. Please list the section number and/or letter when listing any bid exceptions.

Available Options:

ARL-1	Black Steel Bumper	Std
ARL-2	Transpec Bumper Front & Rear Anti Ride	$ 2,250
ARL-3	Romeo Rim Bumper Front & Rear Anti Ride	$ 1,890
ARL-4	Transpec Bumper Front & Rear w/Hawkeye Back Up system w/anti ride plate	$ 2,670
ARL-5	Romeo Rim Bumper Front & Rear w/Hawkeye Back Up system w/anti ride plate	$ 2,430
ARL-6	Spare Tire & wheel (shipped loose)	$ 990
ARL-7	Stainless Steel Versa Liner Wheel Inserts (4/set) includes valve stem extenders - 19"	$ 342
ARL-8	Tow Hooks Rear	$ 250
ARL-9	Altro Flooring - Storm Grey (no coving on sides)	Std
ARL-10	Altro Flooring - (dependent on color selection)	$ 500
ARL-11	Altro Flooring - with 6" Coving	$ 500
ARL-12	Canadian Upfit	$ 300
ARL-13	Exhaust - Roadside Vertical	$ 750
ARL-14	Exhaust - Curbside Vertical	$ 690
ARL-15	Remote/Htd Velvac w/Rear View Camera System w/Monitor (side cameras in mirror)	$ 2,070
ARL-16	Solid Framed Windows	Std
ARL-17	Extra Egress Window w/light (36 x 36)	$ 72
ARL-18	Double T Slider Windows	$ 300
ARL-19	Solid Frameless Windows (with Black out mullions)	$ 2,700
ARL-20	Thermopane Windows (n/a in T-sliders,solid framed only)	$ 1,260
ARL-21	Driver's Window Shade	$ 90
ARL-22	Armoring for Front & Rear Marker Lights (10)	$ 96
ARL-23	Amber lens for Turn Signal	$ 108
ARL-24	Additional Reflectors - Amber (Each)	$ 6
ARL-25	Additional Reflectors - Red (Each)	$ 6
ARL-26	Top Front 4" LED Flashing Lights (on with door open only) AMBER	$ 240
ARL-27	Top Rear 7" LED Flashing Lights (on with door open only) AMBER	$ 240
ARL-28	Top Rear 7" LED Flashing Lights (on with switch only) AMBER	$ 240
ARL-29	Top Rear 7" LED Flashing Lights (on with door and switch) AMBER	$ 258
ARL-30	Top Rear 7" LED Flashing Lights (activated by ramp) RED	$ 240

ARL-31	Merge Alert LED Sign (YIELD/MERGING/ARROW)	$ 900
ARL-32	Roof Hatch - Transpec Econo #1976	Std
ARL-33	Roof Hatch - Transpec Prolo (REPLACE 1 ECONO)	$ 138
ARL-34	Roof Hatch - Transpec Prolo - Additional	$ 384
ARL-35	Roof Hatch - Transpec Econo #1976 - Additional	$ 246
ARL-36	Deluxe Overhead Parcel Racks -PRICED PER FOOT each side without reading lights (not over wheelchair positions) 2' sections	$ 54
ARL-37	Double Reading Lights (for OH Parcel)	$ 60
ARL-38	2nd Passenger Door w/Stanchion Stainless Steel (includes entry door light & step)	$ 2,310
ARL-39	2nd Passenger Door w/Stanchion Stainless Steel Yellow Powdercoat (includes entry door light & step)	$ 2,376
ARL-40	Luggage Rack-72" Folding	$ 810
ARL-41	Luggage Rack-88" Folding	$ 810
ARL-42	Luggage Rack-72"	$ 570
ARL-43	Luggage Rack-88"	$ 570
ARL-44	Drivers Storage in place of Front Seat	$ 500
ARL-45	Electronic Equipment Rack in place of Front Seat	$ 1,200
ARL-46	Luggage Rack in place of Front Seat	$ 1,200
ARL-47	Advertising Racks - Exterior 18" X 110"	$ 600
ARL-48	Advertising Racks - Interior	$ 1,218
ARL-49	Sportworks Bike Rack DL2	$ 2,100
ARL-50	Sportworks Bike Rack Deployment light	$ 150
ARL-51	Echo Back Up Alarm	$ 654
ARL-52	Front Illuminated ID Sign- No lettering	$ 330
ARL-53	Destination Sign Hanover Front & Side	$ 5,022
ARL-54	Destination Sign Hanover Front /Side / Rear	$ 8,154
ARL-55	Destination Sign Twin Vision Mobilite Front & Side	$ 4,230
ARL-56	Destination Sign Twin Vision Mobilite Front Only	$ 2,490
ARL-57	Destination Sign Luminator Digital Front & Side Horizon	$ 8,634
ARL-58	Destination Sign, Transign LED Destinator Front & Side	$ 5,190
ARL-59	Fast Idle	Std
ARL-60	Additional Interior LED Light (specify location)	$ 90
ARL-61	Front Light for Fare Box w/switch	$ 90
ARL-62	Front Light for Fare Box Door Activated Only	$ 90
ARL-63	Egress Window Lights (match # of Egress Windows)	Std
ARL-64	Engine Compartment Light	$ 240
ARL-65	Keyless Entry FOB	$ 258
ARL-66	Ext Entrance Door Key - Additional	$ 90
ARL-67	Ext Entrance Door Toggle - Additional	$ 90
ARL-68	Ramp Activation Warning light & buzzer (exterior)	$ 180
ARL-69	Ground Screen in front roof cap	$ 90
ARL-70	Pull Cord for 2 way radio - terminates behind drvr seat (unless noted differently on order)	$ 90

ARL-71	Passenger Stop Request - Easy Stop Wireless Buttons with C-Storm chimes	$ 1,320
ARL-72	Passenger Stop Request - Yellow Pull Cord w/chimes	$ 870
ARL-73	Yellow Vertical Pull Cords at wheelchair positions	Std
ARL-74	Yellow Touch Tape at wheelchair positions	$ 60
ARL-75	PA-System w/hand held microphone w/4 speakers - REI	$ 342
ARL-76	PA-System w/hand held microphone w/6 speakers - REI	$ 402
ARL-77	AM/FM/CD w/4 Speakers w/PA System w/ hand held microphone REI	$ 390
ARL-78	AM/FM/CD w/6 Speakers w/PA System w/ hand held microphone REI	$ 450
ARL-79	Additional Speakers (each)	$ 30
ARL-80	Outside Speaker w/switch (separate interior/exterior)	$ 162
ARL-81	Wifi Sky Wireless Router (works off hotspots)	$ 390
ARL-82	Wifi Ranger Go2 Router (works w customer's current plan)	$ 450
ARL-83	Tour Bus Audio Visual Package includes AM/FM/DVD w/PA system & hand held mic w/6 speakers; 24" LED TV mounted on included Driver Stanchion	$ 1,500
ARL-84	Tour Bus Audio Visual Package includes AM/FM/DVD w/PA system & hand held mic w/6 speakers; 24" LED TV mounted on included Driver Stanchion Yellow PowderCoat	$ 1,554
ARL-85	ACC - A/C 100,000 BTU TropiCool TC8031 Roof Mount Evaporator Condenser Combo Unit TM31 compressor	$ 10,278
ARL-86	ACC - Dual A/C 100,000 BTU TropiCool TC8043 Roof Mount Evaporator / Condenser Combo Unit TM43 compressor	$ 22,098
ARL-87	ACC - Dual A/C 85,000 BTU TropiCool TC7043 Roof Mount Evaporator / Condenser Combo Unit TM43 compressor	$ 20,430
ARL-88	Thermo King- A/C Roof Top SLR65-1000 Cool Only 66,000 BTU w/TM21 Compressor	$ 9,798
ARL-89	Thermo King - A/C Roof Top SLR65-1004 Cool 66,000 BTU/Heat 42,000 BTU w/TM21 Compressor	$ 10,110
ARL-90	Thermo King - A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM21 Compressor	$ 10,014
ARL-91	Thermo King - A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM31 Compressor	$ 12,570
ARL-92	Thermo King - Dual A/C Roof Top SLR75-1000 Cool Only 75,000 BTU w/TM43 Compressor	$ 21,990
ARL-93	Trans Air - A/C Roof Top RT65 Cool Only 64,000 BTU W/TM21 Compressor	$ 9,990
ARL-94	Trans Air - A/C Roof Top RT65 Cool/Heat W/TM21 Compressor	$ 11,010
ARL-95	60K BTU Heater Slim Line	$ 474
ARL-96	35K BTU Heater Low Profile - rear	$ 402
ARL-97	65K BTU Heater Low Profile - rear	$ 540
ARL-98	Espar Engine D5 Hydronic Pre Heat on/off switch (required w/floor and/or rooftop heaters)	$ 2,952
ARL-99	Dash Mounted Defrosted Fans w/switch	Std
ARL-100	Insulate Heater lines	$ 330

ARL-101	Brass shut off valve w/label	$ 78
ARL-102	Diamond XV Fare box w/2 Vaults	$ 1,530
ARL-103	Diamond NV Fare box w/1 Vault	$ 1,074
ARL-104	LH Entry Stanchion w/Grab Handle	Std
ARL-105	LH Entry Stanchion w/Grab Handle Yellow Powdercoat	$ 48
ARL-106	Vertical Stanchion bolted to seat bottom	$ 90
ARL-107	Vertical Stanchion Yellow Powdercoat bolted to seat bottom	$ 114
ARL-108	RH Entry Stanchion w/Grab Handle	Std
ARL-109	RH Entry Stanchion w/Grab Handle Yellow Powdercoat	$ 54
ARL-110	RH Stanchion W/Fare Box Pre Wire (specify type of fare box & pull wire location)	$ 72
ARL-111	RH Stanchion W/Fare Box Pre Wire Yellow Powdercoat (specify type of fare box & pull wire location)	$ 114
ARL-112	Ceiling Grab Rail (2)	$ 432
ARL-113	Ceiling Grab Rail (2) Yellow Powdercoat	$ 534
ARL-114	Wheelchair Grab Rail - 10"	$ 42
ARL-115	Wheelchair Grab Rail - 10"Yellow Powdercoat	$ 54
ARL-116	Assist Handles on Main Entry Doors	Std
ARL-117	Assist Handles on Main Entry Doors Yellow Powdercoat	$ 66
ARL-118	Driver Stanchion W/Modesty Panel	$ 252
ARL-119	Driver Stanchion W/Modesty Panel - Yellow Powdercoat	$ 288
ARL-120	Stanchion w/modesty panel front edge of riser over rear axles (both curbside and roadside)	Std
ARL-121	Stanchion w/modesty panel front edge of riser over rear axles (both curbside and roadside) Yellow Powdercoat	$ 120
ARL-122	Padding on Stanchion (each) Black or Yellow	$ 66
ARL-123	Walker Rack (need size and location)	$ 500
ARL-124	Walker Rack - Yellow Powdercoat (need size and location)	$ 800
ARL-125	Auto Cloth Ceiling (Grey)	$ 300
ARL-126	Vinyl Soft Touch Ceiling(Grey)	$ 300
ARL-127	Auto Cloth Side Walls (Grey)	$ 660
ARL-128	Vinyl Soft Touch Side Walls (Grey)	$ 660
ARL-129	USSC G2E Evolution Driver Seat GM Manual seat base	Std
ARL-130	USSC G2E Evolution Driver Seat Adnik Power seat base	$ 492
ARL-131	USSC G2 Driver Seat w/Air Ride Suspension w/wide back and 3 Chamber Lumbar Support	$ 2,520
ARL-132	High Back Double Seat	$ 366
ARL-133	High Back Single Seat	$ 228
ARL-134	Mid High Double Seat	$ 348
ARL-135	Mid High Single Seat	$ 216
ARL-136	Low Back Double Seat	$ 312
ARL-137	Low Back Single Seat	$ 204
ARL-138	Flip Seat Single	$ 402
ARL-139	Flip Seat Double	$ 558
ARL-140	Flip Seat Split Double	$ 732

ARL-141	Flip Seat Triple	$ 852
ARL-142	Single BV Foldaway Seat	$ 468
ARL-143	Double BV Foldaway Seat with notch	$ 708
ARL-144	Citi Seat Single (w/insert)	$ 378
ARL-145	Citi Seat Double (w/insert)	$ 690
ARL-146	Citi Seat Flip Double (w/insert)	$ 1,008
ARL-147	Citi Seat Foldaway Double (w/insert)	$ 1,596
ARL-148	Citi Seat Grab Handle	$ 54
ARL-149	Grab Handle at top of seat back-black padded Mid/Low Back Seats	$ 24
ARL-150	Grab Handle at top of seat back High Back Seats	$ 72
ARL-151	US Armrest	$ 25
ARL-152	ABS Seat Backs (each)	$ 66
ARL-153	Non-Retractable Seat Belt (each)	$ 24
ARL-154	Retractable Seat Belt (each)	$ 54
ARL-155	USR Single Under Seat Belt	$ 78
ARL-156	USR Double Under Seat Belt	$ 144
ARL-157	Seat Belt Extenders - 12" (USR Seats Only)	$ 24
ARL-158	Stitching for vinyl seats - vertical (each)	$ 18
ARL-159	NON STOCK Fabric per seat	$ 66
ARL-160	Seat Cover - Level 1	Std
ARL-161	Seat Cover - Level 2 per seat	$ 18
ARL-162	Seat Cover - Level 3 per seat	$ 24
ARL-163	Seat Cover - Level 3.5 per seat	$ 48
ARL-164	Seat Cover - Level 4 per seat	$ 54
ARL-165	Seat Cover - Level 5 per seat	$ 66
ARL-166	Seat Cover - Level 6 per seat	$ 78
ARL-167	LaFrance Wool Seat Cover per seat	$ 126
ARL-168	European Wool Seat Cover per seat	$ 144
ARL-169	Citi Seat Cover - Level 1	Std
ARL-170	Citi Seat Cover - Level 3 per seat	$ 18
ARL-171	Citi Seat Cover - Level 3.5 per seat	$ 24
ARL-172	Citi Seat Cover - Level 4 per seat	$ 48
ARL-173	Citi Seat Cover - Level 5 per seat	$ 54
ARL-174	Citi Seat Cover - Level 6 per seat	$ 66
ARL-175	Safety Kit, includes #10 fire extinguisher (3.5lb), 16 Unit First Aid Kit & triangle kit	$ 102
ARL-176	Safety Kit, includes 5lb fire extinguisher, 16 Unit First Aid Kit & triangle kit	$ 180
ARL-177	Body Fluid Clean Up Kit	$ 60
ARL-178	Standee Line W/ Sign Yellow (front & rear)	Std
ARL-179	Q'Straint Q8100-A-L3 4 Deluxe Retractors mounted on L-Track (Q8-6200-L) 1-Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325) W/48" L-Track	$ 714

ARL-180	Q'Straint Q8300-A-L3 4 Max Retractors mounted on L-Track (Q8-6209-L) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325) W/48" L-Track	$ 714
ARL-181	Q'Straint Floor L-Track (number of pieces required - 100") Add'l needed for extending track longer than 48"	$ 90
ARL-182	Q'Straint Q8100-A-SC3 (Slide & Click) 4 Deluxe Retractors (Q8-6200-SC) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325)	$ 630
ARL-183	Q'Straint Q8300-A-SC3 (Slide & Click) 4 Max Retractors (Q8-6209-SC) 1 - Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325)	$ 630
ARL-184	Q'Straint Qube System (specify L-Track or Slide & Click) w/leg mount retractors*used on double flip seat	$ 2,334
ARL-185	Q Straint Slide & Click Floor Anchors Slide'n Click bottom assembly(Q8-7580A) No belts included (set of 4 floor anchors)	$ 114
ARL-186	Wheel chair belt storage under seat Qstraint TDSS L-Track	$ 90
ARL-187	Wheel chair belt storage under seat Qstraint TDSS Slide&Click	$ 90
ARL-188	Belt Storage-Wall mount	$ 54
ARL-189	SC Wheel Chair restraint - Wall storage	$ 30
ARL-190	Q Straint Storage Pouch (each)	$ 36
ARL-191	ADA Decals (included in tiedown kit)	Std
ARL-192	Wheelchair Decal (included in tiedown kit)	Std
ARL-193	Entry Ramp w/Intermotive - Braun 34" x 62"	$ 6,150
ARL-194	Ramp Heater Electric Pad	$ 540
ARL-195	Black Out Windows	$ 1,050
ARL-196	Security Camera Prewire per specified location	$ 150
ARL-197	Pull Cord for GPS Wire - per specified location	$ 150
ARL-198	RVS Accident Avoidance System	$ 660
ARL-199	Perimeter View 360 Degree Camera System	$ 2,178
ARL-200	Install Customer Supplied Cable per specified location	$ 150
CBS-SV-52	Xerox Complete System	$ 22,187
CBS-SV-53	Xerox Wiring only	$ 3,390
CBS-SV-54	APC Add On	$ 5,511
CBS-SV-55	Trapeze Complete	$ 15,864
CBS-SV-56	Trapeze Cabling only	$ 4,628
CBS-SV-57	Seon TL4	$ 4,561
CBS-SV-58	Hanover Displays Frt	$ 2,500
CBS-SV-59	Hanover Displays Side	$ 2,077
CBS-SV-60	Hanover Displays Side	$ 2,034
CBS-SV-61	Apollo Video Technology	$ 5,302
CBS-SV-62	TSO Mobile Base System w/ MDT	$ 3,696
CBS-SV-63	TSO Mobile APC System (Per Door)	$ 5,076
CBS-SV-64	TSO Mobile DVR 4 Channel 4 Cameras	$ 4,332

CBS-SV-65	TSO Mobile DVR 4 Channel 2 Cameras	$ 2,472
CBS-SV-66	TSO Mobile AVAS System (Stand Alone)	$ 2,832
CBS-SV-67	TSO Mobile AVAS System (Using DVR)	$ 4,032
CBS-SV-68	Additonal Route Set Up over 5 (Per Route)	$ 180
CBS-SV-69	TSO In Vehicle Electronic Ad Display + GPS + Wi-Fi	$ 3,228
CBS-SV-70	TSO Anti-Bunchin Monitor	$ 642
CBS-SV-71	TSO APP Public Mobile Tracker Set-UP	$ 420
CBS-SV-72	TSO AVIS Set UP	$ 900
CBS-SV-73	TSO ATIS Set UP	$ 540
CBS-SV-74	TSI Camera System- 4 Camera System	$ 5,040
CBS-SV-75	TSI Camera System- 6 Camera System	$ 7,440
CBS-SV-76	Cummins Powertrain Extended Warranty 5yr/100K	$ Quote
CBS-SV-77	Allison Extended Warranty 5yr/100K	$ Quote
CBS-SV-78	Kidde Fire Suppression System	$ 5,961
CBS-SV-79	Amerex Fire Suppression System	$ 5,961
CBS-SV-80	Fogmaker Fire Suppression System	$ 4,028
CBS-SV-81	DIAMOND MANUFACTURING NV	$ 770
CBS-SV-82	DIAMOND MANUFACTURING RV	$ 1,192
CBS-SV-83	DIAMOND MANUFACTURING SV	$ 1,103
CBS-SV-84	DIAMOND MANUFACTURING H	$ 1,714
CBS-SV-85	DIAMOND MANUFACTURING E-5	$ 1,670
CBS-SV-86	DIAMOND MANUFACTURING D	$ 992
CBS-SV-87	DIAMOND MANUFACTURING XV	$ 1,020
CBS-SV-88	GFI GENFARE Odyssey	$ 16,328
CBS-SV-89	Bosch Master Tech VCI Trio w/ Laptop	$ 6,850
CBS-SV-90	Noregon JPRO Heavy Duty w/Laptop (Cummins & Allison)	$ 10,656

Creative Bus Sales

State of Oklahoma Contract

SW0797C

FY 2023

Preparer: Micah Bailey

Base Model

Starcraft Allstar 7.3L V8 Gas 176" WB 14,500 GVWR

STARCRAFT BUS
a division of Forest River, Inc.

Base Model Price:	$	126,162.00
Options:	$	1,190.00
Other Available Options:	$	-
Unpublished Options:	$	86,641.00

Vehicle Length	Lift Position	WC Positions	Total # Passengers	CDL Required
22"'	Rear	6	12	No

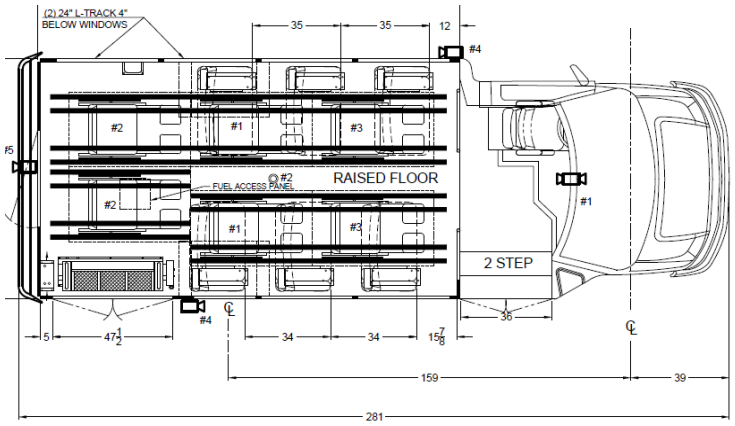
QTY Vehices: 12 **Total Contract Price:** **$ 2,567,916.00**

Per Vehicle Price: $ 213,993.00

Customer Info

Customer:	New Orleans Regional Transit Authority
Address:	2817 Canal St, New Orleans, LA 70119
Contact:	Ryan Moser / Alger Pennaman
Office Phone:	504.827.8400/ 504-827-8480
Mobile Phone:	504-442-7662/ 504-301-6745
E-Mail:	rmoser@rtaforward.org / Apennaman@rtaforward.org

Floorplan



OPTIONS

Type E - 24' 15 Passenger Rear Lift

Qty	Description	FY 2023 List Price	QTY Total
6	Freedman Seating TDSS (or equivalent) Fold Away Seat	$ 189.00	$ 1,134.00
2	Extra Seat Belt Extension	$ 28.00	$ 56.00
-		**Subtotal Manufacturer Options:**	**$ 1,190.00**

OTHER AVAILABLE OPTIONS

Qty	Description	FY 2023 List Price	QTY Total
1	Delete B-pillar and co-pilot seat	$ (234.00)	$ (234.00)
-	**Subtotal Manufacturer Options:**		**$ -**

Qty	Description	FY 2023 List Price	QTY Total
1	Two Way Radio from BearComm New Orleans	$ 10,395.00	$ 10,395.00
1	Seon Camera System to Specs on Buildsheet with 360 Camera Interior	$ 15,505.00	$ 15,505.00
1	Full Custom Paint and Graphics	$ 14,350.00	$ 14,350.00
1	36 Month/ 36,000 Miles Warranty	$ 650.00	$ 650.00
1	First Aid Kit in Metal Container	$ 200.00	$ 200.00
1	Mor/Ryde RS Rear Suspension	$ 1,840.00	$ 1,840.00
6	Three Step Foldaway Doubles	$ 1,834.00	$ 11,004.00
1	Clever Greyhawk Installed at Cupholder Area	$ 13,500.00	$ 13,500.00
1	Installation of Greyhawk by Clever	$ 2,500.00	$ 2,500.00
1	Additional Gussets to Overhead Strage Box	$ 280.00	$ 280.00
1	Rear Upper Barrier on Modesty/ Stanchion Poles Behind Driver's Head	$ 427.00	$ 427.00
1	Additional L-Track in Floor for Railroad Style Front to Back	$ 2,520.00	$ 2,520.00
6	L-Track Mount for Each Shoulder Portion of the Wheelchair Occupant Securment System	$ 150.00	$ 900.00
1	Level 3 Seat Silversurf Seat Covers	$ 982.00	$ 982.00
1	7" Red Flashing Light on with Brake, Lift or Entry Door Open	$ 322.00	$ 322.00
1	Grounmd Plane for Two Way Radio Antenna Access	$ 140.00	$ 140.00
2	Etra Tailpipe Hangers	$ 70.00	$ 140.00
1	Low Speed Impact Rear Bumper	$ 1,379.00	$ 1,379.00
1	Remote Controlled Mirrors	$ 1,448.00	$ 1,448.00
1	Rear Tow Hooks	$ 140.00	$ 140.00
2	Cover Entry Step Flooring	$ 105.00	$ 210.00
1	Raised Floor Above Wheelwells	$ 1,054.00	$ 1,054.00
1	As Bult Parts on USB Drive	$ 140.00	$ 140.00
1	2024MY Chevy 4500 Chassis Price	$ 5,890.00	$ 5,890.00
1	Gerflor Anthracite Grey	$ 365.00	$ 365.00
1	Camber/ Caster Allignment on Front End	$ 360.00	$ 360.00
-	**Subtotal CBS Unpublished Options:**		**$ 86,641.00**

true

Include Additional Insurance Requirements Attached ?

false

Risk Management Analyst	Marc L Popkin
Signature	Marc L Popkin
Date	February 08 2024

F. Funding Source:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

ICE Amount: $2,567,916.00

Total Projected Cost: $2,567,916.00

Funding Type: Federal

Federal Funding	State	Local	Other
$2,567,916.00			
Projected Fed Cost	**State**	**Local**	**Other**
$2,567,916.00			

FTA Grant IDs	Budget Codes
~~LA2021-014-11.12.15~~	
LA2024-001.11-12-15	

Funds allocated by multi-year and budget codes:

Year	Amount	Budget Code
Year-1		
Year-2		
Year-3		
Year-4		
Year-5		
Total all years		

Budget Analyst	
Signature	
Date	

G. DBE/SBE GOAL:

% DBE	0
% Small Business	0

Director of Small Business Development:	Adonis Charles Expose'
Signature	Adonis Charles Expose'
Date	February 08 2024

DBE/EE Manager	Adonis Charles Expose'
Signature	Adonis Charles Expose'
Date	February 08 2024

H. Information Technology Dept. vetting.

IT Director	Sterlin Stevens
Signature	Sterlin Stevens
Date	2/8/2024 4:31 PM

I. Authorizations: I have reviewed and approved the final solicitation document.

Department Head	Jacques Robichaux Sr.
Signature	Jacques Robichaux Sr.
Date	February 06 2024

Chief	Ryan Moser
Signature	Ryan Moser
Date	February 07 2024

Director of Procurement	Ronald Gerard Baptiste
Signature	Ronald Gerard Baptiste
Date	February 09 2024

FOR PROCUREMENT USE ONLY

Type of Procurement Requested:

SC - State Contract

Invitation for Bid (IFB) This competitive method of awarding contracts is used for procurements of more than $25,000 in value. The agency knows exactly what and how many of everything it needs in the contract, as well as when and how the products and services are to be delivered. The award is generally based on price.

Request for Quote (RFQ) This type of solicitation is often used to determine current market pricing.

Request for Proposal (RFP) This approach to contracting occurs when the agency isn't certain about what it wants and is looking to you to develop a solution and cost estimate.

ROUTING SHEET

Sole Source (SS) this procurement can be defined as any contract entered into without a competitive process, based on a justification that only one known source exists or that only one single supplier can fulfill the requirements.
State Contract (SC) this procurement is via a State competitive procurement
Two-step Procurment - request for qualifications step-one used in the formal process of procuring a product or service, It is typically used as a screening step to establish a pool of vendors that are then qualified, and thus eligible to submit responses to a request for price proposal (RFP). In this two-step process, the response to the RFQ will describe the company or individual's general qualifications to perform a service or supply a product, and RFP will describe specific details or price proposals.

	Required if Total Cost above $15K
Chief Financial Officer	Gizelle Johnson-Banks
Signature	*Gizelle Johnson-Banks*
Date	February 22 2024

	Required if Total Cost above $50K
Chief Executive Officer	Lona Edwards Hankins
Signature	*Lona Edwards Hankins*
Date	February 22 2024

ROUTING SHEET

Regional Transit Authority
State Contract Procurement Routing Sheet

INSTRUCTION: The user department is responsible for providing all information requested below and securing the requisite signatures.

Solicitation ID	**167**
ProjectSchedule Delivery Date	**7/5/2024 5:00 AM**
Technical Specs attached	**Yes**
Scope of Work attached	**No**

A. I have reviewed this form and the attachments provided and by signing below I give authority to the below stated Department Representative to proceed as lead in the procurement process.

Name: PENNAMAN, ALGER
Title: FLEET ASSET MANAGER
Ext: 8480

B. Name of Project, Service or Product:
Para: 12- Cutaways

C. Justification of Procurement:
To improve the agencies transportation capabilities and enhance the service.

D. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant?

Yes

Director of Grants / Federal compliance:	Ronald Gerard Baptiste
Signature	*Ronald Gerard Baptiste*
Date	February 07 2024

E. Safety, Security and Emergency Management: Include Standard Safety Provisions Only:

Additional Safety Requirements Attached

true

Chief	Michael J. Smith
Signature	*Michael J. Smith*
Date	February 08 2024

Risk Management:

Include Standard Insurance Provisions Only?

2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-022 **Board of Commissioners**

Website Services

DESCRIPTION: To provide website hosting and maintenance services.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: ☒ Approval ☐ Review Comment ☐ Information Only ☐ Other	

RECOMMENDATION:

To authorize the Chief Executive Officer to execute a contract for Website Services awarded to MSF Global Solutions, Inc. for $100,000 per year for three years, establishing a three-year not to exceed a contract value of $300,000.

ISSUE/BACKGROUND:

The New Orleans Regional Transit Authority (RTA) maintains and manages its website (norta.com) through a combination of resources including internal content management and external vendor expertise and support. The RTA needs to establish a vendor with the capacity to host and maintain the agency's existing website and make enhancements to the website as needed.

A Request for Proposal (RFP) was issued on December 12, 2023, for the acquisition of a vendor to provide website services over the next three years; and staff evaluated all elements of the bid per requirements prescribed by the RTA, Louisiana Public Bid Law, and the Federal Transit Administration.

Staff evaluated all cost components submitted by the vendors and determined the price to be fair and reasonable; and a Technical Evaluation Committee meeting was held on Tuesday, March 5, 2024, in the RTA Board Room.

DISCUSSION:

The vendor will provide website services and maintain business continuity for the operation and support of the current RTA website (norta.com). The vendor will manage website hosting, content management system (CMS) and upgrades, digital optimization services, cyber security and service for the norta.com website, and enhancement requests as directed by the RTA Marketing Department.

FINANCIAL IMPACT:

Funding for the above-stated project is $100,000 per year; establishing the project's three-year total funding of $300,000 and is made available through the budget established under the RTA operating budget 01-7600-02-7070-163-00-00-00000-00000.

Annual Cost Breakdown:

Website Upgrade: RTA will be entitled to one upgrade to the latest Kentico Experience. Any additional upgrades will be assessed and billed separately. $15,000.00

Hosting and Maintenance: MSF Global will continue to provide state-of-the-art hosting using the Microsoft Azure platform. Included in this service will also be backups and service monitoring. $16,400.00

Service Requests: A monthly allocation will be assigned to address service request-related issues. $24,000.00

Enhancement Requests: We will work with RTA to scope and cost out any enhancement work. We suggest a quarterly meeting to identify and discuss enhancement work and plan accordingly. $28,600.00

Cybersecurity: On-going real-time monitoring of the norta.com website will be included to investigate suspicious transactions and prevent cyber-attacks. Cybersecurity risk assessments will be performed on the norta.com website by Eval IQ two (2) times per year. Reports will be provided to the website stakeholders for review. If required, mitigation will be assessed and billed separately. $16,000.00

NEXT STEPS:

Upon approval, a contract will be drafted and executed for Website Services to MSF Global Solutions, LLC at a not-to-exceed cost of $100,000 per year for three years, establishing a three-year not-to-exceed total of $300,000. The contract will be implemented following the Board's approval and will begin on May 1, 2024.

ATTACHMENTS:

1. Resolution Website Services
2. MSF Global Proposal
3. Procurement Summary - RFP 2023-025
4. Administrative Review Form
5. Documentation of P.O. History
6. Amended Resolution Website Services
7. Change Order Routing documents - signed

Prepared By: Ana Rodriguez
Title: Associate Marketing Manager

Reviewed By: Angele Young Boutte

Title: Marketing Director

Reviewed By: Gizelle Banks
Title: Chief Financial Officer

4/8/2024

Lona Edwards Hankins
Chief Executive Officer

Date

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO._____
STATE OF LOUISIANA
PARISH OF ORLEANS

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____:

WHEREAS, the Board of Commissioners of the Regional Transit Authority (RTA) previously authorized staff to solicit companies that can provide website services for the RTA; and

WHEREAS, Resolution No. 20-013 was approved on March 24, 2020; at the RTA Board Meeting and later amended on October 25, 2022 via Resolution No. 22-080. The original resolution included only one year of the contract when the total contract was solicited for three (3) years (August 4, 2020, through August 4, 2023).

WHEREAS, an Request for Proposal (RFP) was issued on December 12, 2023 for the continuation of website services over the next three years (2024 through 2027);

WHEREAS, staff evaluated all elements of the bid in accordance with requirements prescribed by the RTA, Louisiana Public Bid Law, and the Federal Transit Administration; and

WHEREAS, staff evaluated all cost components submitted by the vendors and determined the price to be fair and reasonable; and a Technical Evaluation Committee meeting was held on Tuesday, March 5, 2024 in the RTA Board Room.

WHEREAS, RTA intends to award the contracts resulting from this solicitation to the responsive responsible proposer who meet all RFP requirements and are determined the most advantageous to RTA.

WHEREAS, the initial term of the contract resulting from this RFP will be for three (3) years from date of award with the option to extend the contracts up to two (2) additional years, in one year increments, for a total contract period not to exceed five (5) years, unless special circumstances dictate otherwise. Extension for each additional term may be offered at the sole discretion of RTA and will be subject to written mutual agreement.

WHEREAS, funding for the above-stated project is $100,000 per year; establishing the project's three-year total funding of $300,000 and is made available through the budget established under the RTA operating budget 01-7600-02-7070-163-00-00-00000-00000.

NOW, THEREFORE, BE IS RESOLVED, that the Board of Commissioners of the Regional Transit Authority hereby authorize the Chief Executive Officer to execute a contract for Website Services to MSF Global at a not to exceed cost of $100,000 per year three years, establishing a three-year not to exceed total of $300,000.

THE FOREGOING WAS READ IN FULL; THE ROLL CALL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____
NAYS: _____
ABSTAIN: _____
ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE 23rd DAY OF APRIL, 2024.

_____

MARK RAYMOND
CHAIRMAN BOARD OF COMMISSIONERS

Proposal for

Project No: 2023-025 - Website Services

Submitted By:

MSF GLOBAL

THE CONTINUOUS PURSUIT OF INNOVATION

MSF Global Solutions, LLC
1712 Oretha Castle Haley Blvd
Ste 302
New Orleans, LA 70113
www.msfglobal.net

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1. Letter of Interest

Who We Are

The MSF Global Team is a proven group of professional organizations with demonstrated ability, capacity, and commitment to the design and development of transit websites and schedules to support effective transit service delivery that enhances the customer's experience. The Team will be led by MSF Global Solutions, LLC (MSF Global) – a firm with over 10 years over experience in designing and developing enterprise web solutions for the public sector.

What We Offer

Together we believe the MSF Global Team has the qualifications and transit agency experience to complete this project within established timelines and budget. Based on the Scope of Work included in the bid documents, our pricing structure is cost effective and with our extensive transit experience, we are able to provide efficiencies that will ensure quality and on-time deliverables.

The MSF Team offers the Regional Transit Authority what is needed for this assignment: capacity, capability, commitment, confidence and credibility.

- **Capacity –** We offer extraordinary professional resources. We have the staff available to efficiently address multiple assignments simultaneously. We are responsive and ready. **The primary participants are local to New Orleans region.**

- **Capability** – Each member of the MSF Global Team has demonstrated ability in a key area: MSF Global – web design and development and EvalvIQ – CyberSecurity.

- **Commitment** – As a Team, we are committed to the RTA and goals to provide state of the art services to it's ridership. We share a common understanding of the significant role mass transit plays in not just the global economy but also in the basic lives of our connected worlds. We see this project as an opportunity to assist RTA in improving the lives of the everyday citizen.

- **Confidence** – We offer the RTA the confidence that comes with many years of successful experience. Each member of the Team has a long-standing professional reputation that attests to our ability. This assignment warrants a disciplined, proven professional approach – this is what we offer.

- **Credibility** – MSF Global and EvalvIQ have operated under the same ownership since inception. We are solid corporate citizens and our repeat opportunities stands evident of this. We take our assignments and responsibilities seriously and our reputation reflects this.

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Why the MSF Global Team?

We respectfully believe that we are the right Team for this assignment and the right partner for the Regional Transit Authority for the long haul. In reviewing the evaluation criteria as published in the RFP, please pay note to the following:

1. **Ability and experience to meet all required tasks indicated in the proposal** – The MSF Global and offers a suite of separate but complimentary skills that align perfectly with the proposed requirements of this RFP. MSF Global is a proven system integrator that has successfully deployed enterprise web and content management solutions for numerous transit and local government agencies. The MSF Global Team offers the knowledge, direct experience and resources to provide RTA with a state-of-the-art website and technology services.

2. **Costs** –We understand the budget as outlined in the RFP and plan to stay within the budget. Since this will not be the first time the MSF Global and RTA Team has worked together, the RTA will benefit from a team that acts as one. Our shared experience will yield efficiencies that will ensure RTA receives the maximum benefit with the defined budget.

3. **Quality of designs submitted and the completeness of the RFP** – The MSF Global team have been responsible for numerous important projects. We understand that design, usability and great customer experience are all equally important to provide enhanced services to riders. **We believe we have succeeded in this area on every project assigned and we are anxious to work directly with the RTA.**

4. **Ability to deploy resources to meet required target dates** – The MSF Global team is very comfortable with the proposed services and believe we can do a lot together within a twelve (12) month period to advance to goals of the agency. Our resources know exactly what to do and how to get it done. We have carefully reviewed your objective and evaluated against our current project list and determined an appropriate resource utilization rate that will ensure resources are not just present but committed to support this project in full.

5. **Time Line Commitment** – We are commitment to meeting or exceeding the timeline. We believe the timeline is more than responsible and upon a successful selection by the RTA Evaluation committee we will work with the RTA to determine the most feasible timeline that ensures quality is possible based on RTA resource availability. **Our goal is to do more with less for every project or task assigned to us.**

The MSF Global Team understands the task at hand. We are keenly interested in this assignment and offer the technological and intellectual resources required for success. We are indeed interested, committed and ready to work side by side with the Regional Transit Authority in the design and implementation of a world class website and passenger information services.

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2. MSF Team Background

MSF Global Solutions, LLC (MSF Global) is highly flexible and independent professional services organization providing technology and professional consulting across a diverse group of specialty areas and industries. Established in 2003, MSF Global was established to provide governments, universities, businesses and charities with cost-effective consulting services that leverage the proactive fusing of strategy, design and technology.

Our service delivery is built on the principle that engagements must be solution driven and even the smallest implementations or projects should be approached with an "Enterprise" framework. We want our clients to imagine the possibilities and realize the future.

Marseyas Steven Fernandez is the founder and CEO of MSF Global Solutions, a New Orleans based company specializing designing and development enterprise solution. Marseyas has twenty (25) years experience as an entrepreneur, developer and innovator in the field of enterprise web and geospatial solutions. As the President and Chief Executive Officer at MSF Global, Marseyas has led the transformation of MSF Global into a trusted provider of web and mobile solutions for the transit industry.

MSF Global Solutions Consulting services rest on a commitment to assisting our clients in building a foundation that includes key organizational, technical, and financial aspects for enterprise system development. With this foundation in place, we believe our clients can be more cost-effective and practical with building and deploying solution oriented enterprise systems that are enabled and driven by web and geospatial technology. MSF Global Solutions has experience in the following areas:

- Geospatial Solutions
- Enterprise Consulting
- Web Solutions
- Mobile Solutions
- Data Solutions

We take immense pride in our clients' successes. We understand their successes reflect our work as well. It's always great when your clients are recognized after a successful project. We take great satisfaction in knowing our customers. Here are some recent winners:

2013 – MBE Partner of the Year – Louisiana Minority Supplier Diversity Council

2010 - ESRI Business Partner of the Year State and Local Government Sector

2009 - City of New Orleans – Web Development Award

2008 - GNO Inc. – ESRI Special Achievement in GIS Award

2005 - City of New Orleans – Digital Government Best of Web Award

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2004 - City of New Orleans – ESRI Special Achievement in GIS Award

MSF Global maintains general liability insurance in the amount of $2 million and professional liability of $1 million.

Evalv IQ is a pioneering cybersecurity consulting firm based in New Orleans, Louisiana. It holds the distinct honor of being the first Minority and Woman-Owned Small Business (WOSB) in this field within the state. The company offers comprehensive cybersecurity solutions and expert advice to clients across various industries, with a team that's actively securing over $400 billion of economic impact across America.

The primary mission of Evalv IQ is to strengthen organizational security defenses, safeguard vital data assets, equip workforces with advanced skills, and transform potential threats into valuable learning opportunities. They are revolutionizing cybersecurity with proactive solutions that detect and manage sophisticated threats and malware.

Evalv IQ's commitment extends to their Department of Defense (DOD), civilian, and state government agency clients, as well as the healthcare and legal sectors where they excel. Their team comprises highly trained military veterans, all holding Top Secret Security Clearances.

Their expertise covers a wide range of industries, including maritime, judicial, legal, municipal, aviation, and healthcare. Since its inception, Evalv IQ has fulfilled cybersecurity contracts and provided services to state and local businesses, including esteemed educational institutions like Louisiana State University.

The CEO of Evalv IQ serves as the co-chair for the Louisiana Governor's Cyber Commission in the maritime sector and is the Vice President of Special Events for the FBI's InfraGard Huntsville, Alabama Chapter6. This active involvement in the cybersecurity community, along with her contributions to Senate Hearing notes for several clients and even the governor's office of Louisiana, attests to the company's dedication to cybersecurity.

We would like to highlight that Evalv IQ is officially on Louisiana State Contract for these services, attached to contract number 4400011410 via the NASPO Cloud Solutions Agreement. Additionally, as a minority woman-owned business and disadvantage business enterprise, we have included our certifications to demonstrate our commitment to diversity and inclusion related to this submission.

Through its commitment to excellence and strong relationships with its clients, Evalv IQ embodies the power of diversity and inclusion in the world of cybersecurity and technology consulting.

Company Information

- Name of firm: Evalv IQ LLC - www.evalv.today

- Point of contact (name, phone number, and email address):

Theresa Marie Jones, 504-503-0540, theresajones@evalv.today

- DUNS number: 101083455; CAGE code: 8SS44; UEI: P3ZYLGEDUMR8
- Socioeconomic Category is WOSB & MBE.

Theresa Jones CSA, CMMC-RP is an accomplished professional with rich experience in risk assessment and information systems security management. She has a significant background in supporting Department of Defense (DoD) contracts and direct agency work within state, local, and educational settings. Theresa excels in various fields including Risk Management and Mitigation, Assessment & Authorization, Vulnerability Management, and Security Incident Response. Her expertise lies in regulatory compliance, making her an asset in navigating complex security landscapes. With her deep understanding of cybersecurity principles and commitment to maintaining the highest standards of security, Theresa continues to make significant contributions in the field.

Experience | Past Performance

Evalv IQ, a well-established cybersecurity consulting firm based in New Orleans, Louisiana, has made its mark in the industry through its exceptional services across various sectors. With a particular emphasis on risk assessments and security testing, Evalv IQ has successfully served a diverse range of clients, including the Port of New Orleans, New Orleans Public Belt Railroad, Louisiana Supreme Court, Plaquemines Port Harbor & Terminal District, Port of South Louisiana, Port of Oakland, Oakland International Airport, and the City of Bogalusa.

In terms of risk assessments and security testing, Evalv IQ's expertise is evident in their past projects:

Port of South Louisiana: Evalv IQ conducted a comprehensive risk assessment for one of the largest volume ports in the United States. The project involved extensive penetration testing and vulnerability scans across the network, applications, and websites to ensure the port's security and resilience.

Plaquemines Port Harbor & Terminal District: Evalv IQ performed a risk assessment for this significant cargo traffic hub, helping to fortify its cybersecurity measures. This included penetration testing and vulnerability scans across the network, applications, and websites.

Louisiana Supreme Court: Evalv IQ evaluated the court's cybersecurity posture, ensuring the safeguarding of sensitive data and systems. This involved penetration testing and vulnerability scans across the network, applications, and websites.

In conclusion, Evalv IQ's past performance demonstrates its proficiency in providing high-quality cybersecurity services, making it a reliable partner for any organization seeking to strengthen its cybersecurity defenses.

The Solution

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Continuous cybersecurity vulnerability scanning, reporting, and mitigation is paramount to reducing security and compliance risks in today's digital landscape. This is especially crucial for critical entities like the RTA of New Orleans, given the vital services it provides to the city's citizens.

The high responsibility entrusted to such organizations also increases the risk of data breaches and attacks on network infrastructures, web-based applications, and websites. To combat this, we propose a simple yet effective solution that focuses on constant vigilance against cyber threats.

Instead of performing sporadic vulnerability testing, our solution offers continuous scanning, 24 hours a day, 7 days a week, 365 days a year. This robust system constantly monitors custom developed web-based resources for attacks and vulnerabilities, thereby empowering developers, DevOps, and security teams with precise technologies to identify application vulnerabilities swiftly for immediate remediation at every phase of the software development lifecycle.

Our solution ensures the protection of your business and customers by securing your applications with best-in-class testing tools, centralized visibility and oversight, and multiple deployment options including on-premises, on-cloud, and cloud-native.

Moreover, our solution offers API Testing, allowing our team to perform immediate remediation. This proactive approach ensures that your organization's digital assets are not just secure but also compliant with regulatory requirements, thus minimizing both security and compliance risks.

3. Project Staffing

The MSF Team is made up of qualified individuals with experience in a variety of disciplines. The following tables/charts list the project role for each key staff member and provide a summary of their qualifications.

Key Staff

Staff Member	Role	Participation Rate
Marseyas Fernandez	Project Coordinator	15%
Theresa Jones	Cybersecurity Analyst	05%
Prabha J.	Interactive Services Developer	25%
Nathan DuToit	Senior UI/UX Designer/Account Lead	10%
Jebadoss Backiaraj	System and Database Admin	10%

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4. Specialized Experience And Technical Competency

End to End Solutions for the Transit Industry

The MSF Global team is uniquely positioned to advance this project for RTA. In addition to our understanding of the significance the Website and Printed Public schedules project will bring to City Departments and the Citizens it serves, we believe no other team is as uniquely qualified to complete this project. We are your integrated solution provider for both Mobile and Web. MSF Global's team offers a combination of deep, technical expertise and experience.

MSF Global

With over 15 years of experience as a system integrator in the State and Local government industry, MSF Global leverage geographic information systems (GIS) as the key technology in providing comprehensive enterprise solutions. Through this experience MSF Global established itself as solution expert in building web and data solutions based on geospatial and location based technology.

Geospatial Solutions

Since the transit industry is inherently spatial, our background and expertise in geospatial and location-based technology allows us to offer clients comprehensive services that integrates back-office systems with web-based services to enhance customer experience. We worked with several clients to implement interactive maps and trip planner solutions including Google transit.

Web Solutions

Fueled by Google Maps, Bing and others, the demand for geospatial services has grown exponentially. MSF Global responded to this demand by increasing our capacity to provide web and interactive development services driven by GIS technology. During this time we designed and developed numerous applications and websites that supported local government and businesses ability to offer enhanced services to its customers. We also leveraged our experience as a system integrator to offer our clients Enterprise Content Management Solutions implementation and deployment services. MSF Global has implemented several enterprise level content management solutions including Sitecore, SharePoint and Fiona.

Data Solutions

MSF Global understands that the ability for an agency to deliver reliable and trusted services and information to its customers depends on the quality of the data. MSF is well versed in numerous database platforms including the latest versions of MS SQL Server and Oracle. As part of our implementation of interactive maps and schedules we provide quality assurance services to identify inconsistencies with the data.

Below is a list of transit related services MSF Global various clients. This list is not meant to be exhaustive but demonstrates our core competencies and experience within the transit industry.

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Team Member	Transit Services	Principal Roles on the Project
MSF Global	• Interactive route and system Maps and Schedules • Google Transit Integration • Enterprise Content Management Solutions. • Vehicle Tracking and Estimated Time of Arrival • Customer Relationship Management (CRM) Integration • Fare and Ticket E-commerce Solutions and Integration • Location-based Services Integration • On-line Marketing and Outreach Campaign • Mobile Application Development • Data Quality Services	• Primary contact with client • Project Leadership • Primary technology integrator • Business Analysis and Requirements Definition
Evalv IQ	• Cybersecurity Assessment • Continuous Monitoring • Reporting and Mitigation	• Reports to MSF Global •

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5. Project Approach

Our approach to the design and build process is to keep it simple and efficient. Our collective experience has allowed up to define simple, intuitive processes that deliver functional, user friendly and engaging website and schedules.

Below we have identified two distinct processes for the website and schedule design phases of the project.

DIGITAL PLANNING, DESIGN, DEVELOPMENT AND PRODUCTION

The design and build process is not complicated, but will follow these steps:

- Clearly define audience and measureable goals of the interactive solution. 1 round of revisions allowed on the content strategy
- Evaluate existing content provided by client, both off and on-line. This portion of the process will not require revisions.
- Define specific objectives of the content in each section of the website. 1 round of revisions is allotted for this stage
- Prepare a sitemap. Client will have 2 rounds of revisions for this stage
- For more complex projects and at our discretion, we may produce a wireframe before proceeding into the design portion of the project.
- Establish clear visual identity for business if not already in existence
- Design two (2) homepage concepts for review and selection/approval, 1 round of revisions allowed on selected homepage concept
- Once a homepage design is approved, a sub-page template package of 2-3 subpage designs will follow visual and creative cues established on homepage. 3 rounds of revisions allowed on the subpage template package. Upon approval of the sub-page templates, design features cannot be changed during development.
- MSF Global will work w/ CLIENT to gather and edit necessary existing and new content (including but not limited to website copy and imagery)
- Content will be finalized after 3 rounds of revisions
- Turn creative comps into valid XTHML + CSS mark-up. Additional page templates will be created and installed into content management system (CMS) if appropriate.

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- Perform necessary testing to assure reliable performance across as many web browsers as possible. MSF Global makes no guarantee that visual consistency can be maintained across every browser, however, we will assure consistency among the most widespread and popular clients in use at time of development (ie, Firefox for Mac & PC, the latest version of IE for PC, Safari, Opera)

- After completion of internal testing and review, CLIENT will have the opportunity to provide one (1) list of requested edits to the functioning website prior to launch.

- MSF Global will provide one comprehensive training session and one follow up training session if needed to help client feel comfortable with the website and content management system and its feature set.

- Additionally, MSF Global will provide on an ad hoc basis up to 25 hours of additional updates and support for the CLIENT website.

- Upon receipt of final payment, MSF Global will provide access to all necessary accounts, should CLIENT require additional website development in the future.

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6. Performance History

A disciplined approach executed by highly skilled professionals is required to ensure success in the design, development and implementation of customer focused websites and schedule products. – this is what MSF offers to the Regional Transit Authority.

Responsiveness

The MSF Team is agile. We understand the importance the RTA has placed on improving customer service and delivering the citizens a responsive and accountable agency. MSF Global has established a culture of being responsive to changes in our clients' needs.

Cost Control

The MSF Team is fiscally responsible – These are tough economic times both locally and nationally. More than ever local governments have to do more with less. This requirement is also true of contractors and vendors doing business with the government agencies We accomplished this objective by implementing a robust project and time tracking tool. This tool allowed us to monitor resource time and progress on tasks. Each invoice was accompanied by a detail description of every employee's time and task worked on. Our project and time tracking system will be used for this

Work Quality

The MSF Team is quality. MSF continues to demonstrate quality in the work it produces. The myGoMobile Platform and Kentico CMS are shining examples of the quality of work MSF is capable of producing. In addition, we continue to receive peer recognition for the products and services produced. In order to ensure this aspect of our work continues to improve, we have implemented rigorous quality assurance and project management procedures.

Ability to Meet Schedules and Deadlines

The MSF Team is on time. This agency has made commitments to its citizens and representative government and those commitments must be met on time and according to schedule. We take this seriously and have implemented tools to assist us in meeting deadlines. Our staff is talented and committed to adhering to project schedules and timelines.

SELECTED TRANSIT WEB PROJECTS

Through its principal MSF Global has been a partner with state and local government agencies for over twelve (19) years. During this time, we have had the opportunity to execute a number of important projects for transit and government agencies. A few of the assignments include:

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Project	Reference
myGoMobile **www.ridehudsonlink.com**	Andrea Caccuro VP of Marketing and Communications, TransDev North America Email: andrea.caccuro@transdev.com
The Builders Daily **www.thebuildersdaily.com**	John McManus Founder Email: john@thebuildersdaily.com
myGoMobile - HudsonLINK **www.ridehudsonlink.com**	Andrea Caccuro Marketing and Customer Service Manager TransDev North America Email: andrea.caccuro@transdev.com
City of New Orleans **(NOLA)** www.nola.gov	Eric Ogburn Director of Enterprise Information Team City of New Orleans, Office of Information Technology and Innovation Email: epogburn@nola.gov

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SELECTED LOCAL WEBSITE PROJECTS

Project	Reference
LabMar Ferry Services Website Design and Hosting	John Peter Laborde CEO, LabMar Ferry Services Email: johnpeter@labmarine.com

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7. Major Tasks and Budget

We understand RTA has a potential ceiling of 100K allocated for this project. Based on our understanding of the immediate goals we prepared a sample budget allocation. This is meant to provide you with a baseline of our understanding of the allocation associated with your objectives. This is only an estimate.

Major Tasks	Task Description	Estimated
Website Upgrade	RTA will be entitled to one upgrade to the latest Kentico Experience. Any additional upgrades will be assessed and billed separately.	$ 15,000.00
Hosting and Maintenance	MSF Global will continue to provide with state-of-the-art hosting using the Microsoft Azure platform. Included in this service will also be backups and service monitoring.	$ 16,400.00
Service Requests	A monthly allocation will be assigned to address service requests related issues. Based on our past experience we believe the	$ 24,000.00
Enhancement Requests	We will work with RTA to scope and cost out any enhancement work. We suggest a quarterly meeting to identify and discuss and enhancement work and plan accordingly.	$ 28,600.00
Cybersecurity Assessments	Evalv IQ will perform two (2) cybersecurity assessment per year. Reports will be provided to the website stakeholders for review. If required, mitigation will be assessed and billed separately.	$ 16,000.00

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8. Implementation Timeline

As the incumbent there is no transition require! Our team is ready to continue offering you great service. However, we do commit to the following:

- Upgrading the current website to the Kentico Experience platform within **six (6) months** of contract date.
- CyberSecurity assessment within **three (3) months**.

9. Acknowledgement of Addenda

Proposers shall acknowledge receipt of all addenda to this Request for Proposals. Acknowledged receipt of each addendum shall be clearly established and included with each proposal. The undersigned acknowledges receipt of the following addenda.

Addendum No. I, dated 1/9/2024
Addendum No. II, dated 1/18/2024
Addendum No. III, dated 1/19/2024

MSF Global Solutions, LLC

_____
Company Name

Marseyas Fernandez

_____
Company Representative

_____
RFP 2023-025_

Appendix A Required Forms

MSF Global Solutions, LLC

Type text here

CERTIFICATION ON PRIMARY PARTICIPANT
REGARDING DEBARMENT, SUSPENSION, AND
OTHER RESPONSIBILITY MATTERS

The Primary Participant (Potential Contractor for a major third party contract), certifies to the best of its knowledge and belief, that it and its principles:

1. **Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;**

2. **Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;**

3. **Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and**

4. **Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.**

(If the primary participant is unable to certify to any of the statements I this certification, the participants shall attach an explanation to this certification.)

THE PRIMARY PARTICIPANT, (POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT, CERTIFIES OR AFFIRMS THAT TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTION 3801 ET SEQ ARE APPLICABLE HERETO.

COMPANY MSF Global Solutions, LLC

ADDRESS 1712 Oretha Castle Haley, Ste 302 NOLA 70113

DATE 01/24/2024

Signature of Offeror's Authorized Representative

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, MARSEYAS FERNANDEZ, OWNER hereby certify on
(Name and Title of Offeror Official)

behalf of MSF Global Solutions, LLC that:
(Name of Offeror)

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation renewal, amendment , or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influenced an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Executed this 26 day January, 2024.

BY _____

Witnesses: _____
(Signature of Authorized Official)

Notary Public
(Title of Authorized Official)

Sworn to and subscribed before me on this 26 day of January, 2024.

Notary Public In and For Jefferson Parish/County

State of Louisiana

ADRIANA WALKER
Notary Public
State of Louisiana
Orleans Parish
Notary ID # 185829
My Commission is for Life

FORM CQ - 2012

Instructions: The prime, each subconsultant, and any other tier subconsultant must submit a fully completed CQ-2012 form. All items requested on the form are required, if an item is not applicable, respondents are instructed to enter N/A. Each prime firm participating as a joint venture should complete a separate CQ-2012 form and indicate on the form in item 10 that the response is a joint venture.

Regional Transit Authority Contractor/Consultant Questionnaire CQ-2012 RTA	1. Project name, project number and date of submittal: Website Services RFP 2023-25 Jan 26, 2024	2. Official name of firm, indicate if prime or subconsultant: MSF Global Solutions, LLC Prime	3. Address of office to perform work: 1712 Oretha Castle Haley Blvd. Ste 302 New Orleans, LA 70113
4. Name of parent company, if any: N/A	5. Location of headquarters (city): New Orleans, LA	6. Name, title, and telephone number of principal contact: Marseyas Fernandez Owner 504.905.0244	7. Name, title, and telephone number of project manager: Don Lapeyrolerie Community/Transportation Analyst - PM 504.872.0641
8. Specify Type of Business Entity: ○ Corporation ○ Proprietorship ○ Partnership ○ Limited Liability Corporation (LLC) ○ Other _____	9. Indicate Special Status: ☑ Small business ☑ Minority-owned business ☐ Woman-owned business	10. Indicate certifications held regarding special status: ☑ SBE certified ☑ SLDBE certified ☑ LAUCP certified	11. Is this submittal a joint venture (JV)? ○ Yes ○ No If so, has the JV worked together before? ○ Yes ◉ No Indicate the legal name of the JV: N/A

12. List full-time personnel by primary function. Count each only once.

#	Function (e.g. civil engineer)						
1	Community/Transportation Analyst						
1	Systems Engineer						
3	Developers						
1	UI/UX Designer						
1	Product/Program Manager						
1	Admin Assistant					4	**Total Personnel Domiciled in LA**
						8	**Total Personnel**

13. List all outside subcontractors or subconsultants you intend to employ for this project.

a. Name and address of subconsultant or subcontractor	b. Specific work to be performed on this project	c. Worked with prime firm before?
Evalv IQ, LLC 365 Canal Street Suite 820 New Orleans, LA 70130	Cybersecurity Assessments	Yes.

14. Brief resumes of key persons anticipated for this project (clearly identify if alternate office location if different than listed in item 3).

a. Name and title: Marseyas Fernandez, Owner	a. Name and title: Nathan duToit, Sr UI/UX Designer
b. Position or assignment for this project: Program manager	b. Position or assignment for this project: UI/UX Designer
c. Years of professional experience with this firm: 19 With other firms: 10	c. Years of professional experience with this firm: 7 With other firms: 12
d. Education: College or University/ Degree / Year / Specialization Dillard University/Bachelor of Science/1996/Urban Studies-Public Policy Columbia University/Master of Science/1998/Urban Planning	d. Education: College or University/ Degree / Year / Specialization The Evergreen State College/Bachelor of Arts/2012
e. Active registration or applicable certifications: State / Discipline/ License number / First year registered N/A	e. Active registration or applicable certifications: State / Discipline/ License number / First year registered N/A
f. Experience and qualifications relevant to this project: Marseyas has over 10 years of experience designing, implementing and managing transit websites. Marseyas was requested to lead the first development of the RTA's passenger information website in 2011. Since then Marseyas has lead many successful website design and deployments for other transit agencies throughout the U.S.	f. Experience and qualifications relevant to this project: Nathan is an experienced designer for customer centric websites and mobile apps. Nathan has worked with numerous transit agencies to deliver entire website redesign with the rider in mind. Nathan's experience both as a rider and designer will continue to provide value to the RTA.

15. List work by firm and the firm's personnel to be assigned to this project which best illustrates current qualifications relevant to this project (limit 15 projects).

a. Project name, location, and owner's name	b. Reference contact name, telephone number, and e-mail	c. Project description	d. Nature of firm's responsibilities	e. Completion date (actual or estimate)	f. Estimated fees (000's)	
					Entire project	Firm's work
Website Services New Orleans, LA RTA	Angele Young	Provide website support, management and hosting services	Provide website support, management and hosting services	Dec 2023		100,000
myGoMobile	Andrea Caccuro 212.748.9693 andrea.caccuro@transdev.com	Integrated web and mobile passenger information and ticketing application.	Provide complete integrated mobile and web solution	on-going		240,000
GoMobile, Nassau County, NY Transdev NA	Mitun Seguin 301.674.3733	Mobile ticketing and passenger information	Mobile app and web support and enhancements	on-going		120,000

16. List all projects currently under contract or under contract negotiations that are being (or will be) performed by the firm's office as listed in item 3.

a. Project name, location, and owner's name	b. Nature of firm's responsibility	c. Indicate whether work completed as prime, subconsultant or joint venture	d. Percent complete	e. Estimated fees (000's)	
				Total fee	Fee remaining
myGoMobile - HudsonLINK Hillburn, NY	Provide complete integrated mobile and web solution	Prime	on-going		240,000
The Builders Daily (TBD) Alexandria, Virgina Ashram Media Group	Website development and support	Prime	on-going		40,000
GoMobile Nassau County, NY Transdev, NA	Mobile app and web support and enhancements	Prime	on-going		120,000
Mystery Traveler Redesign and Support Lombard, IL Transdev NA	Application redesign and enhancements	Prime	on-going		35,000

17. Use this space to provide any additional information or description of resources supporting your firm's qualifications for the proposed project.

Over the last five (5) years MSF Global has evolved into Mobility Solution company. We have the ability to be a true innovation partner with the RTA. We have a single platform that can support an integrated web and mobile experience for riders.

If we are honored to earn your business once again, we welcome to opportunity to explore how we can truly partner to serve our community.

18. Ethics Questionnaire: If any owner, officer, or employee of respondent or any of the respondent's subcontractors (whether identified in the submittal or not) is currently an officer, employee, or board member of the City of New Orleans or of any of its departments, boards, or commissions, committees, authorities, agencies, public trusts, or public benefit corporations, please state the name or names of said owner, officer or employee, the relationship to respondent and/or respondent's subcontractor(s), the relationship with City board, agency, department, commission, authority, public trust, or public benefit corporation; if respondent or person(s) identified believe that the relationship is not or would not be a violation of applicable ethics laws, fully explain why not. If applicable, please complete ethics questionnaire on company letterhead attached to the back of this form. By signing below, you have completed the ethics questionnaire or you have not identified any ethical conflict at this time.

19. Pursuant to Louisiana Revised Statute 42:6.1, I hereby authorize the Regional Transit Authority to discuss the character and professional competence of this firm in Executive Session.

20. The forgoing is a statement of facts.

Signature: _____ Date: 1/24/2024

Typed Name: Marseyas Fernandez Title: Owner

PARTICIPANT INFORMATION FORM

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name MSF Global Solutions, LLC

Firm Address 1712 Oretha Castle Haley Blvd. # 302, New Orleans LA 70113

Telephone Number 504.872.0641

Fax Number _____

E-Mail Address marseyas@msfglobal.net

Firm's status as Disadvantaged Business Enterprise
(DBE) or Non- DBE DBE

Age of the firm 19 yrs

Annual gross receipts of the firm $579,000

Prime or Sub-Contractor Prime

NAICS code (s) 511210, 518210, 519190, 541511, 541512

I certify to the best of my knowledge that the above information is true and correct:

Signature _____

Title Owner
Date 01/24/2024

RTA Project No. RFP 2023-025

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

RTA Regional Transit Authority

DBE FORM 1 - CONTRACT PARTICIPATION AND DISADVANTAGED BUSINESS ENTERPRISE (DBE) COMMITMENT

Column A. Indicate the firm's role: prime, sub-tier 2 (first-level sub), sub-tier 3 (sub of a sub), manufacturer, regular dealer/supplier, or broker/agent. Please note that only 60% ofthe value of regular dealer/supplier commissions and fees can be counted toward Disadvantaged Business Enterprise (DBE) participation. All firms participating (DBE and non-DBE, primeand subs)must be included on the form.

Column B. Provide the name and address of the firm.

Column C. Provide the principal contact person and phone number of the firm.

Column D. Describe the work, goods, and/or services to be provided by the firm.

Column E. Indicate the dollar amount of total bid (including all alternatives) assigned to the firm. Enter NIA for qualification statements (RFQ).

Column F. Indicate the percent value of the bid amount of work assigned to the firm. Total percent value of work should equal l00% to account for all work being performed on the contract.

Column G. Indicate whether firm is a DBE, SLDBE, or non-DBE. DBE-certified means federally certified by a member of the Louisiana Unified Certification Program (www.LAUCP.org). An SLDBE designation recognizes the firm as certified by the City of New Orleans SLDBE Program. For federally-funded projects, only DBE firms certified through the LAUCP program can be counted toward the DBE goal. For non-federal projects, both LAUCP and SLDBE certification is acceptable.

RTA Regional Transit Authority

DBE FORM 1 - CONTRACT PARTICIPATION AND DISADVANTAGED BUSINESS ENTERPRISE (DBE) COMMITMENT (CONTINUED)

Project Title: Website Services Project No.: RFP 2023-025

Project Type (Specify DBE or SLDBE) DBE DBE Contract Goal 0 %

A.	B.	C.	D.	E.	F.
FIRM ROLE (Prime, sub-tier 2, sub-tier 3 manufacturer, supplier, etc.	FIRM NAME AND ADDRESS	PRINCIPAL CONTACT NAME AND PHONE NUMBER	WORK TO BE SUBCONTRACTED/ GOODS/SERVICES TO BE PURCHASED	% VALUE OF WORK/ PURCHASES	DBE, SLDBE, OR non-DBE
Prime	MSF Global Solutions, LLC 1712 Oretha Castle Haley Blvd. Ste 302 New Orleans, LA 70113	Marseyas Fernandez 504.905.0244	Website design, hosting and support	84 %	DBE
Sub-tier 2	Evalv IQ, LLC 365 Canal Street Suite 820 New Orleans, LA 70130	Theresa Jones	Cyber Security Assessments	16 %	DBE
				%	
				%	
				%	
				%	
				%	
				%	

TOTAL VALUE OF PARTICIPATION FROM CONTINUATION PAGES:		%	%
TOTAL VALUE OF PARTICIPATION:	Enter Total Bid Amount	Total Must Equal 100%	Total DBE Participation
	$ $100,000	100 %	100 %

**Supplier/Manufacturer/Purchase/Dealer work is counted at 60% participation toward DBE goal.*

**Total DBE participation is less that the goal, refer to the Good Faith Efforts section of the instructions, and attach a Schedule C and all other necessary documentation. Firms must be DBE-certified with an authorized agent of the LAUCP to count participation towards the goal.*

The undersigned prime firm will enter into a formal written agreement with the subcontractors I consultants/vendors identified herein for work and/or goods and services as shown in this schedule, conditioned upon the execution of a contract with the RTA. The undersigned agrees to be contractually bound to maintain the level of DBE participation set forth above. Failure to comply with this agreement constitutes breach of contract.

Signature: _____ Date: 01/24/2024

Printed Name: Marseyas Fernandez Title: Owner

RTA Regional Transit Authority

DBE FORM 4 --DBE PARTICIPATION PLAN (For RFPs and RFQs)

RESPONDENTS TO RFPS AND RFQS: This completed form must be furnished with your proposal. You must complete every section of the form or your proposal will be deemed non-responsive. If a section is not applicable to your proposal, you must explain why it is not applicable or your proposal will be deemed non-responsive. You must submit your response on the DBE Responsiveness Form 4 or your proposal will be deemed non-responsive. You may use additional pages as warranted.

RFP/RFQ/Solicitation #: RFP 2023-025 Date: 01 / 24 / 2024

Description: Website Services

Name of Respondent: MSF Global Solutions, LLC

Please check the appropriate space:

- ☑ The proposer is committed to the contract goal of 16 % % DBE utilization on this contract. (If selected, you must complete and submit DBE Compliance Form 1 and 2 in order to be awarded a contract.)
- ☐ The proposer is unable to meet the DBE contract goal, however is committed to a minimum of _____% DBE utilization on this contract and will submit documentation demonstrating good faith efforts. (If selected, you must complete and submit DBE Compliance Forms 1 and 3 and DBE Compliance Form-2 if applicable along with all required supporting documentation in order to be awarded a contract.)

SECTION I - DBE COMMITTEMENT TO CONTRACT GOAL: You must list all DBE firms that you have identified to participate on the contract. PLEASE NOTE: Every DBE firm listed MUST be utilized on the project. To remove and/or replace a DBE firm you must submit a request for removal and substitution and you must receive approval from the DBELO to remove and/or replace the firm.

DBE FIRM & NAME of DBE	PHONE	SOURCE OF CERTIFICATION (SLDBE or LAUCP)	SCOPE OF WORK TO BE PERFORMED BY THE DBE	VALUE of PROPOSED CONTRACT with DBE (If Known)	ESTIMATED % OF TOTAL CONTRACT
1. Evalv IQ, LLC	256-678-8867	SLDBE	Cyber Security Assessments	$ $16,000.00	16 %
2.				$	%
3.				$	%
4.				$	%
5.				$	%
6.				$	%
7.				$	%
8.				$	%
TOTALS				$	%

RTA Regional Transit Authority

DBE FORM 4 --DBE PARTICIPATION PLAN (For RFPs and RFQs)

SECTION II - DBE AFFIRMATIONS: For the DBE firms listed above, please provide the name and signature of the firm's authorized representative.

NAME OF DBE FIRM	PRINT NAME OF DBE FIRM'S AUTHORIZED REPRESENTATIVE	SIGNATURE OF DBE FIRM'S AUTHORIZED REPRESENTATIVE	DATE
Evalv IQ, LLC	Theresa Jones	Theresa Jones	01/24/2024

SECTION III - SPECIFIC PORTIONS OF WORK IDENTIFIED FOR DBE SUBCONTRACTOR: If you have not identified DBE firms for attainment of the DBE goal and have not listed a commitment to specific DBE firms for participation in Section I that equals the total contract goal for this project, you must list all selected scopes or portions of work that you identified to be performed by DBE(s) and the estimated percentage value of each scope of work identified in order to increase the likelihood of meeting the contract goal for this project.

SCOPE OR PORTIONS OF WORK IDENTIFIED FOR DBE PARTICIPATION		ESTIMATED % OF CONTRACT VALUE
1.	Evalv IQ, LLC	16 %
2.		
3.		
4.		
5.		
6.		
7.		
8.		
TOTAL		

RTA Regional Transit Authority

DBE FORM 4 --DBE PARTICIPATION PLAN (For RFPs and RFQs)

SECTION IV - PAST PERFORMANCE: You must provide details of you firm's past performance in compliance with DBE goals.

AGENCY NAME	PROJECT NAME	COMPLETION DATE	DBE PARTICIPATION ACHIEVED	DBE OFFICE VERIFICATION
Transdev NA (NORTA)	NORTA Passenger Information Website Project	6/20/2012	15%	

SECTION V - OTHER: If you have not identified DBE firms for attainment of the DBE goals and have not listed commitments to specific DBE firms for participation in Section I that equals the total contract goal for this project, you must provide narrative details of any other efforts your firm will conduct to attain the DBE goal.

SBE AFFIDAVIT OF CERTIFICATION ELIGIBILITY

This form must be signed and notarized for each owner upon which economic disadvantage status is relied.

A MATERIAL OR FALSE STATEMENT OR OMISSION MADE IN CONNECTION WITH THIS APPLICATION IS SUFFICIENT CAUSE FOR DENIAL OF CERTIFICATION, REVOCATION OF A PRIOR APPROVAL, INITIATION OF SUSPENSION OR DEBARMENT PROCEEDINGS, AND MAY SUBJECT THE PERSON AND/OR ENTITY MAKING THE FALSE STATEMENT TO ANY AND ALL CIVIL AND CRIMINAL PENALTIES AVAILABLE PURSUANT TO THE APPLICABLE FEDERAL AND STATE LAW.

I MARSEYAS FERNANDEZ (full name printed), swear or affirm under penalty of law that I am OWNER (title) of applicant firm MSF Global Solutions (firm name) and that I have read and understood all of the questions in this application and that all of the foregoing information and statements submitted in this application and its attachments and supporting documents are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. The responses include all material information necessary to fully and accurately identify and explain the operations, capabilities and pertinent history of the named firm as well as the ownership, control and affiliations thereof. I recognize that the information submitted in this application is for the purpose of inducing certification approval by a government agency. I understand that a government agency may, by means it deems appropriate, determine the accuracy and truth of the statements in the application, and I authorize such agency to contact any entity named in the application, and the named firm's bonding companies, banking institutions, credit agencies, contractors, clients, and other certifying agencies for the purpose of verifying the information supplied and determining the named firm's eligibility.

I agree to submit to government audit, examination and review of books, records, documents and files, in whatever form they exist, of the named firm and its affiliates, inspection of its place(s) of business and equipment, and to permit interviews of its principals, agents and employees. I understand that refusal to permit such inquiries shall be grounds for denial of certification.

I agree to provide written notice to the recipient agency of any material change in the information contained in the original application within 30 calendar days of such change (e.g., ownership, address, telephone number, etc.).

I acknowledge that any misrepresentations in this application or in records pertaining to a contract or subcontract will be grounds for terminating any contract which may be awarded; denial or revocation of certification; suspension and debarment; and for initiating action under federal and/or state law concerning false statement, fraud or other applicable offenses.

I certify that my personal net worth does not exceed $1.32 million, and that my ability to compete in the free enterprise system has been impaired due to capital and credit opportunities as compared to others in the same or similar line of business who are not economically disadvantaged. I further certify that my firm meets the Small Business Administration (SBA) business size criteria and the overall gross receipts cap of 49 CFR Part 26.

I declare, under penalty of perjury, that the information provided in this application and supporting documents relating to my economic disadvantaged status and me is true and correct.

Signature _____ Date 1-26-2024

Notary Public Randy J. Boudreaux

Commission Expires For Life

RANDY J. BOUDREAUX - #24029
NOTARY PUBLIC
MY COMMISSION IS FOR LIFE
ORLEANS PARISH, LA

Evalv IQ, LLC

FORM CQ - 2012

Instructions: The prime, each subconsultant, and any other tier subconsultant must submit a fully completed CQ-2012 form. All items requested on the form are required, if an item is not applicable, respondents are instructed to enter N/A. Each prime firm participating as a joint venture should complete a separate CQ-2012 form and indicate on the form in item 10 that the response is a joint venture.

Regional Transit Authority Contractor/Consultant Questionnaire CQ-2012 RTA	1. Project name, project number and date of submittal: (RFP) #2023-025	2. Official name of firm, indicate if prime or subconsultant: Evalv IQ LLC Subconsultant	3. Address of office to perform work: 365 Canal St. Ste 820 New Orleans, LA 70130
4. Name of parent company, if any: n/a	5. Location of headquarters (city): New Orleans, LA	6. Name, title, and telephone number of principal contact: Theresa Jones, CEO 504-214-9911	7. Name, title, and telephone number of project manager: Theresa Jones, CEO 504-214-9911
8. Specify Type of Business Entity: ○ Corporation ○ Proprietorship ○ Partnership ◉ Limited Liability Corporation (LLC) ○ Other _____	9. Indicate Special Status: ☑ Small business ☑ Minority-owned business ☑ Woman-owned business	10. Indicate certifications held regarding special status: ☑ SBE certified ☑ SLDBE certified ☑ LAUCP certified	11. Is this submittal a joint venture (JV)? ○ Yes ◉ No If so, has the JV worked together before? ○ Yes ○ No Indicate the legal name of the JV:

12. List full-time personnel by primary function. Count each only once.

#	Function (e.g. civil engineer)						
1	Administrative Coordinator and EA						
1	Senior Account Executive						
1	Solutions Engineer						
1	Chief Information Officer						
1	Chief Cyber Strategist						
						5	**Total Personnel Domiciled in LA**
						5	**Total Personnel**

13. List all outside subcontractors or subconsultants you intend to employ for this project.

a. Name and address of subconsultant or subcontractor	b. Specific work to be performed on this project	c. Worked with prime firm before?
n/a	n/a	n/a

14. Brief resumes of key persons anticipated for this project (clearly identify if alternate office location if different than listed in item 3).

a. Name and title: Theresa Jones, CEO	a. Name and title:
b. Position or assignment for this project: Consultant + Project Manager	b. Position or assignment for this project:
c. Years of professional experience with this firm: 4 With other firms: 3	c. Years of professional experience with this firm: With other firms:
d. Education: College or University/ Degree / Year / Specialization Cybersecurity	d. Education: College or University/ Degree / Year / Specialization
e. Active registration or applicable certifications: State / Discipline/ License number / First year registered CMMC-RP 2021 CSA - 2021 Certificate #1868100	e. Active registration or applicable certifications: State / Discipline/ License number / First year registered
f. Experience and qualifications relevant to this project: With over a decade of experience in the cybersecurity sector, my qualifications are deeply rooted in managing and auditing cybersecurity risks. As a Cybersecurity Risk Manager and Auditor, I provide strategic oversight and technical expertise in maintaining robust security postures for various organizations. My tenure on the LA Cyber Commission has been particularly focused on the Maritime and Transit sectors, where I have been instrumental in identifying and mitigating potential cyber threats to critical infrastructure. This role has involved extensive vulnerability scanning, ensuring our infrastructure remains resilient against evolving cyber threats. Moreover, as the Co-Chair of Information Sharing and Policy Development for the Commission, I have led initiatives to enhance communication and collaboration across various stakeholders. Through this role, I have contributed to the development of comprehensive cybersecurity policies, fostering a proactive rather than reactive approach to cyber threats. My expertise in cybersecurity extends beyond mere knowledge; it is a specialization that has been honed through years of hands-on experience in a rapidly evolving landscape. As a cyber expert, I am confident in my ability to deliver value and maintain the highest levels of security for your organization.	f. Experience and qualifications relevant to this project:

15. List work by firm and the firm's personnel to be assigned to this project which best illustrates current qualifications relevant to this project (limit 15 projects).

a. Project name, location, and owner's name	b. Reference contact name, telephone number, and e-mail	c. Project description	d. Nature of firm's responsibilities	e. Completion date (actual or estimate)	f. Estimated fees (000's)	
					Entire project	Firm's work
Port of South Louisiana	Paul Matthews 985-652-9278 pmatthews@portsl.com	Comprehensive Cyber Audit & Vulnerability Management service, focusing on your network, applications, web interfaces, & devices. Rigorous audits, followed by in-depth vulnerability assessments to uncover any weaknesses within your digital infrastructure.	Comprehensive penetration testing & vulnerability scanning to identify potential weaknesses in software and hardware systems. Identified vulnerabilities & formulated a remediation plan including corrective measures, patch management, & system enhancements to mitigate risks	April 2022	$102,650	Entire Project
Louisiana Supreme Court	James Murray 504-310-2551 jmurray@lasc.org	Comprehensive Cyber Audit & Vulnerability Management service, focusing on your network, applications, web interfaces, & devices. Rigorous audits, followed by in-depth vulnerability assessments to uncover any weaknesses within your digital infrastructure.	Comprehensive penetration testing & vulnerability scanning to identify potential weaknesses in software and hardware systems. Identified vulnerabilities & formulated a remediation plan including corrective measures, patch management, & system enhancements to mitigate risks	April 2022	$55,500	Entire Project
Plaquemines Port Harbor & Terminal District	Jalen Brown jbrown@pphtd.com 504-682-7920 Ext. #1126	Comprehensive Cyber Audit & Vulnerability Management service, focusing on your network, applications, web interfaces, & devices. Rigorous audits, followed by in-depth vulnerability assessments to uncover any weaknesses within your digital infrastructure.	Comprehensive penetration testing & vulnerability scanning to identify potential weaknesses in software and hardware systems. Identified vulnerabilities & formulated a remediation plan including corrective measures, patch management, & system enhancements to mitigate risks	November 2022	$28,000	Entire Project

16. List all projects currently under contract or under contract negotiations that are being (or will be) performed by the firm's office as listed in item 3.

a. Project name, location, and owner's name	b. Nature of firm's responsibility	c. Indicate whether work completed as prime, subconsultant or joint venture	d. Percent complete	e. Estimated fees (000's)	
				Total fee	Fee remaining
Port of South Louisiana Paul Matthews 985-652-9278 pmatthews@portsl.com	Cyber Enhancement and Vulnerability Management	Prime	0% Contract starts 1/16/24	$529,000	$529,000
City of Bogalusa Mayor Tyrin Truong 985-732-6200 mayor@bogalusa.org	Managed IT Services	Prime	75%	$56,400	$14,100
Plaquemines Port Harbor & Terminal District Jalen Brown jbrown@pphtd.com 504-682-7920 Ext. #1126	SOC as a Service Cyber Vulnerability Scanning	Prime	95%	$207,000	$11,500
City of Bogalusa Mayor Tyrin Truong 985-732-6200 mayor@bogalusa.org	Cyber Risk Audit and Vulnerability Management	Prime	in negotiation	$102,000	$102,000
Port of South Louisiana Paul Matthews 985-652-9278 pmatthews@portsl.com	Firewall Installation, Configuration, Management and Training	Prime	in negotiation	$250,000	$250,000
Care South Kevin Robinette 225-650-2096 krobinette@caresouth.org	Cyber enhancements and Risk Management Audit	Prime	in negotiation	$285,000	$285,000

17. Use this space to provide any additional information or description of resources supporting your firm's qualifications for the proposed project.

The CEO brings a wealth of experience and unrivaled expertise in the realms of maritime and transit security, critical infrastructure security, and cybersecurity risk management as an appointee of the LA Govenor Cyber Commision, Infraguard Board Member and Board Member for the New Orleans Chamber of Commerce. In terms of critical infrastructure security, they have been instrumental in developing robust security frameworks that have fortified key installations nationwide. In the ever-evolving field of cybersecurity, they have led teams to mitigate cyber risks, implementing innovative strategies that have consistently kept organizations one step ahead of emerging threats. This track record not only highlights their depth of knowledge but also their ability to lead and shape effective security risk management projects.

18. Ethics Questionnaire: If any owner, officer, or employee of respondent or any of the respondent's subcontractors (whether identified in the submittal or not) is currently an officer, employee, or board member of the City of New Orleans or of any of its departments, boards, or commissions, committees, authorities, agencies, public trusts, or public benefit corporations, please state the name or names of said owner, officer or employee, the relationship to respondent and/or respondent's subcontractor(s), the relationship with City board, agency, department, commission, authority, public trust, or public benefit corporation; if respondent or person(s) identified believe that the relationship is not or would not be a violation of applicable ethics laws, fully explain why not. If applicable, please complete ethics questionnaire on company letterhead attached to the back of this form. By signing below, you have completed the ethics questionnaire or you have not identified any ethical conflict at this time.

19. Pursuant to Louisiana Revised Statute 42:6.1, I hereby authorize the Regional Transit Authority to discuss the character and professional competence of this firm in Executive Session.

20. The forgoing is a statement of facts.

Signature: Theresa Jones

Date: 1-9-2024

Typed Name: Theresa Jones

Title: CEO

PARTICIPANT INFORMATION FORM

All offerors are required to submit the information contained on this form. This information is a condition of submitting an offer to the RTA. Offerors must insure that **ALL** sub-contractors, sub-contractors or others at all tiers, which are proposed to be used or used under any agreement issued by RTA have submitted an executed copy of this form. RTA is required to maintain this information by the Federal Transit Administration and it is not subject to waiver.

Firm Name Evalv IQ

Firm Address 365 Canal St. Ste 820 New Orleans, LA 70130

Telephone Number 504-503-0540

Fax Number _____

E-Mail Address theresajones@evalvnow.com

Firm's status as Disadvantaged Business Enterprise (DBE) or Non- DBE DBE

Age of the firm 4 years

Annual gross receipts of the firm _____

Prime or Sub-Contractor Sub-Contractor

NAICS code (s) 541519, 611430, 611420, 611513

I certify to the best of my knowledge that the above information is true and correct:

Signature Theresa Marie Jones

Title CEO

Date 1-10-2024

RTA Project No. (RFP) #2023-025

FAILURE TO PROVIDE AN EXECUTED COPY OF THIS FORM AS STIPULATED HEREIN MAY PRECLUDE YOUR OFFER FROM CONSIDERATION FOR AWARD.

CERTIFICATION ON PRIMARY PARTICIPANT REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The Primary Participant (Potential Contractor for a major third party contract), certifies to the best of its knowledge and belief, that it and its principles:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(If the primary participant is unable to certify to any of the statements I this certification, the participants shall attach an explanation to this certification.)

THE PRIMARY PARTICIPANT, (POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT, CERTIFIES OR AFFIRMS THAT TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTION 3801 ET SEQ ARE APPLICABLE HERETO.

COMPANY Evalv IQ LLC

ADDRESS 365 Canal St. Ste 820 New Orleans, LA 70130

DATE 01-10-2024

Theresa Marie Jones

Signature of Offeror's Authorized Representative

PROCUREMENT SUMMARY-RFP 2023-025

REQUIREMENTS

A Solicit Request Routing Sheet for Website Services with attached scope of work was received by Procurement on November 20, 2023.

SOLICITATION

Request for Proposal (RFP) No. 2023-025 Public Notice was published in The Advocate. The Public Notice and the RFP 2023-025 was posted on the RTA website beginning 12/12/23. The RFP submittal deadline was 1/26/24 at 4:00pm.

RFP SUBMITTAL

Submittal deadline was on 1/26/24 at 4:00pm. Briana Howze handled the receipt of all submissions received. Four (4) proposals were received.

DETERMINATION

Four (4) responsive proposals were received.

SUBMITTAL ANALYSIS

Respondents	Required Forms
Exemplipai	ALL SUBMITTED
MSF Global	ALL SUBMITTED
Orshay Marketing	ALL SUBMITTED
Station Four	ALL SUBMITTED

SUMMARY

SUMMARY

An Administrative Review was prepared by Briana Howze.

A technical evaluation was conducted on Tuesday March 5, 2023 at 10:00 am. The evaluation committee consisted of the following:

Angele Young
David Kroll
Adonis Expose
Giselle Williams

The final combined scores for the technical evaluation are as follows:

Exemplipai	342
MSF Global	384

Orshay Marketing	213
Station Four	323

MSF Global has been determined to be fair and reasonable and is recommended for award.

Regional Transit Authority
Administrative Review Form

Project Name: Website Services

Type of Solicitation: RFP 2023-025 DBE/SBE Participation Goal: 100% Number of Respondents: 4

Prime, Primary Contact and Phone Number	DBE and Non-DBE Subconsultants	DBE Commitment Percentage	Price (RFP and ITB ONLY)
Exemplifai	N/A	0%	$129,600
MSF Global	N/A	0%	$100,000
Orshay Marketing	N/A	0%	$99,784.00
Station Four			$222,500.00

*Indicates certified DBE or SLDBE firm that will contribute to the project's participation goal

Prime Firm Name	Required Items								
	LA Uniform Public Work Bid	Non-Collusion	Debarment Prime	Debarment Lower	Restrictions on Lobbying	Buy America Compliance	Participant Info	Affidavit of Fee Disposition	Addenda
Exemplifai	N/A	Y	Y	Y	Y	N/A	Y	Y	Y
MSF Global	N/A	Y	Y	Y	Y	N/A	Y	Y	Y
Orshay Marketing	N/A	Y	Y	Y	Y	N/A	Y	Y	Y
Station Four	N/A	Y	Y	Y	Y	N/A	Y	Y	Y

Review and verification of the above required forms, the below listed vendor is hereby found responsive to this procurement.

Vendor Name: MSF Global.

Certified by: Name and Title Briana Howze, Contract Administrator

Procurement Personnel Only

Prime Firm Name	Bid Bond	Insurance	Responsiveness Determination	Responsible Determination					
			Certifications /Licenses	Facilities/ Personnel	SAM.Gov	Previous Experience	Years in Business	Financial Stability	LA License No. if required
Exemplifai			N/A		Y	Y			
MSF Global			N/A		Y	Y			
Orshay			N/A		Y	Y			

Marketing									
Station Four			N/A		Y	Y			

Review and verification of the above "checked" forms, the below listed vendor is hereby found responsible for award of this procurement.

Vendor Name: _____MSF Global _____.

Certified by: Name and Title Briana Howze, Contract Administrator

Documentation for Website Vendor, MSF Global Solutions

Documentation for Website Vendor, MSF Global Solutions for the Change Order Request and the Request for Proposals (RFP) for the new website vendor contract

Summary Detail:

- The MSF Global Solutions contract was executed on August 4, 2020, for a 3-year contract for a total of $300,000. The annual budget allocation was $100,000. P.O. 912746-001.
- The requisition was entered in JDE for a 1-year period in the amount of $100,000.
- The monthly billing for website services invoices is **$8,333**, which totals $99,996 – slightly under the $100,000 annual budgeted amount and P.O. total.
- On a monthly basis MSF provides website services for:
    - Infrastructure: Maintenance and licenses – $2,500
    - Services: Technical Support – $5,000
    - Cybersecurity – $833
- In Sept. 2020 RTA made a request to MSF to refresh the website. That website revamp totaled **$34,792.00** and was paid through an MSF invoice in December 2020. That invoice was paid under the existing P.O. 912746-001
- In April 2022, Accounting told Marketing there was not enough money in the P.O. a change order was needed to continue website services. Without this the website would shut down and RTA would not have a working website. Because we had not exhausted the $300,000 in allocated funds and we have a PO tracking system (excel spreadsheet), we were confused as to how the funds were exhausted.
- Upon investigation we discovered the issue. Although the contract was for 3 years, totaling $300,000 and because the requisition was originally entered for only one year at $100,000, we had exhausted the funds allocated to year one of the contract because years two and three were not entered into the PO. Therefore, two subsequent change orders for years two and three had to be entered. At this time, Budgets did not want us to enter one change order for both years at once, so we entered one year at a time. We have since learned that you can enter budget for multiple years in one requisition, but it must be on separate lines. This way it will be on one PO and will not require change orders.
- In July 2022 the Website was moved under the communications department and is no longer under marketing. Though it is not currently under my purview, I have continued to work on this to help get this done, because we have had two new Communications Directors in the role in a short span of time. David Kroll who manages the website reports directly to David Lee Simmons who oversees the website and should manage the vendor contract.
- In October 2022 Change Order ID 6 was entered in the amount of $100,000 for year 3 of the contract term. Though this was not a true change order, as the $300,000 was approved in the original contract on August 4, 2020.
- The Change Order that would initiate the requisition was not entered earlier because the plan was to complete the vendor solicitation prior to the end of the contract. Also, to note, as of July 2022, the website was being managed by the Communications Team according the organizational chart. On July 28, 2023, Angele initiated the RFP solicitation process to select a vendor and enter a new contract. That process took much longer than anticipated. The details of that approval process are

listed below in the timeline. The scope was sent on Aug. 3 but was not approved until October 5. On Oct. 6, the solicitation routing sheet with ID 147 was submitted to procurement and began the electronic routing process. The electronic routing process completed, and the solicitation was not approved until November 17. Nearly four months is a lengthy period for an internal approvals process.

- The contract start date was August 4, 2020, the contract end date was August 4, 2023.
- The P.O. had available funds through October 2023.
- The new solicitation closes on January 26, 2024. The board approval process takes about 90 days.
- The current change order request ID 190 in the amount of **$49,998.00** has been requested to cover the months of January, February, March, and April 2024 and to retroactively be applied to pay outstanding services owed for November and December 2023,
- A new vendor contract is anticipated to be in place by May 2024.

Timeline of Activity:

Mar 24, 2020: Resolution NO. 20-013 adopted by RTA board. RFP 2020-003 (document, J)

May 21, 2020: The Regional Transit Authority, RTA solicited a Request for Proposals (RFP) NO. 2020-003, Website Services, with proposal receipt deadline of June 24, 2020 – 4:00 PM. (document, F)

June 24, 2020: The MSF submitted their proposal in response to RFP NO. 2020-003, Website Services

July 21, 2020: The RTA procurement department sent MSF global the award letter for RFP #2020-003, Website Services. (document A)

Aug. 4, 2020: Executed contract between the Regional Transit Authority (RTA) and MSF Global Solutions. MSF was awarded a 3-year contract for a total of $300,000. The annual budget allocation was $100,000. P.O. 912746-001 (document, E)

Aug. 4, 2020: JDE P.O. 912746-001 (document, D)

Aug, 25, 2020: RTA board Authorization to Ratify and Awrad Website Services. Resolution NO. 20-072 (document K)

Sept–Dec, 2020: MSF Global Solutions and RTA Marketing worked on the development of the new website.

Dec. 21, 2020: MSF billed RTA (invoice NO: RTAWS001) under P.O. 912746 through RFP# 2020-003 Website Services for the Website Transformation. This was for the RTA's new website.

Jan. 11, 2022: Angele Young, Director Marketing sent a detailed email to the Chief of Staff (COS), Katherine Felton, regarding the outcome of a series of meetings set up with Chief Finance Officer, Gizelle Banks, Procurement Director, Ronald Baptiste, and other members of Finance to discuss moving marketing's P.O.s from annual contract to multi-year contracts. Finance agreed that this would be a better approach. The email to Katherine included the below list of solicitations which were discussed with Angele, Gizelle and Ron: (document, B)

- Print vendor (MPress) – brochures, maps, schedules, signs, etc. A multi-year solicitation was completed.
- Website vendor (MSF Global) – hosting, website master and web maintenance services, updates. A multi-year solicitation was completed.
- Fare Media vendor (Genfare) – printing physical transit cards, magnetic stripe cards and future card types. An annual solicitation was completed.
- Fare Media deliver services (QCS/ Dropoff)- pick-up and delivery of passes to RTA retailers (Walgreens stores). Eliminated under new structure.
- Bus Stop Signage vendor – This is NOT a marketing vendor or under marketing but was discussed as potentially needing to be a multi-year contract due to marketing.
- Transit Mapping vendor (Let's Bus It) – I suggested this budget be moved from planning and moved to marketing. Marketing competed an annual solicitation.
- Advertising and Marketing agency vendor – vendor to help develop and execute advertising campaigns and creative production (produce print ads, radio spots, video, etc.) A multi-year solicitation was completed.
- Media Buying agency vendor – vendor to plan media mix, media flight, place paid media (radio, print, digital, TV, etc.) and track and test paid media placements. A multi-year solicitation was completed.

April 6, 2022: Change order request process started. Marketing (Ana) reached out to Ron regarding that process. Ron sent a list of questions to Ana. He asked about the original project scope and for RFP 2020-003 SOW. (document, #1)

April 13, 2022: Email states that Bernice (accounting) told Ana (marketing) that we had paid $102,169.50 on PO # 912746 to MF and had $5008 remaining at that time. (document, #2)

May 25, 2022: Status update email sent from me to the Sr. Marketing & Communications Director, Teri Wright, states that the Marketing Coordinator, Ana Rodriguez was working on a Change Order for MSF to pay an outstanding bill. (document C)

June 27, 2022: Marketing team weekly activity report, Ana worked with Procurement regarding MSF requisition. (document, #3)

July 29, 2022: The Chief of Staff (COS), Katherine Felton, hired Communications Director, Tiffaney Bradley, and the website management and day-to-day oversight along with the Digital Specialist role held by David Kroll were placed under the Communication Directors responsibilities as of this date. Website responsibilities and staff dedicated to supporting the website were moved to Communications. (the email announcement is date 7/29/2022 at 1:23pm)

Marketing Team met with Ron to discuss the best way to proceed with procurement. We inquired about a change order. Ron Recommended that we do a new solicitation and not a change order. We had enough time to get it done. Though the timeline could get tight.

Oct. 26, 2022: Change Order ID 6for MSF was routed by Ana. (document #8)

Oct. 26, 2022: Change Order ID 6 for MSF was routed by Ana. (document #9)

Mar. 7, 2023: Change order ID # 72 routing sheet was created by Ana. (document, H) The justification on Change Order ID 72 stated – On 8/4/2020 an agreement was made between RTA and

MSF Global who was awarded the contract to provide agency website services for a period of up to three years. In December 2020, an invoice was submitted to Accounts Payables for website services rendered by the vendor for the amount of $34,792.00. This action reduced the dollar value that was set up in the PO for those specified website services during the agreement period. This Change Order will allow us to pay the remainder of the services through the end of the agreement period.

Prior to my (Ana) start date, in December of 2020, PO#912746 was used to pay for an outstanding invoice in the amount of $34,792.00 for website services that were rendered by the vendor (see attachment). A/R processed the payment causing the PO to be reduced the dollar value that was set up for website services for the remainder of the agreement period. At this time, I am seeking to correct the PO amount and replace the dollar value shortage for the services that remain through the end of the agreement period.. (document, H)

The invoice and document attached was for the Website Refresh, in which MSF spent **298.17 hours** of billable work listed on MSF's Estimate as **RTA's Website Transformation project** from the period of September 2020 through December 2020. Additionally, MSF spent **49.75 hours** for the same period on **Technical support**. The total for the newly designed website was **$34,792.00**. (document, H)

MSF created a new website for RTA in Dec 2020. The new website was officially launched in January 2021. The cost of the new website was $34,792.00,

Mar. 8, 2023: Ana and Daniel worked on system issues. The Change Order was locked. (document, L)

Mar. 15, 2023: Ana emailed Katherine to ask her to review the Change Order for MSF Global (document, M)

Mar 17, 2023: Example of MSF invoice process for standard services, totals $8,333.00 monthly (document, N)

Mar. 17, 2023: New communications director started, David Lee Simmons

Mar. 31, 2023: The Change Order to authorize a new requisition entry and allow for funds to be added to the PO and was initiated. Ana submitted change order routing sheet ID 72 (document, O)

Mar. 31, 2023: Angele Y. emailed the new Director of Communications, David Lee Simmons the contract and paperwork regarding the website service. (document, 10) *Angele and David Lee discussed, and I told David Lee I was here and would help he and David Kroll.

April 25, 2023: Ana submitted change order routing sheet ID 72 (document, P)

June 2, 2023: Series of emails between Ana, Daniel, and Ron regarding the Change Order showing as rejected to Ana but showing as approved to Ron. (document, Q)

June 12, 2023: Ana emails Ron and Daniel. Daniel tells Ana there was a system glitch and Change Order notification emails were not getting to Ron due to an email glitch in the system (document, R)

June 12, 2023: Change order ID # 72 was approved in the JDE system. In that system there is no need to enter a new requisition. We needed procurement to revise the PO to add funds. (document,15)

June 22, 2023: Ana sends an email requesting a meeting to include Ron, Angele, and Ana to discuss the plan for the Website Services Contract coming to an end in August and to work with Procurement on the best way to proceed. (document,16)

July 28, 2023: Angele initiated the RFP solicitation process to select a vendor and enter a new contract. MarComm Team worked on a new website vendor scope it was drafted by Angele Y. then sent to Marketing Manager, Mark Chesnek and David Kroll. (document, #6)

July 31, 2023: Mark Chesnek reviewed the draft scope and provided edits and additional questions. (email document #4) David Kroll reviewed and provided edits and additional questions. (email document #5)

Aug. 3, 2023: Angele sent the Draft Website Services Scope for the new RFP for the new contract David Lee and Katherine to review. David Lee replied with one edit. (document,17)

Aug. 31, 2023: The draft scope was sent to Katherine a second time for review. (document, #14)

Oct. 4, 2023: The scope was submitted for the third time via email to Katherine requesting approval. I specified the urgency of getting the scope to procurement so they could send out the RFP. (Document, 11)

Oct. 4, 2023: Katherine responded to the email sent to her on Oct 4 with changes and asked that it be sent to IT for review. (Document, 12)

Oct. 5, 2023: Katherine sent more edits. (document,17)

Oct. 5, 2023: Angele shared the document with Sterlin Stevens, Dwight Norton, David Kroll, David Simmons, and Katherine Felton. Sterlin responded and sent edits which were incorporated into the scope. (document,18)

Oct. 5, 2023: The Scope was approved by Katherine.

Oct. 6, 2023: The solicitation routing sheet with ID 147 was submitted to procurement by Angele and began the electronic routing process. (document,19)

Oct 16, 2023: The Solicitation Routing Sheet with ID 147 was paused. Ron sent an email requesting that we provide support for the estimated value noted on the ICE form. Additional documentation was provided. (document, 20)

Oct. 20, 2023: The Solicitation Routing Sheet with ID 147 was rejected by Gizelle Banks with comments asking Marketing if we could make it a 3-year term instead of the originally requested 5-year term. Angele made those edits to the Solicitation documentation. (document, 21)

Nov. 9, 2023: The Solicitation Routing Sheet with ID 147 saved and submitted at the wrong total, $500,000, before I was finished editing it. This is a system glitch. Angele emailed Daniel who helped resolve and unlock the solicitation. (document, 22)

Nov. 9, 2023: Angele submitted the corrected Solicitation Routing Sheet with ID 147 submitted at $300,000 and the routing approvals continued. (document, 23)

Nov. 9, 2023: Angele Y. had a conversation with the new Chief of External Affairs, Sarah Porteous, to make her aware of the status of the Website Services RFP and explained what had been completed and that the Website services contracts and contacts had been shared with David Lee. I also shared that I have been committed to getting it done even though the

website is managed by David Kroll and falls under the communications team. The email to Sarah included the website vendor contract, proposal, RFP, and Purchase Order. (document, 13)

Nov. 17, 2023: The Solicitation Routing Sheet with ID 147 was approved. (document, 24)

Nov 30, 2023: Angele inquired about when the solicitation would be sent out for formal bid and emailed the final approved scope to Briana. (document, 25)

Dec. 18, 2023: Change Order ID 190 was submitted by Angele Young after consulting with Ronald Baptiste. Justification on the change order stated: We are requesting authorization to fund the continuation of website hosting services and content management software fees of $8,333 per month and the authorization to fund services retroactively. Retroactive funding authorization is required for November 2023. Authorization for funding for the continuity of the website hosting services and Content Management software platform is requested for the period of December 2023 through April 2024. The authorization or funding request for this period is being made because there is an active solicitation for RFP 2023-025 which closes on January 26, 2023. The timeline of the procurement events is as follows: solicitation close date is on January 26, the evaluation committee meeting date is TBD, the next board committee meeting is on March 14, next full board available meeting in March. Due to the timeline of procurement and board events, we have recommended this authorization for funding cover costs associated with maintaining website hosting and CMS services through April 2024, in line with the anticipated start of the new contract. Retroactive funds are being requested for November 2023 because the services have been rendered to maintain continuity of the norta.com website. The reason the retroactive funds are needed is because the new scope and solicitation were recently approved and posted for public solicitation. The process of approvals of the scope and solicitation began on July 11, 2023 and with edits, changes to the scope, and final approvals were completed, and the solicitation bid was sent out on December 12, 2023. (document, 26)

Jan. 3. 2024: Briana sent an email stating that Website Service solicitation due date has been extended until Jan 24, 2034. She also stated that she was out the previous week due to Covid and couldn't send questions in time. She also noted there were quite a few questions and sent then to me (Angele). (document, 27)

Jan. 3, 2024: Angele worked on answering questions and sent the questions to David Kroll so he could answer questions as well.

Jan. 9, 2024: Angele sent questions to Adonis Expose and Sterlin Stevens and Adonis replied with the answer the same day. (document, 28)

Jan. 10, 2024: Sterlin Stevens replied with answers to the highlighted IT related questions that marcomm could not answer. (document, 29)

Jan. 10, 2024: Ana sent an email to Briana inquiring about getting a P.O. for the already approved Change Order ID 190. (document, 30)

Jan. 11, 2024: Briana stated that Ana had to enter a requisition to receive the P.O. Ana then entered the requisition. (document, 31)

Jan. 11, 2024: The Requisition is awaiting final CEO approval. (document, 32)

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. **22-080**

STATE OF LOUISIANA

PARISH OF ORLEANS

TO RATIFY RESOLUTION NO. 20-072 AN AWARD FOR WEBSITE SERVICES TO MSF GLOBAL SOLUTIONS OF NEW ORLEANS, LA

Introduced by Commissioner _____Walton_____, seconded by Commissioner _____Neal_____.

WHEREAS, Resolution No. 20-072 was approved on March 24, 2020 for agency Website Services. This amendment to the resolution corrects a clerical error by adding years two and three of the three-year agreement as originally intended. This resolution will supersede the previous resolution awarded for website services to MSF Global Solutions of New Orleans, LA.

WHEREAS, on March 24, 2020, the Board of Commissioners of the Regional Transit Authority (RTA) authorized staff to solicit and award a contract for Website Services to maintain the agency's online presence and perform updates/enhancements for the existing website; and this

WHEREAS, staff issued Request for Proposal (RFP) 2020-003 for Website Services on May 21, 2020, inviting qualified vendors to provide Website Services to maintain the agency's online presence and perform updates/enhancements for the existing website; and

WHEREAS, five (5) proposals were received and deemed responsive to this Request for Proposals (RFP) as issued, meeting the requirements of the RTA, FTA, and all state and local guidelines; and

WHEREAS, the following vendor was evaluated based on the evaluation factors set forth in the RFP and MSF Global Solutions was selected as the successful proposer; and

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

WHEREAS, funding is available through 176000.7150.16313 in the amount of $100,000.00 per year for this three-year agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, authorized to ratify the contract with MSF GLOBAL SOLUTIONS for website services to maintain the agency's online presence and perform updates/enhancements for the existing website in the amount set forth above.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	**7**
NAYS:	**0**
ABSTAIN:	**0**
ABSENT:	**1**

AND THE RESOLUTION WAS ADOPTED ON THE 25th DAY OF OCTOBER, 2022.

MARK RAYMOND, JR.
CHAIRMAN
BOARD OF COMMISSIONERS

Regional Transit Authority

Change Order Routing Sheet

INSTRUCTION: The user department is responsible for providing the information requested below (all parts), securing the requisite signatures, attaching a justification for the change order, and providing a responsibility determination, with pertinent contact information.

A. Department Representative to participate in procurement process:

Name	Title	Ext.
Angele Young Boutte	Director of Marketing	8416

B. Contract No.: Website Services PO# 912746-000

Contract Title and PO No: _____

C. Contract History:

Original Award Value	$ 100,000
Previously Executed Change Orders Value	$ 0.00
Adjusted Contract Value (Prior to Requested Change Order)	$ 100,000
Current Change Order Value	$ 100,000
Revised Contract Value (w/current change order)	$ 200,000

D. Justification of Change Order: On 8/4/2020 an agreement was made between RTA and MSF Global who was awarded the contract to provide agency website services for a period of up to three years (exercising year two (2) of the 3 year agreement).

E. Type of Change Requested: Administrative Supplemental Termination

F. Responsibility Determination: Price determined fair and reasonable based on

G. Prime firm's DBE/SLDBE Commitment (NOTE: The Prime Firm must be notified by the Project Manager that the DBE Commitment percentage applies to the Total Contract Value after all amendments and change orders.):

0 % DBE 0 % SLDBE 0 % Small Business

Additional Information _____

DBE/EEO Compliance Manager — Date 6/14/2022

H. Certification of Authorized Grant:

Is this item/specification consistent with the Authorized Grant? Yes No

Are there any amendments pending? Yes No

If Yes, please attach the amendment to this Routing Sheet and explain.

RTA

Director of Grants/ Federal Compliance — Date 6/15/22

I. Funding Source: Federal State Local Other:

Funds are specifically allocated in the Department's current fiscal year budget or in a grant to cover this expenditure as follows:

Total Funding Available	$ 200,000
Previous Cost	$ 100,000
Revised Projected Cost	$ 200,000
FTA Grant No.(s)	
Line Item(s)	
Operations/Department Code	
Budget Code(s)	1760002.7070.163
Other	

Budget Analyst — Date 6/14/22

J. Michael L. Smith — Safety — Date 6/14/22

K. Authorizations:

Department Head — Date 6/8/22

Division Manager — Date 6/16/2022

Director of Procurement — Date 6/17/22

Chief Financial Officer — Date 6/17/22

Chief Executive Officer — Date 6/22/22

MSFGLOBAL
THE CONTINUOUS PURSUIT OF INNOVATION

	Annual
Infrastructure Costs	
Hosting and Maintenance	$18,300.00
Kentico Subscription	$6,900.00
Google API	$4,800.00
Recurring Support Costs	**$30,000.00**
Services	
Digital Marketing	$24,000.00
SEO Optimization	*Included*
UI/UX Experience	*Included*
Trip Planner Optimization	*Included*
Behavior Tracking	*Included*
Quarterly Review	*Included*
Advanced Data Insights Support	*Included*
Technical Support	$36,000.00
Services Estimated Costs	**$60,000.00**
Cyber Security	
Semi-Annual Vulnerability Assessments	$10,000.00
Cyber Security Estimated Costs	**$10,000.00**
Total Estimated Cost	**$100,000.00**

msf Global

Independent Cost Estimate (ICE)

INDEPENDENT COST ESTIMATE SUMMARY FORM

Project Name/Number:

Date of Estimate:

Description of Goods/Services:
Website Services

__ New Procurement
___ Contract Modification (Change Order)
_X__ Exercise of Option

Method of Obtaining Estimate:

Attach additional documentation such as previous pricing, documentation, emails, internet screen shots, estimates on letterhead, etc.

___ Published Price List (attach source and date)

_X_ Historical Pricing (attach copy of documentation from previous PO/Contract)

___ Comparable Purchases by Other Agencies (attach email correspondence)

___ Engineering or Technical Estimate (attach)
___ Independent Third-Party Estimate (attach)

___ Other (specify) _____ attach documentation

___ Pre-established pricing resulting from competition (Contract Modification only)

Through the method(s) stated above, it has been determined the estimated total cost of the goods/services is $___100,000_____

The preceding independent cost estimate was prepared by:

Name
Angele Young Boutte

Signature
Angele Boutte

Regional Transit Authority may, 27, 2021

MSFGLOBAL
THE CONTINUOUS PURSUIT OF INNOVATION

INVOICE

1712 Oretha Castle Haley Blvd, #302
New Orleans, LA 70113
Phone: 504-872-0641
Fax: 504-872-0688

INVOICE NO.: RTAWS0003
DATE: December 23, 2021

BILL TO:
Regional Transit Authority
Attn: A. Young
2817 Canal Street
New Orleans, LA 70119

SHIP TO:
Regional Transit Authority
Attn: A. Young
2817 Canal Street
New Orleans, LA 70119

Client/PO#	Project	PAYMENT TERMS	DUE DATE
Regional Transit Authority/PO# 912746	RFP#2020-003- Website Services	NET DUE	12/23/21

	Description/Resource	Qty(Hrs)	Cost	LINE TOTAL/Subtotal
Period	**Website Design and Services**			
Sept 2021 - Dec 2021	Website Design and Technical Support	392.50	100.00	$ 39,250.00
	Kentico Experience Business License (Annual: Dec '21 - Nov '22)	1.00	6,500.00	$ 6,500.00
		393.50	**SUBTOTAL**	**$ 45,750.00**
			Total Qty	393.50
			TOTAL DUE	**$ 45,750.00**

Make all checks payable to : MSF Global Solutions, LLC, P. O. Box 741883, New Orleans, LA 70174-1883
THANK YOU FOR YOUR BUSINESS!

MSFGLOBAL
THE CONTINUOUS PURSUIT OF INNOVATION

INVOICE

1712 Oretha Castle Haley Blvd, #302
New Orleans, LA 70113
Phone: 504-872-0641
Fax: 504-872-0688

INVOICE NO.: RTAWS0004
DATE: June 10, 2022

BILL TO:
Regional Transit Authority
Attn: A. Young
2817 Canal Street
New Orleans, LA 70119

SHIP TO:
Regional Transit Authority
Attn: A. Young
2817 Canal Street
New Orleans, LA 70119

Client/PO#	Project	PAYMENT TERMS	DUE DATE
Regional Transit Authority/PO# 912746	RFP#2020-003- Website Services	NET DUE	06/14/22

	Description/Resource	Qty	Cost	LINE TOTAL/Subtotal
Period				
Jan 2022 - May 2022	Infrastructure: Hosting Maintenance, Licenses	1	$ 12,500.00	$ 12,500.00
	Services: Technical Support/Digital Marketing	1	$ 25,000.00	$ 25,000.00
	Cybersecurity	1	$ 4,166.67	$ 4,166.67
		3	SUBTOTAL	$ 41,666.67
			Total Qty	3
			TOTAL DUE	$ 41,666.67

Make all checks payable to : MSF Global Solutions, LLC, P. O. Box 741883, New Orleans, LA 70174-1883
THANK YOU FOR YOUR BUSINESS!

CONTRACT TO PROVIDE WEBSITE SERVICES

Regional

Transit

Authority

BY AND BETWEEN

REGIONAL TRANSIT AUTHORITY
A Political Subdivision of the
State of Louisiana
2817 Canal St.
New Orleans, Louisiana 70119

AND

MSF GLOBAL SOLUTIONS, LLC
1712 Oretha Castle Haley Blvd, Ste. 302
New Orleans, LA 70130

2817 Canal Street,

New Orleans,

Louisiana

70119-6301

Administration

504.827.8300

A. SCOPE OF WORK	As specified herein.
B. CONTRACT PRICE:	As specified herein.
C. PERIOD OF PERFORMANCE:	As specified herein.

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EXHIBITS

EXHIBIT "A"	RTA Request For Proposals (RFP) #2020-003
EXHIBIT "B"	Submittal by Contractor dated, June 24, 2020

AGREEMENT

BY AND BETWEEN

THE REGIONAL TRANSIT AUTHORITY

AND

MSF GLOBAL SOLUTIONS, LLC.

STATE OF LOUISIANA
PARISH OF ORLEANS

This AGREEMENT made and entered into this 4th day of August, 2020 by and between the REGIONAL TRANSIT AUTHORITY (hereinafter referred to as the "RTA"), a political subdivision of the State of Louisiana, herein represented by its Chairman of the Board of Commissioners, Flozell Daniels and MSF Global Solutions, LLC (hereinafter also referred to as "Consultant" or "Contractor") a Corporation, herein represented by its Owner, Marseyas Fernandez authorized to do and doing business in the State of Louisiana.

WITNESSETH

WHEREAS, the RTA is a political subdivision of the State of Louisiana, charged with the responsibility of providing, maintaining and administering a transit system in the areas within its jurisdiction; and

WHEREAS, in accordance with state and federal laws and regulations, RTA issued Request For Proposals (RFP) No. 2020-003, as amended, (attached hereto, made a part hereof and designated Exhibit "A", RTA RFP No. 2020-003, as amended,) to solicit a contractor to provide website services; and

WHEREAS, MSF Global Solutions, LLC, a Corporation, submitted a response to Exhibit "A" attached hereto, made a part hereof and designated as Exhibit "B", Contractor's Submittal dated, June 24, 2020, made a part hereof and attached hereto; and

WHEREAS, after evaluation of Contractor's offer, RTA determined that Contractor was responsible and had submitted the responsive offer.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual covenants and agreements herein contained, the parties hereto agree as follows:

I.
SUPERSEDING EFFECT

This Agreement supersedes all prior oral or written Agreements, if any, between the parties and constitutes the entire Agreement between the parties relative to the work to be performed under this Agreement. Any changes or modifications to this Agreement shall be accomplished solely by written amendment signed by both parties.

II.
SCOPE OF SERVICES

Contractor shall provide Website Services in accordance with the terms and conditions set forth in Exhibit "A" and Exhibit "B". Contractor agrees that all goods and services under this Agreement shall be delivered in a professional, timely manner and shall conform to or exceed in all respects the prevailing industry standards.

III.
COMPENSATION

The RTA will compensate Contractor for the goods and services to be provided under this Agreement, as specified in this agreement and pursuant to Exhibit "A". The compensation due Contractor shall not exceed $100,000.00 annually unless properly authorized.

IV.
TERM OF AGREEMENT

This Agreement shall be deemed effective on the date first above written and shall continue in effect for a period of up to three years or until the occurrence of one of the following events:

A. The certification by RTA or its agents that the requirements of this Agreement have been satisfactorily completed by Contractor, or;

B. The termination of this Agreement as provided in Article V, herein below. The duration of this agreement may be extended by mutual agreement of the parties.

V.
TERMINATION

Termination under this Agreement shall be in accordance with Exhibit "A", Article II, General Provisions, Paragraph 2.6, Termination; Section A – Termination for Convenience and Section B – Termination for Default of the Regional Transit Authority General Provisions.

VI.
INTEREST OF CONTRACTOR

Contractor covenants that it currently has no interest and shall acquire no interest, direct or indirect, which would conflict in any manner or degree with the delivery of the goods called for under this Agreement. RTA and Contractor further covenant that in the performance of this Agreement no persons having any such interest shall be employed.

VII.

IDENTIFICATION OF DOCUMENTS

Any document, memorandum or report prepared under this Agreement for publication and not merely for internal use shall contain the following or a similar stipulation deemed acceptable to the RTA:

A. The preparation of this document has been financed in part through a grant from the United States Department of Transportation under the provisions of the Urban Mass Transportation Act of 1964, as amended.

B. The opinions, findings, and conclusions expressed in this publication are those of the author and not necessarily those of RTA or the United States Department of Transportation, Federal Transit Administration.

VIII.
OWNERSHIP OF DOCUMENTS

All documents, reports or data generated by or provided to Contractor under this Agreement shall be the sole property of RTA for a period of up to three years after acceptance of the goods. Contractor shall not use any such documents, reports or data for any purpose other than to perform services pursuant to this Agreement.

IX.

MEDIA COVERAGE

The Contractor shall be prohibited from participating in or directing any third party media coverage, in any form, of this project without first submitting a written request to RTA's Procurement representative noted in Article XI of this contract and receiving written approval from the same in advance of any such coverage.

X.
APPLICABLE LAW

This Agreement shall be entered into the State of Louisiana and shall be governed and/or construed in accordance with the laws and jurisprudence of the State of Louisiana.

XI.

NOTICES

Any notice required or permitted under the Agreement shall be either hand delivered to the party to whom the notice is directed or sent to same by certified mail, return receipt requested, and addressed as follows:

A. REGIONAL TRANSIT AUTHORITY
2817 Canal St.
New Orleans, Louisiana 70119

ATTN:
Mark Major
Chief Financial Officer

XII.
DOCUMENTS INCORPORATED BY REFERENCE

The following documents are hereby incorporated by reference:

EXHIBIT "A" RTA Request For Proposals (RFP 2020-003), as amended.

EXHIBIT "B" Submittal by Contractor dated, June 24, 2020.

XIII.
ORDER OF PRECEDENCE

The following order of precedence shall govern in the event of a conflict between documents of this contract.

Articles I through XV hereof.

Exhibit "A", RTA RFP No. 2020-003.

Exhibit "B" Contractor's submittal in response to RTA's RFP No. 2020-003, dated June 24, 2020.

XIV.
INSURANCE

To protect RTA against liability in connection with, or resulting from the carrying out of this contract, Contractor shall provide, before the work is commenced hereunder, and shall at all time during the life of the contract carry at the expense of the Contractor, with a reliable insurance company, and approved to do business in the State of Louisiana,

all insurance required by local, state or federal laws should there be any such requirement(s). Any subcontractor employed by the Contractor shall be governed by the same insurance requirements as stated herein. The Contractor shall deliver to RTA a Certificate of Insurance.

During the term of this Agreement the Contractor shall obtain and maintain the following types and amounts of insurance. The Contractor shall furnish to RTA Certificates showing types, amounts, class of operations covered, effective dates and dates of expiration of policies:

- Worker's Compensation Insurance as required by applicable Louisiana Law.
- Vehicle Liability Insurance in the amount of $1,000,000.00.
- General Liability Insurance in the amount of $1,000,000.00.

XV.
DBE COMPLIANCE

It is the policy of the RTA to ensure access to the economic opportunity the agency offers in a manner that is fair and equitable and that affords participation to all citizens regardless of race, gender, ethnicity, age, religious background, sexual orientation and disability. Accordingly, the RTA's DBE Program is designed to increase small and disadvantaged business participation in RTA contracts and procurements. The growth and development of small and disadvantaged businesses is important to the New Orleans regional economy.

The RTA works to support that growth and development, in part, by providing business opportunities under its DBE Program Legal Authority.

The RTA is a recipient of federal transit funds from the U.S. Department of Transportation Federal Transit Administration (FTA). As a condition of receiving this federal funding, RTA is legally required to establish and maintain a DBE program in

compliance with Title 49 of the U.S. Code of Federal Regulation, Part 26 (49 CFR Part 26).

Contractor Assurance

The contractor, subcontractor or sub-recipient (hereinafter contractor) shall not discriminate on the basis of race, color, national origin, sexual orientation, age or disability in the performance of this contract. Additionally, the Contractor must comply with all requirements of the RTA DBE Program as authorized by the Code of Federal Regulations 49 CFR Part 26. Failure by Contractor to carry out these requirements is a material breach of this Agreement, which shall result in such remedy as the RTA, deems appropriate and may include the termination of this Agreement.

DBE Participation

Contractor shall count only the value of the work actually performed by its DBE subcontractor toward attainment of the DBE goal. Contractor shall also ensure that any work that its DBE subcontractor has subcontracted to a non-DBE firm does not count toward attainment of the DBE goal. Finally, Contractor shall ensure that any fees or expenses paid to its DBE subcontractor are only counted toward attainment of the DBE goal if the DBE subcontractor is performing a commercially useful function under this Agreement.

Prompt Payment of Subcontractors

Contractor shall pay each subcontractor under this Agreement, especially DBE firms, no later than five (5) business days from the receipt of each payment Contractor receives from the RTA. Contractor further agrees to return retainage payments to each subcontractor, within five (5) business days after the subcontractor's work is satisfactorily completed and accepted by the RTA, and all delays under applicable laws have expired. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause, following written approval of the RTA.

DBE Contract Termination

Contractor shall not terminate for convenience the contract of its DBE subcontractor and subsequently perform the work of the terminated DBE subcontractor with its own forces or those of an affiliate, without prior written consent from the RTA. In addition, if a DBE subcontractor is justifiably terminated, or fails to complete its work for any reason, Contractor must make good faith efforts (also referred to as best efforts) to find another certified DBE firm to substitute for the original DBE subcontractor. The good faith efforts must be directed towards finding a substitute DBE subcontractor to perform at least the amount of work needed to meet the DBE goal.

Monthly Reporting

Contractor must complete and submit to the DBE Liaison Officer for the RTA (DBELO) monthly and quarterly reports of DBE firm participation under this Agreement. Failure to report DBE activity is a material breach of this agreement that shall result in such remedy as the RTA deems appropriate and may include withholding payment of invoices until such time as the monthly reports are received or penalties of $100 per day. All RTA contract awarded, vendors are required to register contract information including their subcontractor information into the B2GNOW database.

https://norta.dbesystem.com

Access to Books and Records

Contractor must grant the DBELO reasonable access to its books and records for the purpose of verifying Contractor's compliance with the RTA DBE Program requirements.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate originals in the presence of the undersigned competent witnesses.

ATTEST:

BY:

REGIONAL TRANSIT AUTHORITY

FLOZELL DANIELS
CHAIRMAN OF THE BOARD
OF COMMISSIONERS

ATTEST:

MOHAMMED MUJEED

BY:

MARSELAS FERNANDEZ

AUTHORIZED OFFICER OF
MSF GLOBAL SOLUTIONS, LLC

Usman Javaid
ID 85625

AUG 04 2020

State Wide Jurisdiction
Notary For Life

USMAN JAVAID · ID NO. 85625
NOTARY
PUBLIC
JEFFERSON PARISH, LA

Certification By Officer of
MSF GLOBAL SOLUTIONS, LLC

Approved as to legal form and adequacy and as to the authorization of the signatory hereto on behalf of MSF GLOBAL SOLUTIONS, LLC on the date herein above shown.

Dated this 4th day of August, 2020.

Signature

OWNER
Title

ACKNOWLEDGMENT

STATE OF LA

PARISH/COUNTY OF Jefferson

ON THIS 4 day of August, 2020 before me, Marseyas Fernandez appeared, to me personally known; who being by me duly sworn, did say that he is the Owner of MSF GLOBAL SOLUTIONS, LLC and that this Agreement was signed on behalf of said Corporation by authority of its Officer, Marseyas Fernandez by said appearer acknowledged said instrument to be the free act and deed of Marseyas Fernandez.

IN WITNESS WHEREOF I have hereunto set my official hand and seal on the date above written.

NOTARY PUBLIC IN AND FOR

PARISH (COUNTY), STATE

USMAN JAVAID · ID NO. 85625 NOTARY PUBLIC JEFFERSON PARISH, LA

Usman Javaid
ID 85625

AUG 04 2020

State Wide Jurisdiction
Notary For Life

ACKNOWLEDGMENT

STATE OF LOUISIANA

PARISH/COUNTY OF ORLEANS

ON THIS 4th day of August, 2020 before me, appeared Flozell Daniels, to me personally known, who being by me duly sworn, did say that he is the Chairman of the Board of Commissioners of the Regional Transit Authority (RTA), a political subdivision of the State of Louisiana, and that the attached Agreement was signed on behalf of the RTA by authority of its Board of Commissioners, and said appearer acknowledged said instrument to be the free act and deed of the RTA.

IN WITNESS WHEREOF I have hereunto set my official hand and seal on the date above written.

NOTARY PUBLIC IN AND FOR
ORLEANS PARISH, LOUISIANA

LA. BAR ROLL # 10596

EXHIBIT A
Request For Proposals (RFP) No. 2020-003, as amended

EXHIBIT B
Submittal by Contractor

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 20-072

STATE OF LOUISIANA

PARISH OF ORLEANS

AUTHORIZATION TO RATIFY AN AWARD FOR WEBSITE SERVICES TO MSF GLOBAL SOLUTIONS OF NEW ORLEANS, LA

Introduced by Commissioner Daniels, seconded by Commissioner Wegner.

WHEREAS, on March 24, 2020, the Board of Commissioners of the Regional Transit Authority (RTA) authorized staff to solicit and award a contract for Website Services to maintain the agency's online presence and perform updates/enhancements for the existing website; and

WHEREAS, staff issued Request for Proposals (RFP) 2020-003 for Website Services on May 21, 2020, inviting qualified vendors to provide Website Services to maintain the agency's online presence and perform updates/enhancements for the existing website; and

WHEREAS, five (5) proposals were received and deemed responsive to this Request for Proposals (RFP) as issued, meeting the requirements of the RTA, FTA, and all state and local guidelines; and

WHEREAS, the following vendor was evaluated based on the evaluation factors set forth in the RFP and MSF Global Solutions was selected as the successful proposer; and

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6301

504.827.8300

www.norta.com

RESOLUTION NO. 20-072
Page 2

WHEREAS, funding is available through 1760002.7150.16313 in the amount of $100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the RTA that the Chairman of the Board, or his designee, is authorized to ratify the contract with MSF GLOBAL SOLUTIONS for website services to maintain the agency's online presence and perform updates/enhancements for the existing website in the amount set forth above.

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS:	8
NAYS:	0
ABSTAIN:	0
ABSENT:	0

AND THE RESOLUTION WAS ADOPTED ON THE 25th **DAY OF AUGUST 2020.**

FLOZELL DANIELS, JR.
CHAIRMAN
BOARD OF COMMISSIONERS

CONTRACT TO PROVIDE WEBSITE SERVICES

Regional

Transit

Authority

BY AND BETWEEN

REGIONAL TRANSIT AUTHORITY
A Political Subdivision of the
State of Louisiana
2817 Canal St.
New Orleans, Louisiana 70119

AND

MSF GLOBAL SOLUTIONS, LLC
1712 Oretha Castle Haley Blvd, Ste. 302
New Orleans, LA 70130

2817 Canal Street,

New Orleans,

Louisiana

70119-6301

Administration

504.827.8300

A. SCOPE OF WORK As specified herein.

B. CONTRACT PRICE: As specified herein.

C. PERIOD OF PERFORMANCE: As specified herein.

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EXHIBITS

EXHIBIT "A"	RTA Request For Proposals (RFP) #2020-003
EXHIBIT "B"	Submittal by Contractor dated, June 24, 2020

AGREEMENT

BY AND BETWEEN

THE REGIONAL TRANSIT AUTHORITY

AND

MSF GLOBAL SOLUTIONS, LLC.

STATE OF LOUISIANA
PARISH OF ORLEANS

This AGREEMENT made and entered into this 4th day of August, 2020 by and between the REGIONAL TRANSIT AUTHORITY (hereinafter referred to as the "RTA"), a political subdivision of the State of Louisiana, herein represented by its Chairman of the Board of Commissioners, Flozell Daniels and MSF Global Solutions, LLC (hereinafter also referred to as "Consultant" or "Contractor") a Corporation, herein represented by its Owner, Marseyas Fernandez authorized to do and doing business in the State of Louisiana.

WITNESSETH

WHEREAS, the RTA is a political subdivision of the State of Louisiana, charged with the responsibility of providing, maintaining and administering a transit system in the areas within its jurisdiction; and

WHEREAS, in accordance with state and federal laws and regulations, RTA issued Request For Proposals (RFP) No. 2020-003, as amended, (attached hereto, made a part hereof and designated Exhibit "A", RTA RFP No. 2020-003, as amended,) to solicit a contractor to provide website services; and

WHEREAS, MSF Global Solutions, LLC, a Corporation, submitted a response to Exhibit "A" attached hereto, made a part hereof and designated as Exhibit "B", Contractor's Submittal dated, June 24, 2020, made a part hereof and attached hereto; and

WHEREAS, after evaluation of Contractor's offer, RTA determined that Contractor was responsible and had submitted the responsive offer.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual covenants and agreements herein contained, the parties hereto agree as follows:

I.
SUPERSEDING EFFECT

This Agreement supersedes all prior oral or written Agreements, if any, between the parties and constitutes the entire Agreement between the parties relative to the work to be performed under this Agreement. Any changes or modifications to this Agreement shall be accomplished solely by written amendment signed by both parties.

II.
SCOPE OF SERVICES

Contractor shall provide Website Services in accordance with the terms and conditions set forth in Exhibit "A" and Exhibit "B". Contractor agrees that all goods and services under this Agreement shall be delivered in a professional, timely manner and shall conform to or exceed in all respects the prevailing industry standards.

III.
COMPENSATION

The RTA will compensate Contractor for the goods and services to be provided under this Agreement, as specified in this agreement and pursuant to Exhibit "A". The compensation due Contractor shall not exceed $100,000.00 annually unless properly authorized.

IV.
TERM OF AGREEMENT

This Agreement shall be deemed effective on the date first above written and shall continue in effect for a period of up to three years or until the occurrence of one of the following events:

A. The certification by RTA or its agents that the requirements of this Agreement have been satisfactorily completed by Contractor, or;

B. The termination of this Agreement as provided in Article V, herein below. The duration of this agreement may be extended by mutual agreement of the parties.

V.
TERMINATION

Termination under this Agreement shall be in accordance with Exhibit "A", Article II, General Provisions, Paragraph 2.6, Termination; Section A – Termination for Convenience and Section B – Termination for Default of the Regional Transit Authority General Provisions.

VI.
INTEREST OF CONTRACTOR

Contractor covenants that it currently has no interest and shall acquire no interest, direct or indirect, which would conflict in any manner or degree with the delivery of the goods called for under this Agreement. RTA and Contractor further covenant that in the performance of this Agreement no persons having any such interest shall be employed.

VII.

IDENTIFICATION OF DOCUMENTS

Any document, memorandum or report prepared under this Agreement for publication and not merely for internal use shall contain the following or a similar stipulation deemed acceptable to the RTA:

A. The preparation of this document has been financed in part through a grant from the United States Department of Transportation under the provisions of the Urban Mass Transportation Act of 1964, as amended.

B. The opinions, findings, and conclusions expressed in this publication are those of the author and not necessarily those of RTA or the United States Department of Transportation, Federal Transit Administration.

VIII.
OWNERSHIP OF DOCUMENTS

All documents, reports or data generated by or provided to Contractor under this Agreement shall be the sole property of RTA for a period of up to three years after acceptance of the goods. Contractor shall not use any such documents, reports or data for any purpose other than to perform services pursuant to this Agreement.

IX.

MEDIA COVERAGE

The Contractor shall be prohibited from participating in or directing any third party media coverage, in any form, of this project without first submitting a written request to RTA's Procurement representative noted in Article XI of this contract and receiving written approval from the same in advance of any such coverage.

X.
APPLICABLE LAW

This Agreement shall be entered into the State of Louisiana and shall be governed and/or construed in accordance with the laws and jurisprudence of the State of Louisiana.

XI.

NOTICES

Any notice required or permitted under the Agreement shall be either hand delivered to the party to whom the notice is directed or sent to same by certified mail, return receipt requested, and addressed as follows:

A. REGIONAL TRANSIT AUTHORITY
2817 Canal St.
New Orleans, Louisiana 70119

ATTN:
Mark Major
Chief Financial Officer

XII.
DOCUMENTS INCORPORATED BY REFERENCE

The following documents are hereby incorporated by reference:

EXHIBIT "A" RTA Request For Proposals (RFP 2020-003), as amended.

EXHIBIT "B" Submittal by Contractor dated, June 24, 2020.

XIII.
ORDER OF PRECEDENCE

The following order of precedence shall govern in the event of a conflict between documents of this contract.

Articles I through XV hereof.

Exhibit "A", RTA RFP No. 2020-003.

Exhibit "B" Contractor's submittal in response to RTA's RFP No. 2020-003, dated June 24, 2020.

XIV.
INSURANCE

To protect RTA against liability in connection with, or resulting from the carrying out of this contract, Contractor shall provide, before the work is commenced hereunder, and shall at all time during the life of the contract carry at the expense of the Contractor, with a reliable insurance company, and approved to do business in the State of Louisiana,

all insurance required by local, state or federal laws should there be any such requirement(s). Any subcontractor employed by the Contractor shall be governed by the same insurance requirements as stated herein. The Contractor shall deliver to RTA a Certificate of Insurance.

During the term of this Agreement the Contractor shall obtain and maintain the following types and amounts of insurance. The Contractor shall furnish to RTA Certificates showing types, amounts, class of operations covered, effective dates and dates of expiration of policies:

- Worker's Compensation Insurance as required by applicable Louisiana Law.
- Vehicle Liability Insurance in the amount of $1,000,000.00.
- General Liability Insurance in the amount of $1,000,000.00.

XV.
DBE COMPLIANCE

It is the policy of the RTA to ensure access to the economic opportunity the agency offers in a manner that is fair and equitable and that affords participation to all citizens regardless of race, gender, ethnicity, age, religious background, sexual orientation and disability. Accordingly, the RTA's DBE Program is designed to increase small and disadvantaged business participation in RTA contracts and procurements. The growth and development of small and disadvantaged businesses is important to the New Orleans regional economy.

The RTA works to support that growth and development, in part, by providing business opportunities under its DBE Program Legal Authority.

The RTA is a recipient of federal transit funds from the U.S. Department of Transportation Federal Transit Administration (FTA). As a condition of receiving this federal funding, RTA is legally required to establish and maintain a DBE program in

compliance with Title 49 of the U.S. Code of Federal Regulation, Part 26 (49 CFR Part 26).

Contractor Assurance

The contractor, subcontractor or sub-recipient (hereinafter contractor) shall not discriminate on the basis of race, color, national origin, sexual orientation, age or disability in the performance of this contract. Additionally, the Contractor must comply with all requirements of the RTA DBE Program as authorized by the Code of Federal Regulations 49 CFR Part 26. Failure by Contractor to carry out these requirements is a material breach of this Agreement, which shall result in such remedy as the RTA, deems appropriate and may include the termination of this Agreement.

DBE Participation

Contractor shall count only the value of the work actually performed by its DBE subcontractor toward attainment of the DBE goal. Contractor shall also ensure that any work that its DBE subcontractor has subcontracted to a non-DBE firm does not count toward attainment of the DBE goal. Finally, Contractor shall ensure that any fees or expenses paid to its DBE subcontractor are only counted toward attainment of the DBE goal if the DBE subcontractor is performing a commercially useful function under this Agreement.

Prompt Payment of Subcontractors

Contractor shall pay each subcontractor under this Agreement, especially DBE firms, no later than five (5) business days from the receipt of each payment Contractor receives from the RTA. Contractor further agrees to return retainage payments to each subcontractor, within five (5) business days after the subcontractor's work is satisfactorily completed and accepted by the RTA, and all delays under applicable laws have expired. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause, following written approval of the RTA.

DBE Contract Termination

Contractor shall not terminate for convenience the contract of its DBE subcontractor and subsequently perform the work of the terminated DBE subcontractor with its own forces or those of an affiliate, without prior written consent from the RTA. In addition, if a DBE subcontractor is justifiably terminated, or fails to complete its work for any reason, Contractor must make good faith efforts (also referred to as best efforts) to find another certified DBE firm to substitute for the original DBE subcontractor. The good faith efforts must be directed towards finding a substitute DBE subcontractor to perform at least the amount of work needed to meet the DBE goal.

Monthly Reporting

Contractor must complete and submit to the DBE Liaison Officer for the RTA (DBELO) monthly and quarterly reports of DBE firm participation under this Agreement. Failure to report DBE activity is a material breach of this agreement that shall result in such remedy as the RTA deems appropriate and may include withholding payment of invoices until such time as the monthly reports are received or penalties of $100 per day. All RTA contract awarded, vendors are required to register contract information including their subcontractor information into the B2GNOW database.

https://norta.dbesystem.com

Access to Books and Records

Contractor must grant the DBELO reasonable access to its books and records for the purpose of verifying Contractor's compliance with the RTA DBE Program requirements.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate originals in the presence of the undersigned competent witnesses.

ATTEST:

BY:

REGIONAL TRANSIT AUTHORITY

FLOZELL DANIELS
CHAIRMAN OF THE BOARD
OF COMMISSIONERS

ATTEST:

MUHAMMED MUJEEB

BY:

MARSELAS FERNANDEZ

AUTHORIZED OFFICER OF
MSF GLOBAL SOLUTIONS, LLC

Usman Javaid
ID 85625

AUG 04 2020

State Wide Jurisdiction
Notary For Life

USMAN JAVAID · ID NO. 85625
NOTARY
PUBLIC
JEFFERSON PARISH, LA

Certification By Officer of
MSF GLOBAL SOLUTIONS, LLC

Approved as to legal form and adequacy and as to the authorization of the signatory hereto on behalf of MSF GLOBAL SOLUTIONS, LLC on the date herein above shown.

Dated this 4th day of August, 2020.

Signature

OWNER
Title

ACKNOWLEDGMENT

STATE OF LA

PARISH/COUNTY OF Jefferson

ON THIS 4 day of August, 2020 before me, Marseyas Fernandez appeared, to me personally known; who being by me duly sworn, did say that he is the Owner of MSF GLOBAL SOLUTIONS, LLC and that this Agreement was signed on behalf of said Corporation by authority of its Officer, Marseyas Fernandez by said appearer acknowledged said instrument to be the free act and deed of Marseyas Fernandez.

IN WITNESS WHEREOF I have hereunto set my official hand and seal on the date above written.

NOTARY PUBLIC IN AND FOR

PARISH (COUNTY), STATE

USMAN JAVAID · ID NO. 85625 NOTARY PUBLIC JEFFERSON PARISH, LA

Usman Javaid
ID 85625

AUG 04 2020

State Wide Jurisdiction
Notary For Life

ACKNOWLEDGMENT

STATE OF LOUISIANA

PARISH/COUNTY OF ORLEANS

ON THIS 4th day of August, 2020 before me, appeared Flozell Daniels, to me personally known, who being by me duly sworn, did say that he is the Chairman of the Board of Commissioners of the Regional Transit Authority (RTA), a political subdivision of the State of Louisiana, and that the attached Agreement was signed on behalf of the RTA by authority of its Board of Commissioners, and said appearer acknowledged said instrument to be the free act and deed of the RTA.

IN WITNESS WHEREOF I have hereunto set my official hand and seal on the date above written.

NOTARY PUBLIC IN AND FOR
ORLEANS PARISH, LOUISIANA

LA. BAR ROLL # 10596

EXHIBIT A
Request For Proposals (RFP) No. 2020-003, as amended

EXHIBIT B
Submittal by Contractor

2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-026 **Board of Commissioners**

FY24 Lo/No Vehicles - Bus Facilities FTA Grant Application

DESCRIPTION: Application for financing the infrastructure, training, and purchase of low or zero-emissions vehicles.	AGENDA NO: Click or tap here to enter text.
ACTION REQUEST: ☒ Approval ☐ Review Comment ☐ Information Only ☐ Other	

RECOMMENDATION:

Authorize the Chief Executive Officer to apply for federal funds not to exceed the amount of $27,500,000 for the purchase of low-zero emissions vehicles and resilient modernization of the ENO bus maintenance facility. The total project amount is estimated at $32,600,000; the local match for vehicles is 15% and for facilities and training is 20%, resulting in an RTA share not to exceed $5,300,000.

ISSUE/BACKGROUND:

The RTA had an aging fleet crisis as an aftershock of 81 vehicles purchased in 2007-2009 to replace the total loss of fleet in the 2005 Katrina levee failure. Of the 59 buses still in service, now well past their useful life, 29 will be replaced this year. RTA was awarded a major FY23 Low/No Emission Vehicle grant of $73.4 million to significantly accelerate its transition to a zero-emission fleet with 20 battery-electric buses and resilient charging infrastructure including a 5MW solar-based microgrid. That work is now underway; however, the significant infrastructure and workforce development required means vehicles will not be in service until 2027.

An interim step is needed to complete the urgent replacement of aged vehicles and support the transition to reduced emissions and resilient infrastructure.

For FY2024 the FTA has announced its second joint funding opportunity to apply for approximately $1.10 billion in competitive grants under the Low/No Emission Vehicle Grant program and $390 million in competitive grants under the Bus and Bus Facilities program. This year's grant program also has many unique features to incentivize and accelerate the adoption of low and zero-emission vehicles. These incentives include reducing match requirements for low/no emission vehicles, priorities for reducing vehicle production costs, priorities for progress payments to vendors, and priorities for applications that include elements to improve community resilience. The FTA also includes streamlined procurement requirements to reduce the timeline to implement by allowing applicants to identify partners and vendors as a combined competitive selection process through the grant application.

DISCUSSION:

The RTA is applying for funding to purchase 25 hybrid fixed-route buses. These vehicles will allow the agency to retire its remaining aging fleet and expand its total low-emission vehicles to 40. Hybrid buses have some of the same or similar high-voltage components and technology as battery electric buses, supporting the transition to electric vehicle propulsion. This component has a 15% local match requirement. For this component, RTA has named its current vendor for all fixed-route bus vehicles, New Flyer of America, as its partner.

The other major component is renovation and resilience improvements to its ENO bus maintenance facility. In addition to basic rehabilitation needs, the building site requires stormwater/flood mitigation improvements to prevent future damage. The scope also includes insulating and conditioning the space to create a unique facility that can greatly support the retention and recruiting of the vehicle maintenance workforce - an industry-wide challenge. This component has a 20% local match requirement.

FINANCIAL IMPACT:

The total project estimated cost is $32.6 million. RTA will be responsible for the local match not to exceed $5,300,000 which will be paid out of its capital budget in 2025 and 2026 and included in the current 5-year Capital Investment Program for 2024-2029.

NEXT STEPS:

The grant application is due by 11:59 pm Eastern time on April 25, 2024.

ATTACHMENTS:

1. Resolution FY24 Low/No Emission Vehicles Grant

Prepared By: Dwight Norton
Title: Chief Planning & Capital Projects Officer

Reviewed By: Ryan Moser
Title: Chief Asset Management Officer

Reviewed By: Gizelle Banks
Title: Chief Financial Officer

Lona Edwards Hankins

4/16/2024

Lona Edwards Hankins
Chief Executive Officer

Date

Regional Transit Authority
2817 Canal Street
New Orleans, LA 70119-6307

RESOLUTION NO. _____

STATE OF LOUISIANA
PARISH OF ORLEANS

Authorization to Allow Staff to Submit a Grant Application for FY2024 Low/No Emission Vehicle and Bus & Bus Facilities Competitive Grant Programs

---

Introduced by Commissioner _____, seconded by Commissioner _____.

WHEREAS, RTA has committed to transitioning its fleet to low and zero emission vehicles (Strategic Mobility Plan, Action SH1) and begun implementing with 15 hybrid buses arriving in mid-2024 and 20 battery-electric buses with charging infrastructure in 2027; and

WHEREAS, An additional twenty-five (25) fixed-route buses are needed before 2027 to complete replacement of vehicles in current fleet that are well past their existing useful life of twelve years; and

WHEREAS, The ENO bus maintenance facility requires several upgrades and modernizations that will improve both its resilience from stormwater flooding and become a maintenance employment facility of choice; and

WHEREAS, staff is requesting not-to-exceed $27,500,000 in federal funds for the purchase of low emissions vehicles and renovation of the ENO bus maintenance facility from the Federal Transit Administration's (FTA) combined FY24 Low/No Emission Vehicles and Bus & Bus Facility competitive grant programs; and

WHEREAS, the RTA will be responsible for the local match not-to-exceed $5,300,000 to be paid from its capital budget as part of 5-year Capital Investment Grant Program, if the entire grant amount is awarded;

NOW, THEREFORE, BE IT RESOLVED the RTA Board of Commissioners authorizes the Chairman of the Board or its designee to submit a grant application for FY2024 Low/No Emissions and Bus & Bus Facilities Grant programs.

.

DRAFT

THE FOREGOING WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: _____
ABSTAIN: _____
ABSENT: _____

AND THE RESOLUTION WAS ADOPTED ON THE ___ DAY OF _____, 2024.

_____
MARK RAYMOND
CHAIRMAN
RTA BOARD OF COMMISSIONERS

2817 Canal Street
New Orleans, LA 70119

New Orleans Regional Transit Authority

Board Report and Staff Summary

File #: 24-037 **Board of Commissioners**

[PowerPoint 04.23.24]

April 23, 2024

New Orleans Regional Transit Authority

Monthly Board Report

The New Orleans Regional Transit Authority (RTA) hereby declares that, in accordance with La. R.S. 42:17.1 (A)(2)(a)-(c), a meeting will be held in person on Tuesday, April 23, 2024, at 10:00 a.m. Please be aware that wearing masks in the boardroom is encouraged.

Written comments on any matter included on the agenda will be accepted in the following ways: 1) Submission of a Speaker Card on meeting day; 2) Electronically by email sent to: rtaboard@rtaforward.org prior to the meeting; or 3) By U.S. Mail send to 2817 Canal Street, Attention: Office of Board Affairs, New Orleans, LA 70119. Live stream access: norta.legistar.com

This meeting is accessible to persons with disabilities. To help assure availability, modifications or accommodations linked to a disability must be requested 72 hours before the meeting or hearing. Please direct requests for public meeting accommodations to the Office of Board Affairs, 2817 Canal Street, New Orleans, LA 70119, or call 504-827-8341 or by email (rtaboard@rtaforward.org).

Agenda

1. Call to Order

2. Roll Call

3. Consideration of Meeting Minutes

[Board of Commissioners Meeting February 27, 2024] **24-025**

Agenda

4. RTA Chairman's Report

A. Swearing in of Commissioners

B. Assignment of Committees

Agenda

5. Reports

A. Operation & Administration Committee Chairman's Report

5. Reports

B. Finance Committee Chairman's Report

Agenda

5. Reports

C. Jefferson Parish Report

Agenda

5. Reports

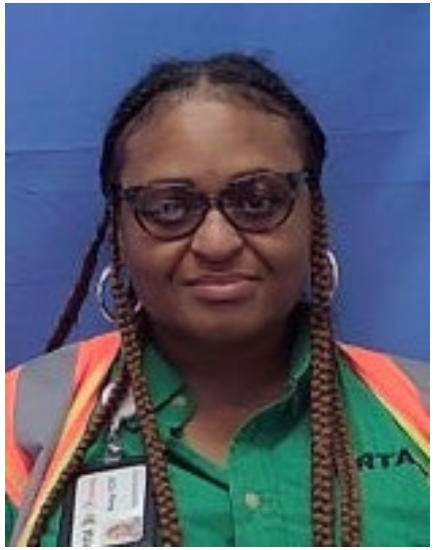
D. RTA General Counsel's Report

Agenda

5. Reports

E. RTA Chief Executive Officer's Report

Employee of the Month - February



Jessica James
Operator- Paratransit
February

Gary Edwards
Maintenance- Traction Power
February

Employee of the Month - March

Treva Butler
Operator
March

Anthony Jordon
Maintenance
March

Tyren Snynder
Administrative
Employee of the Quarter
March

Celebrating Women: Women's History Month

THE CRESCENT CITY

CONNECTING CULTURES • CONNECTING COMMUNITIES

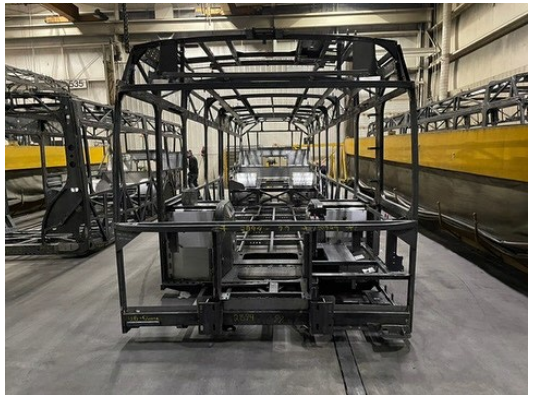
WTS CONFERENCE 2024 | NEW ORLEANS, LA

"How New Orleans Rolls" Campaign

Welcome Back Justin Cayless

We are excited to welcome Justin Cayless back to the RTA in this vital leadership position and at a crucial time for our agency. We look forward to working together to fulfill our mission in alignment with our Strategic Mobility Plan to deliver a world-class rider experience

Birth of a Bus



Agency's Highlights

Fleet Update

Rampart Streetcar Update

Summer pick

Administrative Appreciation Day

Transit Day at the Capital

Federal Priorities

State and Local Priorities

Other

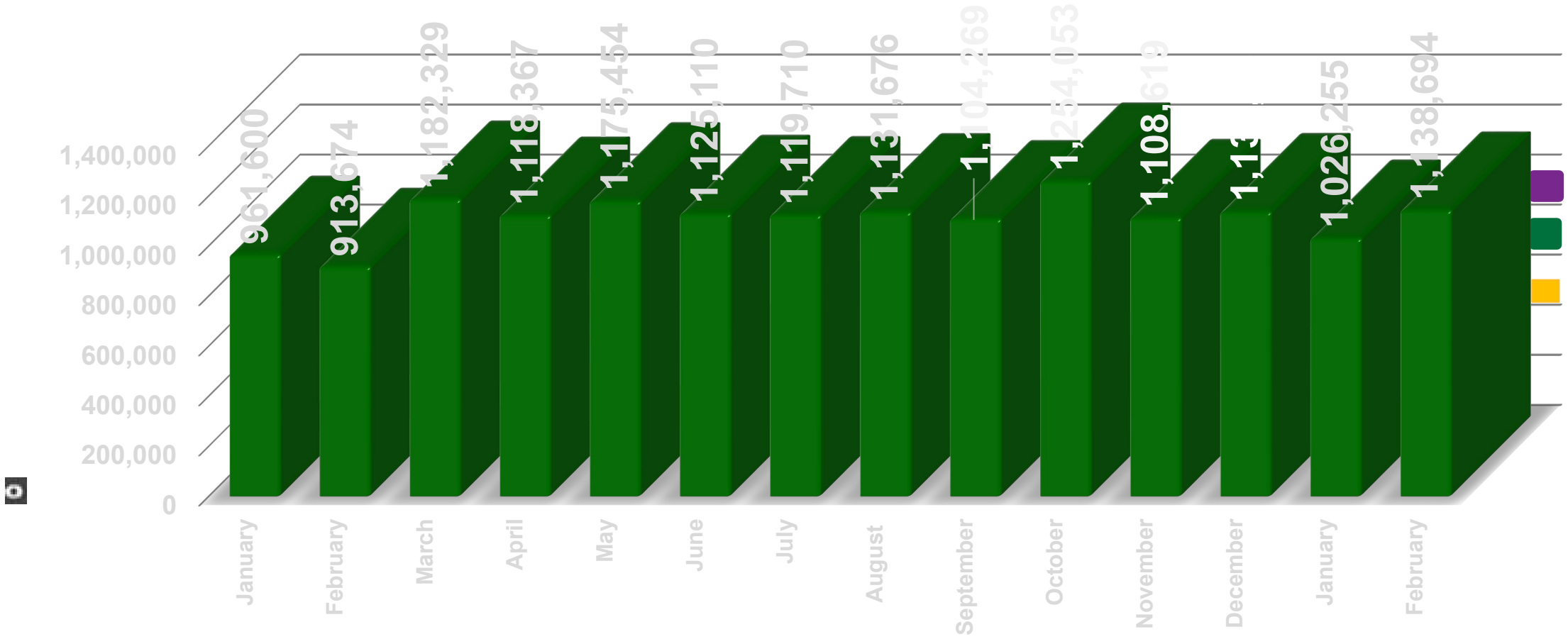
Canal Street Ferry Tour with USDOT Under Secretary Carlos Monje, Jr.

5. Reports

F. Chief of Staff Legislative

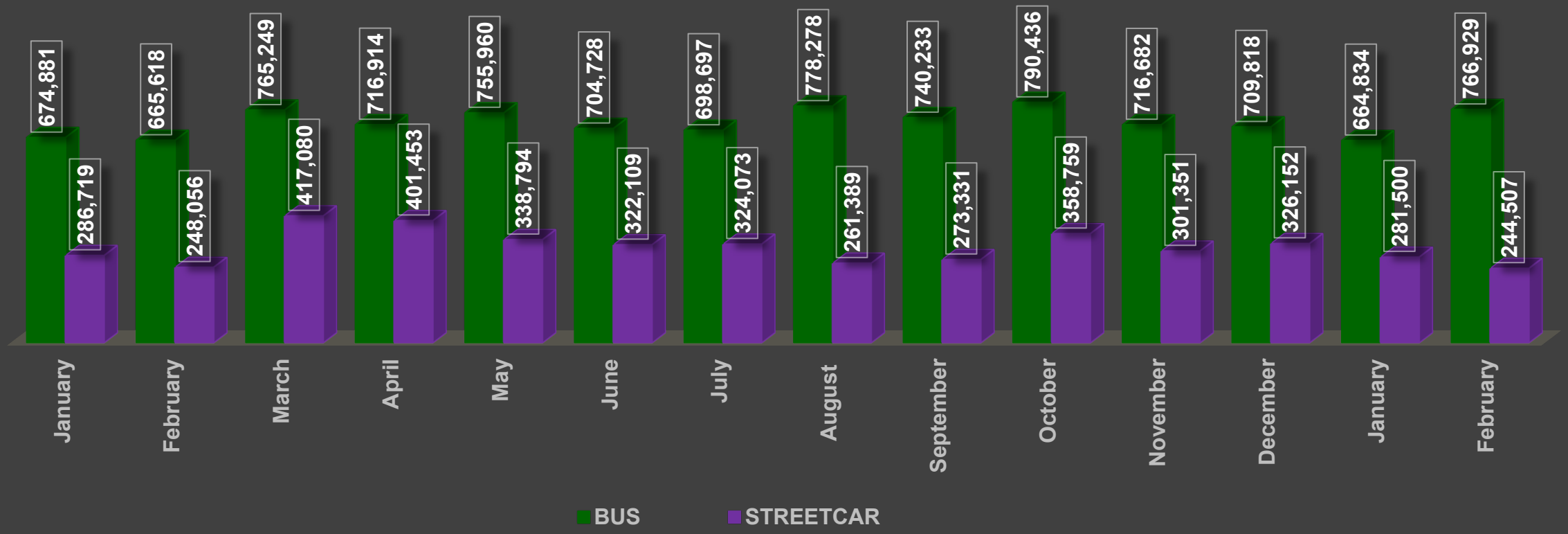
5. Reports

G. Operations Update

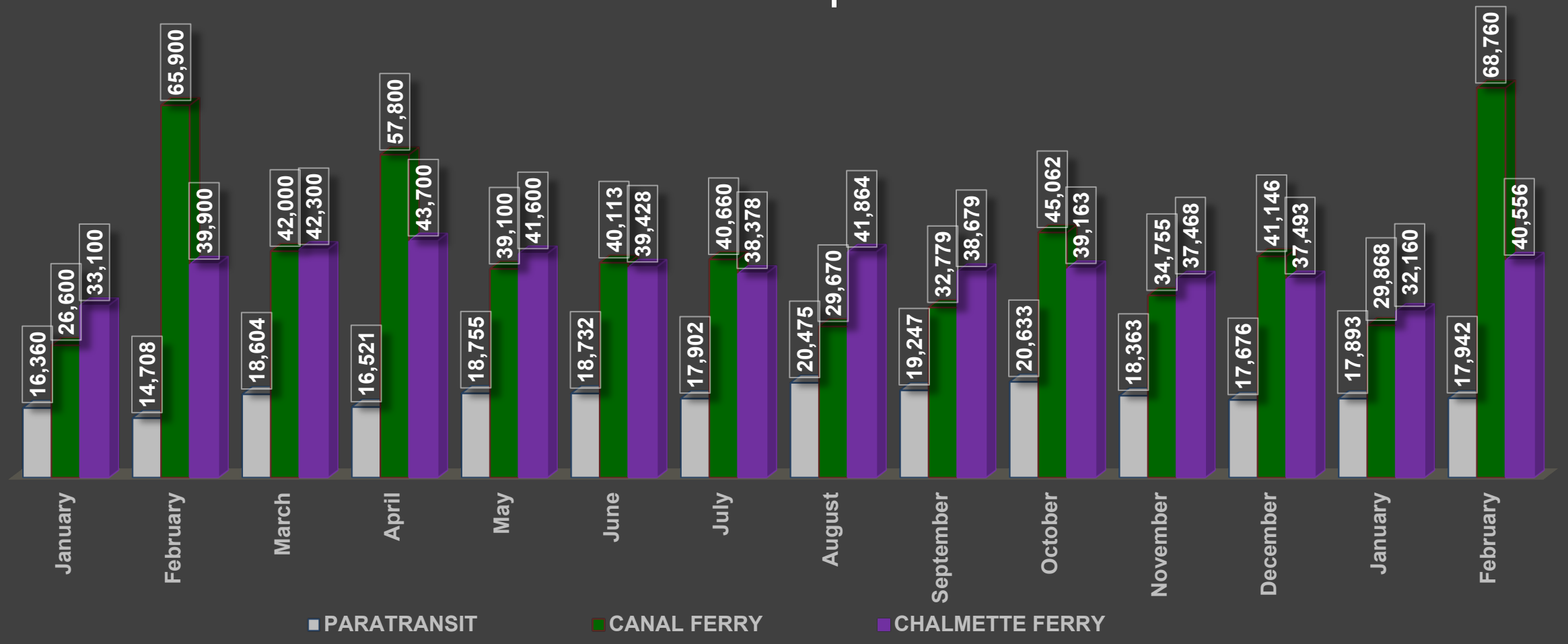


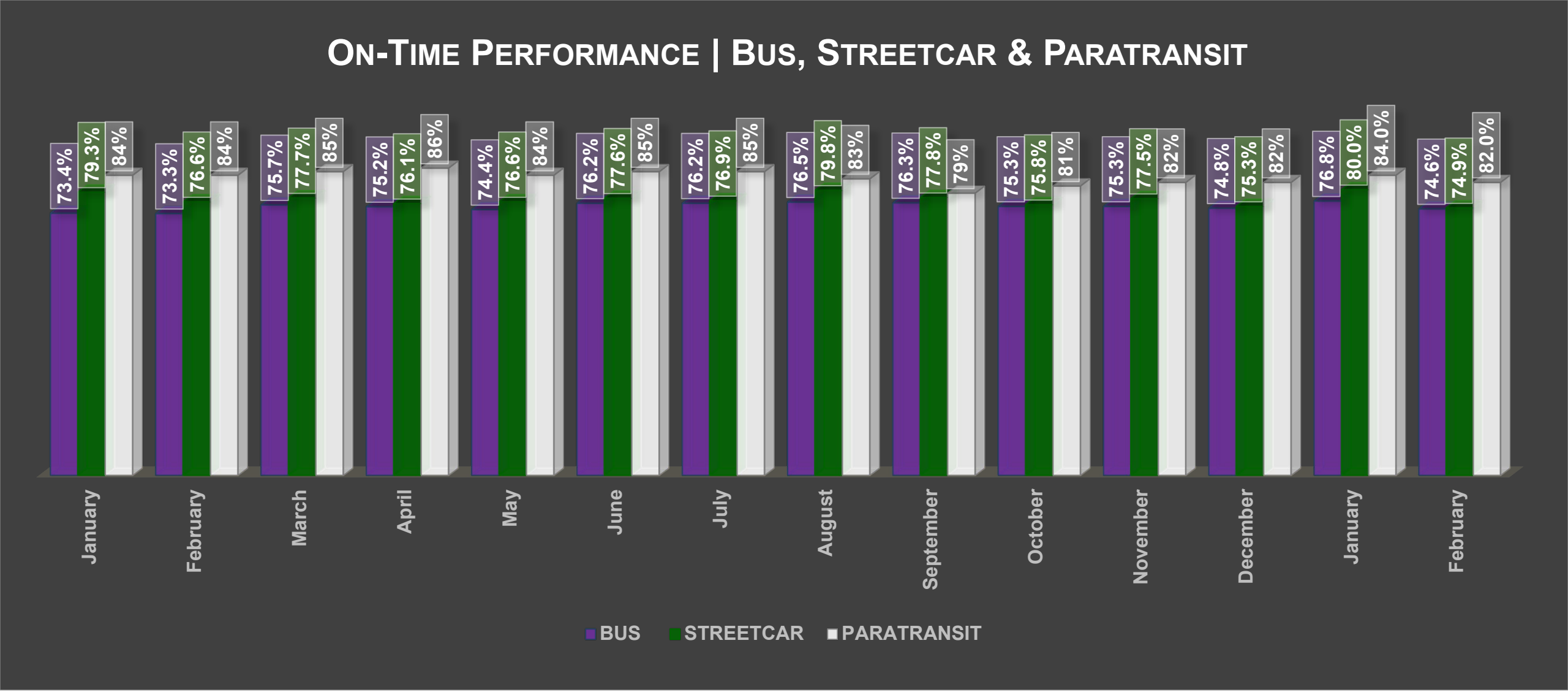
TOTAL RIDERSHIP - BUS, STREETCAR, PARATRANSIT & FERRY

BUS & STREETCAR RIDERSHIP | JANUARY & FEBRUARY 2024



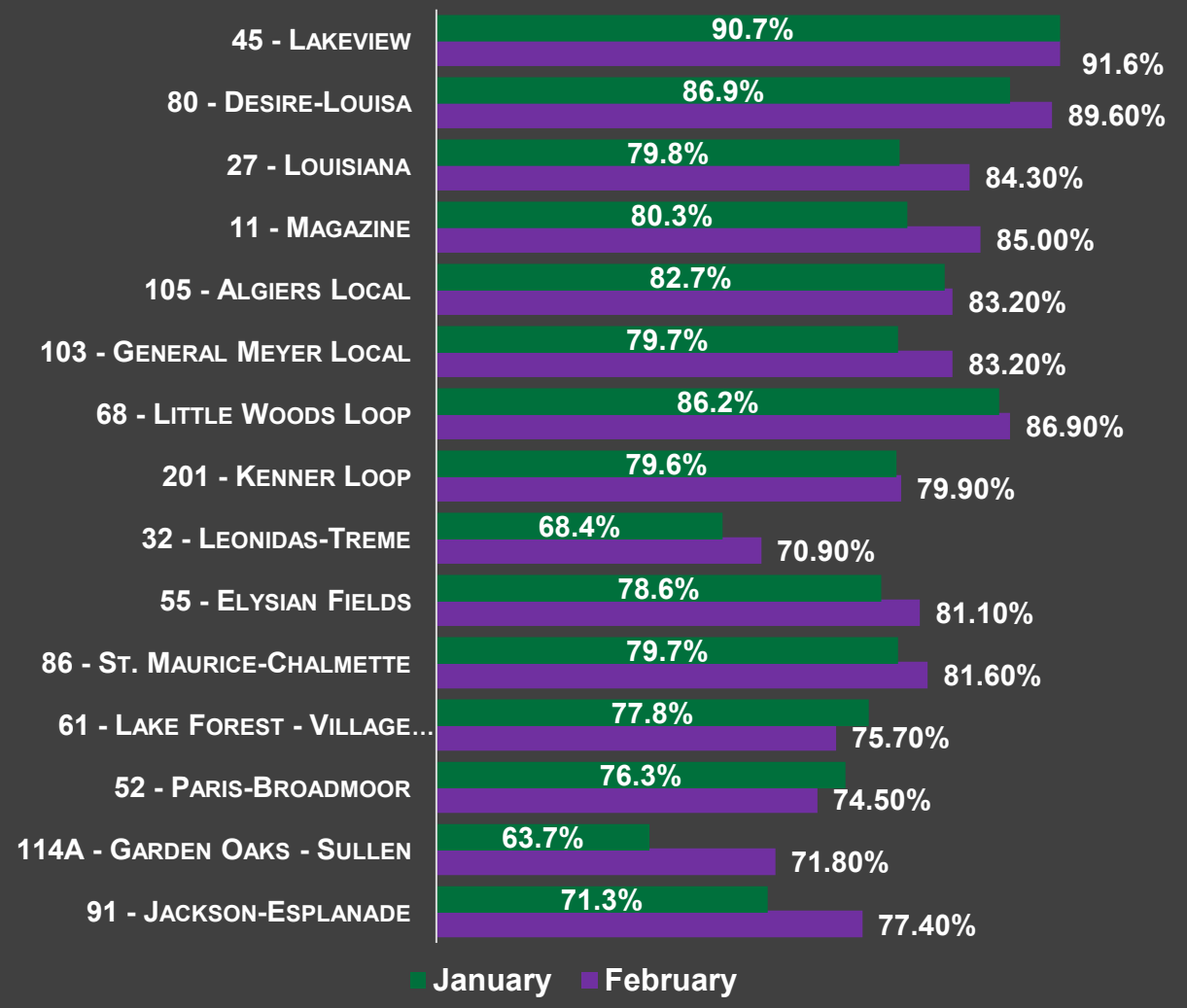
PARATRANSIT & FERRY RIDERSHIP |JANUARY & FEBRUARY 2024

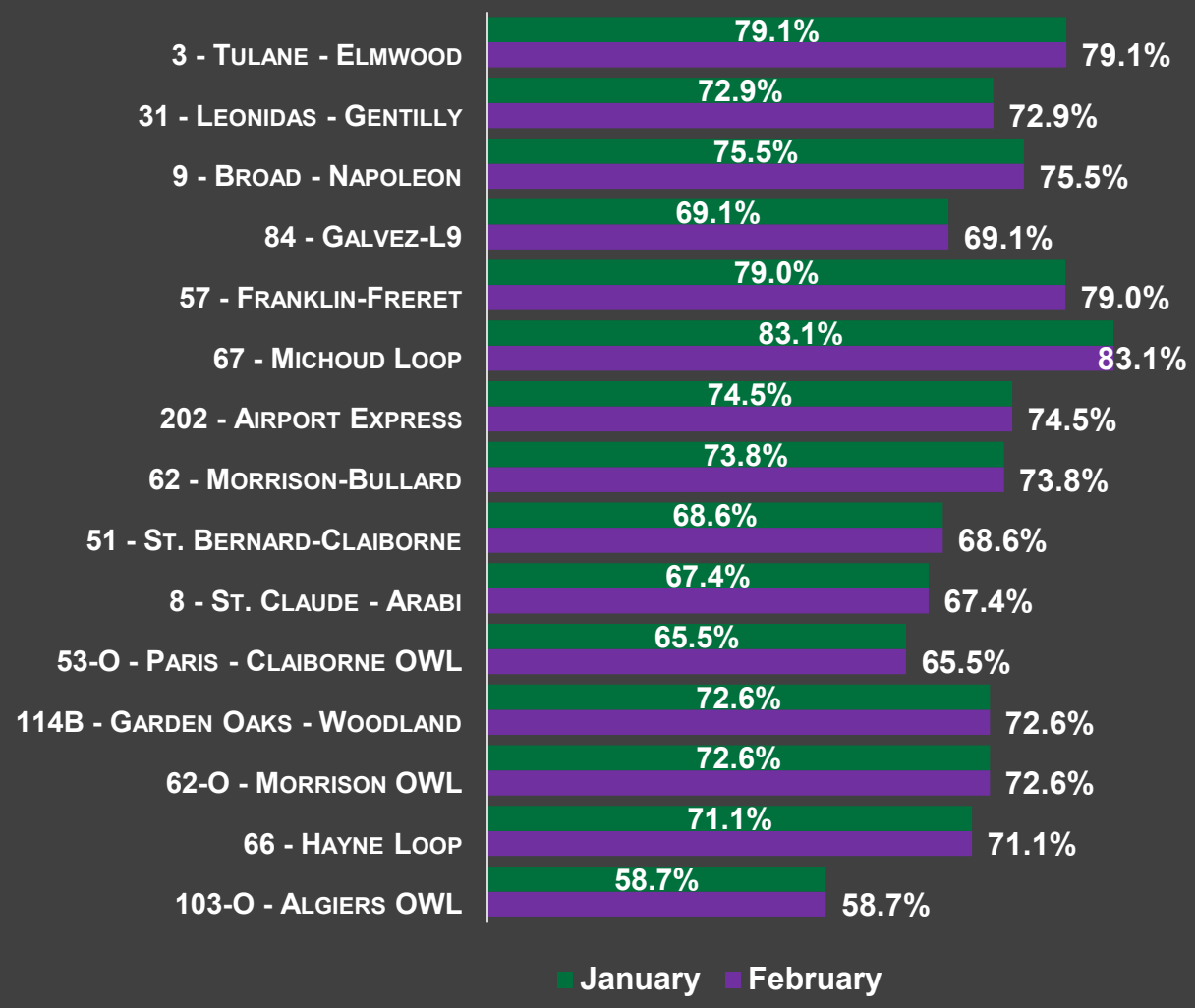




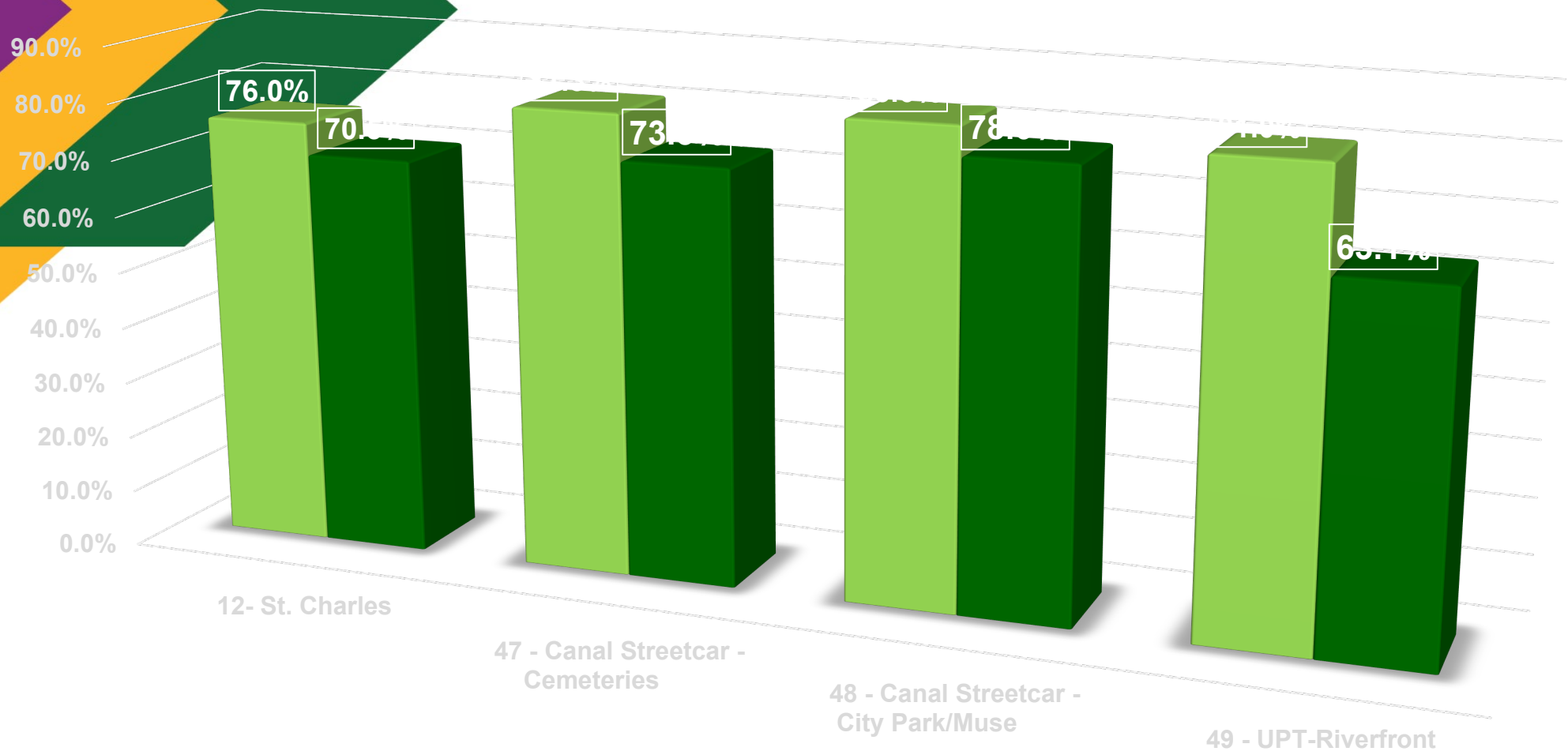
ON-TIME PERFORMANCE BUS, STREETCAR, AND PARATRANSIT

Bus On-Time Performance By Route January & February 2024

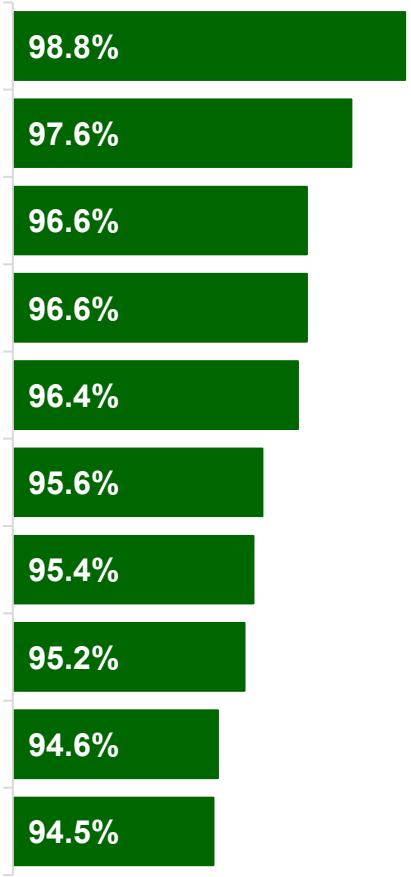


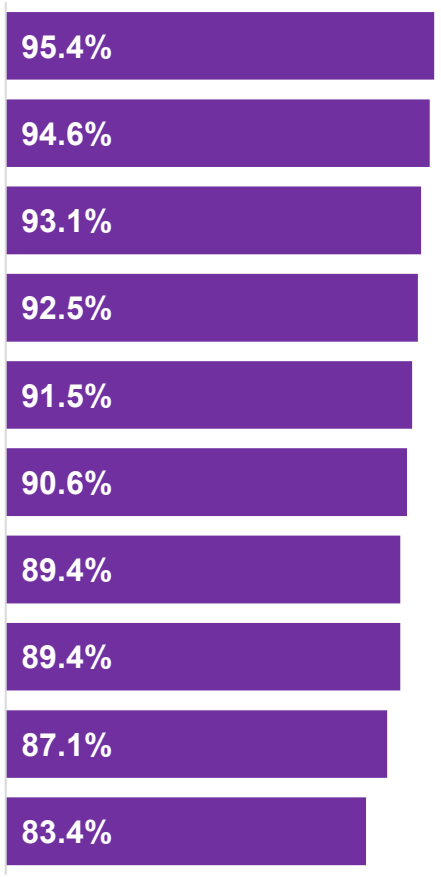


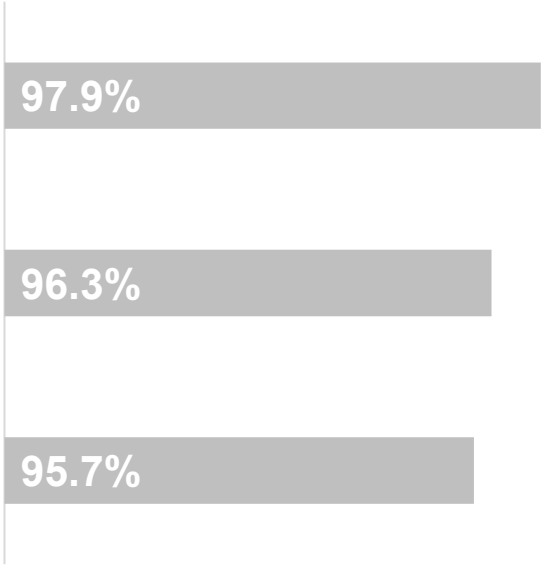
Streetcar OTP | January and February 2024



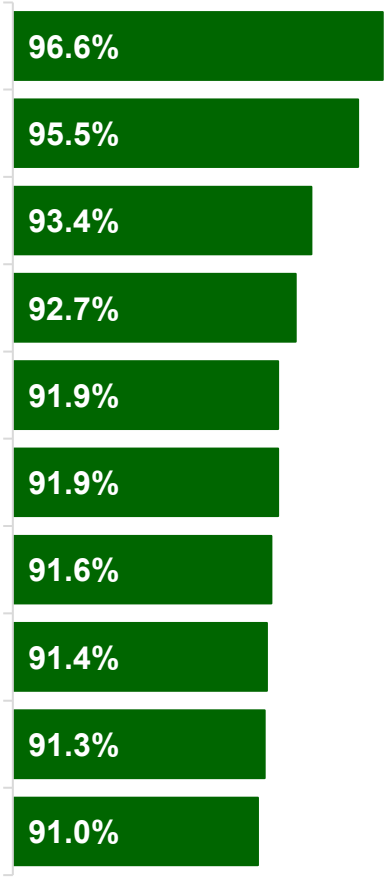
On-Time Performance Streetcar

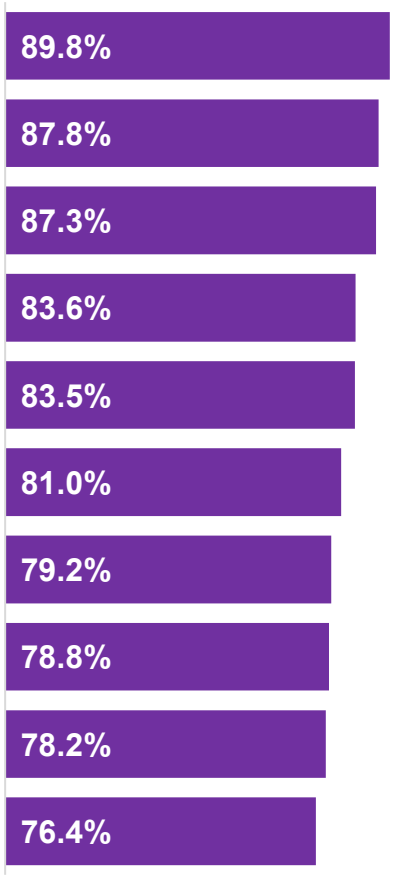


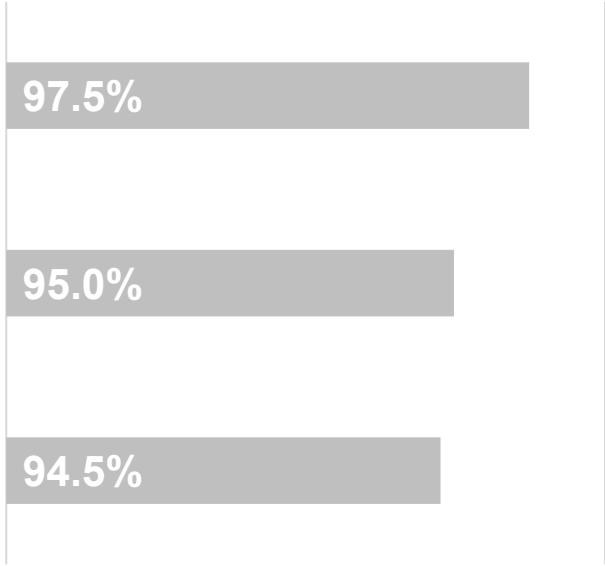




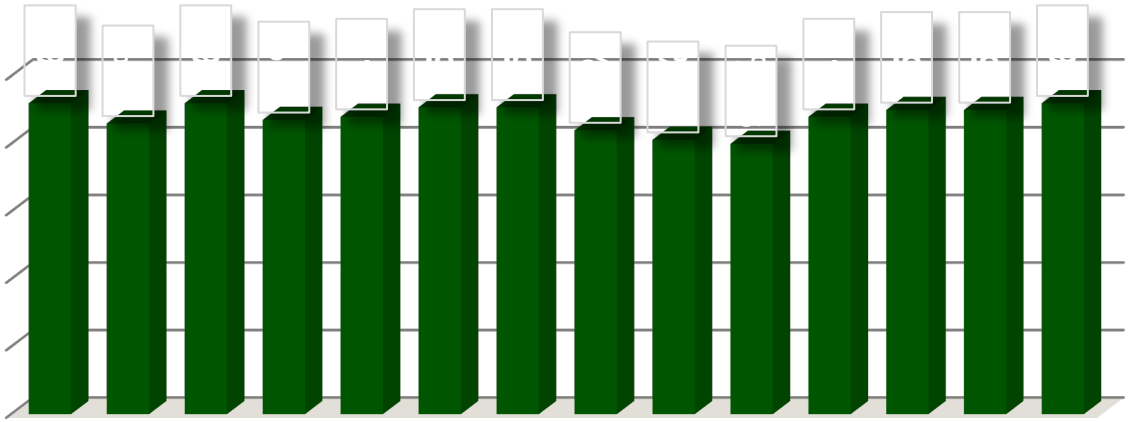
TOP ON-TIME *PERFORMER* BY MODE JANUARY 2024

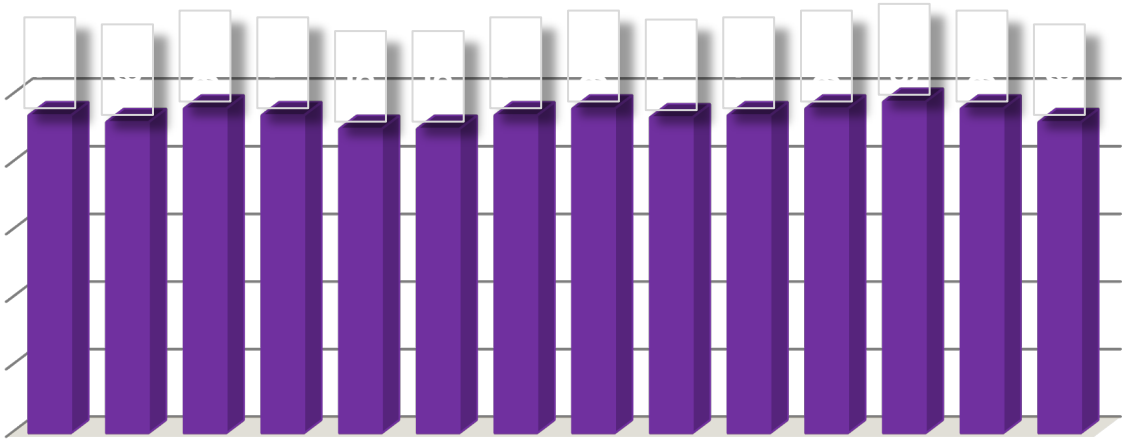




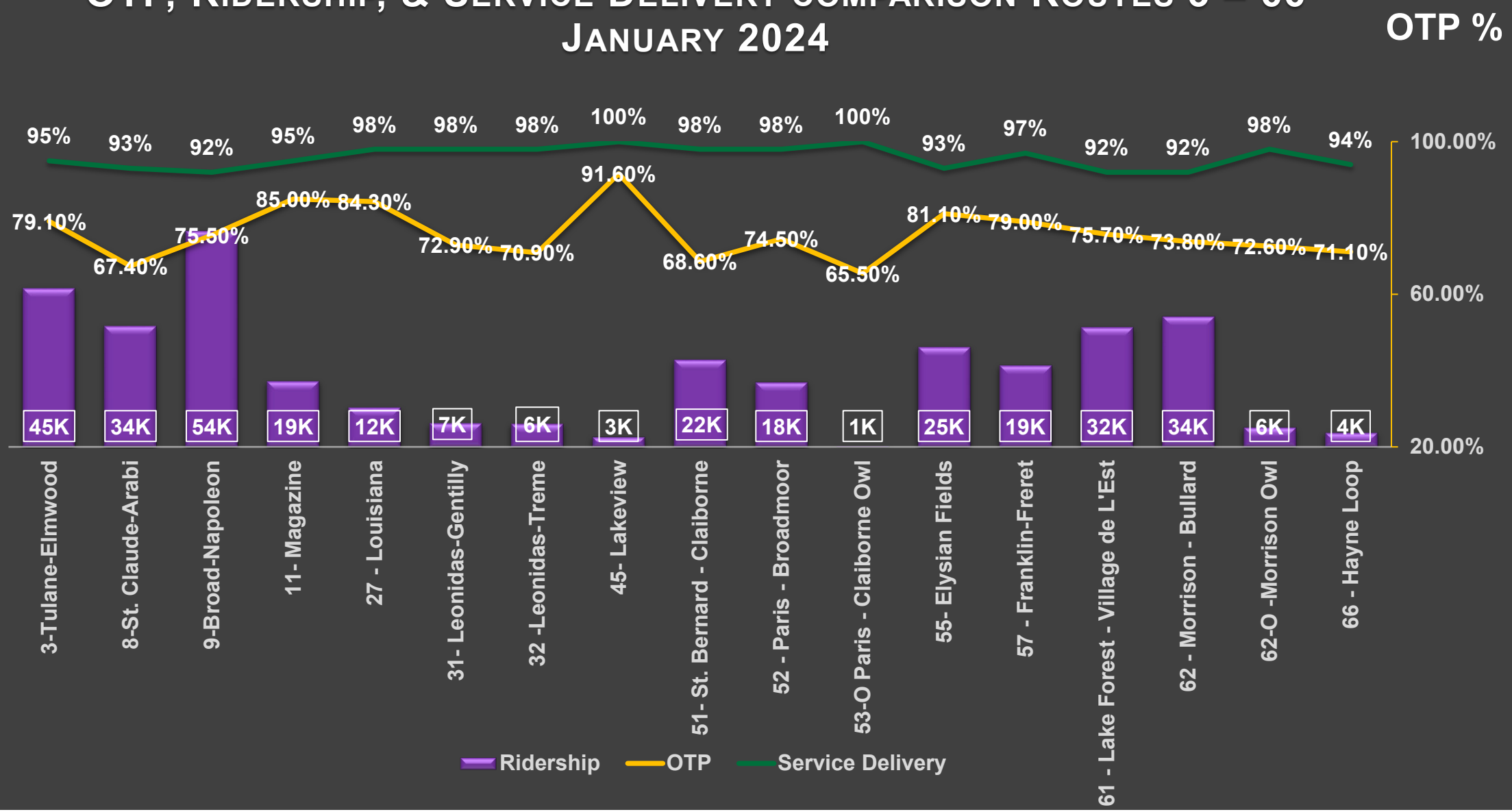


TOP ON-TIME *PERFORMER* BY MODE FEBRUARY 2024

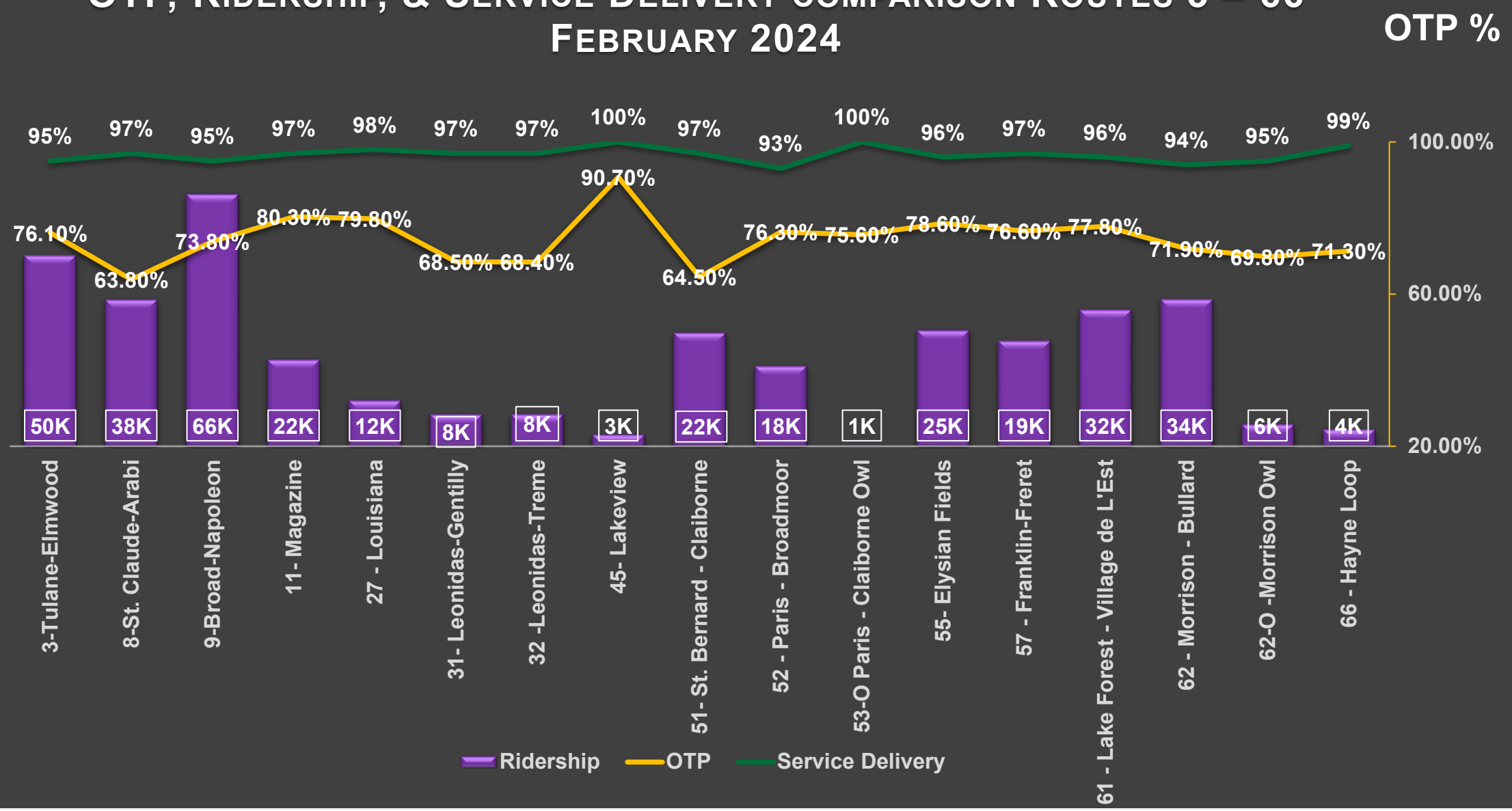


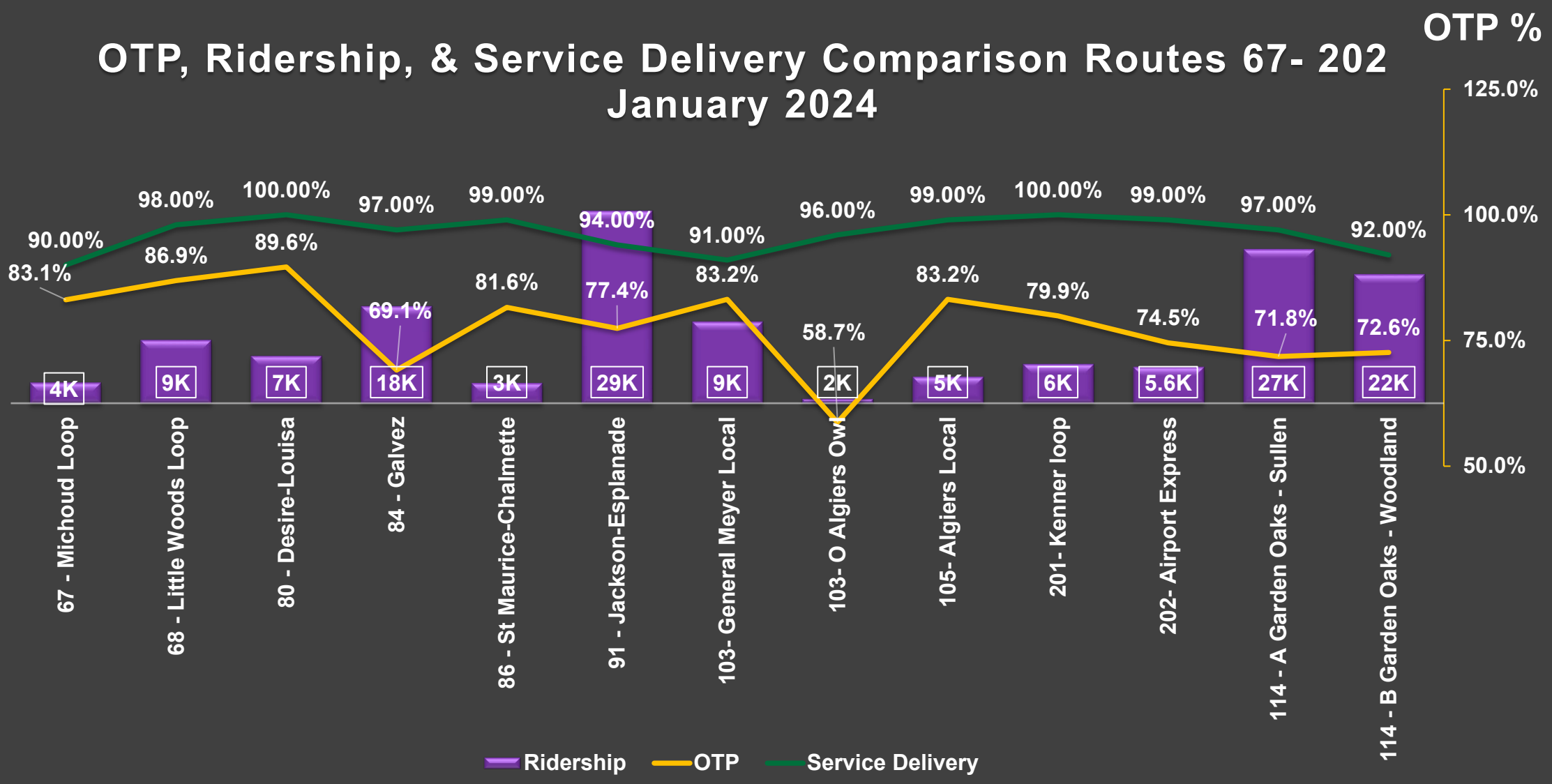


OTP, Ridership, & Service Delivery comparison Routes 3 – 66
January 2024



OTP, Ridership, & Service Delivery comparison Routes 3 – 66
February 2024




OTP, Ridership, & Service Delivery Comparison Routes 67- 202
January 2024
OTP %
125.0%
100.0%
75.0%
50.0%
90.00%
98.00%
100.00%
97.00%
99.00%
94.00%
91.00%
96.00%
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83.1%
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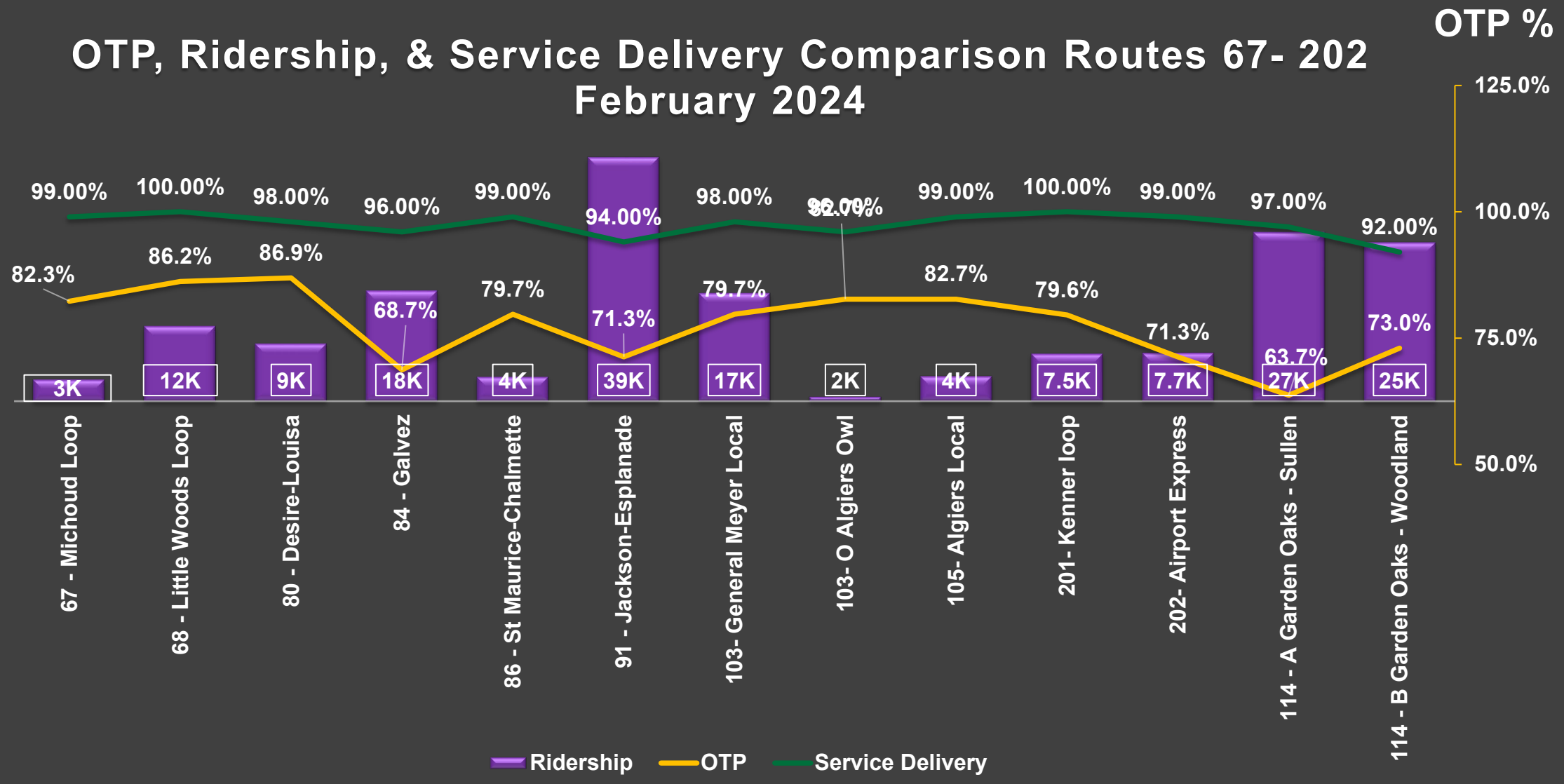
69.1%
81.6%
77.4%
83.2%
58.7%
83.2%
79.9%
74.5%
71.8%
72.6%
4K
9K
7K
18K
3K
29K
9K
2K
5K
6K
5.6K
27K
22K
67 - Michoud Loop
68 - Little Woods Loop
80 - Desire-Louisa
84 - Galvez
86 - St Maurice-Chalmette
91 - Jackson-Esplanade
103- General Meyer Local
103- O Algiers Owl
105- Algiers Local
201- Kenner loop
202- Airport Express
114 - A Garden Oaks - Sullen
114 - B Garden Oaks - Woodland
Ridership
OTP
Service Delivery

OTP, Ridership, & Service Delivery Comparison Routes 67- 202
February 2024



Long-Term Detours Affecting All Modes
January 2024

Routes Affected by Long-Term Detours	Cause
3 - Tulane/Elmwood	Road Construction
9 - Dillard/Allen	Road Construction
27 - Pontchartrain/I10	Road Construction
31 - Leonidas/Gentilly	Road Construction
32 – Leonidas/Treme	Road Construction
52 - Paris/Broadmoor	Road Construction
53 – Paris/Claiborne	Road Construction
61 & 62 - Desire/Chef Menteur	Hole in Street
91 – Marais/Esplanade Ave	Hole in Street
105 - Algiers Local	Road Construction
114A - Garden Oaks/Sullen	Road Construction
114B – Garden Oaks /Woodland	Road Construction

Long-Term Detours Affecting All Modes
February 2024

Routes Affected by Long-Term Detours	Cause
3 - Tulane/Elmwood	Road Construction
11- Dillard/Allen	Road Construction
31 - Leonidas/Gentilly	Road Construction
32 – Leonidas/Treme	Road Construction
55 - Paris/Broadmoor	Hole in Street
61 & 62 - Desire/Chef Menteur	Road Construction
80 - Chef Menteur	Road Construction
84 - Galvez	Road Construction
105 - Algiers Local	Road Construction
114A - Garden Oaks/Sullen	Road Construction
114B – Garden Oaks /Woodland	Road Construction

Festival Enhancements
Bus & Rail

French Quarter Fest Recap
The successful reopening of the Canal Streetcar line at the Basin junction allowed for a streamlined flow of passenger movement along Canal Street. Busses were added to enhance service along Canal Street for the duration of the Fest, as well as one additional streetcar along the Riverfront.

Jazz Fest Prep
Streetcar Service Adjustments: Route 47 – Cemeteries and 48 – City Park/Museum will provide service from the Central Business District to the circle at City Park near the Fairgrounds. Passengers wanting to catch Route 47 to the Cemeteries will be able to via a bus shuttle from Carrollton Ave. and Canal Ave.

Bus Service Adjustments: ***Route 91 – Jackson/Esplanade service will be modified to account for heavy passenger demands near the Fest location as assets become available.***

Festival Enhancements
Ferry

French Quarter Fest Recap

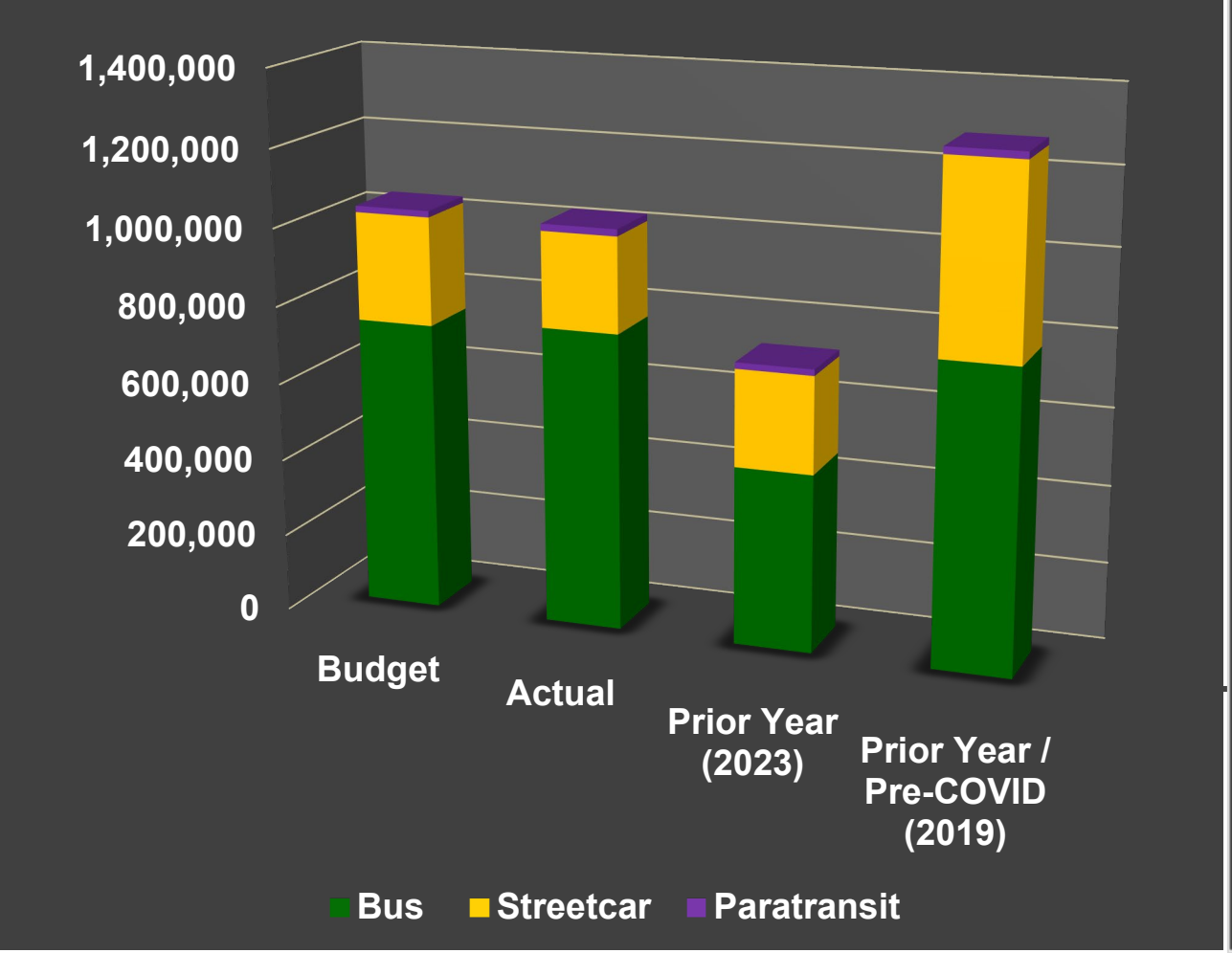
The Ferry department ran two ferries in tandem during the French Quarter Festival held April 11-14th. 462 trips over the course of the 4-day event were completed serving over 30,000 passengers, an increase of 9000 passengers over last year.

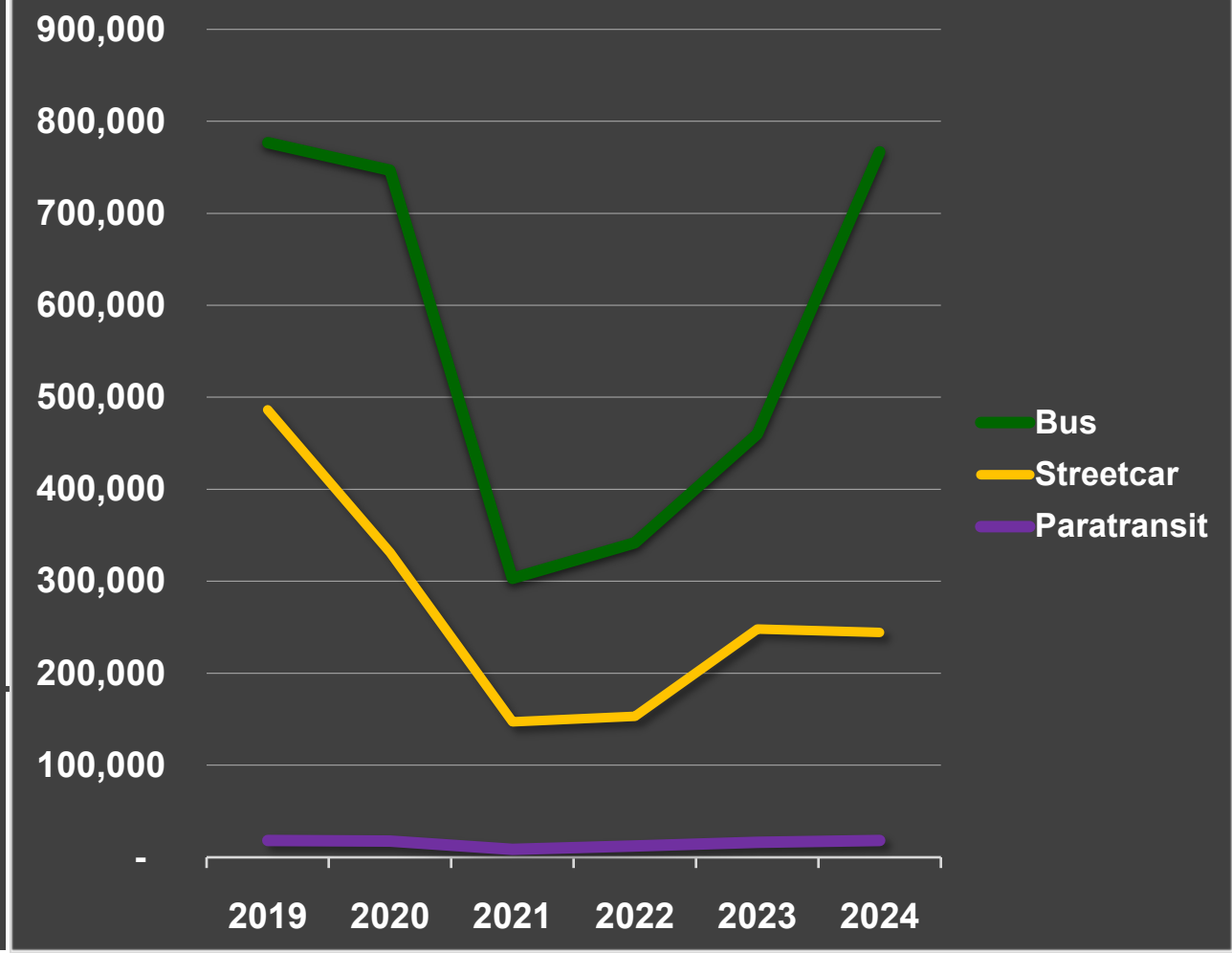
Festival Days	2022 Riders	2023 Riders	2024 Riders	Variance 2023 vs2024
Thursday	3,633	3,286	3,078	(210)
Friday	5,164	7,078	6,558	(518)
Saturday	7,563	2,926	10,776	7,850
Sunday	5,525	7,852	9,693	1,841
Totals	21,885	21,142	30,105	8,963

Questions?

5. Reports

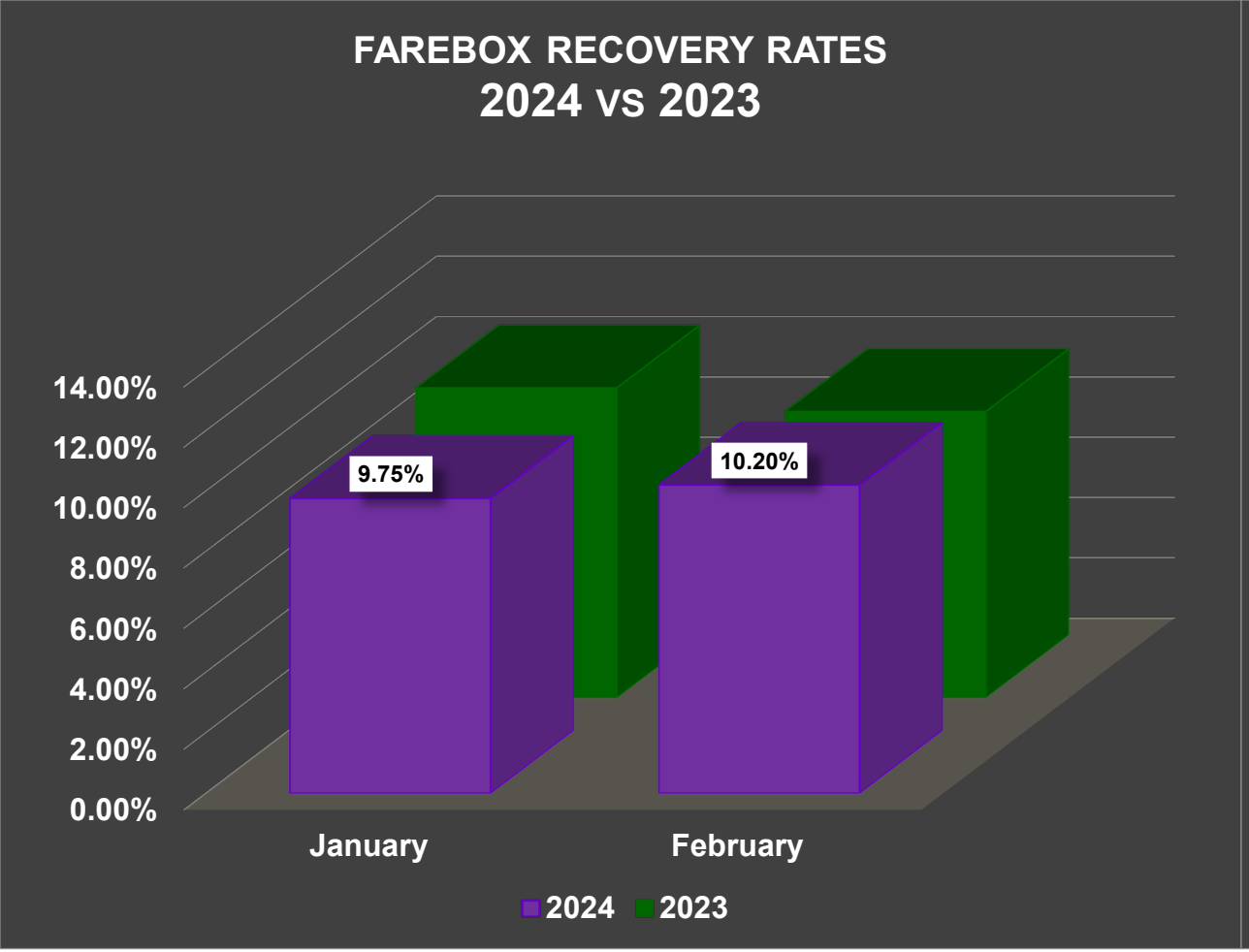
H. RTA Chief Financial Officer's Report

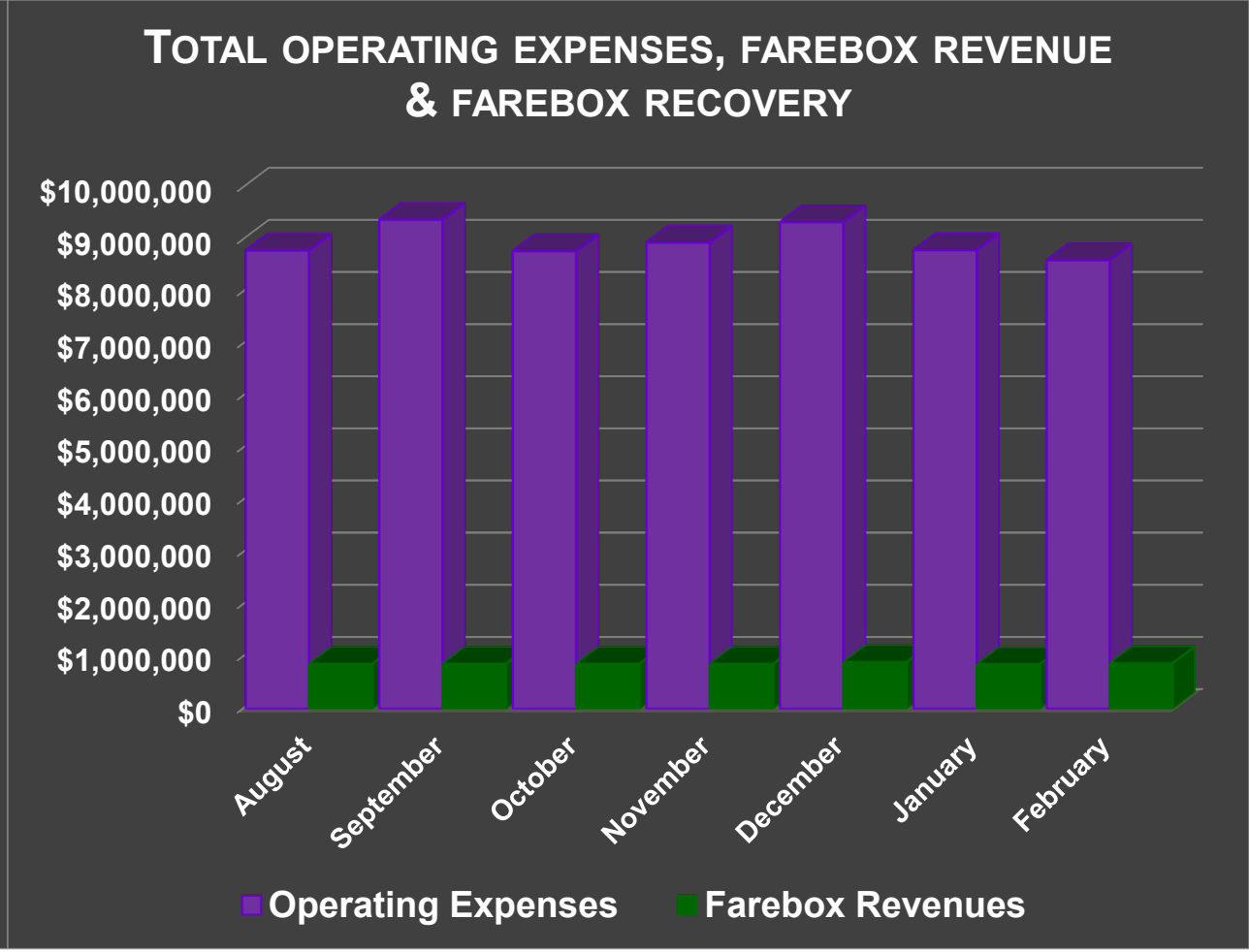




RIDERSHIP

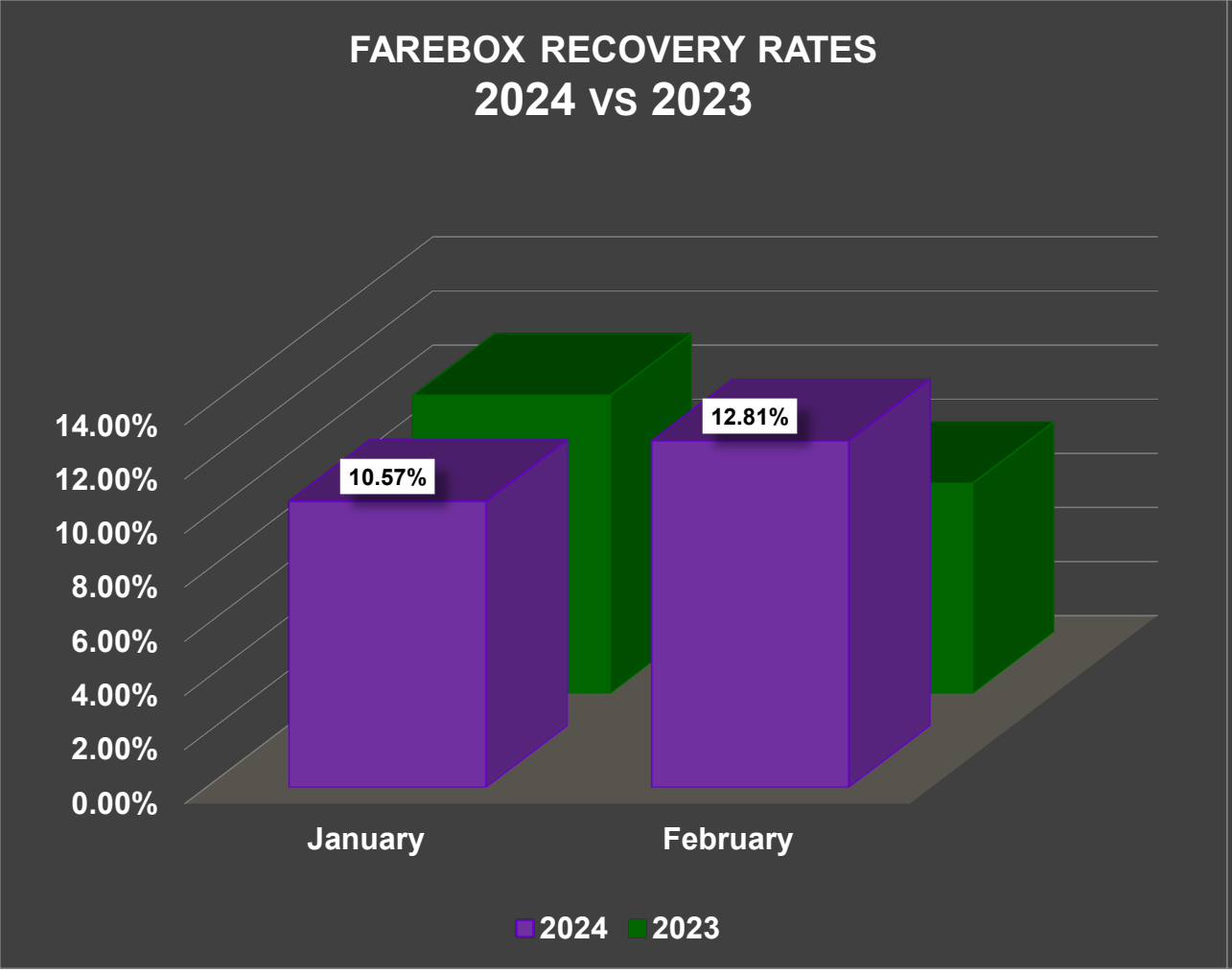
Ridership in February increased by 6.8% when compared to January 2023 actuals. In February, total system ridership (bus, streetcar and paratransit) was 1M, compared to 964K for the previous month of January.

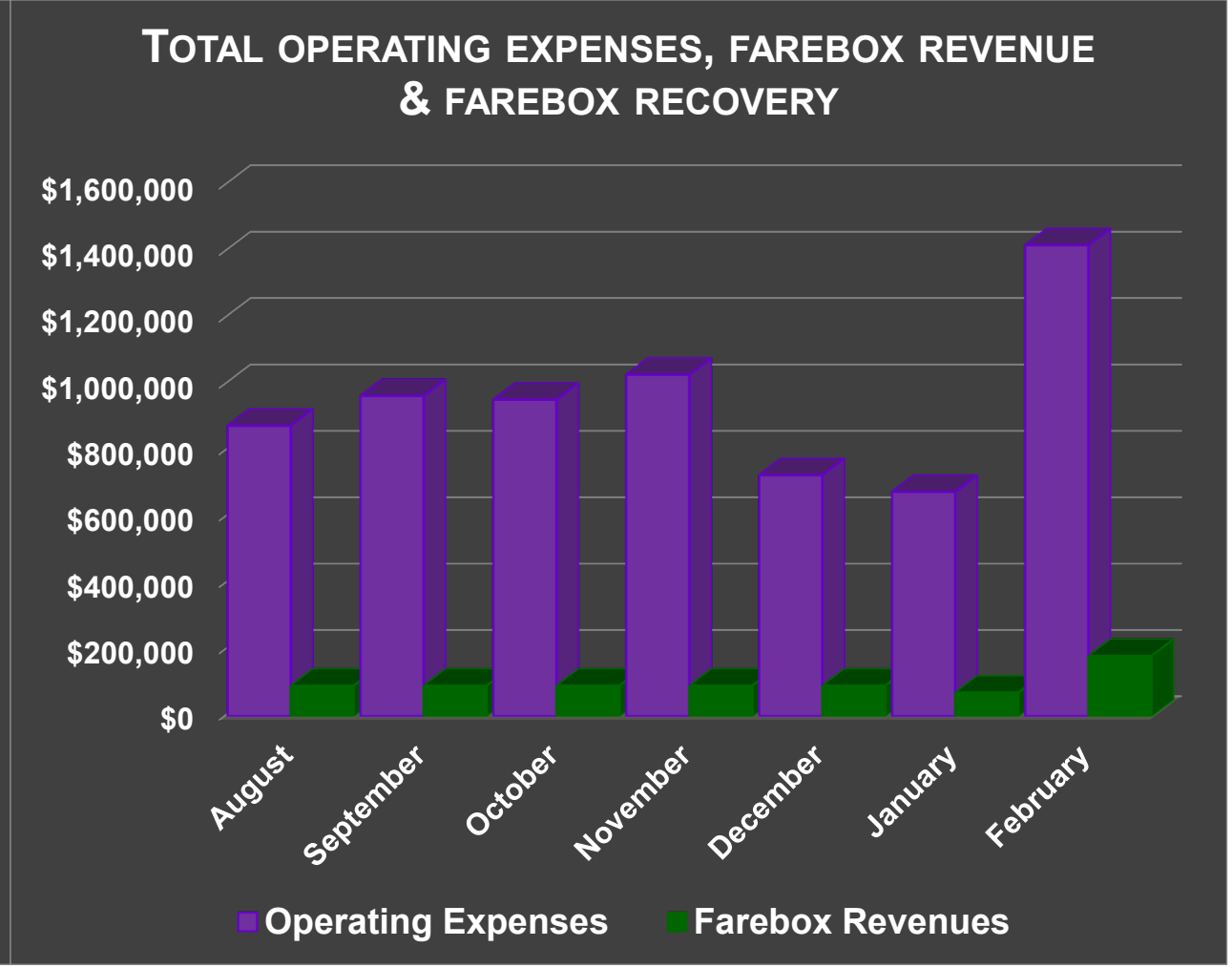




Farebox Recovery Rates
2024 vs. 2023

Fare revenue continues to offset a slightly modest percentage of operating expenses as ridership continues to rebound. February's farebox recovery rate increased slightly from 9.75% in the prior month to 10.2%; a total increase of 0.45%





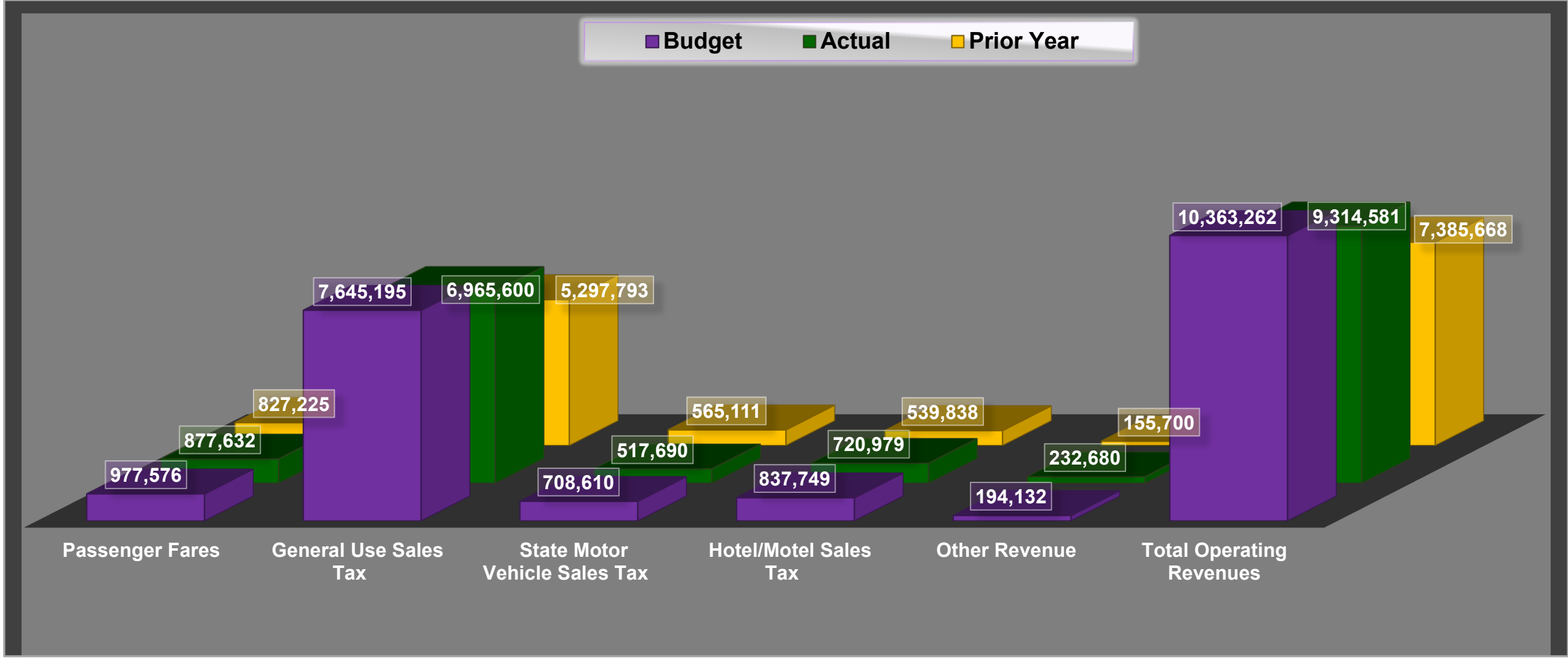
FERRY- Farebox Recovery Rates
2024 vs. 2023

The increase in farebox recovery to 12.81% in February from 10.57% in January is the result of an increase in operating expenses and fare revenues from the prior month. Fare revenues continue to offset a small percentage of operating costs.

February 2024 Summary of Sources

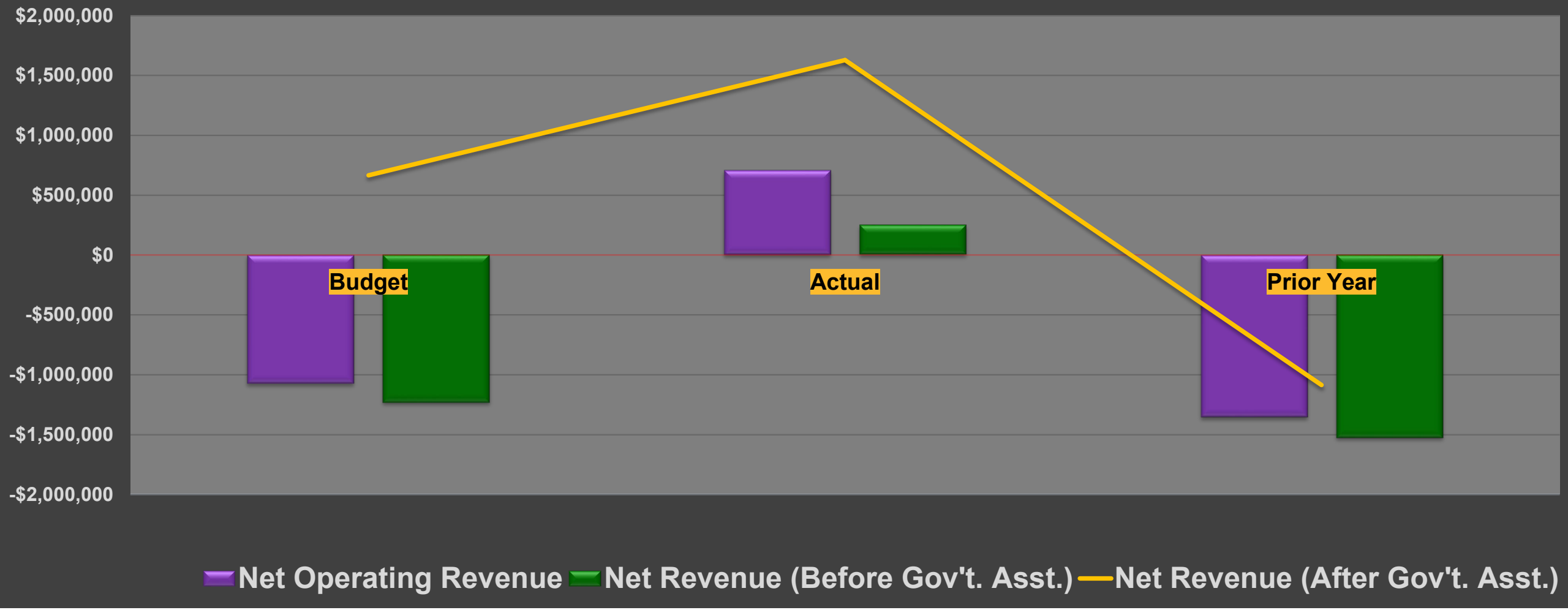
SUMMARY OF SOURCES

	Budget	Actuals	$ Change	% Change	YTD Budget	YTD Actuals
Sales Tax	9,191,554	8,204,269	(987,285)	-10.74%	18,383,108	17,982,534
Government Assistance	1,896,333	1,354,274	(542,059)	-28.58%	3,792,666	2,670,881
Sales Tax and Government Assistance	**11,087,887**	**9,558,542**	**(1,529,345)**	**-13.79%**	**22,175,774**	**20,653,415**
Passenger Fares	977,576	877,632	(99,944)	-10.22%	1,955,152	1,736,013
Other Operating Revenues	194,132	232,680	38,548	19.86%	388,264	395,281
Subtotal Transit Operations	1,171,708	1,110,312	(61,396)	-5.24%	2,343,416	2,131,295
Total Operating Revenues	**12,259,595**	**10,668,855**	**(1,590,740)**	**-12.98%**	**24,519,190**	**22,784,710**
Federal Capital Funding	3,176,193	185,000	(2,991,193)	-94.18%	6,352,386	370,000
Investment Income	6,310	66,139	59,829	100.00%	12,618	132,277
Subtotal Capital and Bond Resources	**3,182,503**	**251,139**	**(2,931,364)**	**-92.11%**	**6,365,004**	**502,277**
Total Revenue	**15,442,098**	**10,919,993**	**(4,522,105)**	**-29.28%**	**30,884,194**	**23,286,987**
Operating Reserve	0	(1,118,237)	(1,118,237)	-100.00%	0	(4,294,089)
Total Sources	15,442,098	9,801,756	(5,640,342)	-36.53%	30,884,194	18,992,898



OPERATING REVENUES (BUDGET, ACTUAL & PRIOR YEAR)

RTA's two largest revenue sources are General Use Sales Tax ($7M) and Passenger Fares ($878K). The two combined make up 84.2% or $7.8M of total revenue. Overall, total operating revenues for the month of February are $9.3M.



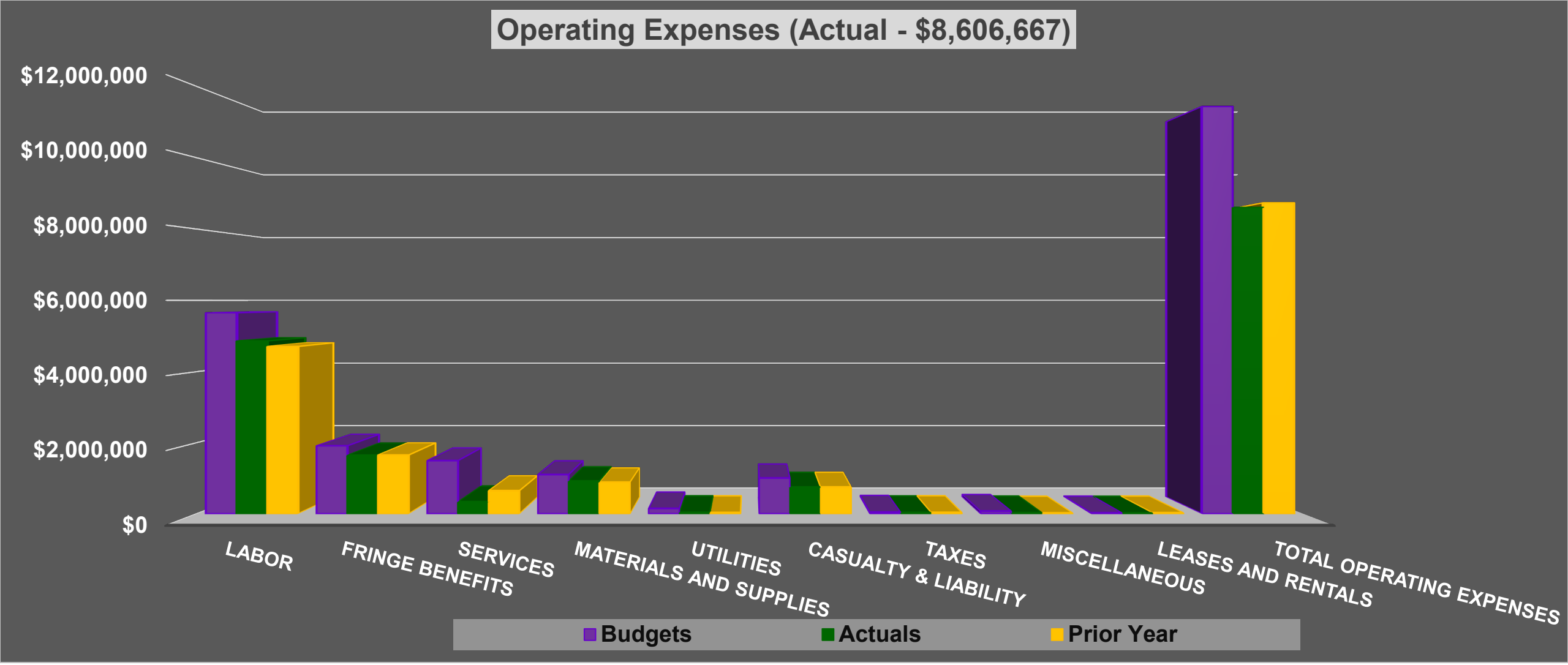
NET REVENUES (BEFORE AND AFTER GOVERNMENT ASSISTANCE)

Net Revenue (Before Government Assistance) is $250K for the month of February. After applying the month's $1.4M in Government Operating Assistance, Net Revenue is $1.6M for the month of February.

February 2024 Summary of Uses

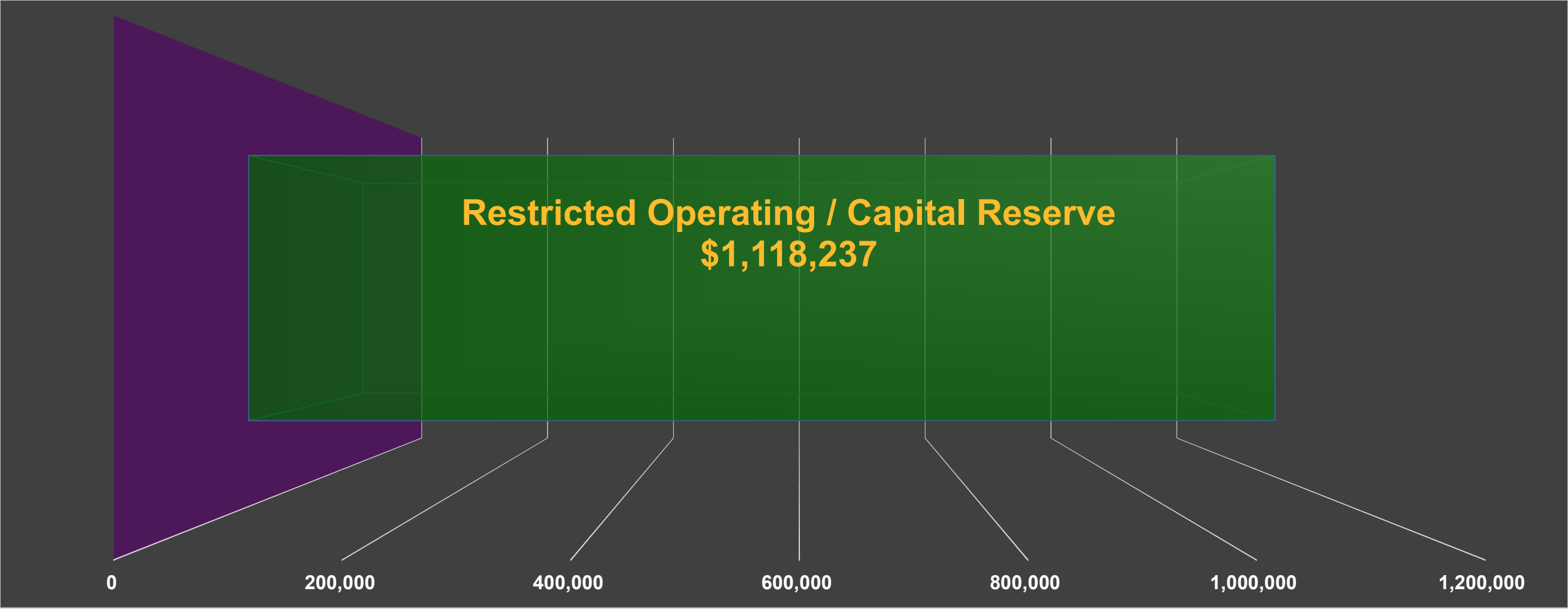
Summary of Uses

	Budget	Actuals	$ Change	% Change	YTD Budget	YTD Actuals
Transit Operations	11,435,212	8,606,667	2,828,545	24.74%	22,870,424	17,407,437
TMSEL Legacy Costs	158,501	457,986	(299,485)	-188.95%	317,002	664,153
Maritime Costs	0	(24,288)	24,288	0.00%	0	(730,784)
Capital Expenditures	3,176,193	201,667	2,974,526	93.65%	6,352,386	532,642
FEMA Project Worksheet Expenditures	0	0	0	0.00%	0	0
Debt Service	672,192	559,725	112,467	16.73%	1,344,382	1,119,450
Total Expenditures	**15,442,098**	**9,801,756**	**5,640,342**	**36.53%**	**30,884,194**	**18,992,898**
Operating Reserve	0	0	0	0.00%	0	0
Total Uses	15,442,098	9,801,756	5,640,342	36.53%	30,884,194	18,992,898



Operating Expenses

Operating Expenses for the month of February are roughly $8.6M. Labor and Fringe Benefits, the largest expenditure at $6.5M, comprised 75.6% of this month's actual expenses. In total, Operating Expenses for the month of February show a decrease of 2.2% from $8.8M in January.



OPERATING RESERVE

The positive variance that resulted from Net Revenue (After Government Assistance of approximately $1.4M) added $1.1M to the Restricted Operating/Capital Reserve after the offset of $560K in Debt Service.

Procurement

Purchase Orders Less than $100K
(March 1, 2024 – March 31, 2024)

PURCHASE ORDER #	VENDOR	COST CENTER	COST CENTER DESCRIPTION	TRANS DATE	REFERENCE	TOTAL
RTAP00296	Creative Bus Sales	1450006	Vehicle Maintenance	3/1/2024	Vehicle Parts And Repairs	$ 2,302.67
RTAP00298	Star Glass	1284399	Building Maintenance	3/4/2024	Materials And Supplies	$ 1,709.37
RTAP00299	Fastenal Company	1430002	Vehicle Maintenance	3/4/2024	Materials And Supplies	$ 6,330.95
RTAP00289	Pearl Media	1430004	Vehicle Maintenance	3/5/2024	Materials And Supplies	$ 2,793.60
RTAP00302	Elerts	1290002	IT	3/6/2024	License Renewal	$ 19,991.00
RTAP00303	Grainger	1430099	Vehicle Maintenance	3/7/2024	Materials And Supplies	$ 3,307.56
RTAP00306	Glendale	1284399	Building Maintenance	3/7/2024	Materials And Supplies	$ 9,380.00
RTAP00307	Dixie Industries	1430004	Vehicle Maintenance	3/7/2024	Vehicle Parts And Repairs	$ 3,658.95
RTAP00308	Kenworth of Louisiana	1430002	Vehicle Maintenance	3/7/2024	Vehicle Parts And Repairs	$ 4,164.56
RTAP00309	Benecom Technologies	1780002	Finance	3/7/2024	Materials And Supplies	$ 3,225.00
RTAP00310	Vehicle Parts & Equipment	1430004	Vehicle Maintenance	3/7/2024	Materials And Supplies	$ 21,302.64
RTAP00311	Jasper Engine	1430006	Vehicle Maintenance	3/7/2024	Vehicle Parts And Repairs	$ 4,239.00
RTAP00314	D&S Steering Services	1284302	Building Maintenance	3/8/2024	Materials And Supplies	$ 231.82
RTAP00315	Kenworth of Louisiana	1430002	Vehicle Maintenance	3/11/2024	Vehicle Parts And Repairs	$ 14,577.52
RTAP00318	Creative Bus Sales	1450006	Vehicle Maintenance	3/11/2024	Vehicle Parts And Repairs	$ 379.50
RTAP00319	Goodyear Tires	1430006	Vehicle Maintenance	3/11/2024	Tires	$ 1,646.69
RTAP00320	ADT Commercial	1284302	Building Maintenance	3/11/2024	Repairs	$ 577.78
RTAP00322	NAPA	1430004	Vehicle Maintenance	3/11/2024	Vehicle Parts And Repairs	$ 5,759.30
RTAP00324	Bluewater Rubber & Gasket	1430004	Vehicle Maintenance	3/12/2024	Materials And Supplies	$ 3,648.10
RTAP00325	Balthaza Electrical	1430004	Vehicle Maintenance	3/12/2024	Materials And Supplies	$ 2,946.00
RTAP00326	Goodyear Tires	1430006	Vehicle Maintenance	3/12/2024	Tires	$ 377.32
RTAP00328	Richie's Plumbing	1284306	Building Maintenance	3/12/2024	Repairs	$ 675.00
RTAP00329	Select Advantage	1770002	HR	3/13/2024	Annual Subscription	$ 3,750.00
RTAP00330	Hankton Consult	1430099	Vehicle Maintenance	3/14/2024	Vehicle Parts And Repairs	$ 5,443.03
RTAP00334	JR Chemical Sales	1430006	Vehicle Maintenance	3/18/2024	Vehicle Parts And Repairs	$ 809.94
RTAP00335	Hi Pressure	1430006	Vehicle Maintenance	3/18/2024	Vehicle Parts And Repairs	$ 881.54
RTAP00336	Cummins Mid-South	1430002	Vehicle Maintenance	3/18/2024	Vehicle Parts And Repairs	$ 13,544.09
RTAP00338	Southeast Safety & Sales	1430004	Vehicle Maintenance	3/18/2024	Vehicle Parts And Repairs	$ 2,695.20
RTAP00339	Tennant Sales	1430004	Vehicle Maintenance	3/18/2024	Vehicle Parts And Repairs	$ 2,738.05
RTAP00341	Auto Zone	1430006	Vehicle Maintenance	3/19/2024	Vehicle Parts And Repairs	$ 3,000.00
RTAP00342	Tennant Sales	1430004	Vehicle Maintenance	3/19/2024	Vehicle Parts And Repairs	$ 3,299.67
RTAP00343	TASC	1770002	HR	3/19/2024	Annual Subscription	$ 55,000.00
RTAP00345	Trio Compressed Air	1284302	Building Maintenance	3/19/2024	Materials And Supplies	$ 1,570.50
RTAP00346	Mpress	1770002	HR	3/20/2024	Materials And Supplies	$ 185.50

Procurement (cont.)

Purchase Orders Less than $100K
(March 1, 2024 – March 31, 2024)

PURCHASE ORDER #	VENDOR	COST CENTER	COST CENTER DESCRIPTION	TRANS DATE	REFERENCE	TOTAL
RTAP00347	Grainger	1284306	Building Maintenance	3/20/2024	Materials And Supplies	$ 1,848.09
RTAP00349	RICOH	1430004	Vehicle Maintenance	3/20/2024	Materials And Supplies	$ 9,727.00
RTAP00351	SEON Systems	1294300	IT	3/20/2024	Materials And Supplies	$ 7,375.00
RTAP00352	Johnstone Supply	1284399	Building Maintenance	3/22/2024	Materials And Supplies	$ 1,090.00
RTAP00353	Carahsoft	1790002	Finance	3/22/2024	Software Training	$ 17,190.00
RTAP00354	Mythics	1290002	IT	3/22/2024	Software Subscription	$ 4,595.00
RTAP00355	Grainger	1460099	Safety	3/22/2024	Materials And Supplies	$ 210.55
RTAP00356	Grainger	1460099	Safety	3/22/2024	Materials And Supplies	$ 113.16
RTAP00357	Specialist ID	1330002	Security	3/22/2024	Materials And Supplies	$ 368.20
RTAP00358	Southern Foods	1770002	HR	3/22/2024	Materials And Supplies	$ 2,250.00
RTAP00359	True Value	1770002	HR	3/22/2024	Materials And Supplies	$ 999.76
RTAP00360	Mythics	1290002	IT	3/25/2024	Software Subscription	$ 5,760.00
RTAP00361	Rockmount Research & Alloys	1430006	Vehicle Maintenance	3/25/2024	Vehicle Parts And Repairs	$ 11,318.56
RTAP00362	Grainger	1430004	Vehicle Maintenance	3/25/2024	Materials And Supplies	$ 674.76
RTAP00363	CCS Industries	1284306	Building Maintenance	3/25/2024	Materials And Supplies	$ 1,600.00
RTAP00364	Don's Striping	1430004	Vehicle Maintenance	3/26/2024	Materials And Supplies	$ 11,731.00
RTAP00365	Queen on Wheels	1770002	HR	3/26/2024	Materials And Supplies	$ 3,000.00
RTAP00366	Crescent City Classic	1770002	HR	3/26/2024	Registration	$ 1,228.00
RTAP00367	Grainger	1430004	Vehicle Maintenance	3/26/2024	Materials And Supplies	$ 11,522.83
RTAP00369	Johnstone Supply	1284399	Building Maintenance	3/27/2024	Materials And Supplies	$ 1,422.25
RTAP00370	Kenworth of Louisiana	1430002	Vehicle Maintenance	3/27/2024	Vehicle Parts And Repairs	$ 3,388.08
RTAP00371	ADT Commercial	1284306	Building Maintenance	3/27/2024	Equipment Repairs	$ 14,637.04
RTAP00372	Irwin Car	1430004	Vehicle Maintenance	3/27/2024	Vehicle Parts And Repairs	$ 19,750.00
RTAP00373	Hanning & Kahl	1430004	Vehicle Maintenance	3/27/2024	Vehicle Parts And Repairs	$ 23,104.20
RTAP00374	Jefferson Parish Transit		Planning	3/27/2024	Interagency Agreement	$ 83,205.00
RTAP00375	Brookville Equipment	1430004	Vehicle Maintenance	3/27/2024	Vehicle Parts And Repairs	$ 19,998.00
RTAP00376	Delta Ice & Heat	1284306	Building Maintenance	3/27/2024	Equipment Repairs	$ 500.00
RTAP00377	Genfare	1294302	Asset Management	3/28/2024	Materials And Supplies	$ 75,000.00
RTAP00378	Tri State Refrigeration	1430002	Vehicle Maintenance	3/28/2024	Vehicle Parts And Repairs	$ 5,117.90
RTAP00379	Electrical Sales Corporation	1290002	IT	3/28/2024	Software Subscription	$ 3,004.28
RTAP00380	Creative Bus Sales	1450006	Vehicle Maintenance	3/28/2024	Vehicle Parts And Repairs	$ 438.80
					Total:	**$ 470,143.01**

Procurement

Purchase Orders Less than $100K
(February 1, 2024 – February 29, 2024)

PURCHASE ORDER #	VENDOR	COST CENTER	COST CENTER DESCRIPTION	TRANS DATE	REFERENCE	TOTAL
RTAP00223	Tennant Sales	1430002	Equipment Maintenance	2/1/2024	Equipment Repairs	$ 3,517.87
RTAP00225	Dauphin Tales Photography	1760002	Marketing and Communications	2/1/2024	2023 Photos	$ 1,200.00
RTAP00229	Trane	1284306	Building Maintenance	2/1/2024	Hvac Equipment Repairs	$ 19,996.00
RTAP00230	Mohawk Lifts LLC	1430002	Vehicle Maintenance	2/1/2024	Tools And Equipment	$ 68,766.31
RTAP00231	Convergint	1330099	Safety and Security	2/1/2024	Security System Licenses	$ 8,855.58
RTAP00233	Washington CPA Services	1770002	Human Resources	2/1/2024	Cpa Speaker Services	$ 1,000.00
RTAP00234	Kenworth of Louisiana	1430002	Vehicle Maintenance	2/2/2024	Vehicle Parts And Repairs	$ 31,358.24
RTAP00237	Trio Compressed Air	1284302	Building Maintenance	2/6/2024	Materials And Supplies	$ 600.00
RTAP00238	New Flyer of America	1430002	Vehicle Maintenance	2/6/2024	Vehicle Parts And Repairs	$ 23,298.82
RTAP00239	Mohawk Lifts LLC	1450006	Vehicle Maintenance	2/6/2024	Vehicle Parts And Repairs	$ 80,978.36
RTAP00240	Browns Uniform	1410002	Marine Services	2/6/2024	Materials And Supplies	$ 265.50
RTAP00243	MSF Global Solutions	1760002	Marketing and Communications	2/8/2024	Website Management	$ 49,998.00
RTAP00244	Tennant Sales	1430004	Vehicle Maintenance	2/12/2024	Vehicle Parts And Repairs	$ 1,613.15
RTAP00245	Sunbelt Rentals Inc	1430004	Vehicle Maintenance	2/12/2024	Equipment Rental	$ 7,718.70
RTAP00248	Creative Bus Sales	1450006	Vehicle Maintenance	2/12/2024	Vehicle Parts And Repairs	$ 2,461.46
RTAP00249	Larmarque Ford	1450006	Vehicle Maintenance	2/12/2024	Vehicle Parts And Repairs	$ 1,405.09
RTAP00252	NuLite Electrical	1430099	Vehicle Maintenance	2/12/2024	Vehicle Parts And Repairs	$ 1,500.12
RTAP00253	Powell Electric	1430099	Vehicle Maintenance	2/12/2024	Vehicle Parts And Repairs	$ 2,850.00
RTAP00255	Jasper Engine	1430006	Vehicle Maintenance	12/14/2024	Vehicle Parts And Repairs	$ 5,138.00
RTAP00256	Kenworth of Louisiana	1430002	Vehicle Maintenance	12/14/2024	Vehicle Parts And Repairs	$ 8,492.54
RTAP00257	New Flyer of America	1430002	Vehicle Maintenance	12/14/2024	Vehicle Parts And Repairs	$ 4,606.03
RTAP00258	Staples Business Advantage	1780002	Finance	12/14/2024	Materials And Supplies	$ 5,000.00
RTAP00260	Goodyear Tires	1430000	Vehicle Maintenance	12/14/2024	Tires	$ 424.51
RTAP00261	Skeye Data	1290000	IT	2/15/2024	System Programming	$ 15,000.00
RTAP00264	Kenworth of Louisiana	1430002	Vehicle Maintenance	2/16/2024	Vehicle Parts And Repairs	$ 38,260.03
RTAP00265	Fastenal Company	1420000	Marine Services	2/19/2024	Materials And Supplies	$ 514.89
RTAP00268	Kenworth of Louisiana	1430002	Vehicle Maintenance	2/21/2024	Vehicle Parts And Repairs	$ 12,745.93

Procurement (cont.)

Purchase Orders Less than $100K
(February 1, 2024 – February 29, 2024)

PURCHASE ORDER #	VENDOR	COST CENTER	COST CENTER DESCRIPTION	TRANS DATE	REFERENCE	TOTAL
RTAP00269	Office Depot Business Solutions	1780002	Finance	2/22/2024	Materials And Supplies	$ 50,000.00
RTAP00270	Phoenix Metals	1430099	Vehicle Maintenance	2/22/2024	Vehicle Parts And Repairs	$ 3,710.00
RTAP00272	Grainger	1460099	Safety and Security	2/23/2024	Materials And Supplies	$ 1,436.11
RTAP00273	Kapp Alloy & Wire	1430004	Vehicle Maintenance	2/23/2024	Vehicle Parts And Repairs	$ 1,750.00
RTAP00274	Motorola	1294300	IT	2/23/2024	Materials And Supplies	$ 125.00
RTAP00275	NAPA	1430004	Vehicle Maintenance	2/23/2024	Vehicle Parts And Repairs	$ 1,708.48
RTAP00276	Powell Electric	1430099	Vehicle Maintenance	2/26/2024	Vehicle Parts And Repairs	$ 11,883.00
RTAP00277	Allied Paper	1430004	Vehicle Maintenance	2/26/2024	Vehicle Parts And Repairs	$ 1,439.46
RTAP00278	Dixie Industries	1430004	Vehicle Maintenance	2/26/2024	Vehicle Parts And Repairs	$ 978.95
RTAP00279	Browns Uniform	1460099	Safety and Security	2/26/2024	Materials And Supplies	$ 827.48
RTAP00280	Kaseya US	1290002	IT	2/26/2024	Annual Subscription Renewal	$ 20,863.71
RTAP00281	Convergint	1330099	Security and Safety	2/27/2024	Security System Repairs	$ 25,000.00
RTAP00282	Star Glass	1450006	Vehicle Maintenance	2/27/2024	Vehicle Parts And Repairs	$ 1,470.00
RTAP00283	Agile Fleet	1294302	Fleet Management	2/27/2024	Annual Subscription Renewal	$ 13,189.91
RTAP00284	Oracle USA	1290002	IT	2/27/2024	System Programming	$ 4,995.00
RTAP00285	CMC Construction	1430000	Vehicle Maintenance	2/27/2024	Materials And Supplies	$ 3,205.00
RTAP00286	JM Test Systems	1430004	Vehicle Maintenance	2/27/2024	Vehicle Parts And Repairs	$ 3,916.00
RTAP00287	Beerman Precision	1430006	Vehicle Maintenance	2/27/2024	Materials And Supplies	$ 1,297.00
RTAP00288	S-Bond Consulting	1210002	CEO	2/28/2024	Professional Services	$ 24,000.00
RTAP00290	Goodyear Tires	1430006	Vehicle Maintenance	2/28/2024	Tires	$ 648.60
RTAP00291	Larmarque Ford	1450006	Vehicle Maintenance	2/28/2024	Vehicle Parts And Repairs	$ 11,328.16
RTAP00292	ADP LLC	1290002	IT	2/28/2024	Software Support	$ 19,030.63
RTAP00293	Schunk Carbon Technology	1430099	Vehicle Maintenance	2/29/2024	Vehicle Parts And Repairs	$ 2,744.00
					Total:	**$ 363,274.94**

Questions?

Agenda

6. Authorizations

FY 2024 Trapeze Support	24-013
Oracle SaaS Annual Subscription	24-016
Paratransit Buses	24-021
Website Services	24-022
FY24 Lo/No Vehicles – Bus Facilities FTA Grant Application	24-026

7. New Business (UNANIMOUS VOTE REQUIRED TO CONSIDER)

8. Audience Questions and Comments

9. Executive Session (2/3rds VOTE To Consider)

Ernest N. Morial Exhibition Hall Authority v. Regional Transit Authority Civil District Court No. 2021-04470, Division “J-15”

10. Adjournment